

Beaufort County Board of Commissioners
Monday, January 5, 2026
136 W 2nd Street, Washington, NC 27889

A) Call to Order – Chairman Waters		5:30 PM
B) Pledge of Allegiance		
C) Conflict of Interest Disclosure Statement	3	5:35 PM
D) Approval of Agenda – Chairman Waters		
E) Items for Presentation		
1. Service Award Presentations – Deloris Creasman, Human Resources	4	5:40 PM
2. Mid-East Region Digital Inclusion Plan – Jamie Heath, Mid-East Commission	5	5:45 PM
F) Public Comments	22	5:55 PM
G) Legislative Updates From Elected Officials	23	6:00 PM
H) Items for Consent		6:05 PM
1. Budget Amendment, Health – JaNell Octigan, Health Director	24	
2. BCCC Real Estate Purchase \$160,000 – Anita Radcliffe, Finance Director	26	
3. Request Permission to Advertise Delinquent Real Property Taxes	28	
4. Late Tax Exemption Request – Lloyd Salter, Tax Assessor	29	
5. Refunds Over \$100 – Lloyd Salter, Tax Assessor	30	
6. Surplus, Tax Office – Lloyd Salter, tax Assessor	35	
7. Minutes Approval – Katie Mosher, Clerk to the Board	36	
I) Item for Decision – Economic Development		
1. Budget Amendment, Request to Transfer Funds for Equipment Purchase Susan Squires, Economic Development Director	295	6:10 PM
J) Item for Decision – Tax Assessor		
1. Value Change of Property – Lloyd Salter, Tax Assessor	297	6:15 PM
2. Approval of Penalty Refund – Lloyd Salter, Tax Assessor	299	6:20 PM
K) Item for Decision – Emergency Services		
1. CDBG-NR Application for Construction of Emergency Services Complex DC Linton, Emergency Services and Kevin Amory	300	6:25 PM
2. Fancy’s Wish Spay and Neuter Initiative – Chris Newkirk, Emergency Services and Melainie Sawyer, Animal Services	302	6:30 PM
L) Items for Decision – Finance		
1. Reimbursement #12 Washington Elementary – Anita Radcliffe, Finance Director	305	6:35 PM
2. Reimbursement #13 Washington Elementary – Anita Radcliffe, Finance Director	329	6:40 PM
M) Items for Decision – Manager’s Office		
1. ABC Board Working Capital Request – Brian Alligood, County Manager	355	6:45 PM
2. 2027 Essential Single Family Rehabilitation Loan Pool – Brian Alligood, County Manager	361	6:50 PM
BREAK		7:00 PM

N) Items for Decision and Discussion – Commissioners

- | | | |
|---|------------|---------|
| 1. Occupancy Tax Discussion – Commissioner Tandy Dunn | 417 | 7:15 PM |
| 2. Joy McRoy Fraud Case – Commissioner Richardson | 418 | 7:20 PM |
| 3. Resolution of Support to Increase Penalties for Those Who Sell Illegal Drugs
Commissioner Hood Richardson | 419 | 7:25 PM |
| 4. LGBTQ+ Information Content in Upcoming School Year – Commissioner Hood Richardson | 421 | 7:30 PM |
| 5. Guarantee Minimum Wage Program at BHM Library – Commissioner Hood Richardson | 422 | 7:35 PM |
| 6. New Manager Hiring Process Update – Commissioner Hood Richardson | 423 | 7:40 PM |

O) Commissioner Comments **424** 7:45 PM

P) Adjourn 7:50 PM



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Conflict of Interest
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Disclosure Statement

Summary of Information: The Beaufort County Code of Ethics states that "the stability and proper operation of democratic representative government depends upon the continuing consent of the governed, upon the public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people." It further states that Commissioners should obey the law; should uphold the integrity and independence of their office; should avoid impropriety and the appearance of impropriety in all their activities; and should perform the duties of their office diligently.

In recognition of these goals and in keeping with the ethical standards of conduct for public officials, disclosure of interest in legislative action must be stated for the public record. Commissioners who have an interest in any official act or action before the Commission shall publicly disclose on the record the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the Commissioner pursuant to G.S. 153A-44.

Submitter Recommendation/Motions: N/A

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Presentation
Presenter: Deloris Creasman, Human Resource Director
Agenda Title: Service Award Presentation

Summary of Information: The following people are being presented a service award for their years of service to Beaufort County.

5 YEARS

Jennie Haddock - Veteran Affairs
Marshall Younce - DSS

10 YEARS

Martin Oro - EMS
Alma Villa - DSS

20 YEARS

Rebecca Goodwin - Health Department

25 YEARS

Lori Leggett - DSS

Submitter Recommendation/Motions: N/A

Attachments:

None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Presentation
Presenter: Jamie Heath
Agenda Title: Mid-East Region Digital Inclusion Plan

Summary of Information: The Mid-East Region Digital Inclusion Plan was funded by Building a New Digital Economy in NC (BAND-NC) which is part of the Institute for Emerging Issues (IEI) at NC State University.

The Mid-East Region Digital Inclusion Steering Committee was developed to guide the planning process. The committee included a diverse range of participants from across the 5-county region. In total, there were 99 Steering Committee members, including participants from Beaufort County.

The plan focuses on availability (infrastructure), access to devices, affordability, digital skills training, and implementation resource goals. There are priority project profiles included to guide plan implementation.

The vision statement of the plan is “A digitally inclusive Mid-East Region where every individual has equitable access to affordable and reliable internet, digital skills training, essential devices, and support services – fostering economic growth, education and quality of life for all communities.”

There will be a brief presentation and the Board is asked to consider a resolution to adopt the Mid-East Region Digital Inclusion Plan.

Submitter Recommendation/Motions: Approve the resolution adopting the Mid-East Region Digital Inclusion Plan.

Attachments:

1. Presentation
2. 2026-01-05-001 Digital Inclusion Plan Resolution



Mid-East Region Digital Inclusion Plan

Beaufort County Board of Commissioners Meeting
January 5, 2026

1



Digital Inclusion Planning

2

What is BAND-NC?

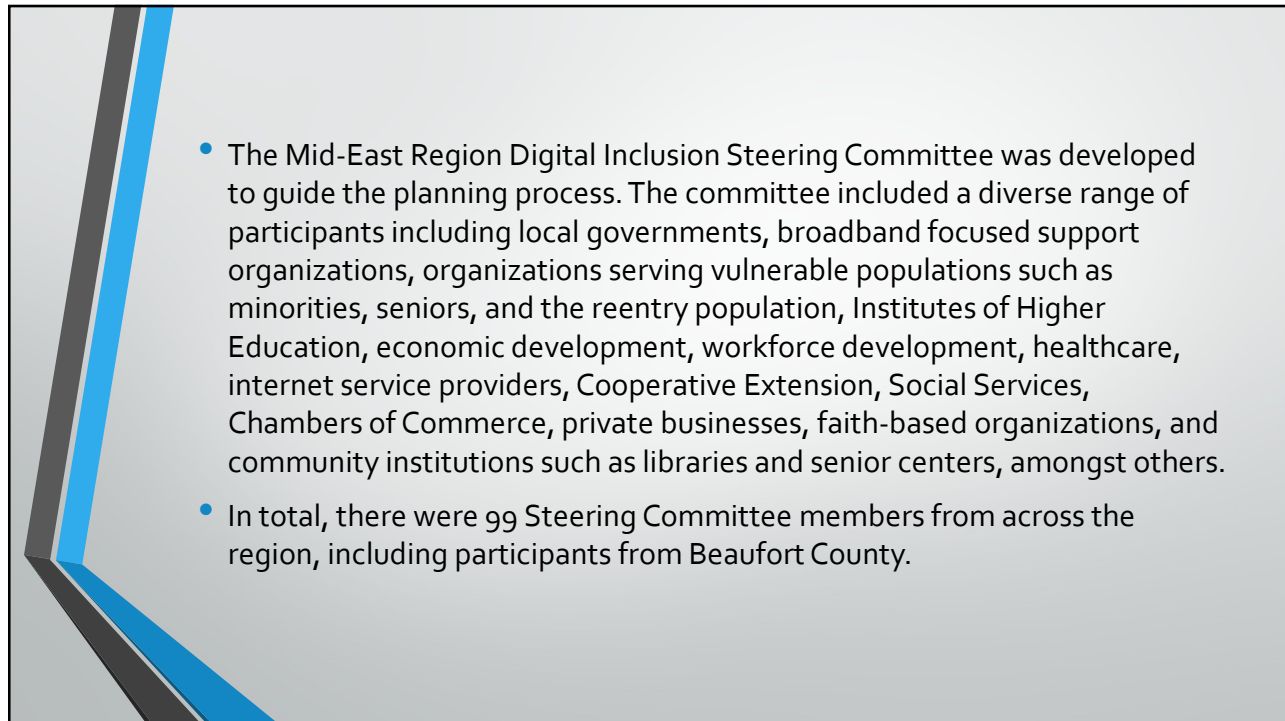
Our goal is to equip counties and regions with the tools to build more digitally equitable communities. We provide technical assistance and planning capacity to support every county in developing and implementing a digital inclusion plan.

3

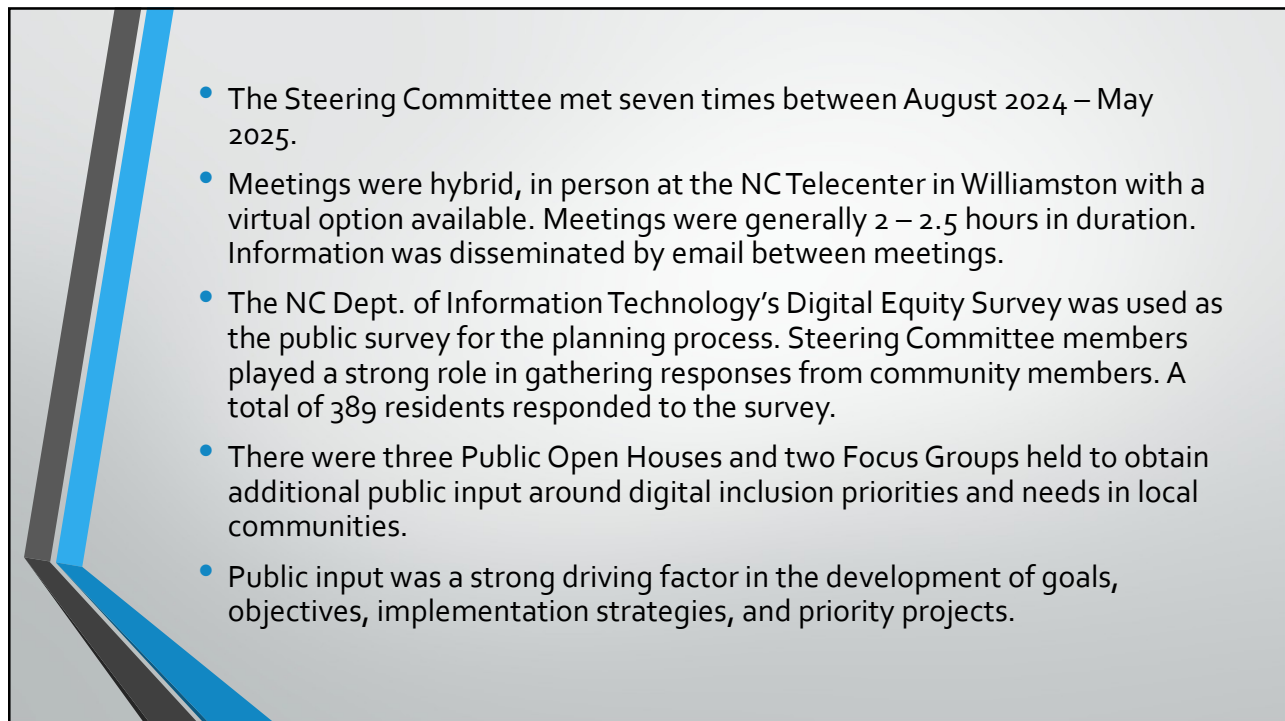


Planning Process

4



5



6



**Draft Mid-East Region
Digital Inclusion Plan
Overview**

7



**Introductory
Sections**

- Member Governments
- Executive Summary
- Introduction of Mid-East Region
- Planning Process
- Digital Inclusion Planning Overview

8

Vision Statement

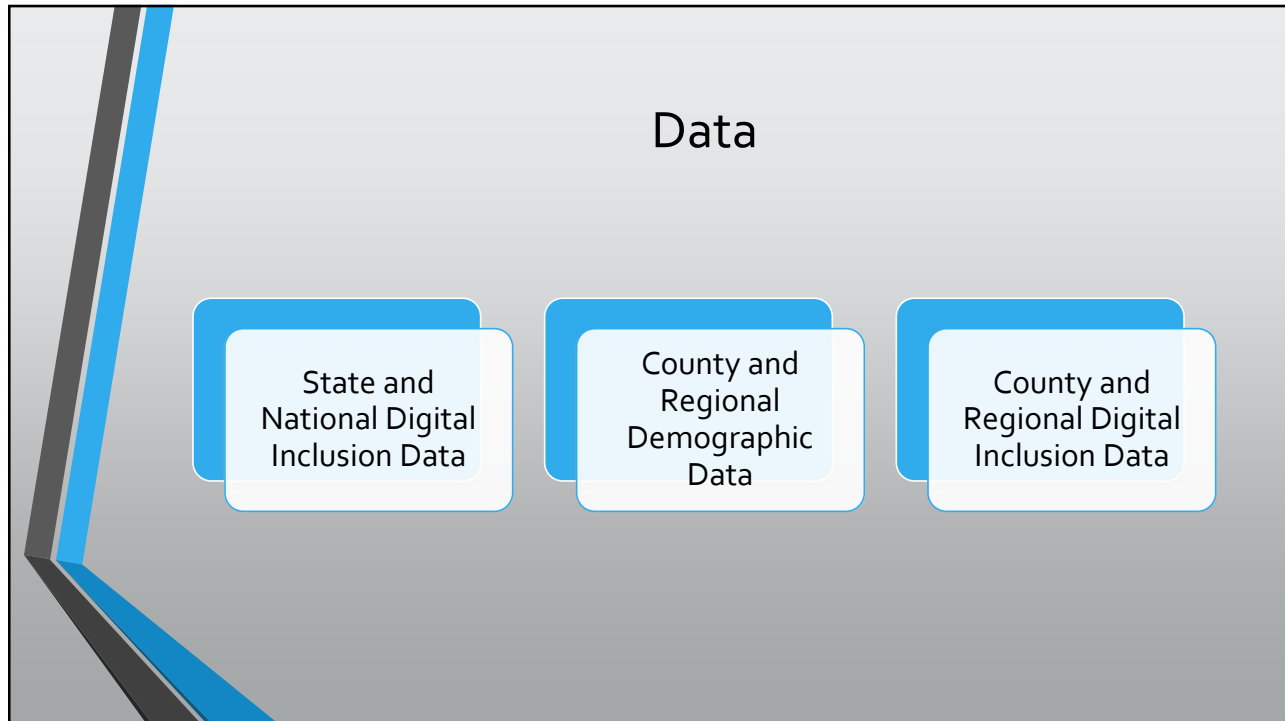
A digitally inclusive Mid-East Region where every individual has equitable access to affordable and reliable internet, digital skills training, essential devices, and support services – fostering economic growth, education and quality of life for all communities.

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Mission Statement

North Carolina's Mid-East Region is dedicated to bridging the digital divide by ensuring that every resident, regardless of background, demographics, geography, or socio-economic status, has equitable access to essential technology and skills needed to thrive in the digital age. By leveraging local partnerships and resources, we will provide broadband infrastructure, affordable, high-quality internet access, digital skills programs, essential devices, and support services that empower our community members to overcome barriers, enhance educational and economic opportunities and improve their quality of life. Together, we strive to build connected and inclusive communities, where every individual has the tools and opportunities to fully participate in the digital economy and society.

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The slide is titled "Overview of Broadband Infrastructure in the Region" and features a list of three bullet points on the left. On the right side, there is a decorative graphic of fiber optic cables fanning out, set against a blue gradient background.

Overview of Broadband Infrastructure in the Region

- Necessary utility
- Many recent projects have extended fiber broadband infrastructure to unserved areas
- There are still many rural areas in the region that have no options for high-speed internet service

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Overview of Broadband Infrastructure in the Region

- It is imperative that every household, business, and organization in the region is served with reliable internet service capable of 200 mbps download/20 mbps upload speeds.
- Once all addresses are served, areas that are currently served by cable infrastructure should be upgraded to fiber.

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Beaufort County FCC Broadband Status Map, July 2025

broadband grant program.

To begin, type your address into the search bar on the top left of the map. Select a point bring up a popup with the broadband project information.

For more information about Broadband in North Carolina check the NC OneMap

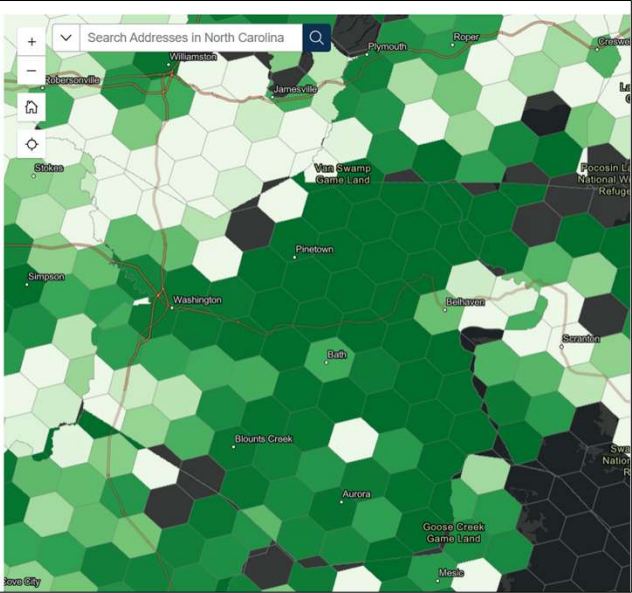
Unserved/Underserved Filter +

Near Me +

NC FCC Broadband Data Collection Aggregated to Hexbins 7 July 2025

Hexbins Level 6

- > 100
- 70
- < 40
- No BSL




Source: NC Dept. of Information Technology

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Overview of Cell Tower Infrastructure in the Region

- There are still many rural areas in the region that have a lack of reliable cellular phone service.
- The recent switch to 5G technology exacerbated this problem in rural areas.



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Overview of Cell Tower Infrastructure in the Region



- Cellular or hot spot-based access is the only way that many residents can afford to access the internet.
- It is imperative that every household, business, and organization in the region is served with adequate cellular signal.

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Overview of Digital Equity in the Region

Part of digital equity is ensuring that all homes, businesses and organizations have access to infrastructure.

If everyone had access to broadband and cellular infrastructure, would that solve the digital divide?

The answer is no. Residents also need to be able to afford the service, they need devices to access the service, and they need the skills to use the devices.

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Overview of Digital Equity in the Region - Affordability

- Even in areas where there is adequate broadband infrastructure, many residents cannot afford to connect to the service.
- The cancellation of the federal Affordable Connectivity Program in 2024 exacerbated this affordability issue.

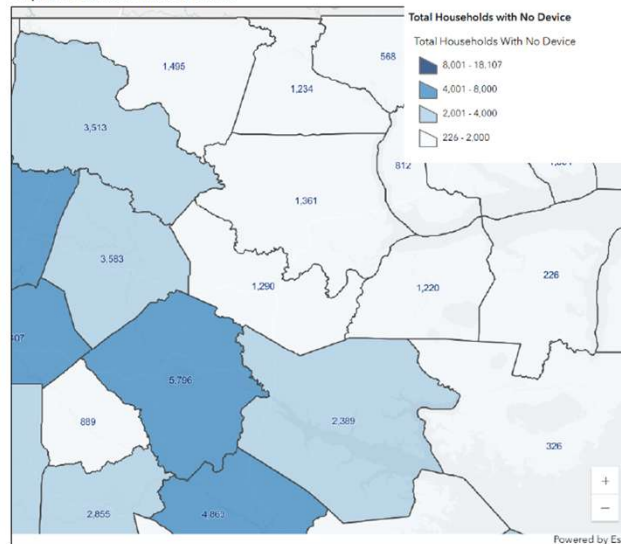
18

Overview of Digital Equity in the Region – Device Access

- Many residents are unable to afford the devices that they need to access the internet.
- Some community institutions offer device lending or gifting programs. In many areas, demand exceeds available devices.
- K-12 students usually have a device that they can utilize throughout the school year. It is imperative that this funding for student device access is maintained in all districts.

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Map 6: Households with No Device



Source: NC Dept. of Information Technology

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Overview of Digital Equity in the Region – Public Access Locations

- Public wi-fi locations are an important part of the strategy to close the digital divide.
- This can include drive up locations, as well as locations that have computers available and staff on hand to assist patrons.
- Locations can also be outfitted with back-up satellite connections to serve the community in the event of infrastructure damage resulting from a natural disaster.

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<https://MidEastRegionWiFiMap.com>

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Overview of Digital Equity in the Region – Digital Skills Training

- As job applications, government benefits, healthcare access, and other essential functions transition to online formats, many residents still do not know how to use a computer for even the most basic tasks.
- This represents a dire gap in public education.

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Overview of Digital Equity in the Region – Digital Skills Training

- Some groups are at a higher risk of having of digital skills gaps, including low-income workers, reentry populations, seniors, and veterans.
- While there are opportunities for digital skills education in the region, the needs far outweigh the availability of digital skills educators.
- It is important that programs are sustained and expanded to meet the vast digital education needs of the region.

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Asset Mapping

Categories of Support (based on NTIA definitions)


- Device Access
- Digital Skills & Technical Support
- Public Devices & Internet
- Digital Inclusion Funding
- Other

Regional and Statewide Organizations

Local Organizations by County


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Goals, Objectives and Implementation Actions




Access to Devices Goal

Increase the number of residents in the Mid-East Region who have access to an affordable device that meets their needs and allows them to fully participate in the digital landscape.



Affordability Goal

Increase access to low cost or no-cost broadband across the Mid-East Region through stipend or subsidy programs and services.



Availability Goal

Improve and increase broadband connectivity throughout the Mid-East Region to provide residents and businesses access to reliable, high-speed broadband service.

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Goals, Objectives and Implementation Actions



Digital Skills Goal

Develop technology support and educational programming that meets a variety of needs and accommodates all skill levels; empowering community members to gain the necessary skills to fully participate in the digital world.



Implementation Resources Goal

Build structure and organization to support long-term Digital Inclusion success and to empower partners to create their own digital inclusion programs and partnerships.

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Priority Project Profiles

- Device Access Program
- Device Repair and Technical Support Program
- Internet Subsidy Program
- Cell Tower Infrastructure Expansion
- Improve the Quality of Broadband Networks
- Resiliency Back-Up Networks
- Broadband Infrastructure Expansion
- Public Access Locations
- Digital Skills Training
- Workforce Development Program Integration
- Advocacy Coalition
- Coalition of Churches
- Digital Skilling Coalition
- Implementation Resources Portal
- Public Informational Portal

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Appendices

- Appendix A: Steering Committee Members
- Appendix B: Public Survey Results
- Appendix C: Public Event Input Results
- Appendix D: Weighted Scoring Results

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Mid-East Region Digital Inclusion Plan document

- Copy included in board packets
- Available on Mid-East Commission website: <https://mideastcom.org/>
- Questions?
- Asking Beaufort County Board of Commissioners to consider adoption resolution
- Community organizations that are interested in joining the Implementation Committee can contact Jamie Heath at jheath@mideastcom.org or (252)296-1656

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BOARD OF COMMISSIONERS
Frankie Waters, Chairman
Jerry E. Langley, Vice Chairman
Ed Booth
Stan Deatherage
Tandy Dunn
Hood Richardson
Randy Walker



COUNTY OFFICIALS
Brian M. Alligood, County Manager
Katie Mosher, Clerk to the Board
Anita C. Radcliffe, Finance Director
Amanda Sasnett, County Attorney

**BEAUFORT COUNTY
NORTH CAROLINA**

A RESOLUTION ADOPTING THE MID-EAST REGION DIGITAL INCLUSION PLAN

RESOLUTION 2026-01-05-001

WHEREAS, from Summer 2024 through Spring 2025, Mid-East Commission staff members in partnership with the Mid-East Region Digital Inclusion Steering Committee, which included members from Beaufort County, drafted the Mid-East Region Digital Inclusion Plan (the “Plan”); and

WHEREAS, the Plan identifies priority projects to improve digital inclusion and close the digital divide in the region, including availability/infrastructure, access to devices, affordability, and digital skills training priorities; and

WHEREAS, on May 21, 2025, the Steering Committee recommended approval of the adoption of the draft Plan; and

WHEREAS, at a regular meeting on September 18, 2025, the Mid-East Commission Board of Directors adopted the Plan; and

WHEREAS, at a regular meeting on January 5, 2026, the Beaufort County Board of Commissioners received a presentation on the Plan, reviewed and asked questions about the Plan, and were offered the opportunity to adopt the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT the Beaufort County Board of Commissioners adopts the Mid-East Region Digital Inclusion Plan.

Adopted the 5th day of January 2026.

Frankie Waters, Chairman

ATTEST:

Katie Mosher, Clerk to the Board

BEAUFORT COUNTY ADMINISTRATION BUILDING
121 West 3rd Street * Washington, North Carolina 27889 * Phone (252) 946-0079 * Fax (252)-946-7722



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Public Comments
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Public Comments

Summary of Information:

Name

Contact Information

Submitter Recommendation/Motions: N/A

Attachments:

None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Legislative Updates for Elected Officials
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Updates from Elected Officials

Summary of Information: During the May 4, 2020, Board of Commissioners meeting, in a vote of 6 to 1 the Beaufort County Board of Commissioners approved allowing County representatives 15 minutes to speak and receive questions during the regular board meeting each month.

Submitter Recommendation/Motions: N.A

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Consent
Presenter: JaNell Octigan, Health Department Director
Agenda Title: Health Department FY26 Budget Amendment

Summary of Information: Request to amend the FY26 budget to reflect the following revenue and corresponding expenditures:

- \$7,000 Opioid Project Support
- \$3,654 Minority Diabetes Prevention Program
- \$34 Basic Life Support
- \$57,734 Comprehensive Opioid, Stimulant, & Substance Use Program

Submitter Recommendation/Motions: Staff recommend the Board approve the budget amendment as presented.

Attachments:

1. FY26 Health Budget Amendment 01.2026

Beaufort County Finance

Budget Amendment Request

Department: Health
FY Budget: 2025-2026

Date of Request: 1.5.26

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100600-461000 (Revenue)	Misc Health	\$7,000	
105158-519425	Opioid Project Support	\$7,000	
100600-460000 (Revenue)	Health Grants	\$3,654	
105152-526009	MDPP Grant Supplies	\$1,309	
109991-499100	Appropriated County Fund Balance		\$2,345
100600-461000 (Revenue)	BLS & Heartsaver	\$34	
105110-549100	Dues/Subscriptions	\$34	
100600-460000 (Revenue)	Comprehensive Opioid Stimulant & Substance Use Program	\$57,734	
105161-550035	Supplies	\$30,448	
105161-550045	Professional Development		\$1,000
105161-550040	Equipment	\$11,006	
105161-550030	Professional Services	\$17,280	

Department Justification: Opioid Project Funds, Minority Diabetes Prevention Program, COSSUP, & BLS/AED Funds

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head/Designee	<i>Sara Graham</i>	12.19.25
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Consent
Presenter: Anita Radcliffe, Finance Director
Agenda Title: BCCC Real Estate Purchase \$160,000

Summary of Information: The Board of Commissioners appropriated \$160,000 to BCCC in July 2025 for the purchase of adjoining property to the college. Dr. Loope informed us in December 2025 that the sale would not be going through due to the seller backing out. The attached Budget Amendment adds the previously appropriated funds back to general fund balance.

Submitter Recommendation/Motions: Approve the attached Budget Amendment.

Attachments:

1. Budget Amendment BCCC \$160k



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Consent
Presenter: Wyn Kinion, Tax Collector
Agenda Title: Request Permission to Advertise Delinquent Real Property Taxes

Summary of Information: G.S. 105-369 requires that the Tax Collector provide the governing Board the total amount of unpaid taxes for the current fiscal year that are liens on real property. This information must be presented yearly to our governing board. I am requesting permission to advertise these bills, once all mail payments have been processed. Upon approval by the board, the second notices will go either the last week of January or by the first week of February. The delinquent real property list will be advertised no later than the middle of March. All figures will be given to the board in the February meeting.

Submitter Recommendation/Motions: Staff recommends the Board approve the Tax Collector's request to advertise the real property delinquent taxes.

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Consent
Presenter: Lloyd Salter, Tax Assessor
Agenda Title: Late Tax Exemption Request

Summary of Information: The Tax Office request approval of the late tax exemption requests below:

OWNER	PARCEL/ABSTRACT	DATE FILED	ADDRESS 1	TYPE OF APPLICATION	IF TI	APF
SPENCER CANNON	20161	11/26/2025	860 W MLK DRIVE	ELDERLY	YES	YES
MARTHA GARRETT	31363	12/3/2025	7723 NC 99 HWY N	ELDERLY	YES	YES
DAWN MAURO	46350	12/3/2025	2055 WHICHARDS BCH RD	ELDERLY	YES	YES
FAYE PAYNE	34426	12/3/2025	4672 PAMLICO BCH RD	ELDERLY	YES	YES
GARY STILLEY	24535	12/11/2025	18349 HWY 33 E	ELDERLY	YES	YES
MELVIN TRIPP	27921	11/25/2025	361 CHOCO VILLAGE RD	ELDERLY	YES	YES
JOAN VAUGH	15709	11/21/2025	347 E BARR RD	ELDERLY	YES	YES
ETTA WAINWRIGHT	13521	11/5/2025	400 NELSON FARM RD	ELDERLY	YES	YES
BILLY WARREN	10659	12/15/2025	185 TAYLOR FARM RD	ELDERLY	YES	YES
ALICE WILLIAMS	44069	12/12/2025	235 E MLK DR	ELDERLY	YES	YES
GERTRUDE WILLIAMS	7347	11/26/2025	2006 CLAY BOTTOM SC RD	ELDERLY	YES	YES

Submitter Recommendation/Motions: Staff recommends approval.

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Consent
Presenter: Lloyd Salter, Tax Assessor
Agenda Title: Tax Refunds Over \$100

Summary of Information: The Tax Office is requesting approval of the attached refunds over \$100.00.

Submitter Recommendation/Motions: Staff recommends approval.

Attachments:

1. Tax Refunds Over \$100

2024-0000-00												Refund		\$16.17
SINGLETON, SAMUEL GREGORY	SINGLETON, SAMUEL GREGORY	SINGLETON, ASHLEY PREVATTE	409 ALDERSON RD	WASHINGTON, NC 27889	AUTHORIZED	Refund Generated due to proration on Bill #0052424122-2024-2024-0000-00	Vehicle Sold	11/12/2025	11/12/2025	G01	TAX	(\$14.52)	\$0.00	(\$14.52)
										C01	TAX	(\$13.48)	\$0.00	(\$13.48)
										C01	VEHICLE FEE	\$0.00	\$0.00	\$0.00
										Refund		\$28.00		
SMITH, DAVID ALLEN JR	SMITH, DAVID ALLEN JR	128 WASHINGTON HBR	WASHINGTON, NC 27889	PENDING	Refund Generated due to proration on Bill #0066062217-2024-2024-0000-00	Vehicle Sold	11/14/2025	11/14/2025	G01	TAX	(\$83.69)	\$0.00	(\$83.69)	
									C01	TAX	(\$77.66)	\$0.00	(\$77.66)	
									C01	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
										Refund		\$161.35		
TETTERTON, MADISON FAITH	TETTERTON, MADISON FAITH	1957 BIGGS RD	PINETOWN, NC 27865	AUTHORIZED	Refund Generated due to proration on Bill #0087126807-2025-2025-0000-00	Vehicle Sold	11/20/2025	11/20/2025	G01	TAX	(\$75.47)	\$0.00	(\$75.47)	
									F63	TAX	(\$8.65)	\$0.00	(\$8.65)	
									E05	TAX	(\$6.36)	\$0.00	(\$6.36)	
										Refund		\$90.48		
THOMPSON, JAMES ERVIN	THOMPSON, JAMES ERVIN	THOMPSON, PEGGY LIPSCOMB	1476 HORSE PEN SWAMP RD	WASHINGTON, NC 27889	AUTHORIZED	Refund Generated due to proration on Bill #0064902111-2024-2024-0000-00	Vehicle Totalled	11/21/2025	11/21/2025	G01	TAX	(\$56.56)	\$0.00	(\$56.56)
										F63	TAX	(\$4.62)	\$0.00	(\$4.62)
										E02	TAX	(\$4.52)	\$0.00	(\$4.52)
										Refund		\$65.70		
TIDELAND EMC	TIDELAND EMC	PO BOX 159	PANTEGO, NC 27860	AUTHORIZED	Refund Generated due to adjustment on Bill #0083706340-2024-2024-0000-00	Exempt Property	11/21/2025	11/21/2025	G01	TAX	(\$2.76)	\$0.00	(\$2.76)	
									C04	TAX	(\$0.71)	\$0.00	(\$0.71)	
									E09	TAX	(\$0.22)	\$0.00	(\$0.22)	
										Refund		\$3.69		
TIDELAND EMC	TIDELAND EMC	PO BOX 159	PANTEGO, NC 27860	PENDING	Refund Generated due to adjustment on Bill #0083822561-2024-2024-0000-00	Exempt Property	11/21/2025	11/21/2025	G01	TAX	(\$276.33)	\$0.00	(\$276.33)	
									C04	TAX	(\$70.74)	\$0.00	(\$70.74)	
									E09	TAX	(\$22.11)	\$0.00	(\$22.11)	
										Refund		\$369.18		
TUBAUGH, SHELLEY HARVEY	TUBAUGH, SHELLEY HARVEY	2280 CORSICA RD	WASHINGTON, NC 27889	AUTHORIZED	Refund Generated due to adjustment on Bill #0019381582-2025-2025-0000-00	Over Assessment	11/6/2025	11/6/2025	G01	TAX	(\$15.24)	\$0.00	(\$15.24)	
									F63	TAX	(\$1.74)	\$0.00	(\$1.74)	
									E05	TAX	(\$1.29)	\$0.00	(\$1.29)	
										Refund		\$18.27		
VAUGHN, JOHN MADDRY	VAUGHN, JOHN MADDRY	210 S ACADEMY ST	WASHINGTON, NC 27889	AUTHORIZED	Refund Generated due to proration on Bill #0083290659-2024-2024-0000-00	Vehicle Sold	11/7/2025	11/7/2025	G01	TAX	(\$19.59)	\$0.00	(\$19.59)	
									C01	TAX	(\$18.17)	\$0.00	(\$18.17)	
									C01	VEHICLE FEE	\$0.00	\$0.00	\$0.00	
										Refund		\$37.76		
WARREN, CHARLES HUBERT	WARREN, CHARLES HUBERT	108 WATERS WAY	WASHINGTON, NC 27889	AUTHORIZED	Refund Generated due to proration on Bill #0076845160-2024-2024-0000-00	Vehicle Totalled	11/20/2025	11/20/2025	G01	TAX	(\$47.05)	\$0.00	(\$47.05)	
									F63	TAX	(\$3.84)	\$0.00	(\$3.84)	
									E02	TAX	(\$3.76)	\$0.00	(\$3.76)	
										Refund		\$54.65		
WHISENANT, OTTIS FRED	WHISENANT, OTTIS FRED	2230 NC HIGHWAY 33 W	GRIMESLAND, NC 27837	AUTHORIZED	Refund Generated due to proration on Bill #0043824123-2025-2025-0000-00	Vehicle Totalled	11/21/2025	11/21/2025	G01	TAX	(\$28.66)	\$0.00	(\$28.66)	
									F60	TAX	(\$2.51)	\$0.00	(\$2.51)	
									E12	TAX	(\$3.22)	\$0.00	(\$3.22)	
										Refund		\$34.39		
										Refund Total		\$2410.30		

1026491	JEFFREY TAYLOR CARROW	276 CARROW LN CHOCOWINITY,NC 27817	201.01
1026587	GILBERT ALLEN GLADSON	PO BOX 282 GRANTSBORO,NC 28529	196.00
1026611	SAMMY HODGES	6185 US 264 HWY W WASHINGTON,NC 27889	196.00
1026614	ROBERT DRAKE JOYNER	414 CHARLOTTE ST WASHINGTON,NC 27889	102.63
1026714	TIMOTHY CLAUDE SANDERSON	1729 HOLLY RIDGE RD KINSTON,NC 28504	115.04
1026821	LANDMARK HOMES LTD	PO BOX 1567 DUNN,NC 28335	2,521.29
1026859	HORNE & HORNE PLLC	300 COTANCHE STREET GREENVILLE,NC 27858	481.30
1026862	RAWLS & ASSOCIATES	PO BOX 8699 GREENVILLE,NC 27835	3,000.00
1027009	MITTIE BOWEN PAUL	TERESA L. GURGANUS 216 WILEY OAKS DR WENDELL,NC 27591	196.00
1027163	JAMES EDWARD SHERRER,JR	3017 ALLENBY DR RALEIGH,NC 27604	1,774.14
1027163	JAMES EDWARD SHERRER,JR	3017 ALLENBY DR RALEIGH,NC 27604	570.12
1027458	VERNA MAE HOWARD	4820 CHERRY RUN RD WASHINGTON,NC 27889	108.93
1027664	BRITTANY PLACE NC, LLC	C/O PARTNERSHIP PROPERTY MANAGEMENT 4600 DUNBAS DR GREENSBORO,NC 27407	4,085.57
1027974	NEW HORIZONS APARTMENTS LTD PARTNERSHIP	1515 MOCKINGBIRD LN 10TH FLOOR CHARLOTTE,NC 28202	6,952.73
1027977	THE VILLAGE ASSOCIATES	PO BOX 17022 RALEIGH,NC 27619	6,411.73
1027995	JAMES MYERS WILLIAMS	664 E MAIN ST BELHAVEN,NC 27810	359.45
1028012	KEENAN L WOOLARD	122 FERNWOOD CT BATH,NC 27808	1,142.67
1027919	HALSTON BOYD	4297 ARCHBELL RD BATH,NC 27808	342.44
1028120	DELORIS ROGERS MOORE	180 CHO VILLAGE CHOCOWINITY,NC 27817	397.29
1028726	BRENDA LOUISE ROUSE	1629 DEE JAY LN GREENVILLE,NC 27834	518.20
1028733	DELORAS M HARRIS	434 EAST FIFTH STREET WASHINGTON,NC 27889	983.68
1028748	SCARLET H STOKES	1201 HAW BRANCH ROAD CHOCOWINITY,NC 27817	124.49
1029419	NAS 2 LLC	PO BOX 340143 COLUMBUS,OH 43234	646.38
1028394	LERETA	1123 PARK VIEW DR COVINA,CA 91724	700.58
1029563	PHYLLIS HAMM CHESSON	113 W GREENE ST SNOW HILL,NC 28580	1,450.82
1029912	BILLY W COREY	3552 GODARD TOWN RD WASHINGTON,NC 27889	215.00
1030107	KEVIN M LAWRENCE	121 NYON RD NEW BERN,NC 28562	250.00
1030142	MURRAY WALKER LYNCH	350 GLEN HAVEN RD WASHINGTON,NC 27889	263.84
1030288	DONALD WAYNE CUTLER,JR	501 NC 92 HWY E WASHINGTON,NC 27889	196.00
1030437	BRYAN N JOSEMANS	1 SHIPWRECK DR BELHAVEN,NC 27810	116.16
1030704	MILDRED N GRIFFIN	3123 CHANDLER ROAD VANCEBORO,NC 28586	433.00
1030706	DEAN LUCAS	343 MIXON CREEK DRIVE BATH,NC 27808	2,295.10
1030880	JAMES MASSENBURG FORTESCUE,JR	248 NANCE LN WASHINGTON,NC 27889	500.00
1031007	KEVIN LEIGH	2032 DELLA LN GREENVILLE,NC 27858	549.35
1031548	RHONDA LEE HAMILTON	3644 TERRAPIN TRACK RD WASHINGTON,NC 27889	768.67

1031616	ROLAND KENNETH MANNING, JR	6116 NC HIGHWAY 30 BETHEL, NC 27812	223.18
1031676	JUDITH S LANNON	741 CAYTON LANDING RD AURORA, NC 27806	2,048.66
1031689	FISHING CREEK PROPERTIES LLC	275 PAMLICO ST BELHAVEN, NC 27810	294.16
1031689	FISHING CREEK PROPERTIES, LLC	275 PAMLICO STREET BELHAVEN, NC 27810	605.84
1031689	FISHING CREEK PROPERTIES, LLC	365 PAMLICO ST BELHAVEN, NC 27810	1,345.92



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Consent
Presenter: Lloyd Salter, Tax Assessor
Agenda Title: Surplus - Tax Office

Summary of Information: The Tax Office is requesting permission to surplus 2 metal bookshelves.



Submitter Recommendation/Motions: Staff recommends approval.

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Consent
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Minutes Approval - Katie Mosher, Clerk to the Board

Summary of Information: Approve the attached December 1, 2025, minutes as presented.

Submitter Recommendation/Motions: Staff recommends approving the attached minutes as presented.

Attachments:

1. 2025.12.1 Minutes

The Beaufort County Board of Commissioner met in regular session Monday, December 1, 2025, at 5:30 PM, in the Commissioners Boardroom located at 136 W. 2nd Street in Washington, NC with the following present:

Commissioners Present

Chairman Frankie Waters
Vice-Chairman Jerry Langley
Commissioner Ed Booth
Commissioner Stan Deatherage
Commissioner Tandy Dunn
Commissioner Hood Richardson
Commissioner Randy Walker

Staff Present

Brian Alligood, County Manager
Katie Mosher, Clerk to the Board
Amanda Sasnett, County Attorney
Anita Radcliffe, Chief Finance Officer

Chairman Waters welcomed everyone and called the meeting to order.

Commissioner Dunn led the Pledge of Allegiance.

Conflict of Interest Statement

Commissioner Waters asked if any Commissioner have a conflict with any of the agenda items tonight. No one commented.

Approval of the Agenda

Chairman Waters: Commissioner Richardson has asked that we move the discussion on the SNAP program.

Katie Mosher: We could do it under presentations.

Chairman Waters: Okay, we'll do it under presentations so that will be item #3 under presentations. So, with that change, could I have a motion to approve the agenda.

Motion: Vice Chairman Langley motioned to approve the agenda as presented. Commissioner Walker seconded. The vote was unanimous.

Election of Chairman

Katie Mosher: Every year in December you have to hold an election for Chairman and Vice-Chairman. At this time I will take nominations for Chairman.

Commissioner Walker: Madam Clerk, I would love to, at this time, place in contention Frankie Waters, who does a wonderful job and will continue to do so.

Katie Mosher: Are there any other nominations at this time?

Commissioner Richardson: I would nominate Stan Deatherage.

Katie Mosher: Are there any other nominations?

No other nominations were given.

Votes for Commissioner Waters

Commissioner Booth
Commissioner Langley
Commissioner Walker
Commissioner Waters

Votes for Commissioner Deatherage

Commissioner Deatherage
Commissioner Dunn
Commissioner Richardson

Commissioner Waters was elected Chairman for 2026.

Election of Vice-Chairman

Katie Mosher: We'll move on to Vice-Chairman. At this time are there any nominations for Vice-Chairman?

Commissioner Booth: I nominate Commissioner Langley.

Commissioner Richardson: I nominate Commissioner Dunn.

Katie Mosher: Are there any other nominations?

No other nominations were given.

Votes for Commissioner Langley

Commissioner Booth
Commissioner Langley
Commissioner Walker
Commissioner Waters

Votes for Commissioner Dunn

Commissioner Deatherage
Commissioner Dunn
Commissioner Richardson

Katie Mosher: At this time, Mr. Chairman, if you would like to change the chair order you can.

Chairman Waters: I chose not to change anyone. We seem to work better as a team in the chairs we're already in so I don't want to disturb that.

Service Award Presentation

Deloris Creasman: Good Afternoon Commissioners. We have one employee here tonight to accept their service award. I have Kimberly Bond with the Department of Social Services with ten years of service. I have one other employee that I would like to acknowledge that is not here tonight and that's Tanya Dahlem. She has ten years of service with our Tax Collectors Office.

Immigration and Customs Enforcement Discussion

Sheriff Hammonds: I appreciate the invite here to answer questions about immigration and customs but I want to tell you real quick that the Sheriff's Office is in great condition, great service. We continue to serve Beaufort County without any lack of services and the men and women of our office are doing a great job. I hear it daily from the citizens of our county and I just want to make sure you are aware we're not costing you any more than we have to and we're getting the best services out of the men and women. So, any questions about this topic?

Commissioner Richardson: I thought this was more of an information session for you to tell us what you were doing and how you were proceeding with the new law and what the actual practice is mainly for the benefit of the public.

Sheriff Hammonds: It is and I just want to get your questions out so I know where you are.

Commissioner Richardson: I don't know anything until you tell me.

Sheriff Hammonds: Sometime back in, let me see, in my three years here at the office we've only had four ICE retainers that have come through our doors and to date, we still have one currently in Beaufort County that's under detainer. So, all of them have been processed through the immigration process. So, you know, there is a process of how they come in through the magistrates office. We make every effort to determine whether they're legal citizens or not and now under the new law, I believe you should have the insert for HB 318 that discusses how the new program or how the new process will walk through the magistrates office to determine whether they're a lawful legal citizens and if that determination cannot be made within a reasonable time, the magistrate, the Clerk of Court or judge has the authority to make a decision whether to send them back to jail. That's within a two hour timeframe that the determination has to be made. If it cannot be made at that point then we'll go forward on processing them through and trying to make the determination of legality there in the jail through the jail administration. So, that process is worked. That process was used under the last two we had brought in approximately two weeks ago. So, the process is working.

Commissioner Richardson: Is the determination made by, who makes them? Who has the responsibility for that determination?

Sheriff Hammonds: The determination comes through the process. So, when they come in through the magistrate we bring them in jail. We run the fingerprinting based on the charges that they're being charged for. For example, DWI to just name one. That's the most common but that's one of many. That's a mandate to fingerprint and once that fingerprint has been processed it goes up into a federal, where federal agencies can view based on flags. If that flag hits Immigration, if it hits that agency then they make an inquiry or communicate back to us to put a detainer on whether they choose to put a detainer on. They may even send us a letter or fax saying they're considering putting a detainer on. That's the process.

Commissioner Richardson: But the actual work is done by your department.

Sheriff Hammonds: That's correct.

Commissioner Richardson: So, what this means is everybody that comes through the jail that's fingerprinted is going to go into the database system.

Sheriff Hammonds: Yes, into the system. Whether they're flagged or not, that's something else.

Commissioner Richardson: Yeah, whether they want them or not is something else but what kind of offenses would you be put into jail for and not be fingerprinted, as an example?

Sheriff Hammonds: It could be a misdemeanor larceny. It could be a misdemeanor. We wouldn't necessarily, there's not a mandate on fingerprinting on non-felony cases. There are some high-level misdemeanors that require fingerprints that do require fingerprinting.

Commissioner Richardson: So, if the law doesn't require fingerprinting you don't fingerprint them?

Sheriff Hammonds: That's correct.

Commissioner Richardson: So, they can go through without being fingerprinted?

Sheriff Hammonds: Correct.

Commissioner Richardson: Wouldn't it be good law enforcement practice if we had a fingerprint database of people when they come back through over and over again for positive ID.

Sheriff Hammonds: Oh, we do but there's still the due process of ones rights and that just the way the law is written and we conform and comply with the way the law is written.

Commissioner Richardson: Okay, so if they don't require fingerprinting under the law you don't fingerprint them.

Vice-Chairman Langley: This is just for clarification. Your department does not go out looking for illegal immigrants.

Sheriff Hammonds: We do not.

Vice-Chairman Langley: So, basically if you encounter someone who is, then you will do your job but beyond that you have plenty to do besides look for illegal immigrants.

Sheriff Hammonds: That's right.

Vice-Chairman Langley: I commend you for that because the citizens of Beaufort County deserve your first choice of who to help and then after that if you encounter them you do your job but beyond that continue to do what you're doing. You're doing a good job so just continue to stay with that and don't let anybody force you into doing something you should not be doing.

Sheriff Hammonds: Absolutely not.

Commissioner Deatherage: Sheriff, thank you for the great job you're doing. I appreciate you. I really enjoy working with you and I need to try and keep the costs down. You're doing a wonderful job keeping drugs off the streets. I know you want to work with ICE all you can and I appreciate that. I just have a few questions. In your opinion, and with your knowledge, which is growing daily, if an illegal is in your jail who pays for that person to be detained in your jail?

Sheriff Hammonds: The State or the County is going to pick up all of that until the adjudication.

Commissioner Deatherage: So, the county is going to pick all of that up.

Sheriff Hammonds: That's correct.

Commissioner Deatherage: And we've got to pay for it. Pay for their medical and everything?

Sheriff Hammonds: That's correct. Basically, if they can't afford it we're going to pay for it.

Commissioner Deatherage: And so far we've had four detainees since you've been in office? Two recently. Did they pick up one and not the other?

Sheriff Hammonds: I know in that case they were both brought in on the same calendar day.

Commissioner Deatherage: And one has been picked up by ICE.

Sheriff Hammonds: And one made bond.

Commissioner Deatherage: Oh, one made bond?

Sheriff Hammonds: Yeah.

Commissioner Deatherage: You don't hold him if he's a detainee. They didn't know he was detainable at the time?

Sheriff Hammonds: They did not. The detainer didn't require to hold.

Commissioner Deatherage: Oh, it did not. So that's on them.

Sheriff Hammonds: That's correct.

Commissioner Deatherage: Understanding that the people of Beaufort County have to pay for these illegals in our jail, and it is costly, it costs a lot, we found out over the years. It's one of the biggest costs we have as county commissioners. Is there a way that you can determine without the flags whether they are illegal or not when you pick up somebody?

Sheriff Hammonds: No. We work off of DCA and so we do these, we work off the same database that we do for local wants and warrants. That does not determine whether one's legal or not. So that's the work of the federal government and that's what we run through our database.

Commissioner Deatherage: If they speak very poor English or no English at all, is that not an indicator?

Sheriff Hammonds: Well now that's not correct.

Vice-Chairman Langley: Thank you.

Sheriff Hammonds: If you look at the many nationalities and that could be determined to be legal or illegal. Not all of them are from the Hispanic population. We've got Chinese restaurants, Mexican restaurants, Asian restaurants.

Commissioner Deatherage: But the determiner is whether they speak English or not. I mean, regardless of what part of the world they come from.

Sheriff Hammonds: Now you know I don't base the arrest or the charges based on English.

Commissioner Deatherage: No. I'm just wondering how can we as a people here in North Carolina with our General Assembly give you the powers to try to determine who may or may not be a citizen because I think a lot are slipping through the cracks if you've gotten four over the years.

Sheriff Hammonds: It's really not that complicated when you're out in the county working. It's not that complicated because you either encounter a criminal or not, and we deal with criminal activity.

Commissioner Deatherage: I understand that.

Sheriff Hammonds: But to the Commissioners point, we don't walk up to a group that appear to be hanging out and just start asking for identification. That is not a "Sheriff Hammonds" kind of way.

Commissioner Deatherage: I understand. I understand but understanding how inefficient government can be, and it is, and I've been up here 25 years and I see great inefficiencies in government here in the county, here at City of Washington and just trying to be more efficient so that we can stem the tide of how much it costs to run government because it's gotten more and more and more expensive every year I've been up here. I just would hope that at state level they'll give you the general statutes where you could determine possibly what they may be in contact with ICE and let them make the final determination of whether to pick that person up or not.

Sheriff Hammonds: If that law were to change, absolutely, that's the way we're going to operate. But, at this time that's not the venues. That's not the formalities of the way our general statutes are written and the legislature hasn't provided that.

Commissioner Deatherage: I understand that. We had about 15 million come across our southern border. Invited and flown in.

Sheriff Hammonds: And I was eager to take the criminal out of Beaufort County, whether they're legal or illegal. Yes, there's statistics that show illegal people who are here have created crimes that are violent and for the legal ones that are here have created violence.

Commissioner Deatherage: Well, they were brought in here for a purpose.

Sheriff Hammonds: And we're eager to catch them. We use our intelligence analysis and we do go out and we've got them in jail that are legal citizens who create heinous and violent crime.

Commissioner Deatherage: Well, you do a great job and I appreciate you doing what you do and staying within statutes to do all you can do and you're doing well. I just hope the statutes will give you more power later to be more effective and for ICE to be more effective because when they're in our country illegally they are here illegally. At some point, those that are here without problems associated with them, they're going to be the next to be rounded up.

Commissioner Deatherage: And I encourage, and I share the same. If they're illegal, if they're not lawfully in this country then they are illegal and that's a crime.

Commissioner Deatherage: There's a great irony that some people were talking about. If they're here they're really making us money. They're not. It's costing us a lot of money. An incredible amount of money. Trillions of dollars. We're seeing it now, so we got to get rid of it.

Commissioner Richardson: What happens if you've arrested someone, have them in the jail and they don't fall under the purview of having their fingerprints taken and someone accuses them of being illegal. Say, anybody says look, that guy is illegal, I'm telling you. Maybe the wife's got him for abuse or something and all of a sudden you get tipped that that's he's illegal. What happens with that?

Sheriff Hammonds: You stated two ways through a tip or through an allegation, or position and every tip is worth investigating. If it's a tip that we have a hunch on whether part of that story still needs to be told it will definitely be looked into because they, as long as they're in custody of that crime, it's got to pertain to that crime, of course.

Commissioner Richardson: Well, the risk is if someone is accused and it's not followed up and then they create a more heinous crime later on then that makes you look bad.

Sheriff Hammonds: We certainly go through those steps prior to.

See Addendum 1

SNAP Status and New Qualifications

Amy Spring: Commissioner Richardson requested information regarding the SNAP requirements, the new requirements for the HR1 Bill that came about. Those changes that were implemented take affect today, December 1st. So, the requirement for food nutrition services is what they call the A-Bods. They're the able bodied adults without dependents. That policy has been around for years. I've been implementing that policy for years however, the age range for that policy was from 18 to 54. You had to be working or volunteering at least 20 hours per week in order to receive food nutrition services. If you were not working or volunteering 20 hours a week then you were only eligible to receive three months of benefits within a three-year timespan. Within the new changes for the HR1 Bill, that policy is changing from 18 to 54 to 18 to 64 and is also changing some of the individuals that were previously exempt from those work requirements but are now, no longer meeting that exemption. So, those individuals across the state, statewide, this is going to impact, has the possibility of impacting 173,000 individuals across the state. I do not have a number of how many individuals that may impact for Beaufort County at this time due to the fact that they are working on changes in the NC Fast system. That is something we may be able to receive at the earlier part of the year. Some of the exemptions that previously were able to make the exemption but are now not able to, one of the exemptions was our foster youth until the age of 24. Previously if they were previously in foster care at that time, they day that they turned 18 they were able to meet an exemption until they turned 24. Meaning that they could continue to receive food nutrition services until they turned 24 without having to make that work requirement. That is one of the exemptions that no longer can be met. So, as of now, once a foster care child turns 18 they will be required to meet those work requirements as well. Parents, so, previously an able bodied adult without a dependent meant a dependent under the age of 18. They have changed the age range from 18 to 14. So, individuals that have a child aged 14 to 18 now fall into that group where they are now responsible for meeting the work requirements as well. Veterans previously, as long as they were a veteran then they could meet the exemption as well. Now the only veterans that are able to meet exemptions are those that are receiving a

disability payment. Some veterans only receive a partial disability amount. It does not matter the amount of the disability percentage they are receiving as long as they are receiving any portion of a veteran disability payment they are able to meet that exemption where they do not have to meet those requirements. The last one is individuals that are experiencing homelessness. Previously individuals that were homeless could meet, they could have an exemption. So, what they've done is actually defined and made a clearer verification for what homelessness means. So, an individual that may have been couch surfing, just staying with a friend, if they were staying on a couch and didn't have a home then they can meet that exemption. That has changed. So, now homeless populations that are able to meet that exemption are those that are defined as chronic homelessness started as of today. So, those individuals will be able to receive three months of food and nutrition services. At the end of the three months those individuals will be receiving a notice in the mail letting them now their benefits will terminate. If they are able to meet an exemption then we will work with those individuals to see what exemption they are able to meet for them to continue to be able to receive benefits.

Commissioner Richardson: All of those take affect today?

Amy Spring: Yes sir.

Commissioner Deatherage: I have a question. At the last meeting I requested some numbers from your department on SNAP recipients. I wanted to look at the variables we have now in 2025 and I wanted to correlate those numbers and see if I could find any data from that. I have not received those numbers yet. I was going to get them within a few days and I have not got them.

Lori Leggett: We emailed them.

Commissioner Deatherage: Not to me.

Lori Leggett: Okay, then I'll have to forward it to you.

Commissioner Deatherage: If you were to send it to my government address then it should've come.

Brian Alligood: It went to every Board member.

Commissioner Deatherage: I didn't get it. I was the one that didn't get it.

Commissioner Walker: I got it.

Commissioner Booth: I got it.

Chairman Waters: I got it.

Commissioner Deatherage: I didn't get it and I'm very cognizant of my emails.

April Spring: We can make sure you receive it.

Commissioner Deatherage: If the problem is over here I don't, but I didn't get it.

April Spring: I was able to go back and pull those numbers and I think the email was actually sent out the following day from the last meeting.

Commissioner Richardson: Was the number 8,400? 8,400 recipients currently?

April Spring: Well, I must have got it then because I got the number.

Commissioner Deatherage: I'm the only one that didn't get it and I'm the one who requested it.

Amy Spring: I do remember from the numbers. I can't remember all of the numbers going back to 2020, but the numbers were higher at one time because of Covid. You know, individuals were not employed, they had less hours so the numbers during that timeframe you will see a certain definite increase.

Commissioner Deatherage: Can I request 2020 and 2019 then, since Covid was an anomaly and will probably never happen again.

April Spring: Yeah, we can get that to you.

Commissioner Deatherage: I would appreciate that and you've got my email.

Brian Alligood: It was sent on November 4th at 4:09 PM to all county commissioners.

Commissioner Deatherage: I didn't get it.

Public Comments

No one signed up for public comments or asked to speak.

Legislative Updates from Elected Officials

Rep. Kidwell: I wanted to kind of give you an update of where we are at the General Assembly and talk a little bit about the budget. What I'm discouraged to report is that certain members, president pro tem and some of the members of the House thought it was more important, or the Senate rather, thought it was more important to outlaw our ability to catch fresh shrimp here in eastern North Carolina. Now, I branded that Shrimpgate and instead of passing a budget they were spending time on that and trying to kill your ability to buy raw milk and also preventing you from being able to sue chemical companies if they cause harm to you or your family members through use of chemicals. I find that despicable that we couldn't find or figure out a way to get to a budget. But, we had time to play those types of games through the legislature. Where are we with the budget? Right now, absolutely nowhere. The House passed a very responsible budget that did not create any new taxes. We simply made an adjustment to the triggers that we had to hit as far as revenue in order for the tax cuts, which were 0.25% each time those cuts came into play. It means about \$50.00 to the average citizen in the course of a year, maybe. So, that we did not create new tax. We simply adjusted that trigger, as you would responsibly do with any budget. You're going to adjust your numbers as reality sets in. We did fully refill the rainy day fund, as you're well aware of, that got severely hampered by the current event in both eastern and western North Carolina with Hurricane Helene and other events we've had. We brought teachers pay up by 8.7% in that budget and that's probably the big sticking point on our end. We're not going to move off of those. The reason is the Senate version of the budget. We'll just start off with a 1.2% teacher pay increase, which is not a raise. That's why I didn't call it that. That's an insult. It's a slap in the face. It doesn't even keep up with the cost of living. So, you're actually not doing them any good at all by doing that. So, the House unanimously, in our caucus, has decided we will hold off for an appropriate budget. So that's kind of where we are with that. I am very please to talk to you about some tours I did of most all the schools in Beaufort County. We have two left to do. We still need to go to Bath Elementary and John Small. We went to every other school in Beaufort County. In fact we went to every school in the district in the last month. Gentlemen, it's amazing the difference I saw in our school systems from when I took these tours about five years ago. I noticed a difference in the children and the way they respect themselves and the way their attire is presented. I noticed that even in the teachers. There was a big change in the attire of the teachers last time I went through. I can't say that the teachers were always dressed like teachers. Sometimes they were dressed more like the students and that's not going on today. I don't know why that changed. All I can tell you is it did change. I was impressed that the schools themselves were better, the conditions as far as what they had the capacity to deal with keeping the floors clean and painted where they can. That type of thing. So, very well done. Last time, you may recall, we came across some security issues. Dr. Cheeseman and I worked those out over a very short period of time. This time I'm please to say that every school that we've been to thus far has been secured properly. I'm glad to see that our SRO's are back to being sheriff's. I can also tell you that all of the teachers and principals were happy that the Sheriff's back in there instead of the security team that we had previously. So, I think that's changed a little bit of the attitude as well. Overall, I see a whole different attitude in teachers, as well as students. I'm very pleased to see it and gentlemen, if you

have not had an opportunity, I highly recommend you go out and visit the schools in the county and take a look at what's actually going on there. Chocowinity Primary, I believe it was one of only two schools at that level in the state with an A rating right here in Beaufort County. Our Early College High School, same thing. We do have work to do. Don't get me wrong. There's some great improvement in every one of the principals that was up against the wall. All those teachers, they're fully aware of it striving toward that. From my position, I'll do the best I can to support them in that effort. They've asked me for some possible funding for local things that they need. A floor for this, a track, whatever. I'll see if we can dig that through the budget somewhere, or possibly help them get some grants. Maybe even reach out to some businesses and see if they'd be willing to help out with these type of things. But overall, schools are doing a much better job than what I'd seen recently in the past. So, last thing I'll talk about is our wonderful airport. You may be aware DARPA has been out on the airfield 25 of the last 40 days or so flying drones out there. In fact, they broke one of their drones and as you know, the property that was IBX was taken over by the airport has the college out there with their fancy 3D printers, I think they're called. Don't give me technical on all that stuff but they said hey, if you'll send us the specs we'll see if we can print it for you, and they did. Just a few hours later they had that drone back up in the air flying with the part we were able to print right at the old IBX building, which is now the college building. That was pretty impressive to me. Another big thing is their fuel sales. You may recall in the past the airport has been in the red for a long time. A matter of fact, I think pretty much forever. Fuel sales over there were about 1,000 gallons a month. Some time ago, I was out there, I guess a year and a half ago, and I was at a meeting and asked why aren't we fueling the V22's? Well, we don't have the proper paperwork. Well get it, we need that. We are now selling about 14,000 to 14,000 gallons of fuel per month. We're selling more than we were selling in a year. In fact, I got a call from the airport last week, the V22's, you might have seen the social media on that, how many V22's were bouncing in and out of the runway. In one day, we sold 4,000 gallons of fuel. The City makes about \$1 to \$1.25 per gallon on that fuel. So, that's phenomenal. It looks like our airport's going to be in the black very quickly. We've done so well out there that we now, I didn't even know this myself. I found out when I went out and visited the airport a week or so ago, we now have private investors building hangars with their own money that they're going to rent out. Here's the best part about it. At the end of their lease, those hangars turn over to the airport. They become airport property. Same thing with the new IBM building at the end of that lease. The entire facility turns over to the airport facility. So, with that, that's pretty much about it. I'm very happy again with the schools. Congratulate them when you get the chance. Please go out and see what they're doing. Talk to the teachers, talk to the principals, talk to the students. I think you'll be as impressed as I was with how things are going and I stand for any questions.

Commissioner Deatherage: You may have heard, I was just speaking with the Sheriff and it would be nice if we had some general statutes out of the General Assembly that would allow the sheriff to take a more active role in determining the legal status of people that may or may not seem as if they are not American citizens and then talk to ICE and refer to ICE what they find out. Is that a possibility?

Rep. Kidwell: So, Commissioner, in my working on the ICE bill that we did pass, which, by the way, that was a battle we had to override the governor's veto to get that through and we've literally worked on that bill for I think four years now. It was exceedingly difficult to get that piece through. Now, I'm not saying we can't do other things. What I do want to tell you is during our work on that legislation what we did find out is sheriff's are not sworn ICE officials. Ergo, they don't have the latitude that you would by ICE actually coming in or sending a detainer. So, they're not supposed to under the law, enforce any immigration laws without the federal government saying do this.

Commissioner Deatherage: I'm not talking about, I'm just enforcing the law, just accruing information.

Rep. Kidwell: As far as accruing information, yeah. I think we probably, and from what I've heard today is certain situations where fingerprinting aren't required, I'm kind of surprised by that. I thought we would fingerprint virtually everybody that went into the jail. So, I would be interested in talking most particularly to our sheriff and my sheriff's in the 79th district and get a feel for where they're at because a lot of times when we think that's a really good idea, there might be a reason that it's not. I'm not a constitutional attorney. I can tell you before I do anything like that I would want to dig deeply into what are the ramifications. Are we exposing the sheriff to something unnecessarily and is he allowed to do it within the purview of the duties and responsibilities of a sheriff.

Commissioner Deatherage: Just one more thing, and you probably already realize it, we've been led to believe as American's, not me, but a lot of other people through our propagandist media and other sources that it is not a cost to have illegals in our nation. We all know it is a tremendous cost. We know that now. At least some of us do. The smart ones know that. When people find out the cost and the money that is being spent on the illegals and it's ongoing once they're

here, and from a variety of ways, when they find out that, they're going to want changes. I'm thinking they're going to want changes because we're not going to be able to stay a sovereign republic forever if we don't mind our borders.

Rep. Kidwell: You have brought up two specifically different points there. One is the sovereignty of the United States. I can't disagree with you more. If you look back at why Rome fell, it had a lot to do with, I won't call it illegal aliens at that time, but it had a lot to do with them allowing people who are not Romans into their military. That type of thing. But when we look at the cost of anybody, and this is something your county manager could probably give you better numbers on than I could, there's a cost to educating children in our schools. There's a cost for people driving on highways, there's a cost of people using our hospital systems. There's a cost in all of that. If you're not actively paying taxes and contributing to the system you're creating a burden on society and that, I would argue, is not just people who are here illegally. It would also account for people who are not willing to go to work when they're able to do so.

Commissioner Deatherage: But that's another issue that can be dealt with another day.

Rep. Kidwell: It's one we're definitely going to have to deal with.

Commissioner Deatherage: But this specifically, the general statutes to give the sheriff more latitude to accrue information.

Rep. Kidwell: I have to sit down with my sheriff's, talk to them about it and talk to the North Carolina Sheriff's Association and see if there's something we can and should do about that.

Items for Consent

1. Surplus Vehicle – Christina Smith, Public Works
2. FY26 Fee Schedule Revision – JaNell Octigan, Health Department
3. Budget Amendment – JaNell Octigan, Health Department
4. 2022 ESFRLP Additional Grant Funds – Anita Radcliffe, Finance Director
5. Late Tax Exemption Requests – Lloyd Salter, Tax Assessor
6. Tax Department Refunds – Lloyd Salter, Tax Assessor
7. BHM Library Appointment – Katie Mosher, Clerk to the Board
8. Minutes Approval – Katie Mosher, Clerk to the Board

Commissioner Richardson: I'd like to pull out item #7.

Motion: Vice-Chairman Langley motioned to approve the consent agenda. Commissioner Booth seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Dunn
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

See Addendum 2

BHM Library Appointment

Commissioner Richardson: What I want to do is the candidate that's proposed is imminently well qualified. There's no question about that when looking at their resume. The point I want to make on this I brought up at the last meeting is the library is not a political organization. At one time we sat here and said the schools are totally innocent and now we have

found out that was totally untrue because we were fighting curriculum in schools to try to get to a basic education curriculum, as opposed to an indoctrination curriculum, which has been going on in the schools with the CRT and all this other stuff. We have found out the curriculums have been changed so that they don't educate children anymore. They teach them to follow instructions and do what they're told. The library got itself out on a limb when it came out, as I brought it up at the last meeting, supporting guaranteed minimum wage, which is a socialist political dogma. You have a guaranteed minimum wage, for instance, if you're a citizen of Russia. You're going to get something and it's going to come off the government whether you go to work and do anything or not. Guaranteed minimum wage is highly political, highly socialist, which is the next step to communism and my comment on this is this person that we're appointing, I want them to be aware that if they want to get into politics they need to register and run for office. They don't need to use a position on an appointed board to promote political dogma. That's all. I just wanted to say that and get that in the minutes.

Motion: Chairman Waters motioned to appoint Dr. Alan Jones to the BHM Library Board for a three-year term. Commissioner Walker seconded. The vote was unanimous.

Public Hearing, CDBG Economic Development

Motion: Vice-Chairman Langley motioned to open the public hearing. Commissioner Walker seconded. The vote was unanimous.

Susan Squires: I am here this evening regarding the community development block grant economic development program. This program provides federal funding and is administered by the state to assist local governments with public infrastructure and building related improvements. Beaufort County anticipates submitting a CDBG Economic Development application within the next six months to support a proposed economic development project in the community. There is no county match required for CDBG economic development projects and as required by North Carolina CDBG programs, a public hearing is being held to provide citizens with information and to receive comments regarding our intent to apply for this funding.

Chairman Waters: Do we have anyone here that would like to speak?

Katie Mosher: Nobody signed up to speak.

Commissioner Richardson: Mr. Chairman, there's something missing here. What are we trying to do? We're applying for a grant but a grant to do what? Are we firing missiles at the moon? What are we going to do? What is this? What are we planning for a grant to do?

Susan Squires: This CDBG is federal funding and as part of those requirements we're required to have two public hearings. The first is just to announce our intent to file for this funding.

Commissioner Richardson: But we're going to be filing for money to do something with it. What are going to do with this money when we get it? The public needs to know.

Kevin Armory: So far a couple of projects have been discussed with the county manager and with Ms. Squires and we're still exploring those options. So, with the county employees input we will put together an application that makes the most sense to benefit the residents of Beaufort County and we will bring that back for the second public hearing and share that with you.

Commissioner Richardson: I'm sorry, I'm not going to vote for a blank check. That's what you're asking for. That's where we get these projects that come up here and you find out later on that you voted for something that you didn't want or never voted for it to begin with. Can you give us a scope of the kinds of projects that you're going to use this money for?

Kevin Armory: There are two specific ones. One is the water tank at the....

Susan Squires: The above ground storage tank for Chocowinity Industrial Park.

Kevin Armory: Right now the site does not have the flow so if someone wanted to bring a large facility here that required fire sprinklers, you don't have the flow and they're going to say well, we'll do a tank but they're saying no, we need site ready right now. Otherwise you score to low.

Commissioner Richardson: Well, I can support this. This is a good project but you're working on the wrong end of the horse. We have brought this up before. Development at the Chocowinity Industrial Park is blocked by the Town of Chocowinity and their zoning and until you get the zoning in that so that it can actually be used for industrial development, nobody is going to want to develop there. This goes across the State site as a low level industry and when the companies are doing their scans for this stuff they knock that site out right away because they can't do what they want to do in it. This Board needs, and I'll put it back on the agenda next month but we need to go back. We need to rezone that site so it can be developed. It is not going to be developed for a service station or a frame shop and that's the way it's zoned.

Susan Squires: I'm sorry. I didn't introduce Kevin Armory from Insight.

Chairman Waters: I'm sorry, can you speak of them? You said a couple that you all were already discussing.

Kevin Armory: There's some funds, and I can't remember which grant it is, that's been received by the county to pave a road.

Commissioner Richardson: In Industrial Park North.

Kevin Armory: Yes, but it requires a match. CDBG funds, we're investigating, sometimes you can, sometimes you can't but it appears with the grant that has been received, CDBG funds can be used to pat the match. So, that would save the county from having to come up with the 20%.

Chairman Waters: So, we're exploring both of those?

Kevin Armory: Yes.

Commissioner Richardson: Now let's say this. If you change the scope and you come up with another project you need to come back and let us know.

Kevin Armory: Yes sir. That's what the second public hearing is for. You'll know what the project is and you can say no at that time and say go back to the drawing board.

Motion: Vice-Chairman Langley motioned to close the public hearing. Commissioner Booth seconded. The vote was unanimous.

See Addendum 3

Public Hearing CDBG Emergency Services

Motion: Commissioner Walker motioned to open the public hearing. Vice-Chairman Langley seconded the motion. The vote was unanimous.

DC Linton: This public hearing is being held to provide information to receive public input regarding Beaufort County's proposes application for funding under the Community Block Grant Neighborhood Revitalization program. The program is administered by the North Carolina Department of Commerce Rural Economic Development Division under the Housing and Community Development Act of 1974, as amended. The purpose of this hearing is to inform citizens of the county's intent to submit a CDBG-NR application and to provide an opportunity for public comment on the proposed project and use of funds. Beaufort County intends to apply for the CDBG-NR funding to support a Rural Community

Development Fund project to construct an Emergency Operations Center in Beaufort County. The proposed project will enhance infrastructure and services that benefit low- and moderate-income residents. The proposed project is as follows, proposed facility improvement, \$4.5 million, program administration is \$500,000 with a total project budget of \$5 million. An application is anticipated to be submitted to the Rural Economic Development Division in the winter of 2025.

Commissioner Richardson: What is the match for this?

DC Linton: It's the same. There is no match.

Commissioner Richardson: There is no match, is it free money?

DC Linton: Yes sir.

Chairman Waters: None of our citizens signed up to speak.

Commissioner Richardson: I want to say something about this. You know, Beaufort County is a large county. From one end of it to the other it's 60 miles and it's split by a river. Where in the Pamlico River are we going to build this central facility?

DC Linton: One of the places we were looking at was the park right off of Leggett Page Road and some of the land property we already own.

Commissioner Richardson: But that's not in a central part of the County.

DC Linton: Part of this grant is we have to be in LMI meets the low income to moderate housing. There's other things in this facility just as an Emergency Operation Center. It also stores our EM offices, our EMS offices, as well as our functional EOC, which for now, when our EOC, when it runs it's always warm because we're working out of that as an office. It also incorporates a new EMS station, which is over 3,000 square foot. Also, essential receive and distribution point that we work with the community college out of building 15 during a storm and also a centralized 5,000 square foot warehouse for the county to have storage. Climate control storage for anything. Paperwork, documents. That's what this facility is.

Commissioner Richardson: Well, I have a serious problem with the location that we're talking about building this because it's built off the center of anything insofar as service or anything else. I would think you would at least want to run an EMS unit out of it, in which case if there's two buildings in this you'd build something on the southside of the river near the central and you'd build something on the north side of the river that would service more of the county. Building this thing all the way over toward Pitt County, we should have been building a school over there in order to attract those people over there instead of building an EMS facility over there that's in the wrong location.

DC Linton: Another reason we picked this area is due to the generated power and the generated water that's already in this location.

Commissioner Richardson: Well look, the siting of this is just wrong for the benefit of the people of the county.

Chris Newkirk: That's where, unfortunately as a county divided by a river there is no one spot that's going to equally serve our entire county and to split it into a location in two different north and south side, then we as a county are faced with the burden of staffing each location equally, maintaining each building equally. So, we have to find that middle ground compromise and for us, that location in the 17/64 area, while it's not centrally located, as we look at our county as a whole, it is the best location to either go north or south. So, we can come around the point and go to the north side or we can turn the corner and go around the south side. So, with the geography of our county this is the one that puts the most checks in the most boxes. Is it ideal? Absolutely not. Looking long term, what the pros and cons of having two locations versus one, to us this compromise of a location in the Washington/Clarks Neck area covers that base of being able to quickly go in different directions. Some of the strategy of that location is access to those highways. We can quickly be on 264, we can quickly be on 17, we can quickly turn the corner and come around 33. So, I agree, there's

challenges with the geography of our county. I guess the question is if we're only looking at one location where else would it be better suited?

Commissioner Richardson: Well, that's why we need to do a study on that. We've had some people making decisions and the public needs to be more involved in this rather than a few bureaucrats that are applying for some free money.

Chris Newkirk: That's the purpose of the public comments.

Commissioner Richardson: Well then that site is not settled as far as I'm concerned. This thing needs to be looked at a lot more if we get that grant but I have an even bigger question. Government seems to grow and grow and we have more and more, and bigger and bigger and we need more and more people to staff these things and do these things. This is the first that I've heard of the need for a central location to do something like what you're talking about. So why do this? Why did this need suddenly appear? Because the grant appeared and therefore we have a need to fit the free money?

Chris Newkirk: It's not all of a sudden. The need for a bigger EOC and Emergency Management offices has been something that's been talked about for years. It was a very hot topic after Florence and as you recall, in our meetings, we were all crammed into that office and even at that time a number of Commissioners who came to those meeting left that setting thinking man we need a bigger location. So, how do we fund it? In those conversations it was hey, if you want a bigger location find the funding. We have a funding opportunity here that we would like to explore and we're doing that.

Chairman Waters: We've discussed the data that we have now that we could justify and really there was a need to have the EMS in that location. Somewhere close to that location.

Chris Newkirk: So, with the studied location, as DC had mentioned, this is going to be a multi-use building. There's going to be a lot of things that could happen out of this building. One would be housing an EMS unit. Where our EMS unit is right now that serves Old Ford/Clarks Neck area, the majority of it's calls, about 70% of it's calls are along 264. So, right where that truck is now, it is not in the best location to serve that area for it's call volume. We have that in MAPS, we have that in distances and we have studied that piece of it. But, we are certainly welcome to any other options or locations that you all have. What we're bring to you tonight is an opportunity for funding that. In past conversations, the Board has said if you want it go find the money. This is an opportunity for us to find that money. And we're asking your permission to explore.

Commissioner Richardson: I think based upon the floodplain, the flooding, hurricanes are the major thing that comes to us. I think I can make an argument for a disseminated site is probably more effective in serving the public then having everybody holed up in a central site during the hurricanes. So, I'm not sure this is a good idea.

Chris Newkirk: With this building, I don't want you to think of this as where all of emergency services is going to be gathered during an emergency. This is the sideline of a football field. This is where the coaching staff and the reserve players are staying. We're still going to have players, forward operators in areas throughout our county but at some point you've got to have a place to have a huddle and this is where we would have our huddle.

Brian Alligood: I don't think this project adds any FTE's at all.

Chairman Waters: For a number of years we had warehouse building at the industrial park where we were able to store in tractor trailer trucks that came in before and during a hurricane and we've lost that. We no longer have that and I'm not sure we even have a backup.

Chris Newkirk: We've substituted that location. That was the Committee of 100 building that we used. We used it during Florence and it was crucial for us. Since that building has now been sold and occupied by a business we are now utilizing the building at Beaufort Community College that they do their fire and EMS training out of. So, that small little building by the tower is where the classes are. That two bay area is essentially our warehouse space and that's what we're limited to for covered storage. Now, if you remember during Florence we filled that entire warehouse at the industrial park. We know the spot that we have right now does not give us enough space to store. When we start looking at trying to find those community partners to help us that have more warehouse space then we get int places like our Growers warehouse or the ware house facility in Chocowinity. Those are all available spaces based on their customer

volume. There have been hurricane seasons where they had plenty of space and they said absolutely. If you need a space to store things come here. We got the spot for you. There have been other times where they say I'm still storing cotton from last year that we haven't sold yet. So, those are the moving targets we found when we look at a warehouse space.

Motion: Vice-Chairman Langley motioned to close the public hearing. Commissioner Walker seconded. The motion was unanimous.

Chairman Waters: Do we need a motion to go any further?

Brian Alligood: There are two public hearings that are required by the program. This is just the first, this is the first one.

Commissioner Richardson: Wait just a minute. You're telling me that for a project like this that's a lot bigger than you're presenting, that's all you have to do is walk in here and say we're going to apply for a grant to build a new courthouse. We're going to apply for a grant to build this or build that and this Board has no say?

Kevin Armory: No sir.

Commissioner Richardson: This Board should vote on this.

Brian Alligood: This is a public hearing to receive public comment. It's a requirement of the grant.

Commissioner Richardson: But somebody made the decision to use staff and county money and taxpayer money to apply for a grant.

Brian Alligood: Absolutely, that was me.

Commissioner Richardson: That requires the approval of this Board unless you were elected.

Brian Alligood: Zero dollars, which means if the grant is awarded we will bring it back to you and our job is to chase every grant dollar.

Commissioner Richardson: No, it's not.

Chairman Waters: Yes it is.

Brian Alligood: If you want to pay more than say you want to pay more but this is an opportunity to go after dollars that are available to help the county not have to pay for things and I think it's our job to do that every chance we get. Now, we'll bring it back to the Board, as they have said, for your final approval but this is the process.

Commissioner Richardson: There hasn't been a need described and this is a great example of administrative taking over the public process.

Brian Alligood: No, you're absolutely incorrect because there have been conversations about a facility for years. In fact, this Board voted years ago to set aside \$1.5 million to build a facility, a warehouse facility.

Commissioner Richardson: NO, you're messing up. We didn't vote to be able to set aside \$1.5 million, set aside to build an EMS facility.

Brian Alligood: I said you set aside \$1.5 million.

Commissioner Richardson: We voted for the money for a building at the industrial park.

Brian Alligood: You voted to set aside ARPA money to do a facility such as this and that was done. This is an opportunity for you not to have to spend that money. You could get 100% federal money to do that.

Commissioner Richardson: Do we still have that ARPA money set aside?

Brian Alligood: We do, absolutely.

Commissioner Richardson: We could use that money to pay for some other county expenses, could we not?

Brian Alligood: You could. It's one time money and this Board would have to say we want to use that for something else and you have the opportunity to do that. You'd have to pull it out of the general fund but you can do that.

Commissioner Richardson: Well, this Board is not in control, the manager is in control. Is that what we're saying?

Brian Alligood: No, this Board is in control of everything. You like to say that but the problem is you must be intimidated by people who want to try to do the right thing for this county.

Commissioner Richardson: I'm intimidated by liberals that want to waste money.

Brian Alligood: Oh, well, let's define that Mr. Chairman because if the county staff is trying to find dollars for the county not to have to spend money. I'm not sure who that's being a liberal but you can label me anything you want Commissioner Richardson. I'm happy to take that.

See Addendum 4

FY24 SLCGP Continuity of Operations Award Acceptance

DC Linton: Last month I came before you all about the DM system with Starlink and Commissioner Richardson you asked me if our IT person, Ms. Sherry has approved of this. Since then I have talked with her and she has approved of it. I've got her email on the paper and when it's time to purchase this she's going to be there for all the initial trainings. She's going to be there for the setup and she even told me it was a great idea because she remembers during Florence that was an issue at the Emergency Operations Center, that the internet went down and she was there. She said this right here would make things seamless during that situation.

Commissioner Richardson: Who is going to have the responsibility for the maintenance of this equipment and the care of the equipment? Who's going to do that?

DC Linton: Yes sir, so this equipment is for Emergency Operations, not for continuity of government. But, we sold it as continuity of government for this grant. We can use it two ways. So, if we're doing a lower search and rescue mission out in the field and we've got 200 responders, which a lot of times happens when we do search and rescue missions on the water, this system allows us to have full time mapping. We can keep up with sort of the grid patterns and everybody's on the same page and through the Starlink and the QR Code we can know where everybody's at, at all times during a search and rescue, which helps save time and save money and save resources.

Commissioner Richardson: But which department is going to be responsible.

DC Linton: Emergency Management.

Commissioner Richardson: You're going to be responsible for the maintenance and the care and the setup and if somebody wants to use it they're going to come to you and make the request. You're going to be in charge of it. I want the minutes to show that.

DC Linton: Yes sir.

Chairman Waters: Do you have any problems with us adding in the motion that your department will be responsible for the maintenance?

DC Linton: No sir.

Chris Newkirk: We'll even carry that a step further. Before this device is plugged into any county internet the EIS group will be a part of that connection. It will not be us plugging that in.

Motion: Commissioner Walker motioned to approve the completion of the MOA and accept the FY 2024 SLCGP Grant totaling \$42,000 and approving the budget amendment and Emergency Management are responsible for the equipment and will include IT services before attaching it to any county internet. Commissioner Booth seconded. The vote was unanimous.

See Addendum 5

FY2026 E911 Board Grant Agreement

Victoria van Nortwick: I'm excited. The 911 Board gives PSAPS the opportunity to present projects that they would like to seek funding for, for funding from the 911 Board. This year I put in the request for a project to replace all of our radio equipment for all five of our approved seating consoles. These radio consoles have, as of this year, have an announced end of life that we will have to replace within the next four years. Those projects, normally the 911 board will fund only about 1/3 of that project. The project in total is over \$700,000. So, I put forth this project to move forward and request full funding from the 911 board. Our project was chosen to move forward and we were awarded that grant money if the commissioners approve the grant.

Commissioner Dunn: With us going to a Tier II county, how will that affect the grant?

Victoria van Nortwick: There's no affect to the grant.

Commissioner Dunn: Because in your grant you've mentioned that we're a Tier I county but now we're a Tier II county.

Victoria van Nortwick: That will have no affect. I've already spoke with the people at Motorola and the people who this equipment will come from. They're doing the equipment because they already provide our services and maintenance for that equipment so we're continuing with them and there will be no. This is not anything that affects radio infrastructure. This is how we broadcast from the consoles.

Commissioner Dunn: So, end of life is 2030?

Victoria van Nortwick: yes.

Commissioner Dunn: So, how often do you typically replace the consoles?

Victoria van Nortwick: It's eligible for the replacement schedule from the 911 board. They say the best replacement schedule is every five years.

Commissioner Dunn: I noticed that there's a 24" console that's been included in this replacement. How does that correlate or go in with the 46" consoles or TV screens that we approved a couple months ago?

Victoria van Nortwick: This is just replacing the screens that are already there for them. We already have a very wide space that they're going to take that screen down and replace it into. There's already a designated section for that screen to go.

Commissioner Dunn: Okay. You've got five consoles and they're going to come in and they're going to be able to take one console out all in the same day?

Victoria van Nortwick: All in the same day. Business will not be affected. We will be able to move our telecommunications around and it won't be a problem to do one at a time.

Commissioner Dunn: I just wanted to clarify those updates.

Chairman Waters: It sounds like you've got it under control.

Victoria van Nortwick: I think so, I hope so.

Commissioner Deatherage: This probably doesn't have anything to do with it however, I just have a curiosity, and I think the public has a curiosity now that we have a new city council. Is there any plans afoot, and the Sheriff may want to speak to this, to work with the city in affecting a unified 911?

Victoria van Nortwick: That would not be something I would be able to speak to.

Commissioner Deatherage: It would be a savings for everyone. The City needs a lot of help right now. They're in really bad shape.

Sheriff Hammonds: We don't want to do that.

Commissioner Richardson: We don't want to do that.

Vice-Chairman Langley: Let sleeping dogs sleep.

Commissioner Deatherage: You don't want to do that?

Commissioner Richardson: No, we've been through all that.

Commissioner Deatherage: I know, I know we've talked about it many times.

Anita Radcliffe: I just want to make it clear about one little caveat with the funding piece. If you look at about the third paragraph on page 85, this is a \$765,000 project and \$451,000 of that is grants. The other \$314,000 is going to come from the restricted fund balance out of that surcharge fund. Now, we don't currently have that much fund balance available so what we're doing is we're going back before the 911 board and asking for a refund and consideration. We'll know in April whether they approve that so we'll make sure we have enough fund balance to match the grant. Now, the did tell us they've never turned it down so we fully expect we're going to get that. There's not going to be any issues.

Victoria van Nortwick: Also, to plan for that, we're not going to move forward with the grant until we hear back in April whether we are getting the reconsideration monies. If we don't get those funds then we will just return the grant and not move forward.

Commissioner Richardson: Right. That's in writing in this proposal. I saw it in there.

Motion: Vice-Chairman Langley motioned to approve accepting the grant. Commissioner Walker seconded. The vote was unanimous.

Commissioner Richardson: Let me begin to clarify, if I may. The Manager can probably give us an answer to this. At one time there was a local 911 fee that was put on telephone bills. Then, I think the legislature took over all of that and our fees, that fee went away and now there's another fee?

Brian Alligood: There's a flat fee that goes on everything now and the 911 board manages that.

See Addendum 6

Aurora Solid Waste Collection Site Lease

West Overman: I'm here before you tonight because our current lease with the Town of Aurora for the Aurora collection site is coming to an end at the end of December. You've been presented with a proposed one-year lease to take the place of our current lease beginning January 1st. The proposed lease rate is \$9,000 per year, which is almost a \$760 increase over what we've been paying for several years. However, we wouldn't require any additional appropriation of funds over what's already in our budget this year. Luckily there's been no storms or anything. So, right now we're good on our budget. The proposed lease agreement has already been executed by the Town and it has been reviewed and approved by the County Attorney. I'm happy to answer any questions.

Commissioner Booth: You said it's just a \$700 increase?

West Overman: \$760.

Commissioner Deatherage: I've got a question. When was the last, how long is this lease and how long was the last lease?

West Overman: They've proposed a lease for one year and that's due to the anticipated changes in the collection system. The prior lease was two years and we have been paying the previous rate, or the same current rate of \$8,240 since fiscal year 2018.

Commissioner Deatherage: So, about a 6% increase per annum, or something like that.

West Overman: It's been a long time since it's increased.

Commissioner Deatherage: Okay, so it wasn't increased prior.

West Overman: No. The prior lease did not increase over the one before that.

Chairman Waters: Excuse me. We have some people talking in the room. We also have some Commissioners talking. This is being recorded and a lot of people complain about the noise in the background so I ask that you pay attention to the person asking the questions and the person making the presentation. Thank you.

Motion: Vice-Chairman Langley motioned to approve the lease with the Town of Aurora. Commissioner Booth seconded. The vote was unanimous.

See Addendum 7

Republic Services Contract Extension

Christina Smith: As we've talked about numerous times, we've been discussing the future of solid waste in Beaufort County and developments with two additional sites. We've talked about Republic Services. For those of you that have been on the Board for many years, you have dealt with Republic Services for many years. They have provided the staffing and the operations of our collection sites, as well as the in County transfer or the trucking to take the material from the collection sites to the transfer station. Then, they also take care of the final disposal for us where they truck it to Bertie County to the landfill in Aurora and make the final disposal. Again, they have been contracted with the county for many years. Their current contract expires at the end of this month. Due to the planned construction of the two mega collection sites, it is suggested that the current contract with Republic Services be extended for five years, with two optional renewals if agreed to by both parties. Included in the attached extension document is language permitting future contract revisions due to required service changes such as reducing the number of collection sites, altering attendant duties, etcetera. All other terms of the original contract remains unchanged. What you'll find on page 250 of your agenda book is the extension of solid waste service agreement. Again, this is a very simple document that's very short. I'll call note to section #1, which goes into the specifics of the possible service changes that may be occurring. We actually conducted quite a few meetings with Republic Services staff, the County Manager, Mr. Overman and myself meeting

with them and talking through what our plan is but at this time we were unable to specifically outline the specific duties and the timing and that type of thing. So, everyone, the legal team for Republic Services, as well as the County Attorney felt that this simple contract extension would provide us the most leeway. Again, we can, as we are able to further define these services we would do that and bring that back to you.

Chairman Waters: Our current one expires December 31st.

Christina Smith: Yes sir.

Motion: Commissioner Booth motioned to approve the contract with Republic Services as presented. Commissioner Walker seconded. The vote was unanimous.

See Addendum 8

Internet Business Service Agreement

Christina Smith: The next item on page 252 is dealing with the internet business service agreement with Beaufort County Water. We currently have contracts with various companies to provide internet service at our water locations throughout the county. This is basically because our water department facilities were built in phases and at different locations. The Water Department, or the system was started in the late 80's and the majority of it was built in the 90's. So, as services became available in those specific areas we contracted with that service provider. Now, because the internet service providers have expanded their services, now in some locations you actually have a choice of multiple companies that can provide you service. So, what we have done is Riverstreet is now offering internet services in locations that they previously did not and they have upgraded to fiber. So, we went in and received quotes from them. So, what you see on page 252 is we are proposing to change service providers and contract with Riverstreet to now provide internet services at an additional five Beaufort County Water locations. The new fiber service will be faster and will cost less than our current service with other providers. In order to get the cost savings that they have offered, they do require a three-year business service agreement, which is what is attached to your agenda item. Again, you'll see the chart in the middle where it specifies the monthly cost of \$135 per site. Another little added benefit to this is that Beaufort County personnel, as well as finance, will enjoy I snow instead of processing seven individual invoices every single month, all of these locations will be listed on one invoice. So, we'll only need to process one invoice each month. So, I request that you approve the attached business service agreement with Riverstreet to provide internet services at seven Beaufort County Water locations.

Commissioner Booth: I see that Riverstreet was already serving two of the locations. How is that service? I mean how was the service support team and all that?

Christina Smith: Fantastic. The technicians for Riverstreet, most of them are actually our water customers so when we have an issue with Riverstreet people know the technicians, they're able to call them and we get a very quick response. The other companies are larger national companies and it's a challenge at times.

Commissioner Booth: I also see that one of them is on Slatestone Road so the service is pretty good.

Commissioner Deatherage: I have a question. Is one of the national companies Brightspeed?

Christina Smith: Yes.

Commissioner Deatherage: okay, is Brightspeed answerable to you or to Riverstreet?

Christina Smith: Beaufort County Water is their customer.

Commissioner Deatherage: I understand. I meant if you have a problem who do you go to? Brightspeed?

Christina Smith: Brightspeed.

Commissioner Deatherage: I'm voting against it. Brightspeed offers very poor service.

Christina Smith: No, we currently have service with Brightspeed. We're going to Riverstreet. We're replacing Brightspeed.

Commissioner Deatherage: Oh, you are.

Christina Smith: Yes.

Commissioner Deatherage: Okay, that's good. I wanted to make sure that's clear. That's very good that you're doing that. Brightspeed is terrible. Optimum has Brightspeed blown away. Thank you.

Motion: Commissioner Walker motioned to approve contracting with Riverstreet to provide internet service for the Water Department as presented. Vice-Chairman Langley seconded. The vote was unanimous.

See Addendum 9

Replacement of Beaufort County Water Equipment

Christina Smith: The next item is regarding replacement of Beaufort County Water equipment. These are two items that I wish I was not standing here but it's equipment and equipment breaks so unfortunately I am here. The first item is the main control panel at the Edward Water Treatment Plant has failed. The control panel was originally installed in 1997 so you do that math. So, it has served its purpose and served it well as part of the treatment system. It was provided by Tonka Water. Various attempts have been made to replace components to reprogram but to date they have been unsuccessful. Due to the age of the panel, replacement of the entire panel is required. The total estimated cost of the panel install and integration is \$145,000. Obviously that's not something that we included in our annual maintenance budget and we are continuing to work with Tonka. We're trying to get a temporary fix, trying to go in and do some reprogramming and things like that. We're working with them to do the best that we can because obviously we don't want the plant to be down for an extended period of time because there is a long lead time on this panel and as of last, it was either last Tuesday or Wednesday when we spoke with Tonka and they were scheduling a technician to come down to assist us with that to see what we can do to get us back up and running. At that time he'll also do a complete location survey to give us kind of a planned maintenance. You will find attached supporting the agenda item, the proposal from Tonka Water.

Motion: Commissioner Richardson motioned to approve the budget amendment and the purchase of the control panel as presented. Commissioner Dunn seconded. The vote was unanimous.

Christina Smith: This is the larger treatment plant that is located on Highway 33 across from Southside High School. There are two wastewater pumps at that location. It's a 40 Hp submersible pump that's installed on a rail system in the pit. We replaced one pump a few years ago and the second pump has now failed. The estimated cost to replace this pump is \$35,000. So again, it's not included in our annual budget. To cover both of these items is an attached budget amendment and I would request that you would approve the purchase of the new wastewater pump to be replaced.

Motion: Vice-Chairman Langley motioned to approve the budget amendment and purchasing the wastewater pump. Commissioner Booth seconded. The vote was unanimous.

See Addendum 10

Construction Contract Award

Christina Smith: This is testing your memory quite a bit but David and Associates and various contractors are currently working to complete the capital projects funded by NCDEQ Division of Water Infrastructure. So again, if you recall, we

have five chlorine conversion projects and I came to you a few months ago and approved a change orders that are including SCADA upgrades in those five districts. The project scope of work includes the replacement of Beaufort County Water's existing SCADA systems as necessary to function with the new components that are being installed in districts 1, 4, 5, 6, and 7. So again, districts 1, 4, 5, 6, and 7. The replacement of the SCADA is being funded by the capital projects through North Carolina Division of the Water Infrastructure. What I'm presenting to you tonight is the replacement of the SCADA in district 2 and District 3. So, since we are not doing the capital projects the County would fund the replacement in those districts. Informark Automation and Intelligence is the contractor that is completing the work in districts 1, 4, 5, 6, and 7 so we've also asked, or we're proposing for them to do the replacement of district 2 and district 3. So again, it would be a total of \$90,289 in District 2 and \$104,245 in District 3.

Chairman Waters: I'm trying to remember back. When we were trying to allocate some of the ARPA money, replacing the SCADA system was part of that.

Anita Radcliffe: Yes, and there will be a surplus left of those funds and I'll bring that to the board that you can decide how to spend those funds.

Motion: Vice-Chairman Langley motioned to approve the construction contract award as presented. Commissioner Richardson seconded. The vote was unanimous.

See Addendum 11

Reimbursement #11 Washington Elementary School

Anita Radcliffe: This is something we've done every month for the last 10 or 11 months. This is a reimbursement request to Wimco for the work they've accomplished on the Washington Elementary School last month. If you look on page 299, the invoice amount that we've been presented is \$3,561,508. The State grant will be paying 80.77% of that, which is the \$2.876 million and our county share of that invoice will be the \$684,878. The school is now 48% complete and the one little difference about this reimbursement request is typically the school meets before the county does each month and the school has had an opportunity to review and approve it before it's brought to you. This month the school will be meeting next Monday so you will be approving it tonight, pending their approval next Monday. Then, after both approvals, I'll be sending it into the State. So, my recommendation would be that you authorize the Chairman to sign this reimbursement request and allow me to send it in after the school board approves it next Monday night and then also pay Wimco their invoice totaling the \$3,561,508.66

Motion: Commissioner Walker motioned to approve authorizing the Chairman to sign the reimbursement request and authorize the county Finance Officer to submit it for reimbursement to the state and to pay Wimco for services performed. Vice-Chairman Langley seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Dunn
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

See Addendum 12

2022 ESFRLP Loan Program

Brian Alligood: On page 322, this is related to the 2020 Essential Single Family Rehabilitation Loan Program that's administered for us by the Mideast Commission through the North Carolina Housing Finance Administration. You'll see that one of the homes at 141 Pine Street was part of that program originally. There were some issues during the

inspection with some floor joists. It was pushed through. They did some soft cost work on it. When they got the bids back the bids were excessive and they were not able to keep the home in the program because it was well over the amount that was available. So, the home has been withdrawn from the program. What that does is incur the soft cost. You'll see that like the lead paint inspection, the asbestos testing, the radon testing. Those soft costs are to be reimbursed to the Local Housing Finance Administration. Typically, in the past, they have waived those or they have had a program that has taken care of that with the existing money. They have implemented a new program. It's called the Administrative Reimbursement Program where after the project is closed out the Housing Finance Administration has provided additional soft cost for administrative reimbursement at the amount of \$4,000 per unit. So, there are four units in this program. We've had conversation with the folks that work for Housing Finance. They say that once we close this project out and apply for it we will get an additional \$16,000 back in the administrative cost and we'll be able to take and use that against this \$4,500 that we have to reimburse them for. So, we're not out any funds. We're just following the money and we recommend your approval.

Motion: Vice-Chairman Langley motioned to approve the reimbursement to NCHFA. Commissioner Booth seconded. The vote was unanimous.

Commissioner Richardson: I have a question on this. This thing says loan program. This is not a loan program, this is a grant program.

Brian Alligood: So, it's both. It's a reimbursable loan program. It's a reimbursable grant loan program.

Commissioner Richardson: They have to live in a house for so many years.

Brian Alligood: Yes sir. It is forgivable every year that you live. It's so much for every year you live and then after the 7th year its done.

See Addendum 13

NCDOT Petition for Road Abandonment

Brian Alligood: We've received a request from inside the NCDOT for approval of a portion of two roads from the State maintained secondary road system. That's SR 1938 and SR 1939, Broome Road and Peedtown Road. You've got the abandonment package in your agenda from DOT. Public Works has reviewed the request and addressed the issues related to the County's water line infrastructure, including there's a relocation agreement and deed of easement for waterline purposes that's been reviewed by the County Attorney and we would recommend your approval.

Commissioner Richardson: I have one question with this. I think this is okay. I just, for my own education. The agreement does not specify width of the lease or the location of the lease. It's what I call a general easement where it runs with the pipeline, wherever it is and we have the right to access it for repairs.

Amanda Sasnett: There is an exhibit included that maps out the location of the easement, incorporated by reference as the exhibit A.

Commissioner Richardson: But it never gives the width of the easement.

Amanda Sasnett: That's correct.

Commissioner Richardson: This is what we would call a general easement.

Amanda Sasnett: That's correct.

Commissioner Richardson: Okay, that's fine.

Motion: Commissioner Dunn motioned to approve the Petition for Road Abandonment. Commissioner Walker seconded. The vote was unanimous.

See Addendum 14

Draft Timeline and Job Posting for County Manager Position

Brian Alligood: This is a draft timeline and job posting from Neil Emory with the Association. He's asked that you review it, amend as needed, and then approve the draft timeline and the job posting for the county manager's position. The timeline is on page 375. That incorporates what the Board asked for in allowing a 30 day overlap and then giving essentially two months worth of lead time. So, he's having you make a decision in March so that starts April and May so they can be in June 1st for the 30 day overlap. Then he has the advertisement starting with page 376 to 377 and he's like to review and approve that and he'll get those in order.

Commissioner Richardson: I don't have a problem with the timeline. I do have a problem under qualifications where it says a Master of Public or Business administration with extensive experience. The Master of Public or business administration, there are a lot of people out there with BS degrees that can do a really fine job. I don't think we should limit ourselves with that. I think we should say, at a minimum a BS curriculum or a BS degree that's approved by the Board or something like that rather than the Masters because you're backing yourself up to pay a lot of money for something that's not necessarily necessary.

Brian Alligood: The second part addresses that. It says "or any combination of comparable education, training, or experience with demonstrated required skills and knowledge to perform the duties of the position. So, I think from that the Board could look at that and say yes, we're okay with whatever it is you may present as long as you can show that you meet those.

Commissioner Richardson: But under qualifications it starts out with the Masters is required and I think a lot of people are not going to apply with starting off with a masters is required. The fine print, yes I agree it says exactly what you said. I'd just like to see the wording changed on that.

Vice-Chairman Langley: I think you can change one word to preferred.

Commissioner Richardson: Change it to preferred, yeah. I just want to be sure that we're not locking ourselves in to where only people with a Masters in Public Administration are going to apply.

Chairman Waters: I think it's more important to have the management experience in some kind of government or city government position. Any other changes that you saw as it relates to the writeup?

Commissioner Richardson: Are we going to change that?

Chairman Waters: Yeah. We're just doing it by consent to change it.

Commissioner Dunn: I'd like to make or suggest one change and it just might be me because I know my writing skill is not the greatest. On the first line it says Beaufort County is located on Pamlico Sound and I think the word "the" needs to be between the words on and Pamlico Sound.

Commissioner Deatherage: Actually we're on the river.

Commissioner Dunn: Well, it's on the Pamlico Sound.

Commissioner Richardson: It's at the head of the Pamlico Sound. We're not on the Pamlico Sound. Hyde County is on the Pamlico Sound.

Chairman Waters: The majority of Beaufort County is on the Pamlico River so Mr. Alligood would you make that correction.

Brian Alligood: So, right now I hear three corrections. Add “the”, Beaufort County is located on the Pamlico River. Then change required to preferred under the qualifications.

Chairman Waters: I’d like on the last page, almost at the very bottom as it relates to establishing residency in Beaufort County within a reasonable timeframe. I’m always afraid of what reasonable means to different people. I would like for us to put a limit on this.

Commissioner Booth: Six months.

Chairman Waters: How about one year? I had written one year. Are you alright with that?

Commissioner Booth: That’s fine.

Commissioner Richardson: I don’t have a problem with that.

Chairman Waters: Okay, one year Mr. Alligood. Other than that I don’t know how many of you sent back your survey or not but.

Brian Alligood: There were four.

Commissioner Richardson: I have found that asking the question about a valid North Carolina drivers license is a very important question. You’d be surprised how that works.

Vice-Chairman Langley: Mr. Alligood, was I one of the four? I think I sent mine.

Brian Alligood: I don’t think he has it yet.

Motion: Vice-Chairman Langley motioned to approve the timeline, the advertisement and the changes. Commissioner Booth seconded. The vote was unanimous.

See Addendum 15

2026 Suggested Meeting Dates

Katie Mosher: Every year we set a suggested meeting schedule and then have you vote on it. I usually give you these dates mainly because there are other conferences, traveling and other meeting going on. So, these are the suggested meeting schedules and I recommend you approve them.

Commissioner Booth: I know this is going to be very controversial. With the meeting in May 2026 I would love to have it changed to the second week. It’s on the 5th I think.

Chairman Waters: So, you want it on the 11th?

Commissioner Deatherage: I can’t make that.

Vice-Chairman Langley: For the whole week Commissioner Deatherage?

Commissioner Booth: Don’t worry, let’s move on.

Katie Mosher: So, are we changing that or no?

Commissioner Booth: No. On the 4th I will be out of town. I'll be back on the 11th.

Commissioner Deatherage: You'll be back on the 11th?

Commissioner Booth: Yes. I'll be gone the whole week.

Chairman Waters: So, you'll be gone the whole week and you will be gone the whole week?

Commissioner Deatherage: I'll be back on the 15th.

Chairman Waters: That's getting to late. Let's stick with the 4th.

Commissioner Richardson: Why do we have it on September 14th?

Commissioner Dunn: Labor Day is the 7th.

Commissioner Richardson: Oh, Labor Day is the 7th and the first Monday is.....

Commissioner Booth: The 7th is Labor Day.

Katie Mosher: Yeah, I usually do that one month on the following week because you all like to go out of town that weekend for some reason so taking the last few years into consideration and that's why.

Motion: Vice-Chairman Langley motioned to approve the meeting dates. Commissioner Walker seconded. The vote was unanimous.

See Addendum 16

Board/Committee Appointments

Katie Mosher: Every year we do your board and committees that you are assigned to. They are in your agenda book as they are presently. They can remain the same or you can change them, or let me know.

Chairman Waters: Correct me if I'm wrong. I think I resigned from the RPO/TAC and I think we elected Commissioner Booth to move up. Did you make that change?

Katie Mosher: Yes sir.

Chairman Waters: That was the only change I had. I didn't realize we were vacant on two committees.

Commissioner Dunn: We're not, I'm on both of those two.

Brian Alligood: You'll still need an alternate for the RPO.

Commissioner Booth: That was Commissioner Walker wasn't it?

Chairman Waters: Commissioner Walker will be the alternate on the RPO-TAC. Anybody else want to change?

Motion: Vice-Chairman Langley motioned to approve the committee assignments. Commissioner Dunn Seconded. The vote was unanimous.

Board or Committee

Current Appointee

Animal Services/Dangerous Dog Board

Commissioner Langley

College and Facilities Maintenance	Commissioner Waters
Economic Development Advisory Committee	Commissioner Booth
EMS Oversight Committee	Commissioner Waters
Finance Committee	Commissioner Langley, Commissioner Waters, Commissioner Dunn
Greene Lamp	Commissioner Langley
Highway 17 Association	Commissioner Walker
Juvenile Crime Prevention Committee	Commissioner Waters
RPO/TAC	Commissioner Booth
	Alternate: Commissioner Walker
RPO/TCC	Brian Alligood
	Alternate: Commissioner Booth
Vidant Hospital Board	Commissioner Langley
Water Committee	Commissioner Walker, Commissioner Dunn, Commissioner Langley

Joy McRoy Fraud Charges

Commissioner Richardson: The Joy McRoy lawsuit is going on forever. It's been almost three years. The woman stole what we know of reportedly \$750,000. The fire department in Chocowinity is suing the City, I guess, or whoever for money that they have in this. Now, everybody sits here and tells me the County doesn't have any money in this but we certainly collect fire tax that goes to the fire department in your community. So, does the attorney have anything that she needs to report to us about this?

Amanda Sasnett: Nothing to report at this time.

Status of Lobby on SB 391

Commissioner Richardson: I think we may have settled this at the last meeting. I think that we're continuing to talk to elected officials about getting some more updates that roads can be mowed.

Brian Alligood: What I can tell you is I know you all had Representative Kidwell that you spoke with. The question was that came to me last time was when did this get in there? So, Senate Bill 391 was filed, the original bill was filed in the Senate on March 24, 2025. The first proposed committee substitute to Senate Bill 391 was approved on June 11, 2025. That is where prohibiting mowing in the right of way, where political signs are permitted and during the month of May was added. So, it was added as a proposed committee substitute by the Senate Transportation Committee on June 11, 2025. I have no idea who added it because they don't say who adds it. It was just a proposed committee substitute and that language has stayed in there through the entire life of that bill until it was engrossed.

Commissioner Richardson: Well, I think, with the Board approval, we need to keep pressure on this to get these roads mowed more because there are certain times of the year that the deer are shorter than the grass and this is a dangerous condition.

Guaranteed Minimum Income and BHM Library

Commissioner Richardson: I think Commissioner Langley was going to look into this last meeting. Aren't you on the library board?

Vice-Chairman Langley: I am but I have nothing to report right now.

Commissioner Richardson: Have you inquired and they just haven't responded?

Vice-Chairman Langley: They meet quarterly and we meet tomorrow.

Commissioner Richardson: Oh, okay. Well, we're back to this thing, this political activity for using board positions, even on a library board to be politically active is not what we're paid for. I would ask the attorney isn't there some law that prohibits political activity from appointees on some of these boards?

Amanda Sasnett: Certainly and I believe that was the purpose of looking into it further to see what the nature and the basis of the article with Washington Daily News. Whether it was based on fact or opinion and then report back.

Commissioner Richardson: okay. Who was going to do that? Vice-Chairman Langley or you?

Amanda Sasnett: I believe that was Vice-Chairman Langley.

Vice-Chairman Langley: I have a meeting with them tomorrow.

Commissioner Richardson: Okay, so we'll have this at our next meeting. You know, I'm very concerned when I see people who take voluntary positions or staff positions and become politically active from those positions. That's how our school system has gotten into a terrible condition that it's in today. Regardless what Representative Kidwell says, I've seen some of those teachers dress at school board meetings and it's not quite like he described. A skull and crossbones on a belt is not what a teacher should be wearing into the classroom. So, let's understand that there's two views on this thing and politically active is a serious problem when you're serving in a public or appointive position or as a staff member of an organization.

Excise Tax Being Collected at Register of Deeds

Commissioner Richardson: My purpose with this excise tax thing is as a discussion that the Board of Equalization and Review had having to do with whether excise taxes are being proffered and collected accurately or not is a problem. I see a lot of deeds myself and I see deeds where I know money was exchanged in and they show that there was no money exchanged. I see deeds that claim a lot of money was exchanged. Some counties, to my knowledge, the attorney or the manager may have something to report on this, some counties have gone to a system where when you present your documents for recording you have to sign a sworn statement as to the amount of money that was exchanged in that document, when the document was exchanged. This will definitely help collections because not everyone is reporting it. You say an attorney takes it. The attorney, for the most part, would now how much money was exchanged so making the presentation that there was so much money exchanged usually is not a problem because they can get in a lot of trouble if they're caught lying. But, an individual walks in there for a document to be recorded and says there wasn't any money exchanged or very little money was exchanged and it's a problem. So, you know, I really think we should take a look at what other counties are doing about this problem to see whether we want to go into a sworn statement or affidavit when an item is presented for recording.

Commissioner Deatherage: Is that a motion?

Commissioner Richardson: Well, it's for discussion right now. I mean, the motion would be to investigate it. Not necessarily do it but to see what other counties are doing. We need to know what other counties are doing to control the problem. Then we can decide whether we want to do it or not. We might not want to do it but I do know that it's a problem.

Chairman Waters: Ms. Sasnett you might be able to answer this question. Does every real estate transaction require a HUD statement even if it's within the family?

Amanda Sasnett: No, it does not require a HUD settlement statement. Typically, HUD settlement statements are used when there is money exchanging hands. I will say it is the responsibility of the attorney, if an attorney is used, to draft a document to then report that excess tax stamp. I think what Commissioner Richardson is speaking to is when you have these transactions between family members or people who are preparing their own deeds who may not be accurately reporting those excise tax stamps correctly. There are some counties who will have that sworn statement that you must fill out before you send in your deed and so, it is certainly a tool that is available to you. I know some clients will get confused like if it's cash maybe it doesn't count or something along those lines and we have to have those discussions

because attorneys then need to take it a step further and say no, 1099 if money is exchanged. So, we have some clients who will say well, the money never hit your trust account so you don't have to report that. Well, that's not true. We still have to accurately report that on the face of the deed so certainly, if that's something the Board wants more information on I'm sure we can look into that.

Chairman Waters: Can you and Ms. Garris work on that and come back and make a recommendation to us?

Amanda Sasnett: Absolutely.

Commissioner Richardson: Or bring us back alternatives with a recommendation.

Chairman Waters: I think we're probably collecting everything that has to have a HUD statement with the transaction.

Commissioner Richardson: Well, I think you probably are if an attorney is involved, although there are cases when you don't have to tell the attorney how much is being exchanged or you can lie to the attorney about how much money is being exchanged to keep your taxes down. So, you know, sometimes attorneys get caught in the middle of the thing.

Chairman Waters: Bu you can also get in trouble with the IRS if you go through an audit. You want something that shows what happened during the transaction. Whether it's with an attorney or not.

Commissioner Richardson: Well, there's dark money out there too.

Federal Government Shutdown Spending in Beaufort County

Commissioner Richardson: The Manager I think probably has an answer to this. Did we commit any funds, spend any funds during the shutdown?

Brian Alligood: We did not.

Commissioner Richardson: Okay good. That's great.

Discuss Budget Information Content in the Upcoming School Year

Commissioner Richardson: The upcoming school year. Look, now is the time because you're going to start preparing budgets next month and I would like to see the school budget presented to us rather than a lump sum, in which case we know nothing about what's going on. These guys are going out and buying \$400,000 and \$500,000 curriculum programs that all they simply mean is the teacher doesn't have to do anything. They push a button and it's all on the computer. They've got no records to keep and all that sort of thing and we're not using textbooks when we could be using textbooks. We should be using textbooks. We're not teaching cursive writing. There's a whole lot of things going on there. I'd like to know where the money that we're dumping into the school system goes from the county standpoint. So, what I'll do as a motion here is that they present the budgets this year from both the community college and the school system by purpose and function so that this gives us an opportunity to decide whether or not we want to approve the budget by purpose and function in order to control things. A list of job titles and salary of all personnel paid with county funds. This information in the past, when I have requested it has been presented by the school board is virtually useless. It's presented in a form you cannot understand. It's presented on some kind of a code. It's presented on an excel program that won't print on one page. You have ten pages you have to tape together. In other words, they go out of their way to give us as little information as they can give us that's usable and understandable. Then a listing of cost of all purchased curriculum. This is a serious problem in the school system. If you go to school board meetings you sit there and you listen to them approving \$80,000 for this year's update to carry this program for another year and you find out what the program does is virtually nothing. Also, another example is a literature program that has 2,000 items in the literature program and nobody knows what the literature is. Literature goes all over the place. Kids are coming out of school totally unaware of what a classic is. What an ancient classic is. What a modern classic is. We need to know where our money is going and how it is being used to educate children and then advertisement budget. I ride up and down the road and I see

these signs, big signs that say Beaufort County School System is the greatest in the world. That's education money and all they're doing is going out and trying to make the public believe something that is totally untrue. The same thing happens with the community college so I'm lumping the community college and the school system together and I make a motion that the board request that this information be presented to us for the upcoming year in the form that I have presented here.

Commissioner Walker: At the last school board meeting Steve Rader reported that he was glad to see that cursive writing is being taught in the schools. I was just wondering because I'm confused.

Commissioner Richardson: The kids I've talked to are not learning cursive, can't read cursive writing and I've talked to people at the bank and people who are doing business and they say they have people who cannot, who have a high school education cannot sign their name.

Commissioner Walker: I'll have to get with Steve and let him know he was wrong.

Commissioner Richardson: Yeah, you need to do that.

Commissioner Deatherage: I kind of concur with Commissioner Richardson on some of the expenses at the community college and the schools are doing. They're spending a lot of money that doesn't pertain to education. They spend it with their friends and buddies and again, I don't remember, ever, when I was going to school any advertising whatsoever on how wonderful a school was. I was going to attend to learn things and that was their job to teach me things. It wasn't to tell me that I'm getting a great education without me actually learning things. So, I think that needs to change. I just find it somewhat disingenuous to see a billboard, 2 or 3 billboards and seeing advertisements on TV on how wonderful the schools are doing and what they offer. It just doesn't make sense to me and then come to us and ask for taxpayer money. Where's that going? We know that they're paying through their foundation for illegals to go to Beaufort County Community College, provided they are residents of Beaufort County. Although their not a legal resident of the Republic of the United States. So, we're just far afield from where we need to be in educating our children and how we as commissioners raise the money to give to these institutions to do so.

Motion: Commissioner Richardson motioned to request the school board and the community college present their budget request by purpose and function, as well as provide a list of employees salaries and job titles that are paid for by the County. Commissioner Dunn seconded.

Yes Vote

Commissioner Deatherage
Commissioner Dunn
Commissioner Richardson

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Walker

Illegal Drug Use in Beaufort County

Commissioner Richardson: This is a discussion on illegal drug use. We've got people in Beaufort County Jail now charged with murder by use of fentanyl. I forget what the actual charges are but they sold fentanyl and it killed people. So, I brought this up before. We're going into a new legislative session next year, 2026, and I would ask this Board again that we need to send a resolution to the legislature, all people in the legislature for that matter that we need to toughen up the drug laws for people who are dealing and selling drugs. I'm not talking about users. I'm talking about the people that are selling drugs. Also, within that, resolution or request should be a statement that if we need to build more jails to hold these people then we need to build them. You won't have to lock them up long enough but so many times before they get the message and it will go away. That's a motion.

Commissioner Deatherage: I think we're in a real war on drugs right now. For the first time in my lifetime. I mean, I think there's been about 26 or 30 boats that have been obliterated by explosions which is just a beautiful thing to say. I laugh every time I see one. Just boom.

Vice-Chairman Langley: You don't need to say that.

Commissioner Deatherage: Excuse me, I have the floor. You can speak in a minute. What we're doing is by obliterating these narco terrorists we are keeping drugs off the streets. We're going to see in the next few years how much help it does render and to how many people are dying of fentanyl and other illicit drugs. Hard core drugs. It's poison for our system. It's poison for our people. It's poison for our society and the only way to extract it is to smote it and it's being smote right now in the Caribbean and elsewhere. It looks like it may be on the ground in Venezuela and Columbia before it's all over with. So, this is a war on drugs. Our state needs to get involved. So, if a resolution could be in order to ask our state to get involved in this war on drugs.

Commissioner Richardson: Well, I think the resolution is to the legislature to do what they can do and what they can control and that is to change the law and make it tougher. It's not just the people that die from drugs. There are a lot of zombie deaths out there. People walking around who have ruined their brain with these drugs and we continue to let them do it and Commissioner Langley, if somebody is bringing a boatload of drugs to the United States to kill my citizens, I'll kill them on the way. President Trump is doing the right thing. An eye for an eye and a tooth for a tooth.

Vice-Chairman Langley: But we also believe in due process.

Commissioner Deatherage: That is due process.

Commissioner Richardson: That comes after the biblical teachings.

Chairman Waters: We don't have a resolution in front of us.

Commissioner Richardson: Can we say this? I'll write a resolution around to you guys and we can approve it at the next meeting?

Chairman Waters: Yeah. We don't need a motion to do that.

Commissioner Richardson: Well, I just want to be sure we're going to do it because I think the Board has been a little bit cold towards this in the past but I think it's a really big issue that we need to try to do something about.

Chairman Waters: I don't recall what is in this last bill where they addressed it but they have beefed it up some as it relates to if they can trace it back where somebody sold it and the person was killed. That's murder.

Commissioner Richardson: I'm talking about just going after dealers whether somebody is killed or not. There's a lot of lives out there that are ruined.

Chairman Waters: Why don't you, at the next meeting in January have a resolution.

Commissioner Richardson: I'll be glad to.

Substance Use Disorder in Beaufort County

Commissioner Richardson: I've got a question on that because I saw an article in the newspaper and it had something that I haven't seen as a revenue center for us and what they were talking about was money for substance use disorder that is given to the County. So, I mean, that may flow through a program that I already know about but when I saw the article in the newspaper I was puzzled. How much money do we get for substance use disorder and how do we get it?

Brian Alligood: It's the opioid funding.

Commissioner Richardson: It's the opioid funding?

Brian Alligood: Yes, that's why they call it substance use disorder.

Commissioner Richardson: All right, good.

Closes Session – Personnel Matter

Brian Alligood read the board into closed session.

Motion: Vice-Chairman Langley motioned to go into closed session. Commissioner Walker seconded. The vote was unanimous.

Motion: Vice-Chairman Langley motioned to go come out of closed session. Commissioner Walker seconded. The vote was unanimous.

Commissioner Comments

Commissioner Richardson: I think the public needs to take note that of the \$38 or \$39 million and whatever it is in tax money we collect from the public every year, we turn around and give \$22 or \$23 million of it to the education system yet this Board of Commissioners does not want to hold the education system accountable for that money. We have homosexuality in your face at the community college. That's a great example of what's going on within the education system and we have public education that's buying advertising to promote themselves using your tax money against you. I think the public should take a hard look with this election year that's coming up. If the quality of individuals that have been elected to serve you on the Board of Education and on the Board of County Commissioners, this whole system needs to be changed. It is ludicrous to think that you're going to drop \$20 million into an education system without ever knowing how it is spent. That's what you elected us to do.

Motion: Vice-Chairman Langley motioned to adjourn. Commissioner Walker seconded. The vote was unanimous.

Adjourned at 8:21 PM

Respectfully submitted to you by:

Kathleen Mosher
Clerk to the Board of County Commissioners

ADDENDUM 1

Immigration and Customs Enforcement Discussion

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2025

SESSION LAW 2025-85
HOUSE BILL 318

AN ACT TO MODIFY ELIGIBILITY FOR RELEASE AND REQUIRE NOTIFICATION OF RELEASE TO IMMIGRATION AND CUSTOMS ENFORCEMENT WHEN A PRISONER IS SUBJECT TO AN IMMIGRATION DETAINER AND ADMINISTRATIVE WARRANT.

The General Assembly of North Carolina enacts:

SECTION 1. G.S. 162-62 reads as rewritten:

"§ 162-62. Legal status of prisoners.

(a) When any person is confined for any period in a county jail, local confinement facility, district confinement facility, satellite jail, or work release unit, the administrator or other person in charge of the facility shall attempt to determine if the prisoner is a legal resident or citizen of the United States by an inquiry of the prisoner, or by examination of any relevant documents, or both, if the person is charged with any of the following offenses:

- (1) ~~A felony under G.S. 90-95.~~ Any felony.
- (2) ~~A felony under Article 6, Article 7B, Article 10, Article 10A, or Article 13A of Chapter 14 of the General Statutes.~~
- ~~(3)~~(2) A Class A1 misdemeanor ~~or felony~~ under Article 6A, Article 7B, or Article 8 of Chapter 14 of the General Statutes.
- ~~(4)~~(3) Any violation of G.S. 50B-4.1.
- (4) Any offense involving impaired driving as defined in G.S. 20-4.01.

(b) If the administrator or other person in charge of the facility is unable to determine if that prisoner is a legal resident or citizen of the United States or its territories, the administrator or other person in charge of the facility holding the prisoner shall make a query of Immigration and Customs Enforcement of the United States Department of Homeland Security. If the prisoner has not been lawfully admitted to the United States, the United States Department of Homeland Security will have been notified of the prisoner's status and confinement at the facility by its receipt of the query from the facility.

(b1) When any person charged with a criminal offense is confined for any period in a county jail, local confinement facility, district confinement facility, satellite jail, or work release unit, and the administrator or other person in charge of the facility has been notified that Immigration and Customs Enforcement of the United States Department of Homeland Security has issued a detainer and administrative warrant that reasonably appears to be for the person in custody, the following shall apply:

- (1) Prior to the prisoner's release, and after receipt of the detainer and administrative warrant, or a copy thereof, by the administrator or other person in charge of the facility, the prisoner shall be taken without unnecessary delay before a State judicial official who shall be provided with the detainer and administrative warrant, or a copy thereof.
- (2) ~~The~~ If the prisoner appearing before the judicial official is the same person subject to the detainer and administrative warrant, the judicial official shall issue an order directing the prisoner be held in custody if the prisoner



~~appearing before the judicial official is the same person subject to the detainer and administrative warrant and transferred to the custody of an officer of Immigration and Customs Enforcement of the United States Department of Homeland Security upon that officer's appearance at the facility and request for custody.~~

- (3) Unless continued custody of the prisoner is required by other legal process, a prisoner held pursuant to an order issued under this subsection shall be released upon the first of the following conditions:
- a. ~~The passage of 48 hours from receipt of the detainer and administrative warrant the time the prisoner would otherwise be released from the facility.~~
 - b. Immigration and Customs Enforcement of the United States Department of Homeland Security takes custody of the prisoner.
 - c. The detainer is rescinded by Immigration and Customs Enforcement of the United States Department of Homeland Security.
- (4) For any prisoner held pursuant to an order issued under this subsection, no later than two hours after the time when the prisoner would otherwise be released from the facility, the administrator or other person in charge of the facility shall notify Immigration and Customs Enforcement of the United States Department of Homeland Security of the date and time that the prisoner will be released pursuant to sub-subdivision a. of subdivision (3) of this subsection. The notification shall be made in the manner indicated on the Department of Homeland Security Immigration Detainer – Notice of Action form.

(b2) No State or local law enforcement officer or agency shall have criminal or civil liability for action taken pursuant to an order issued under subsection (b1) of this section.

(c) Except as provided in subsection (b1) of this section, nothing in this section shall be construed to deny bond to a prisoner or to prevent a prisoner from being released from confinement when that prisoner is otherwise eligible for release.

...."

SECTION 2. G.S. 15A-534 is amended by adding a new subsection to read:

"(d4) When conditions of pretrial release are being determined for a defendant charged with any felony, a Class A1 misdemeanor under Article 6A, Article 7B, or Article 8 of Chapter 14 of the General Statutes, any violation of G.S. 50B-4.1, or any offense involving impaired driving as defined in G.S. 20-4.01, the judicial official shall attempt to determine if the defendant is a legal resident or citizen of the United States by an inquiry of the defendant, or by examination of any relevant documents, or both. If the judicial official is unable to determine if the defendant is a legal resident or citizen of the United States, the judicial official shall set conditions of pretrial release pursuant to this Article and shall commit the defendant to an appropriate detention facility pursuant to G.S. 15A-521 to be fingerprinted, for a query of Immigration and Customs Enforcement of the United States Department of Homeland Security, and to be held for a period of two hours from the query of Immigration and Customs Enforcement of the United States Department of Homeland Security.

If by the end of this two-hour period no detainer and administrative warrant have been issued by Immigration and Customs Enforcement of the United States Department of Homeland Security, the defendant shall be released pursuant to the terms and conditions of the release order. If before the end of this two-hour period a detainer and administrative warrant issued by Immigration and Customs Enforcement of the United States Department of Homeland Security have been received by the facility, the defendant shall be processed pursuant to G.S. 162-62(b1)."

SECTION 3. If any provision of this act or its application is held invalid, the invalidity does not affect other provisions or applications of this act that can be given effect

without the invalid provisions or application and, to this end, the provisions of this act are severable.

SECTION 4. Section 1 of this act becomes effective October 1, 2025, and applies to any person confined in or released from a county jail, local confinement facility, district confinement facility, satellite jail, or work release unit on or after that date. Section 2 of this act becomes effective October 1, 2025, and applies to persons appearing before a judicial official for a determination of pretrial release conditions on or after that date. The remainder of this act becomes effective October 1, 2025.

In the General Assembly read three times and ratified this the 10th day of June, 2025.

s/ Phil Berger
President Pro Tempore of the Senate

s/ Destin Hall
Speaker of the House of Representatives

VETO Josh Stein
Governor

Became law notwithstanding the objections of the Governor at 11:38 a.m. this 29th day of July, 2025.

s/ Ms. Sarah Holland
Senate Principal Clerk

NORTH CAROLINA SHERIFFS' ASSOCIATION
LAW ENFORCEMENT OFFICERS AND STATE OFFICIALS
OF NORTH CAROLINA



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New Hanover County

SHERIFF CHARLES S. BLACKWOOD
Orange County

SHERIFF DARREN E. CAMPBELL
Iredell County

LEGAL STATUS OF PRISONERS

– as of October 1, 2025 –

After House Bill 10 (2024) and House Bill 318 (2025)

[HOUSE BILL 318](#), [The Criminal Illegal Alien Enforcement Act](#), enacted by the 2025 General Assembly, makes various changes to laws affecting jail administrators and the pretrial release process. The bill modifies several current provisions of law related to the citizenship status of jail prisoners that were enacted in [House Bill 10](#), [Require ICE Cooperation & Budget Adjustments](#), in 2024.

Below is a summary of the law that will be in effect on and after October 1, 2025.

As used in this summary:

--- “judicial official” includes North Carolina judges, magistrates, and clerks of court.

--- “jail” includes a North Carolina county jail, local confinement facility, district confinement facility, satellite jail, or work release unit.

--- “jail administrator” means the jail administrator or other person in charge of the jail.

--- “ICE” means Immigration and Customs Enforcement of the United States Department of Homeland Security.

Judicial Official Duties – G.S. 15A-534

Note: The requirements in this **Judicial Official Duties** section of this document only apply to defendants presented before a judicial official for pretrial release conditions to be determined on or after October 1, 2025.

Judicial officials who are determining the conditions of pretrial release for a defendant are required to attempt to determine if the defendant is a legal resident or

citizen of the United States by an inquiry of the defendant, or by examination of any relevant documents, or both, for defendants arrested for the following offenses:

- (1) any felony;
- (2) a Class A1 Misdemeanor under Articles 6A (Unborn Victims), 7B (Rape and Other Sex Offenses), or 8 (Assaults) of Chapter 14 of the General Statutes;
- (3) a violation of a valid domestic violence protective order (DVPO) G.S. § 50B-4.1; or
- (4) any offense involving impaired driving.

If the judicial official is unable to determine if the defendant is a legal resident or citizen of the United States, the judicial official shall:

- (1) set conditions of pretrial release; and
- (2) shall commit the defendant to the jail:
 - (a) to be fingerprinted;
 - (b) for a query to be conducted through ICE; and
 - (c) for the defendant to be held for a period of two hours from the query to determine if ICE will issue a detainer and administrative warrant for the defendant, even if the defendant has satisfied the conditions of the pretrial release order (bail) issued by the judicial official.

If ICE does not issue a detainer and administrative warrant within this two-hour period, the defendant shall be released from jail if the defendant satisfies the terms and conditions of the pretrial release order (bail) issued by the judicial official.

If an ICE detainer and administrative warrant is received by the jail within the two-hour period, the defendant shall be processed pursuant to the **Jail Administrator Duties - Part B** section below.

Jail Administrator Duties - Part A and Part B – G.S. 162-62

Note: The requirements below in **Jail Administrator Duties - Part A and Part B** sections of this document apply to prisoners who were initially confined in the jail before, on, or after October 1, 2025, and who are in the jail on or after October 1, 2025

Therefore, for prisoners who have been charged with the crimes specified below who are already in jail on October 1, 2025, the jail administrator is required to follow the procedures below.

Jail Administrator Duties - Part A – G.S. 162-62

When any person is confined for any period in the jail, the jail administrator is required to attempt to determine if the prisoner is a legal resident or citizen of the United States by an inquiry of the prisoner, or by examination of any relevant documents, or both, if the prisoner is charged with:

- (1) any felony;
- (2) a Class A1 Misdemeanor under Articles 6A (Unborn Victims), 7B (Rape and Other Sex Offenses), or 8 (Assaults) of Chapter 14 of the General Statutes;
- (3) a violation of a valid domestic violence protective order (DVPO) G.S.§ 50B-4.1; or
- (4) any offense involving impaired driving.

If the jail administrator is unable to determine if the prisoner is a legal resident or citizen of the United States, the jail administrator shall conduct a query through ICE.

Jail Administrator Duties - Part B – G.S. 162-62

If the jail administrator has been notified that ICE has issued a detainer and administrative warrant that reasonably appear to be for the prisoner, the following shall apply:

- (1) Prior to the prisoner's release, and after receipt of the detainer and administrative warrant, or a copy thereof, by the jail administrator, the prisoner shall be taken without unnecessary delay before a judicial official who shall be provided with the detainer and administrative warrant, or a copy thereof.
- (2) If the prisoner appearing before the judicial official is the same prisoner subject to the detainer and administrative warrant, the judicial official shall issue an order directing that:
 - (a) the prisoner be held in custody; and
 - (b) the prisoner shall be transferred to the custody of an officer of ICE upon an ICE officer's appearance at the jail requesting custody of the defendant.
- (3) Unless continued custody of the prisoner is required by other legal process, a prisoner held pursuant to the order shall be released upon the first of the following conditions

- (a) The passage of 48 hours from the time the prisoner would otherwise be released from the jail.
- (b) ICE takes custody of the prisoner.
- (c) The detainer is rescinded by ICE.

For example, if a prisoner subject to a detainer and administrative warrant has a commitment and release order that requires the prisoner to post a cash bond prior to release and the prisoner posts the cash bond at 9:00 PM on Tuesday, the jail would be required to continue to hold the prisoner until 9:00 PM on Thursday, unless ICE takes custody of the prisoner sooner or unless ICE rescinds the detainer and administrative warrant.

- (4) No later than two hours after the time when the prisoner would otherwise be released from the jail, the jail administrator shall notify ICE of the date and time that the prisoner will be released. The notification shall be made in the manner indicated on the Department of Homeland Security Immigration Detainer – Notice of Action form.

This means that the jail administrator will have to give ICE at least 46 hours advance notice of when the prisoner will be released from the jail so ICE can pick up the prisoner before the prisoner's release if ICE chooses to come to the jail and take custody of the prisoner from the jail.

In the example provided above, since the prisoner would have otherwise been released at 9:00 PM on Tuesday when the prisoner posted bond, the jail administrator would be required to notify ICE no later than 11:00 PM on Tuesday that the prisoner will be released from custody at 9:00 PM on Thursday.

Liability Protection for Law Enforcement

G.S. § 162-62 (b2) provides: No State or local law enforcement officer or agency shall have criminal or civil liability for action taken pursuant to an order issued under [Jail Administrator Duties - Part B] above.

ADDENDUM 2

Items for Consent

1. Surplus Vehicle – Christina Smith, Public Works
2. FY26 Fee Schedule Revision – JaNell Octigan, Health Department
3. Budget Amendment – JaNell Octigan, Health Department
4. 2022 ESFRLP Additional Grant Funds – Anita Radcliffe, Finance Director
5. Late Tax Exemption Requests – Lloyd Salter, Tax Assessor
6. Tax Department Refunds – Lloyd Salter, Tax Assessor
7. BHM Library Appointment – Katie Mosher, Clerk to the Board
8. Minutes Approval – Katie Mosher, Clerk to the Board

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Health

Date of Request: 12.01.25

FY Budget: 2025-2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100211- 454520 (Revenue)	Breast and Cervical Cancer Control (BCCCP)	\$9,750	
105151-519300	BCCCP Professional Services	\$9,750	
100211-455160 (Revenue)	Healthy Beginnings Funding	\$25,966	
105160-519850	Healthy Beginnings	\$16,034	
109991-499100	Appropriated County Fund Balance		\$9,932

Department Justification: State funding for Breast and Cervical Cancer Control AA 452 and Healthy Beginnings AA 116

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head/Designee	<i>Sara Graham</i>	11.20.25
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: 2022 ESFRLP

Date of Request: 12/1/2025

FY Budget: 2025/2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
302-3535-426100	Housing Finance Agency Revenue	16,434	
302-4966-569320	Housing Rehab	16,434	

Department Justification: To recognize additional grant awards from the State for the 2022 ESFRSP program for housing rehab in Beaufort County.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

**MODIFICATION OF THE
2022 ESSENTIAL SINGLE-FAMILY REHABILITATION LOAN POOL
FUNDING AGREEMENT ESFRLP2201**

This Modification of the 2022 Essential Single-Family Rehabilitation Loan Pool (ESFRLP22) Funding and Written Agreement for Subrecipients (the "Agreement") is entered into on the 23rd of September 2025 between the North Carolina Housing Finance Agency, a public agency and instrumentality of the State of North Carolina, (the "Agency") and Beaufort County (the "Member Organization" or "Member").

RECITALS

WHEREAS, the parties previously entered into that certain 2022 Essential Single-Family Rehabilitation Loan Pool (ESFRLP22) Funding Agreement dated 1st of July 2022 (the "Original Agreement") pursuant to the ESFRLP22 Program Guidelines (the "Program Guidelines"); and

WHEREAS, the Original Agreement provided, in part, that the Member would be allocated a Subaward in the amount of \$162,000; and

WHEREAS, the Member requested additional funds for a total allocation of \$329,332; and

WHEREAS, the Agency awarded additional funds to the Member for a total subaward of \$329,332; and

WHEREAS, the parties desire to modify the Original Agreement to reflect the total funds allocated upon and subject to the terms, covenants and conditions and agreements herein.

AGREEMENT

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Agency and Member, intending to be legally bound, hereby agree as follows:

I. Acknowledgments, Affirmations, Representations and Representations and Warranties

The Member acknowledges and affirms that:

1. All of the statements contained herein are true and correct.
2. All representations, warranties and covenants contained in, and schedules and exhibits, if any, attached to the Original Agreement are true and correct on and as of the date hereof, are incorporated herein by reference and are hereby remade.
3. Other than as stated herein, the Member is in compliance with the terms of the Original Agreement, and no condition exists which would constitute an event of default under the Original Agreement or Program Guidelines but for the giving of notice or passage of time, or both.

II. Agreement to Modify Original Agreement

The Original Agreement is hereby modified as follows:

- 1. All references to the amount of funds obligated, awarded, reserved and/or allocated under the Original Agreement shall reflect a funded amount not to exceed \$329,332.
- 2. All references in the Original Agreement shall mean the Original Agreement amended hereby.

III. Miscellaneous

- 1. This Agreement is a modification of the Original Agreement, and not a novation; rather, it constitutes a modification of the terms of an existing contractual relationship between the parties in order to increase the total funds awarded to the Member, and is not intended as a cancellation of the original obligation or the creation of a new contract. The parties to this instrument confirm the terms of the Original Agreement and all other related documents, as modified by this Modification.
- 2. All references in the Original Agreement shall mean the agreement as amended hereby.
- 3. Except as expressly amended and modified herein, the Original Agreement remains unmodified and in full force and effect.
- 4. This Agreement constitutes the entire agreement between the parties hereto with regard to the subject matter hereof, and supersedes any prior agreements, understandings, restrictions, warranties, or representations between the parties with regard thereto.
- 5. This Agreement shall be governed and construed in accordance with the laws of the State of North Carolina.
- 6. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal or invalid, such provision shall be severed from this Agreement, and the other provisions of this Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, Member and Agency have signed this Modification of the 2022 Essential Single-Family Rehabilitation Loan Pool (ESFRLP22) Funding Agreement on the date written above.

Beaufort County

By: *Lisa Williams*

Its: Planner Mid-East Commission

North Carolina Housing Finance Agency

By: *Michael Handley*

Its: Manager of Housing Rehabilitation & Compliance

**MODIFICATION OF THE
2022 ESSENTIAL SINGLE-FAMILY REHABILITATION LOAN POOL
FUNDING AGREEMENT ESFRLP2201**

This Modification of the 2022 Essential Single-Family Rehabilitation Loan Pool (ESFRLP22) Funding and Written Agreement for Subrecipients (the "Agreement") is entered into on the 6th of November 2025 between the North Carolina Housing Finance Agency, a public agency and instrumentality of the State of North Carolina, (the "Agency") and Beaufort County (the "Member Organization" or "Member").

RECITALS

WHEREAS, the parties previously entered into that certain 2022 Essential Single-Family Rehabilitation Loan Pool (ESFRLP22) Funding Agreement dated 1st of July 2022 (the "Original Agreement") pursuant to the ESFRLP22 Program Guidelines (the "Program Guidelines"); and

WHEREAS, the Original Agreement provided, in part, that the Member would be allocated a Subaward in the amount of \$162,000; and

WHEREAS, the Member requested additional funds for a total allocation of \$333,832; and

WHEREAS, the Agency awarded additional funds to the Member for a total subaward of \$333,832; and

WHEREAS, the parties desire to modify the Original Agreement to reflect the total funds allocated upon and subject to the terms, covenants and conditions and agreements herein.

AGREEMENT

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Agency and Member, intending to be legally bound, hereby agree as follows:

I. Acknowledgments, Affirmations, Representations and Representations and Warranties

The Member acknowledges and affirms that:

1. All of the statements contained herein are true and correct.
2. All representations, warranties and covenants contained in, and schedules and exhibits, if any, attached to the Original Agreement are true and correct on and as of the date hereof, are incorporated herein by reference and are hereby remade.
3. Other than as stated herein, the Member is in compliance with the terms of the Original Agreement, and no condition exists which would constitute an event of default under the Original Agreement or Program Guidelines but for the giving of notice or passage of time, or both.

II. Agreement to Modify Original Agreement

The Original Agreement is hereby modified as follows:

- 1. All references to the amount of funds obligated, awarded, reserved and/or allocated under the Original Agreement shall reflect a funded amount not to exceed \$333,832.
- 2. All references in the Original Agreement shall mean the Original Agreement amended hereby.

III. Miscellaneous

- 1. This Agreement is a modification of the Original Agreement, and not a novation; rather, it constitutes a modification of the terms of an existing contractual relationship between the parties in order to increase the total funds awarded to the Member, and is not intended as a cancellation of the original obligation or the creation of a new contract. The parties to this instrument confirm the terms of the Original Agreement and all other related documents, as modified by this Modification.
- 2. All references in the Original Agreement shall mean the agreement as amended hereby.
- 3. Except as expressly amended and modified herein, the Original Agreement remains unmodified and in full force and effect.
- 4. This Agreement constitutes the entire agreement between the parties hereto with regard to the subject matter hereof, and supersedes any prior agreements, understandings, restrictions, warranties, or representations between the parties with regard thereto.
- 5. This Agreement shall be governed and construed in accordance with the laws of the State of North Carolina.
- 6. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal or invalid, such provision shall be severed from this Agreement, and the other provisions of this Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, Member and Agency have signed this Modification of the 2022 Essential Single-Family Rehabilitation Loan Pool (ESFRLP22) Funding Agreement on the date written above.

Beaufort County

By: *Lisa Williams*

Its: **Planner Mid-East Commission**

North Carolina Housing Finance Agency

By: *Michael Handley*

Its: **Manager of Housing Rehabilitation & Compliance**



North Carolina Vehicle Tax System

Pending Refund Report

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Reason	Total Change
						(\$67.53)
BLACKBURN, GERALD GLENN JR	BLACKBURN, GERALD GLENN JR	BLACKBURN, LINDA CREECH	104 COMMODORE PT	BELHAVEN, NC 27810	Vehicle Sold	(\$5.51) (\$5.40)
						\$78.44
						(\$165.99)
BROOKS, LORENA HAYWOOD	BROOKS, LORENA HAYWOOD		2637 WINDMILL RD	CHOCOWINITY, NC 27817	Tag Surrender	(\$11.42) (\$13.28)
						\$190.69
						(\$22.94)
BURRUS, WALLACE CORNELIUS	BURRUS, WALLACE CORNELIUS		1602 VAN NORDEN ST	WASHINGTON, NC 27889	Over Assessment	(\$21.29) \$0.00
						\$44.23
						(\$21.00)
CASEY, ANGELA BARTLETT	CASEY, ANGELA BARTLETT		1026 SUMMIT AVE	WASHINGTON, NC 27889	Over Assessment	(\$19.49) \$0.00
						\$40.49
						(\$10.43)
COLTRAIN, JO ANN	COLTRAIN, JO ANN	LILLEY, GLENDA ANNETTE	2822 SLATESTONE RD	WASHINGTON, NC 27889	Over Assessment	(\$0.85) (\$0.58)
						\$11.86
						(\$70.71)
COX, SHERYL BETTS	COX, SHERYL BETTS		1915 HERRING RUN RD	BLOUNTS CREEK, NC 27814	Vehicle Sold	(\$6.20) (\$7.95)
						\$84.86
						(\$146.62)
DUDLEY, LILLY MITCHELL	DUDLEY, LILLY MITCHELL		392 E BAYSIDE DR	CHOCOWINITY, NC 27817	Vehicle Sold	(\$10.09) (\$11.73)
						\$168.44
						(\$377.86)
GOODMAN, DAVID JOHN	GOODMAN, DAVID JOHN		2404 BROAD BAY RD	VIRGINIA BEACH, VA 23451	Vehicle Totalled	(\$36.28) \$414.14
						(\$28.33)
						(\$2.31)
GURGANUS, GREGORY EARL	GURGANUS, GREGORY EARL		2847 CREEK RD	BATH, NC 27808	Vehicle Sold	(\$2.26) \$32.90
						(\$77.19)
						(\$6.30)
HADDOCK, DANIEL BRYAN	HADDOCK, DANIEL BRYAN		321 SWAN POINT DR	WASHINGTON, NC 27889	Over Assessment	(\$4.32) \$87.81
						(\$97.65)
						(\$11.19)
HARRIS, JEANNE BOYD	HARRIS, JEANNE BOYD		4985 N BOYD RD	PINETOWN, NC 27865	Vehicle Sold	(\$8.23) \$117.07
						(\$10.16)
						(\$0.70)
HASELDEN, RONNIE RAY	HASELDEN, RONNIE RAY		2090 HAW BRANCH RD	CHOCOWINITY, NC 27817	Over Assessment	(\$0.82) \$11.68
						(\$5.75)
						(\$5.33)
HOLLEY, TONJA RENEE	HOLLEY, TONJA RENEE		822 N RESPESS ST	WASHINGTON, NC 27889	Vehicle Sold	\$0.00 \$11.08

							\$61.13
							(\$46.97)
KANE, ELIZABETH ANNE	KANE, ELIZABETH ANNE		302 E 2ND ST	WASHINGTON, NC 27889	Over Assessment		(\$43.58)
							\$0.00
							\$90.55
							\$0.00
							(\$152.50)
LAUGHINGHOUSE, AMANDA MARIE	LAUGHINGHOUSE, AMANDA MARIE		209 IRON CREEK DR	WASHINGTON, NC 27889	Situs error		(\$30.00)
							\$12.26
							\$15.72
							\$154.52
							(\$179.76)
LEWIS, EDWARD RAY	LEWIS, EDWARD RAY	LEWIS, DEBRA NOVACK	144 TOLERS AVE	BLOUNTS CREEK, NC 27814	Vehicle Sold		(\$12.37)
							(\$14.38)
							\$206.51
							(\$87.62)
LINDSEY, NORMA MIDYETTE	LINDSEY, NORMA MIDYETTE		2036 W 5TH ST	WASHINGTON, NC 27889	Vehicle Sold		(\$10.04)
							(\$9.85)
							\$107.51
							(\$8.11)
MATA READY, KATHY JAYNE GOODWIN	MATA READY, KATHY JAYNE GOODWIN		24 ADAMS ST	CHOCOWINITY, NC 27817	Over Assessment		(\$9.48)
							(\$0.65)
							\$18.24
							\$0.00
							(\$25.17)
SABILLON TORRES, DOUGLAS DANIEL	SABILLON TORRES, DOUGLAS DANIEL		95 CORE POINT RD	BLOUNTS CREEK, NC 27814	Situs error		(\$30.00)
							\$1.87
							\$2.17
							\$51.13
							(\$39.66)
SMALL, QUENTIN ROBERT	SMALL, QUENTIN ROBERT		5052 FOXBURROW RD	GREENSBORO, NC 27406	Over Assessment		(\$4.54)
							(\$3.34)
							\$47.54
							(\$81.57)
TANKARD, SANDRA WEBSTER	TANKARD, SANDRA WEBSTER	TANKARD, WILLIAM MIDYETTE	18764 E US HIGHWAY 264	BATH, NC 27808	Vehicle Sold		(\$6.66)
							(\$6.53)
							\$94.76
							(\$204.26)
TIDELAND ELECTRIC MEMBERSHIP CORP	TIDELAND ELECTRIC MEMBERSHIP CORP		PO BOX 159	PANTEGO, NC 27860	Duplication		(\$50.49)
							(\$22.95)
							\$277.70
							(\$19.53)
VAIL, IRA GARDINER III	VAIL, IRA GARDINER III	WILLIAMSON, JULIANA MOORE	119 PAMLICO LN	CHOCOWINITY, NC 27817	Vehicle Sold		(\$1.34)
							(\$1.57)
							\$22.44
							(\$8.37)
VAUGHN, JOHN MADDRY	VAUGHN, JOHN MADDRY	VAUGHN, CHERYL VOIGHT	210 S ACADEMY ST	WASHINGTON, NC 27889	Vehicle Sold		(\$7.77)
							\$0.00
							\$16.14
							(\$87.94)
WARREN, HERMAN DENNING	WARREN, HERMAN DENNING	WARREN, BRENDA KEEL	203 RAPPAHANNOCK DR	CHOCOWINITY, NC 27817	Vehicle Sold		(\$6.05)
							(\$7.04)
							\$101.03
							\$0.00
							(\$158.22)
WILLIAMS, DEVIN MITCHELL	WILLIAMS, DEVIN MITCHELL		3628 MOUTH OF THE CRK RD	BLOUNTS CREEK, NC 27814	Situs error		(\$30.00)
							\$11.73
							\$13.64
							\$162.85
							\$0.00

Trans #	Refund Recipient Name	Refund Address	Refund Amount (\$)
1019212	AMAZING GRACE C.O.G.I.C.	PO BOX 908 CHOCOWINITY,NC 27817	196.00
1019391	GILBERT H NEWMAN,JR	284 MAPLE ST PANTEGO,NC 27860	199.58
1019526	EDWARD GREYTON FLANAGAN	282 TUSCARORA AVE BATH,NC 27808	118.92
1019569	WILLIAM E JARVIS,JR	406 NC HWY 92 WASHINGTON,NC 27889	102.44
1019616	NANCY D BRICKHOUSE	3200 NC 92 HWY E WASHINGTON,NC 27889	1,322.01
1019877	JEREMY GLENN DICKERSON	308 FRANS PATH HAMPSTEAD,NC 28443	101.67
1020149	ANGELA POLLARD	3883 BRITT FARM RD PO BOX 132 FARMVILLE, NC 27828	226.76
1020217	RANDALL ENTERPRISES LLC	932 PAGE ROAD WASHINGTON,NC 27889	4,182.79
1020417	SCOTT FERNANDES	525 SAGE AVE GREELEY,CO 80634	123.79
1020430	WALTON P ONEAL,III	116 DOWRY CREEK EAST BELHAVEN,NC 27810	113.22
1020434	JAMES ALLEN GARDNER	21470 GRAVES RD RENO,NV 89521	123.79
1020440	SHELBI S HUNTER	831 SHADOW LAKE DR WILLOW SPRINGS,NC 27592	123.79
1020445	REVOCABLE LIVING DARVIN	5480 SW HOSANAH LN OKEECHOBEE,FL 34974	105.68
1020452	JOSEPH ARTHUR WILLIAMS,JR	1375 NC 903 HWY LITTLETON,NC 27850	105.68
1020453	REBECCA HARRIS AVERY	131 PAMLICO LANE CHOCOWINITY,NC 27817	263.66
1020461	RÓDNEY JOHN LAWRENCE	480 KIRBY GRANGE AVENUE BATH,NC 27808	196.00
1020513	CATHERINE B SMITH ANDERSON	400 CHARLOTTE ST #402 ASHEVILLE,NC 28801	191.68
1020514	CATHERINE B SMITH ANDERSON	400 CHARLOTTE ST #402 ASHEVILLE,NC 28801	491.23
1020521	VERNA MAE HOWARD	4820 CHERRY RUN RD WASHINGTON,NC 27889	220.08
1020555	JANYCE W THOMAS	505 S HOUGHTON STREET WILLIAMSTON,NC 27892	315.20
1020604	DAVID MITCHELL TATE,SR	237 FERNWOOD CT BATH,NC 27808	132.80
1020608	JASON L LEAMING	9150 OLD SAND HILL ROAD AURORA,NC 27806	277.08
1020615	COMMON SENSE LENDING LLC	327 LEWIS CIR COMMERCE,GA 30529	700.00
1020782	WILLIAM ALTON TAYLOR	528 CRESTLINE BLVD GREENVILLE,NC 27834	155.31
1020784	ROBERSON BUILDERS LLC	1615 BAY VIEW RD BATH,NC 27808	209.00
1020862	ANGELA POLLARD	3883 BRITT FARM RD PO BOX 132 FARMVILLE,NC 27828	101.08
1020926	SUSAN ZACHARY	305 WILLOWS CT WASHINGTON,NC 27889	196.00
1021055	SELMA B BRADY	67 PARSON ROAD WASHINGTON,NC 27889	591.13
1021062	DAVID E CARPENTER	501 WEST 13TH STREET WASHINGTON,NC 27889	547.16
1021350	LERETA	1123 PARK VIEW DR COVINA,CA 91724	452.25
1021971	BILLY L WATERS	551 FOREMAN LN BELHAVEN,NC 27810	245.70
1021993	ALICE BOWEN BARNHILL	1304 N WASHINGTON ST WASHINGTON,NC 27889	304.83
1023540	CORELOGIC TAX SERVICES	1 CORELOGIC DR WESTLAKE,TX 76262	1,782.63
1025611	JACQUELINE SIDBURY	126 BAND BOX AVE AIKEN,SC 29801	196.00
1025630	BECKY LYNN COX	107 IRON CREEK COMMONS WASHINGTON,NC 27889	224.58
1025632	SAMUEL REID BUCHANAN	PO BOX 404 CHOCOWINITY,NC 27817	296.57
1025633	MICHAEL PATRICK BISHOP	787 SCHOONER POINT ROAD BELHAVEN,NC 27810	243.73
1025713	GREGORY M OSBORNE	109 BLUEGILL DR WASHINGTON,NC 27889	245.49
1025725	CHRISTOPHER D WOOLARD	1252 MILL HOLE RD WASHINGTON,NC 27889	124.17
1025727	JAIME B CONNER	P O BOX 11 CHOCOWINITY,NC 27817	823.17
1025751	THOMAS R ATKINS	509 NORTHWOOD ROAD WASHINGTON,NC 27889	979.29
1025893	ROBERT W BRETON	6540 NC 163 HWY WEST JEFFERSON,NC 28694	123.79
1026007	CHRISTOPHER G ALLIGOOD	535 SAWMILL LANDING BATH,NC 27808	335.73
1026010	RACHEL M GRIFFIN	819 HACKNEY AVE WASHINGTON,NC 27889	169.70
1026055	WILLIAM RESPESS	2073 CORNERSTONE DRIVE WINTERVILLE, NC 28590	318.35
1026212	CARL B PARKER	198 W EAGLE VIEW LN BLOUNTS CREEK,NC 27814	397.60

1026228	KYLE W BARNES	167 EVERETT RD WASHINGTON,NC 27889	987.31
1026229	KYLE WADE BARNES	167 EVERETT RD WASHINGTON,NC 27889	1,533.42
1026276	S.L. COX LAW, PC	210 BELLARIS STREET GARNER,NC 27529	192.74
1026437	KEVAN ANTONIO LEE	PO BOX 233 PATUXENT RIVER,MD 20670	596.77
Total			

NCPTS -> Collection -> Search Refund -> Refund

Search Criteria

Refund Approval Queue : ALL
 Bill Number : 0000025213
 Refund Status : ONHOLD

Total Refund Amount: \$319.29

Queue Contents (1 Record)

Transaction #	Refund Approval Type	Batch #	Closed Date	OPID	Bill #	Source Type	Received Amount	Refund Amount
<input type="checkbox"/> 1007165	DAILY	587695	05/28/2025	C9BEATB	0000025213-2023-2023-0000-00	REI	\$3,500.00	\$319.29
WINDLEY, ETHEL T 103 BUFFIE RD YORKTOWN BEAUFORT VA 23693								

319.29
 Refund
 Amount

STATEMENT OF INTEREST TO SERVE

If you are a Beaufort County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Beaufort County Board of Commissioners
C/O Katie Mosher, Clerk to the Board
121 W 3rd Street
Washington, NC 27889

Please list in order of preference the boards or commissions for which you would be willing to serve:

1. Regional Library Board
2. _____
3. _____
4. Any/All Boards/Committees (check if applicable)

Note: By applying for the above listed boards and commissions, I have no known apparent or potential conflict of interest.

* If you are responding to specific criteria for a position, please explain further:

Full Name: DR. ALAN JONES Sex: M
Residence Address: 441 WINFIELD LN. Race: W
City and Zip Code: PINETOWN 27865

Mailing Address (if different): _____
City and Zip Code: _____

Home Phone No.: 919 619-9364 252 420-1910
Cell Phone No.: " "
Work Phone No.: NA
Fax No.: NA

Employer: RETIRED
Job Title: DISTINGUISHED PROFESSOR, EMERITUS
E-mail Address: alan_jones@unc.edu

Do you live within the extraterritorial jurisdiction of a municipality? yes

Educational Background:
Name of High School Attended: BOOKER WASHINGTON HS PENSACOLA FL
Name of College Attended: UNIV FLORIDA, UNIV ILLINOIS, UNIV WISCONSIN
Degree Received: BS, MS, PhD

Please list any military experience: NA


If you are presently serving as an elected or appointed official, please explain:

Please list current/past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience: SCIENTIST & FACULTY UNIV. NORTH CAROLINA

Volunteer Experience: DIRECTOR, BELHAVEN CHAMBER OF COMMERCE
DIRECTOR, WILKINSON COMMUNITY EVENTS CENTER (BELHAVEN)
DIRECTOR, BELHAVEN PUBLIC LIBRARY
MEMBER, BELHAVEN-PANTEGO ROTARY

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding and abiding by the Board of Commissioners policy for Appointment to Boards.

Signature: 
Date: OCT 29, 2025

- * Please feel free to attach a resume if so desired.
- ** NOTE: When applying for a Beaufort County Board or Commission, your application is considered a public record. The Board Appointment Policy requires that applications be on file in the Clerk's office 15 days prior to consideration for appointment.
- ***Interest to Serve forms remain current for two (2) years. After two (2) years you should contact the Clerk to the Board's office to update your form.

Alan Monte Jones

Departments of Biology and Pharmacology
University of North Carolina
Chapel Hill, NC 27599-3280
(919) 962-6932 fax 962-1625
email= alan_jones@unc.edu

EDUCATION

Ph.D. Plant Biology, 1983, University of Illinois, Urbana
B.S. *summa cum laude*, Botany, 1978, University of Florida, Gainesville

APPOINTMENTS

2024-present UNC-CH Research Professor
2018- present Adjunct Professor Universidad San Fransisco de Quito
2013- 2024 Kenan Distinguished Professor, emeritus (permanent title)
2005-2010 George and Alice Welsh Distinguished Professor (termed title)
2004- present Professor of Pharmacology, University of North Carolina-Chapel Hill
1999- 2005 Professor of Biology, University of North Carolina-Chapel Hill
1992-1999, Associate Professor of Biology, Univ. of North Carolina-Chapel Hill
1986-1992 Assistant Professor of Biology, Univ. of North Carolina-Chapel Hill
1983-1986 Res. Associate with Dr. Peter Quail, Botany, Univ. of Wisconsin
1982-1983 Research Assistant with Dr. Tuan-Hua David Ho, Univ. of Illinois.
1981-1982 Research Assist. with Dr. Fred Meins, Friedrich Miescher Inst. in Basel.
1978-1981 Res Assist. for Dr. Larry Vanderhoef, Plant Biology, Univ. of Illinois.

PROFESSIONAL

2022-2024 Associate Editor, *Frontiers in Plant Science*
2012-2015 President Elect, President, Past President (3-y term) of Am. Soc. Plant Biologists
2010- 2017 Editorial board *Current Opinion in Plant Sciences*
2010, 2001 USDA AFRI, Panel Manager
2007-2010 Executive Committee, Amer. Soc. Plant Biologists (society-elected member)
2005- present, BASF IBC member
2005- 2012, Associate Editor, *Plant Physiology*
2004 NIH Study Section, Immunology Fellowships, permanent
2003-2017 DOE Bioscience Program, panel member
2002-2018 NSF, Cell Biology Signal Transduction, regular member
2002- NIH study section member, SSS-Y (SBIR)
1999 NIH Study Section, Molecular Biology, CDF-1

ADDENDUM 3

Public Hearing, CDBG Economic Development

PUBLIC NOTICE

**NOTICE OF PUBLIC
HEARING
RELATIVE TO
APPLICATION
BY BEAUFORT COUNTY
FOR FUNDING UNDER
THE HOUSING AND
COMMUNITY
DEVELOPMENT ACT OF
1974, AS AMENDED**

Notice is hereby given that the Beaufort County Board of Commissioners will conduct a public hearing on December 1, 2025, at 5:30 PM, or as soon thereafter as the agenda will allow, at the Commissioners Board Room, 136 W. 2nd Street, Washington, NC, in relation to Community Development Block Grant (CDBG) funding for a project in the community.

Beaufort County anticipates submitting a CDBG-Economic Development application within the next six months. Information on the amount of funding available, the requirements on benefit to low- and moderate-income persons, eligible activities, and plans to minimize displacement and provide displacement assistance as necessary will be available. Citizens will also be given the opportunity to provide oral and written comment on the County's use of CDBG funds. All interested citizens are encouraged to attend.

For additional information or to submit written comments, contact DC Linton, Emergency Management Coordinator, 1420 Highland Drive, Washington, NC 27889. Comments should be postmarked by November 26, 2025.

Persons with disabilities or who otherwise need assistance should contact Katie Mosher, Beaufort County Clerk to the Board of Commissioners at 252-946-0079 by Wednesday, November 26, 2025. Accommodation will be made for all who request assistance participating in the public hearing.

This information is available in Spanish and any other language upon request. Please contact DC Linton, Emergency Management Coordinator, at 252-402-2934 or at 1420 Highland Drive, Washington, NC, for accommodation for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con DC Linton, Emergency Management Coordinator, al 252-402-2934 o en 1420 Highland Drive, Washington, NC, de alojamiento para esta solicitud.



Washington Daily News:
Nov. 19, 2025
HEARING 12.1.25

ADDENDUM 4

Public Hearing, CDBG Emergency Services

PUBLIC NOTICE

**NOTICE OF PUBLIC HEARING
RELATIVE TO APPLICATION
BY BEAUFORT COUNTY
FOR FUNDING UNDER THE
HOUSING AND COMMUNITY
DEVELOPMENT ACT OF
1974, AS AMENDED**

252-402-2934 o en 1420 Highland Drive, Washington, NC, de alojamiento para esta solicitud.



Washington Daily News:
Nov. 19, 2025
HEARING 12.1.25

Notice is hereby given that the Beaufort County Board of Commissioners will conduct a public hearing on December 1, 2025, at 5:30 PM, or as soon thereafter as the agenda will allow, at the Commissioners Board Room, 136 W. 2nd Street, Washington, NC, in relation to Community Development Block Grant (CDBG) funding for a project in the community.

Beaufort County will submit a CDBG-Neighborhood Revitalization (CDBG-NR) application to the NC Department of Commerce for a Rural Community Development Fund project to construct public facilities improvements in the County. Citizens will also be given the opportunity to provide oral and written comments on the County's use of CDBG funds. All interested citizens are encouraged to attend.

The proposed budget includes the following public facilities related CDBG activities:

Public Facilities
\$4,500,000
Program Administration
\$500,000
Total Project Budget
\$5,000,000

The County will make every effort to minimize displacement; however, all applicable requirements of 49CFR24 and 24CFR570 related to the proposed rehabilitation activities will be implemented, and temporary relocation assistance will be available to owners who are displaced from their residences during construction activity.

For additional information or to submit written comments, contact DC Linton, Emergency Management Coordinator, 1420 Highland Drive, Washington, NC 27889. Comments should be postmarked by November 26, 2025.

Persons with disabilities or who otherwise need assistance should contact Katie Mosher, Beaufort County Clerk to the Board of Commissioners at 252-946-0079 by Wednesday, November 26, 2025. Accommodation will be made for all who request assistance participating in the public hearing.

This information is available in Spanish and any other language upon request. Please contact DC Linton, Emergency Management Coordinator, at 252-402-2934 or at 1420 Highland Drive, Washington, NC, for accommodation for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con DC Linton, Emergency Management Coordinator, al

ADDENDUM 5

FY24 SLCGP Continuity of Operations Award Acceptance



Sherry Johnson <sherry@eisdata.com>
To: David Linton

Reply Reply all Forward

Thu 11/20/2025 08:15

CAUTION: This email originated from outside of the Beaufort County system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

David, the Starlink system. Looks like it'll work fine. As long as we have that static IP address, we can always provide our vendors that have to have the identity address with that. So they'll know where the traffic's coming from and will let us in. I can also put it in front of our firewall so that things can still work normally. I am good with the system as long as IT is included whenever system is attached to our building infrastructure or wireless networks that access local hosts. Please don't try putting it on the network without involving IT even for testing and everything will be fine. I see where we could provide short term internet to key personnel in case of emergency, there would be a couple of hours down time to switch things over and then back, but it can work. If we look into a load balance such as Fat Pipe we could set it up for an almost instant failover. So yes it has a lot of possibilities.

Thanks for contacting me. A heads up prior to purchases always makes IT life easier.

Sherry

Sent from my U.S. Cellular® Smartphone

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Emergency Management

Date of Request: 11/3/25

FY Budget: 2025/2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-0223-433000	Emergency Management Grant	29,400	
10-0991-499100	Appropriated Fund Balance	12,600	
10-4330-599995	Grant Expenses	42,000	

Department Justification: To account for the awarded FY24 State & Local Cybersecurity Grant in the amount of \$29,400 with a 30% local county match of \$12,600 for the purchase of a DEM system at an estimated cost of \$42,000.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ADDENDUM 6

FY2026 E911 Board Grant Agreement

North Carolina 911 Board Grant Application

PSAP Grant Fiscal Year 2026

IMPORTANT: Read this grant application in its entirety. All information required in each section of this application must be included with the grant application. Applications will not be evaluated if any information requested in each section is omitted. There will be no request from staff to provide omitted information. It is the responsibility of the applicant to ensure inclusion.

This is a competitive grant process available only to Primary PSAPs. All applicants must answer all questions in the “General Information” section. Each PSAP/jurisdiction may only submit one Grant Application per cycle. Grant awards, if any, may include partial funding and other conditions as determined by the Board. Grant awards are not negotiable but may be declined if the applicant cannot perform the grant as awarded.

- The FY2026 Grant Application has been created in Microsoft Word for ease of completion. It is recommended you download this Application into Microsoft Word to enter, cut, paste, and edit as needed.
- There are no character limitations to the amount of data you can enter into a free text screen. Once the visible field is full, the screen will begin to scroll. Do not submit an application until you are sure you will not need to make any changes. **Do not convert the application to a PDF format.** Attachments must be submitted in either MS Word, MS Excel, or Adobe PDF format and reference which question (i.e., number) the attachment accompanies.
- Do not use the grant process to request additional seats over the Board-approved seat count. Any potential increase in approved seat count is not part of the grant application process. This requires adherence to the funding position policy and submission process. No award will be granted above the approved seat count.
- PSAP Facility Grant: For any Primary PSAP seeking funds to construct or remodel a facility, follow the instructions in Addendum A to show funding sources and determine the maximum allowable funding.
- Applications will not be considered if eligibility is not determined, or the detailed information is omitted. All requests for assistance with eligibility review related to this grant project are due to the PSAP Eligibility email PSAPEligibilityRequest@nc.gov by May 1, 2025. All eligibility review submissions will be processed on a first come, first

serve basis. Please keep in mind, due to anticipated interest in the grant program, Board staff will have limited time to assist with the review, and every request for eligibility review may not be granted due to the number received. To expedite the review of your eligibility request, you must perform your initial review providing comments and questions with your eligibility review submission. This will assist in a timelier review of your eligibility inquiry. There must be a detailed list stating all eligible and non-eligible expenditures. If staff reviewed quote(s) for eligibility, that final determination must be submitted with the application.

- After an application has been completed and submitted, it may NOT be modified by the applicant. If there are questions after the submission, the applicant will be required to contact the Regional Coordinator to determine what may be done regarding the application.
- Once completed, the application, along with any accompanying documents, must be emailed to 911GrantProgram@nc.gov with the subject line stating the “[PSAP Name] FY2026 Grant Application.” Applications will only be accepted via email. Copying other staff members on your submission is not necessary. Any application received from the U. S. Postal Service, fax, or other media will NOT be accepted. The deadline for filing is 11:59 pm on Friday, May 30, 2025. NO APPLICATIONS WILL BE ACCEPTED AFTER THE DUE DATE. If you have any questions, please contact Sarah Templeton at sarah.templeton@nc.gov or 919-754-6103. You may also contact your Regional Coordinator.
- Once you have submitted the application to 911GrantProgram@nc.gov including all necessary attachments, you will receive a reply email within 24 hours advising the grant application has been received. If you DO NOT receive the confirmation email within 24 hours, contact **Stephanie Conner** at stephanie.conner@nc.gov or 919-754-6705. It is the responsibility of the applicant to verify receipt of the submission.

I understand the information provided on the grant application will be the basis for the review by the Board and used to draft the grant agreement. Therefore, it is essential that all information be correct in this grant application.

Read and understood the above requirements.

General Information

Applicant PSAP Name

Beaufort County 911

Project Title

AXS Radio Console System

PSAP Director

Victoria van Nortwick

Project Manager/Contact Name

Victoria van Nortwick

Project Manager/Contact Title

PSAP Director

Address

210 N Market Street, Washington NC 27810

Phone

252-940-8237

Email

vannortwick@co.beaufort.nc.us

FY2026 Grant Program Tier Designation

The North Carolina Department of Commerce annually ranks the State’s 100 counties based on economic well-being and assigns each a Tier designation. The 40 most distressed counties are designated as Tier 1, the next 40 as Tier 2, and the 20 least distressed as Tier 3. Please select your PSAP or group of PSAPs tier ranking based on the NC Department of Commerce current Tier Designation in the drop-down box (if you are involved in a multi-jurisdictional grant application and the jurisdictions have different Tier designations, use the lower Tier designation).

Tier 1.

FY2026 Grant Program Workshop

Attendance at the FY2026 PSAP Grant Program Workshop, which was held virtually on Wednesday, March 26, 2025, is required for all grant applicants. If more than one PSAP/jurisdiction is participating in a joint/collaborative Application, all PSAP/jurisdictions involved were required to attend the workshop. Please list the name, title, and PSAP/jurisdiction of each attendee.

Victoria van Nortwick/PSAP Director/Beaufort County 911

FY2026 Grant Program Miscellaneous Information

- 1. Has the Revenue/Expenditure report for FY2024 been submitted and approved by the NC 911 Board Fiscal Staff for the applicant PSAP? *The FY2024 Expenditure report must be finalized and approved by Thursday, May 15, 2025. (This includes any funds that may need to be repaid to the Emergency Telephone System Fund (ETSF).)**

Yes **No**

FY2026 Grant Program Priorities

The NC 911 Board has established five (5) Priorities for the FY2026 Grant Cycle:

1. Priority 1 – Regional Initiative with Focus on Primary PSAP Consolidations (Two or more PSAPs consolidated into one entity.)
2. Priority 2 – 911 Call Data Interoperability – CAD Data Sharing, or Multiple PSAP Shared/Hosted CAD.
3. Priority 3 – End of Life Equipment Replacement – Ineligible components of Radio, CAD (excluding RMS/JMS), and/or Recorder Only.
4. Priority 4 – PSAP Cybersecurity Initiatives
5. Priority 5 – Other (Facility Grants based on Square Footage Allocation and Tier Status)

Please indicate the Priority that reflects your grant request. In the “Project Description” section, you will provide details of your project. The priority selection here and in the project description must match.

Priority 3 – End of Life Equipment Replacement – Radio consoles.

FY2026 Grant Program Project Cost and Funding Sources

For Priority 2, 3, 4, and 5: Please use this source of funds table to summarize the project costs and sources of funds. Please double click in the cell to open the table. Once complete, close out of the table to transfer data.

For Priority 1: Please use Addendum A of the Application instead of this source of funds table.

Total Project Cost	\$765,759.30
General Funds Provided by the PSAP Applicant(s)	\$0.00
Any Non-911 Board Funded Grant(s)	\$0.00
911 Fund Balance to be Applied to this Project (911 Eligible Expenses)	\$123,170.73
911 Annual Distribution to be Applied to this Project (911 Eligible Expenses)	\$191,020.10
Potential Amount via Funding Reconsideration (911 Eligible Expenses)	\$0.00
Amount Requested via 2026 PSAP Grant Application (Non-Eligible Expenses)	\$451,568.47
Balance Remaining (Should be Zero)	\$0.00

*The above-referenced project cost and sources of funds must clearly identify the complete funding of the project. The applicant must detail how the funds will be utilized in the project overview, which needs to be completed in the appropriate grant priority section. Failure to provide the foregoing information will result in disqualification of the application from further consideration or assignment of a different priority (if the applicant does not adequately support its selected priority). If a revised quote is received after grant application submission or grant funding award, this will not increase the grant award amount or use of ETSF indicated in the source of funds table.

Project Description

1. Project Overview

- A. Provide a complete and succinct overview of the project, including identifying all PSAPs that will participate in the project. Specifically, describe how the project will improve 911 services to the communities served.**

This project on a broad level is for Beaufort County only since we are the only PSAP for the county. Our current MCC7500 consoles have an announced end-of-life, and our goal is to stay up on the latest technologies. It is a priority for our center to have equipment that can be fully serviced and supported by the vendor to ensure we are providing our highest level of service to our citizens.

- B. Provide a timeline the PSAP will follow for the project as required by law for the grant agreement. The timeline must include a start date (not earlier than execution of grant agreement), end date, number of months to complete the project, and estimated milestones.**

Sept 2025-	Grant awards announced
Nov 2025-	Grant Contracts sent out.
Jan 2026-	Contracts signed with Motorola.
April 2026-	Equipment starts being placed in staging and prepped for shipping
June 2026-	Equipment starts arriving in Beaufort County
Aug 2026-	Plans for install and configuration start
Oct 2026-	Training for new consoles.
Nov 2026-	Install consoles
Nov 2026-	Go live (project wrap up)

****This is all an estimate of how things will go once awarded. Motorola has stated work should be completed within 6-8 months after contract routing.**

- C. Describe how the project will leverage the Statewide ESInet, collaborative continuity planning, and emerging Next Generation 911 technologies.**

While this project doesn't directly leverage the EsiNet, it will help bridge the gap between phone and radio while using an alt-route/abandonment route PSAP. Should we have to abandon our primary center the AXS consoles will allow us to continue to have the ability to pull up our radio configs at another AXS/VIPER agency and continue our operations. This in conjunction with the EsiNet allows to us ensure seamless operations take place during a disaster.

- D. For grant projects involving one or more Primary PSAPs:**

Provide evidence that clearly identifies Interlocal Agreements (ILAs) between all participating jurisdictions, indicating each jurisdiction's responsibilities relating to the project, how the

jurisdictions and PSAPs will collaborate, and how resources will be allocated or shared. In lieu of ILAs, letters of intent must be submitted as a part of the grant application. ILAs will be required prior to the Board entering into a grant agreement for any consolidation or co-location.

This project is just for Beaufort County. No ILA's or other jurisdictions involved.

IMPORTANT: All information for this section must be included with the grant application. Applications will not be considered if this information is omitted. There will be no request from staff to provide omitted information. It is the responsibility of the applicant to ensure inclusion.

- Read and understood the above requirements.

2. Fiscal Overview

A. How will this project improve the fiscal efficiencies of all participating jurisdictions?

This project will help us continue to use our fund balance so that we do not have overages. It also keeps us on track with the 911 Boards recommended replacement cycle of technology as we have had our existing consoles for more than 5 years.

B. For grant projects involving one or more Primary PSAPs:

What will be the financial commitment from the participating jurisdictions to ensure the success of the project? Please include information about the Emergency Telephone System Fund, general funds, and any non-911 Board grants budgeted for the project or for the PSAP operations and expenses.

All non-grant dollars will be covered by what is currently in the Beaufort County ETSF balance. Should there be funds needed not provided within the grant or ETSF we will seek additional funds from county fund balance to offset any additional needs.

C. Describe the sustainability of the project. If the project will have ongoing expenses, such as monthly or annual recurring charges, identify how the project will be sustained in the future without additional 911 Grant Program funding. Note that costs funded through a grant are not eligible 911 expenses and will not be funded through the monthly distributions to PSAPs (see the attached Grant Policy). Ineligible expenses will be the responsibility of the participating jurisdictions.

The only ongoing expense with this project will be for maintenance and SUA which will be paid for with a combination of ETSF and county dollars.

IMPORTANT: All information for this section must be included with the grant application. Applications will not be considered if this information is omitted. There will be no request from staff to provide omitted information. It is the responsibility of the applicant to ensure inclusion.

- Read and understood the above requirements.

3. Organizational Management and Operational Overview

A. How will daily operations change with this project?

No operations will change, other than the day of install where we might have to move TC's around to different consoles while the consoles are replaced.

B. Who will be the managing entity, how will operational decisions be made, and how will the organizational structure and staffing change?

Director van Nortwick will be managing the install project and making decisions with the consult of Motorola and MCA who will be doing the install. The organizational and staffing structure will not be affected.

C. This application must include the number of seats (console positions) and state how many have been approved by the Board. Grant funding will not provide any equipment or service funding for non-approved Board seats. If a PSAP is seeking a facility grant, the funding formula in Addendum A must be used.

Beaufort County approved seat count is five and there are five positions.

IMPORTANT: All information for this section must be included with the grant application. Applications will not be considered if this information is omitted. There will be no request from staff to provide omitted information. It is the responsibility of the applicant to ensure inclusion.

Read and understood the above requirements.

4. Project Costs and Documentation

A. Describe the overall project budget including a detailed list of each expenditure in the project based upon the number of Board-approved seats with its cost, if the cost is one-time or recurring, the funding stream/cost category that will be used to pay the cost, and why each is needed. Include any equipment to be reused and equipment or other items to be purchased. Separate the categories to include:

- General Funds Provided by the PSAP Applicant(s)
- Non-911 Board Funded Grants
- 911 Fund Balance to be Applied to this Project (ETSF Eligible Expense)
- 911 Annual Distribution to be Applied to this Project (ETSF Eligible Expense)
- Potential Amount via Funding Reconsideration (ETSF Eligible Expenses)
- Amount Requested via 2026 PSAP Grant Application (Non-eligible Expenses)

All costs are one-time occurring. Please see chart below.

(Also see attachment Question 4A: FINAL eligibility markup quote.)

Equipment Eligible	\$201,328.90
Equipment Non-Eligible (GRANT)	\$289,157.40
Equipment Total	\$490,486.30
Installation Eligible (41.05%)	\$112,861.93
Installation Non-Eligible (Grant)	\$162,411.07
Installation Total	\$275,273.00
Total Eligible	\$314,190.83
Total Grant Requested	\$451,568.47
Total Project	\$765,759,.30

****All eligible expenses will come out of annual distribution funds and fund balance.**

B. How will you ensure all old and new equipment/software/infrastructure will be compatible? If equipment is end-of-life, provide documentation from the vendor validating the status.

Currently, the MCC 7500 consoles that are in use will be end of life will be 12/31/2030. These are Motorola consoles and Beaufort County owns and operates on a Motorola Astro P25 radio system (VIPER). Per Motorola and supporting documentation, the migration for leaving the VPM based MCC 7500's is the Command Central AXS Consoles. See attachment Question 4B - End of Life document.

C. Provide detailed quote(s) including itemized costs/pricing, scopes of work, and any applicable diagrams (i.e., radio and furniture diagrams). Ensure this information is attached with the grant application.

See attachments: Question 4C - Quote/SOW, and 4Cii - System Configuration Diagram.

D. Please provide a copy of your PSAP(s) most recent Financial Planning Tool that includes technology replacements and/or enhancements and identify how the project fits within it.

See attachment Question 4D - Financial Planning Tool. This project will keep us in line with the best practice replacement plan since it is recommended for this equipment to be replaced every five years and our consoles were last purchased in 2017. It will also fit into our plan of using our county's ETSF fund balance.

****Applications will not be considered if eligibility is not determined, or the detailed information is omitted. All requests for assistance with eligibility review related to this grant project are due to the PSAP Eligibility email PSAPEligibilityRequest@nc.gov by May 1, 2025. All eligibility review submissions will be processed on a first come, first serve basis. Please keep in mind, due to anticipated interest in the grant program, Board staff will have limited time to assist with the review, and every request for eligibility review may not be granted due to the number received. To expedite processing your eligibility review request, you must perform your initial review and provide comments and questions with your eligibility review submission. This will assist in a timelier review of your eligibility inquiry. There must be a detailed list stating all eligible and non-eligible expenditures. If staff reviewed quote(s) for eligibility, that final determination must be submitted with the application.***

- Read and understood the above requirements.

IMPORTANT: All information for this section must be included with the grant application. Applications will not be considered if this information is omitted. There will be no request from staff to provide omitted information. It is the responsibility of the applicant to ensure inclusion.

- Read and understood the above requirements.

5. Project Oversight

- A. Identify the project manager and/or review panel, including names (if known) and roles, as they apply to the project.**

Victoria van Nortwick	Project Manager	Beaufort County
Joseph Knox	Project Manager	Motorola

- B. Explain in detail how the project manager and/or review panel will provide project structure and perform project oversight, including budget management.**

Victoria van Nortwick will ensure all milestones are either met and/or are handled in an appropriate manner for both the sake of the County and the execution of the Grant. Joseph Knox will ensure Motorola is meeting deadlines and milestones from the vendor side of the project.

- C. Explain how the project will be completed by identifying the project goals, objectives, timeline, benchmarks, and deliverables, noting any ramifications if they are not met.**

Motorola will schedule work usually after staging of the product. After all equipment has been shipped and confirmed as received it will be inventoried and work will be scheduled. Motorola will work with Beaufort County to have a schedule, appropriate access to facilities, and be able to have the appropriate staff available. Any conflicts will be communicated well in advanced and negotiated as far as how to move forward. Motorola's work will not be considered done until an acceptance of all work is done by Beaufort County.

IMPORTANT: All information for this section must be included with the grant application. Applications will not be considered if this information is omitted. There will be no request from staff to provide omitted information. It is the responsibility of the applicant to ensure inclusion.

- Read and understood the above requirements.

Addendum A: *FY2026 Grant Program PSAP Facility Grant Construction/Renovation Formula and Project Cost and Funding Sources Table*

FY2026 Grant Program Workshop

Attendance at the FY2026 PSAP Grant Program Workshop was held virtually on Tuesday, March 26, 2025, and required for all grant applicants. All grant applicants seeking funds for PSAP construction or renovation were required to stay through the entire presentation, including the portion discussing this Addendum. If more than one PSAP/jurisdiction is participating in a joint/collaborative Application, all PSAP/jurisdictions involved were required to attend the workshop and participate in the discussion of this Addendum. Please list the name, title, and PSAP/jurisdiction of each attendee.

Click or tap here to enter text.

For PSAPs seeking a grant for facility funding (Priorities 1 or 5), note the following formula, which must be used to determine the maximum allowable amount of funding for square footage:

- **Square Footage Allocation Formula – Use only the current Board-approved seat count to complete this formula table.**
 - **Multiply the number of Primary PSAP Board-approved seats by 150. This will be the communications/operations area square footage.**
 - **Multiply the communications/operations area square footage by 67%. This will be the equipment and mechanical room square footage.**
 - **Add the communications/operations square footage to the equipment and mechanical room square footage and multiply by 1.6. This will be the critical support space total square footage.**
 - **Combine all total square footage totals (communications/operations; equipment and mechanical; and critical support space). This will be the maximum total square footage for your facility grant.**
 - **Use the table below to create the total square footage pursuant to this formula. After you enter the number of Board-approved seats, the rest will automatically calculate the square footage totals.**
 - **Multiply the square footage by the estimated price per square footage, based upon the design and build estimate from vendor(s), to calculate the amount of grant funds requested for construction.**
 - **The construction grant funds will not include purchases for technology, furniture, etc. and those requested items must be listed separately in the Project Costs, found in Section 4 of this Application, and must be based upon the number of Board-approved seats.**

Please double click in the cell to open the table. Once complete, close out of the table to transfer data.

Only Fill Out the Green Colored Cells:	
Number of Board Approved Seats Only	
Board Approved Seats Square Foot	150
Communications/Operations Area Square Foot Total	0
Equipment and Mechanical Room (E&M) (Multiply Communications/ Operations Area by 67%)	0
Subtotal Operations, E&M Square Foot	0
Critical Support Space (Multiply Subtotal by 1.6)	0
Building Construction Square Foot Total	0
Per Square Foot Cost Based on the Design and Build Estimate Provided by Vendor (Board Approved Seats Only)	\$0.00
Building Construction Square Foot Cost (Board Approved Seat(s) Only)	\$0.00
Leave This Section Blank if you are Not Requesting Additional Seat(s) or Do Not Have Dedicated Approved Backup Seats for another PSAP	
Floor Space Above Board Approved Seat(s) Only for Primary PSAP	
Requested Number of Additional Seat(s) (Floor Space Only)	0
Additional Seat(s) Square Foot	150
Additional Seat(s) Communications/Operations Area Square Foot Total	0
Building Construction Square Foot Total (Line 8) Plus Additional Seat(s) Communications/Operations Square Foot Total (Line 16)	0
Dedicated Floor Space for Board Approved Backup PSAP(s) Seats in the Primary PSAP	
Requested Number of Additional Seat(s) (Floor Space Only for Dedicated Approved Backup PSAPs Seats)	0
Additional Seat(s) Square Foot	150
Additional Seat(s) Communications/Operations Area Square Foot Total	0
Building Construction Square Foot Total (Line 8) Plus Additional Seat(s) Communications/Operations Square Foot Total (Line 16)	0
Building Construction Square Foot Cost (Board Approved Seat(s) Plus Additional Seat(s) Square Foot)	\$0.00

For any requested communications/operations area floor space above that based on the Board-approved seat count, the PSAP must complete the rows in “Floor Space Above Board-Approved Seat(s) Only for Primary PSAP” and/or “Dedicated Floor Space for Board-Approved Backup PSAP(s) Seats in Primary PSAP” as applicable in the table.

The request for “Floor Space Above Board-Approved Seat(s) Only for Primary PSAP” means that the Primary PSAP is seeking additional communications/operation area floor space to allow the PSAP to expand its own staffing in the future. As part of the request for the “Floor Space Above Board-Approved Seat(s) Only for Primary PSAP,” the PSAP must provide supporting documentation for any seat requested above the 911 Board-approved seat count. As each locality is different, it is the responsibility of the applicant to provide supporting documentation that shows demographics, statistics, comprehensive plans, etc., that demonstrate the specific need for additional communications/operations floor space. The request for any space above that allowed by the standard formula set forth above will be considered on a case-by-case basis. This request for additional space will only be taken into consideration by the Board in its review of the grant application and there is no guarantee of award for either the standard formula funding nor the additional funding requested by the locality. Note, a grant cannot be used to increase the Board-approved seat count. Any requests for seat count increases or eligibility of funds to equip extra seats or positions must follow the applicable Board policy that addresses those requests.

The request for “Dedicated Floor Space for Board-Approved Backup PSAP(s) Seats in the Primary PSAP” means the Primary PSAP is already serving as a Board-approved backup for another Primary PSAP(s), and will need to continue to have communications/operations area floor space for its partner Primary PSAP(s). Provide the name(s) of the Primary PSAP(s) for which your facility is serving as the Board-approved backup PSAP.

Click or tap here to enter text.

The percentage of potential maximum allowable for the total grant submission is Tier-1 at 90%, Tier-2 at 85%, Tier-3 at 80%, and consolidation of two or more Primary PSAPs with a potential maximum allowable of 100%. Radio system towers are excluded from facility grant consideration.

- Read and understood the above requirements.

Priority 1 Only Funding Source Table: Please use this table to summarize the project costs and sources of funds. Please double click in the cell to open the table. Once complete, close out of the table to transfer data.

Total Project Cost		\$0.00
General Funds Provided by the PSAP Applicant(s)		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
Sub-Total		\$0.00
Any Non-911 Board Funded Grant(s)		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
Sub-Total		\$0.00
Emergency Telephone System Fund Balance to be Applied to this Project (911 Eligible Expenses)		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
Sub-Total		\$0.00
PSAP Annual Distribution to be Applied to this Project (911 Eligible Expenses)		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
Sub-Total		\$0.00
Potential Amount via Funding Reconsideration (911 Eligible Expenses)		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
Sub-Total		\$0.00
Amount Requested via 2025 PSAP Grant Application (Non-Eligible Expenses)		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
PSAP Name:		
Sub-Total		\$0.00
Balance Remaining (Should be Zero)		\$0.00

The NC 911 Board Grant Policy and Consolidation Policy are provided below for reference.

***** Note: While the grant opportunity restricts a Primary PSAP from having two open grants, for the FY2026 grant cycle, the portable radio grant does not apply to this limitation.**

NC 911 Board Grant Policy

PSAP grants are authorized by G.S. 143B-1407(c) and require a PSAP Grant Agreement with the 911 Board. Funding reconsiderations may be considered by the NC 911 Board pursuant to GS 143B-1406(a)(4) and the Board's policies regarding funding reconsiderations.

A) Grant Priorities

The Board may establish one or more priorities to be utilized in evaluating and awarding grants. Priorities shall be established not less than sixty (60) days in advance of advertising grant availability. The Grant Committee shall establish weightings for priorities, if any, established by the Board. The Staff shall identify those weightings in the notice of grant opportunities. Unless otherwise provided by law, the Board may identify a sum or a percentage of revenues to fund grants together with funding priorities. The Grant Committee shall recommend an allocation of available funds for grants after evaluating grant applications.

B) Grant Cycles

The Board may establish one or more grant cycles in each fiscal year. The earliest may occur following notice of the 911 Board's proposed funding in December of each year. In establishing a grant cycle, the Board shall advertise grant availability, and operate the grant program in a manner that leverages local government budgetary processes and available funds. In the first quarter of the Board's fiscal year, the Board may allocate funds for grants as authorized by GS 143B-1405(c) (from CMRS allocations) and GS 143B-1406(b) (from PSAP allocations).

Grant cycles will be advertised as required by GS 143B-1407 and the Board's Rules. Applications shall be due no later than 90 days from the first day of the grant cycle, unless otherwise established by the Board.

Board staff will conduct a grant application process workshop which may be attended in person, subject to available meeting space, or electronically. Staff will review the application form, the priorities established by the Board, conduct a question and answer session, and identify submission requirements such as interlocal agreements, or similar activities pertinent to the grant process. Staff may seek clarification of any cost, price or element presented by an applicant. Clarifications, if any, will be made in writing.

C) Grant Review and Evaluation

The Board's staff will review all grant applications prior to evaluation. Staff shall confer with grant committee regarding need for subject matter experts (SMEs) and take action to secure such services or other action as directed by the Executive Director. Staff shall advise the Grant Committee regarding funding reconsiderations and grant funding, any impact upon a grant applicant's future funding arising from the applicant's request, communications between staff and an applicant to clarify a grant application, past grants awarded, and such other matters as relevant to the grant program.

Grant applicants shall appear before the Grant Committee, or the Board, at a date and time scheduled for oral presentations.

The Grant Committee will consider the applications and evaluate each application after applicants' oral presentations. Evaluation criteria shall include requirements of GS 143B-1407, weighted priorities established by the Board and other criteria as necessary or proper. Following review and evaluation by the Grant Committee, staff shall prepare an action item for reporting out committee's deliberations including fiscal reviews, SME reports/advice, rationale for recommendation, and such other information as directed by the Grant Committee. PSAPs may not seek a grant when the PSAP has more than one active grant. Provided, however, that the Grant Committee may consider a grant application regardless of the foregoing if the PSAP has been unable to complete a grant due to force majeure conditions.

Items or costs identified on the Approved Use of Funds List for funding through the PSAP monthly distributions are not eligible for grant funding.

Grantees submitting applications for costs that were previously submitted but not funded may not receive priority scoring. Projects comprising multiple phases or otherwise segregated and submitted in multiple grant cycles may not receive priority scoring.

An applicant may not file more than one grant application in a grant cycle.

Grant funds shall not be used to purchase or provide goods or services to secondary PSAPs in excess of the secondary PSAP funding policy.

D) Grant Agreements

Grant agreements must be executed by the grantees and returned to the Executive Director with any necessary interlocal agreements or other necessary documentation within ninety (90) days of presentation to the grantee.

E) Grant Funding Modifications

Grantees seeking additional funding through their grant agreements must submit an application in a grant cycle. In the event a grantee submits a request for additional funding as an amendment to a grant agreement, the Board and the Executive Director shall refer the request to the Grant Committee. The 911 Board Staff will review all requests. The Staff may request such other and further information as deemed necessary to fully consider the request. PSAPs shall provide such information as requested pursuant to GS 143B-1406(f).

Grant applications presenting, or including, a funding reconsideration request shall be referred to the Executive Director and the Funding Committee.

F) Grant Termination, Suspension, Close out

PSAP representatives shall attend 911 Board meetings to present their requests, provide additional information, clarification, and support their requests. The Funding Committee

shall act without delay in any action taken and shall make a recommendation to the 911 Board for action no later than the Board's May meeting.
The Executive Director will provide periodic reports on grantees' progress and funding. Upon closing out a grant, any remaining funds allocated to the grant shall revert to the grant fund.

G) Grant Committee Membership

The Board Chair may appoint two or more Board members, and other persons as the Chair determines upon recommendation of a Board member or the Executive Director. The Executive Director may, upon request of the Grant Committee or at the direction of the Board Chair, identify one or more subject matter experts to assist the Grant Committee with review and evaluation of grant applications. In the absence of a Grant Committee, grant applications will be reviewed and evaluated by all members of the 911 Board

Consolidation Policy

Definitions:

PSAP consolidation means the management of all 911 Call Taking performed by two or more PSAPs within a defined geographical area in a single primary PSAP organization having responsibility for all Call Taking in the combined 911 service area.

A co-location of PSAPs means the sharing of physical facilities and may include sharing infrastructure for Call Taking such as CAD, 911 answering positions, radio consoles, and logging recorders while the PSAPs are managed by separate authorities.

Statutes & Principles:

Call Taking: the act of processing a 911 call for emergency assistance by a primary PSAP, including the use of 911 system equipment, call classification, location of a caller, determination of the appropriate response level for emergency responders, and dispatching 911 call information to the appropriate responder. GS 143B-1400(7)

Primary PSAP: the first point of reception of a 911 call by a PSAP. GS 143B-1400(23)

PSAP: a PSAP receives an incoming 911 call and dispatches "appropriate agencies" to respond to the call. GS 143B-1400(25)

The Board has a policy to fund secondary PSAPs in accordance with its statute. That policy is based upon transferring a 911 call to complete the call taking process, where the secondary PSAP acts as an extension of the primary PSAP.

Effective date: 18 May 2018

AXS CONSOLE SYSTEM



The design, technical, and cost information furnished with this proposal is proprietary information of Motorola Solutions, Inc. (Motorola). Such information is submitted with the restriction that it is to be used only for the evaluation of the proposal, and is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the proposal, without the express written permission of Motorola Solutions, Inc.

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Console System Overview

In response to a request from Beaufort County, NC, Motorola is providing budgetary pricing for one AXS Console System as detailed below. Consoles are anticipated to be utilized with the statewide VIPER P25 radio network. The budgetary pricing provided is based on the Design Assumptions listed below. Services include installation, optimization, and project management. Pricing provided is not an offer for sale and should be used as guidance for budget consideration for a future purchase. At this time AXS consoles have not been vetted by VIPER and the AXS consoles have not yet been approved for use on VIPER.

The system design consists of a five operator position AXS based Console System with an Archiving Interface Server (AIS) to be located at the new Beaufort County Dispatch facility. The proposal also provides an upgrade server for patching and system upgrades for the console system. Consoles are anticipated to be utilized and connected with the statewide VIPER P25 radio network Master Core designated by VIPER. New MCG series Conventional Channel Gateway (CCGW) equipment is provided for the Dispatch Center to control up to forty (40) conventional resources for use with the AXS consoles. Examples of conventional resources are backup 800 MHz resources for VIPER, conventional UHF, and VHF channel resources.

A Conventional Site Controller (CSC) is supplied to operate the console in backup mode in the event of a Master Site link failure

Twenty four (24) inch non touch screen display monitors are provided for use at each operator position.

One Archiving Interface Server (AIS) and Firewall are provided at each dispatch center. The AIS will interface with IP Logging recorder equipment used for long term recording and storage.

Long term voice recording equipment or IP recording equipment is not part of this Motorola quotation. Beaufort County is expected to obtain this equipment as a separate procurement.

The system equipment costs provided are based on the Design Assumptions listed below. Services below include engineering, installation, optimization, project management and first year warranty.

Pricing

EQUIPMENT:

AXS Console Primary Systems	Total Equipment	\$ 490,486.30
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SERVICES:

Installation/System Integration Services	Total Services	\$ 275,273.00
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Total Budgetary:	\$ 765,759.30
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Design Assumptions

- This is not an offer for sale and for budgetary purposes only. AXS consoles have not yet been approved for use on VIPER. They are expected to be approved by the end of 2024.
- Five new AXS console positions are provided to be located at the Beaufort County 911 Operations Center. The system will also include equipment to operate up to forty (40) conventional radio resources.
- One twenty four (24) inch non touch screen monitor display is included for each operator position
- The standard console system spare equipment package is included for the Dispatch Center.
- A Conventional Site Controller is supplied to operate the console in backup mode in the event of a Master Site link failure
- The VIPER System Manger must approve the addition of all consoles or new talk groups for Beaufort County. The county shall work directly with VIPER personnel to obtain any working agreements or documentation that may be required regarding use of the VIPER system as well as connection of the AXS console system.
- VIPER Master Site License expansion costs required for the console system are included.
- Consoles utilized on the VIPER system will operate on version 2021.1 ASTRO P25 system release. Cost for future system upgrades of the console system is not included in the equipment but will be provided as part of the proposal. VIPER console users must maintain console system release versions that are current with the VIPER system release.
- The AXS console site will require Ethernet connectivity with the Zone Master Site designated by VIPER. Obtaining Ethernet connectivity as well as any recurring costs for connectivity to VIPER shall be the responsibility of Beaufort County. Motorola will provide Beaufort County with the Ethernet requirements and specifications for the console to Master Site link.
- No towers, shelters, generators or UPS devices are included in this Pricing.

8/13/2024



- The pricing quoted assumes adequate physical space, HVAC and electrical requirements at all locations for the new equipment
- Costs for IP logging recorder equipment, has not been provided with this quote for Beaufort County.
- Archiving Interface Server and control room Firewall have been provided for each center.
- Pricing provided is not an offer for sale and should be used as guidance for budget consideration for a future purchase. At this time AXS consoles have not been vetted by VIPER and the AXS consoles have not yet been approved for use on VIPER.

8/13/2024



SUB SYS ID	SUB SYS	BLOCK	QTY	NOMENCLATURE	DESCRIPTION	UNIT LIST (USD)	EXT LIST (USD)	EXT NC 725G (USD)
VIPER	CORE LICENSES	LICENSE MASTER SITE	1	SQM01SUM0323	ASTRO MASTER SITE	\$ -	\$ -	\$ -
VIPER	CORE LICENSES	LICENSE MASTER SITE	1	CA03517AD	ADD: CORE EXPANSION	\$ -	\$ -	\$ -
VIPER	CORE LICENSES	LICENSE MASTER SITE	2	UA00156AA	ADD: MCC7500 CONSOLE LICENSES (QTY 5)	\$ 5,000.00	\$ 10,000.00	\$ 8,500.00
VIPER	SFT UPGR SERVER	SERVER	1	TT4083A	COMPUTER, DL160 G10	\$ 6,000.00	\$ 6,000.00	\$ 5,100.00
VIPER	SFT UPGR SERVER	SERVER	1	B1957A	AXS SOFTWARE DVD	\$ 1.00	\$ 1.00	\$ 0.85
VIPER	SFT UPGR SERVER	SERVER	1	DSF2B56AA	USB EXTERNAL DVD DRIVE	\$ 172.00	\$ 172.00	\$ 146.20
VIPER	SFT UPGR SERVER	SERVER	1	DSB07000819	8-PORT CONSOLE CAT5 KVM SWITCH 1U RM 19IN LCD RACKMOUNT	\$ 2,056.00	\$ 2,056.00	\$ 1,747.60
VIPER	SFT UPGR SERVER	SERVER	1	DSB078101USB1	USB SINGLE SRVR INTERFACE UNIT VIRTUAL MEDIA KVM SWITCH HD15 USB RJ4	\$ 131.00	\$ 131.00	\$ 111.35
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4729	AXS DISPATCH CONSOLE LICENSE	\$ 7,900.00	\$ 39,500.00	\$ 33,575.00
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4730	LICENSE,AXS TRUNKING SERVICES	\$ 6,600.00	\$ 33,000.00	\$ 28,050.00
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4731	LICENSE,AXS ADVANCED CONVENTION	\$ 3,960.00	\$ 19,800.00	\$ 16,830.00
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4732	LICENSE,AXS SECURE VOICE SERVICES	\$ 6,340.00	\$ 31,700.00	\$ 26,945.00
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4739	LICENSE,AXS SECURE OTEK SERVICE	\$ 4,420.00	\$ 22,100.00	\$ 18,785.00
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4733	LICENSE,AXS INTEGRATED IRR	\$ 3,200.00	\$ 16,000.00	\$ 13,600.00
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4736	LICENSE,AXS AMBE+2 VOCODER ROY	\$ 50.00	\$ 250.00	\$ 212.50
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4737	LICENSE,AXS STANDARD LEVEL RADIO	\$ 20,700.00	\$ 103,500.00	\$ 87,975.00
AXS CONSOLE	OPERATOR POSITIONS	SOFTWARE	1	B1957A	AXS SOFTWARE DVD	\$ 1.00	\$ 1.00	\$ 0.85
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	B1955	COMMANDCENTRAL HUB, BASIC MODEL	\$ 3,300.00	\$ 16,500.00	\$ 14,025.00
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	CA03553AA	ADD: AC LINE CORD, NORTH AMERICA	\$ 13.00	\$ 65.00	\$ 55.25
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	CA03547AA	ADD: BRACKET, MOUNTING 2RU	\$ 75.00	\$ 375.00	\$ 318.75
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	CA03572AA	ADD: CABLE RETENTION BRACKET	\$ 65.00	\$ 325.00	\$ 276.25
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	CA03583AA	ADD: FOUR CABLES, POWER 24VDC	\$ 150.00	\$ 750.00	\$ 637.50
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	5	TT4270A	Z2 G9 MINI WORKSTATION NON RETURNABLE	\$ 2,750.00	\$ 13,750.00	\$ 11,687.50
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	5	T8806A	WINDOWS SUPP TRANS CONFIG, A2020.1/A20201.1	\$ -	\$ -	\$ -
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	5	T8742	MCAFFEE FOR WINDOWS CLIENT, A2019.2 +PLUS	\$ 165.00	\$ 825.00	\$ 701.25
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	5	DSY7Q9U3	HP22 MINI G9 VESA MOUNT	\$ 77.00	\$ 385.00	\$ 327.25
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	4	DSF2B56AA	USB EXTERNAL DVD DRIVE	\$ 172.00	\$ 688.00	\$ 584.80

SUB SYS ID	SUB SYS	BLOCK	QTY	NOMENCLATURE	DESCRIPTION	UNIT LIST (USD)	EXT LIST (USD)	EXT NC 725G (USD)
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	B1951	MICROPHONE, DESKTOP, USB	\$ 545.00	\$ 2,725.00	\$ 2,316.25
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	CA03413AA	ADD: USB CABLE, TYPE A TO TYPE C, 4.5M	\$ 29.00	\$ 145.00	\$ 123.25
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	10	B1913	MCC SERIES HEADSET JACK	\$ 200.00	\$ 2,000.00	\$ 1,700.00
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	DSTWIN6328A	PROVIDES ONE DUAL PEDAL FOOTSWITCH	\$ 355.00	\$ 1,775.00	\$ 1,508.75
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	10	B1952	SPEAKER, DESKTOP, USB	\$ 585.00	\$ 5,850.00	\$ 4,972.50
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	10	CA03413AA	ADD: USB CABLE, TYPE A TO TYPE C, 4.5M	\$ 29.00	\$ 290.00	\$ 246.50
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	DSTG241B	TECH GLOBAL EVOLUTION SERIES 24INCH NON TOUCH	\$ 3,557.00	\$ 17,785.00	\$ 15,117.25
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	DSACP56N120SN8 TT	AC POWER STRIP, 6 OUTLETS, SASD PROTECTED, UL1449/R56, 8FT CORD	\$ 218.00	\$ 1,090.00	\$ 926.50
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	2	TDN9841	MOUSE PADS 5 PACK	\$ 70.00	\$ 140.00	\$ 119.00
AXS CONSOLE	AIS	SOFTWARE	1	B1905	MCC 7500 ASTRO 25 SOFTWARE	\$ 250.00	\$ 250.00	\$ 212.50
AXS CONSOLE	AIS	VPM	1	B1933	MOTOROLA VOICE PROCESSOR MODULE	\$ 11,920.00	\$ 11,920.00	\$ 10,132.00
AXS CONSOLE	AIS	VPM	1	CA00288AB	ADD: MCC 7500 ARCHIVING INTERFACE SERVER SOFTWARE LICENSE	\$ 19,880.00	\$ 19,880.00	\$ 16,898.00
AXS CONSOLE	AIS	VPM	1	CA00147AF	ADD: MCC 7500 SECURE OPERATION	\$ 4,290.00	\$ 4,290.00	\$ 3,646.50
AXS CONSOLE	AIS	VPM	1	CA00143AC	ADD: DES-OFB ALGORITHM	\$ 990.00	\$ 990.00	\$ 841.50
AXS CONSOLE	AIS	VPM	1	CA00182AB	ADD: AES ALGORITHM	\$ 990.00	\$ 990.00	\$ 841.50
AXS CONSOLE	AIS	VPM	1	CA00245AA	ADD: ADP ALGORITHM	\$ 990.00	\$ 990.00	\$ 841.50
AXS CONSOLE	AIS	VPM	1	CA00140AA	ADD: AC LINE CORD, NORTH AMERICAN	\$ -	\$ -	\$ -
AXS CONSOLE	AIS	VPM	1	DSB07000819	8-PORT CONSOLE CAT5 KVM SWITCH 1U RM 19IN LCD RACKMOUNT	\$ 2,056.00	\$ 2,056.00	\$ 1,747.60
AXS CONSOLE	AIS	VPM	1	DSB078101USB1	USB SINGLE SRVR INTERFACE UNIT VIRTUAL MEDIA KVM SWITCH HD15 USB RJ4	\$ 131.00	\$ 131.00	\$ 111.35
AXS CONSOLE	AIS	COMPUTER	1	TT4270A	Z2 G9 MINI WORKSTATION NON RETURNABLE	\$ 2,750.00	\$ 2,750.00	\$ 2,337.50
AXS CONSOLE	AIS	COMPUTER ACCESSORY	1	DSTG241B	TECH GLOBAL EVOLUTION SERIES 24INCH NON TOUCH	\$ 3,557.00	\$ 3,557.00	\$ 3,023.45
AXS CONSOLE	AIS	COMPUTER ACCESSORY	1	T8806A	WINDOWS SUPP TRANS CONFIG, A2020.1/A20201.1	\$ -	\$ -	\$ -

SUB SYS ID	SUB SYS	BLOCK	QTY	NOMENCLATURE	DESCRIPTION	UNIT LIST (USD)	EXT LIST (USD)	EXT NC 725G (USD)
AXS CONSOLE	AIS	COMPUTER ACCESSORY	1	T8742	MCAFFEE FOR WINDOWS CLIENT, A2019.2	\$ 165.00	\$ 165.00	\$ 140.25
AXS CONSOLE	AIS	FIREWALL	1	T8639	JUNIPER FIREWALL APPLIANCE	\$ 4,182.00	\$ 4,182.00	\$ 3,554.70
AXS CONSOLE	AIS	FIREWALL ACCESSORY	1	DDN9748	19 INCH BLACK SHELF	\$ 514.00	\$ 514.00	\$ 436.90
AXS CONSOLE	AIS	NETWORK FIREWALL	1	CLN1868	2930F 24-PORT SWITCH	\$ 3,509.00	\$ 3,509.00	\$ 2,982.65
AXS CONSOLE	AIS	NETWORK FIREWALL	1	CLN1866	FRU: 1M DAC CABLE	\$ 200.00	\$ 200.00	\$ 170.00
AXS CONSOLE	NETWORK EQUIPMENT	SWITCH NETWORK	2	CLN1868	2930F 24-PORT SWITCH	\$ 3,509.00	\$ 7,018.00	\$ 5,965.30
AXS CONSOLE	NETWORK EQUIPMENT	SWITCH NETWORK	2	CLN1866	FRU: 1M DAC CABLE	\$ 200.00	\$ 400.00	\$ 340.00
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	T8492	SITE ROUTER & FIREWALL- AC	\$ 2,091.00	\$ 2,091.00	\$ 1,777.35
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	CA03445AA	ADD: MISSION CRITICAL HARDENING	\$ 3,300.00	\$ 3,300.00	\$ 2,805.00
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	CA03448AA	ADD: STATEFUL FIREWALL	\$ 1,000.00	\$ 1,000.00	\$ 850.00
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	T8492	SITE ROUTER & FIREWALL- AC	\$ 2,091.00	\$ 2,091.00	\$ 1,777.35
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	CA03445AA	ADD: MISSION CRITICAL HARDENING	\$ 3,300.00	\$ 3,300.00	\$ 2,805.00
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	CA03448AA	ADD: STATEFUL FIREWALL	\$ 1,000.00	\$ 1,000.00	\$ 850.00
AXS CONSOLE	FIBER EQUIPMENT	SWITCH	2	CLN1868	2930F 24-PORT SWITCH	\$ 3,509.00	\$ 7,018.00	\$ 5,965.30
AXS CONSOLE	FIBER EQUIPMENT	SWITCH	4	DSJ4860D	HPE ARUBA 1G SFP LC LH 70KM SMF TRANSCEIVER	\$ 2,229.00	\$ 8,916.00	\$ 7,578.60
AXS CONSOLE	FIBER EQUIPMENT	SWITCH	4	TBD	PLACEHOLDER FOR FIBER JUMPER TO DEMARCATION POINT	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	F0016A	MC IOT MAIN MODEL	\$ 1,045.00	\$ 1,045.00	\$ 888.25
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	VA01945AA	ADD: MC-EDGE AS AN AUX I/O SERVER	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	VA00985AA	ADD: NO PIGGY_ MC-EDGE	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	3	VA00989AA	ADD: 8DO EE 16DI 5-18 V /DRY	\$ 600.00	\$ 1,800.00	\$ 1,530.00
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	VA00009	ADD: AC POWER SUPPLY UNIT 12V / 5A DC OUTPUT	\$ 247.00	\$ 247.00	\$ 209.95

SUB SYS ID	SUB SYS	BLOCK	QTY	NOMENCLATURE	DESCRIPTION	UNIT LIST (USD)	EXT LIST (USD)	EXT NC 725G (USD)
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	VA00147	ADD: FRONT CABLE COVERS	\$ 11.00	\$ 11.00	\$ 9.35
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	DSIABDIN4	PANDUIT IABDIN4 4 RACK UNIT DIN RAIL FOR EIA 19" MOUNT	\$ 392.00	\$ 392.00	\$ 333.20
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	FHN0057	DIN RAIL STOPPER	\$ 17.00	\$ 17.00	\$ 14.45
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	3	FHN1668	TERM BLOCK & CONN WIRED M25T68	\$ 90.00	\$ 270.00	\$ 229.50
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	T8810	STANDALONE DSC 8000 CONTROLLER	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03801AA	ADD: DSC 8000 CONVENTIONAL SITE CONTROLLER	\$ 5,500.00	\$ 5,500.00	\$ 4,675.00
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	UA00787AA	ADD: DSC 8000 CONVENTIONAL SITE CONTROLLER SW	\$ 8,000.00	\$ 8,000.00	\$ 6,800.00
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03832AA	ADD: NM-DISPATCH SITE	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03863AA	ADD: ASTRO SYSTEM RELEASE 2022.1	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03763AA	ADD: CABINET MOUNTING HARDWARE	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	T8811	DSC AC POWER SUPPLY CHASSIS	\$ 1,700.00	\$ 1,700.00	\$ 1,445.00
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03781AA	ADD: DUAL POWER SUPPLIES FOR DSC	\$ 2,200.00	\$ 2,200.00	\$ 1,870.00
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03534AA	ADD: DSC AC POWER CABLE - US, 6 FT.	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00

SUB SYS ID	SUB SYS	BLOCK	QTY	NOMENCLATURE	DESCRIPTION	UNIT LIST (USD)	EXT LIST (USD)	EXT NC 725G (USD)
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00
AXS CONSOLE	RACK EQUIPMENT	RACK	2	TRN7343	SEVEN AND A HALF FOOT RACK	\$ 495.00	\$ 990.00	\$ 841.50
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	6	0784469Y02	BRACKET,BRKT, CBL SUPPORT	\$ 110.00	\$ 660.00	\$ 561.00
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	2	3182602Y06	GROUNDING BUS BAR	\$ 97.50	\$ 195.00	\$ 165.75
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	2	300006963	SCR MCH 10-32X3/8 SLTBIN STL	\$ 4.85	\$ 9.70	\$ 8.25
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	2	DS11011188	PDU, 120/240 SPLIT PH OR N+1 REDUNDANT, 60A MAX PER PHASE, SIX DEDICAT	\$ 3,126.00	\$ 6,252.00	\$ 5,314.20
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	24	DS3750297	BREAKER, 15 AMP, CB UL 489 LISTED FOR AC EDGE II (1101-1188)	\$ 62.00	\$ 1,488.00	\$ 1,264.80
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	4	DSACPDU6N120S N2TT	AC PDU, RACKMOUNT, 6 OUTLETS, SASD PROTECTED, UL1449/R56, 12FT CORD	\$ 258.00	\$ 1,032.00	\$ 877.20
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	3	DS1101990	SPD, SHIELDED RJ-45 JACK, SINGLE LINE GBE (1000MBPS) R56 COMPLIANT	\$ 154.00	\$ 462.00	\$ 392.70
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	1	DSTSJADP	RACK MOUNT GROUND BAR, 19 IN FOR TSJ AND WPH SERIES DATA SPDS	\$ 110.00	\$ 110.00	\$ 93.50
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	CLN1868	2930F 24-PORT SWITCH	\$ 3,509.00	\$ 3,509.00	\$ 2,982.65

SUB SYS ID	SUB SYS	BLOCK	QTY	NOMENCLATURE	DESCRIPTION	UNIT LIST (USD)	EXT LIST (USD)	EXT NC 725G (USD)
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	CLN1866	FRU: 1M DAC CABLE	\$ 200.00	\$ 200.00	\$ 170.00
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	T8492	SITE ROUTER & FIREWALL- AC	\$ 2,091.00	\$ 2,091.00	\$ 1,777.35
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	CA03445AA	ADD: MISSION CRITICAL HARDENING	\$ 3,300.00	\$ 3,300.00	\$ 2,805.00
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	CA03448AA	ADD: STATEFUL FIREWALL	\$ 1,000.00	\$ 1,000.00	\$ 850.00
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	DSJ4860D	HPE ARUBA 1G SFP LC LH 70KM SMF TRANSCEIVER	\$ 2,229.00	\$ 2,229.00	\$ 1,894.65
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	TT4270A	Z2 G9 MINI WORKSTATION NON RETURNABLE	\$ 2,750.00	\$ 2,750.00	\$ 2,337.50
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	B1955	COMMANDCENTRAL HUB, BASIC MODEL	\$ 3,300.00	\$ 3,300.00	\$ 2,805.00
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03553AA	ADD: AC LINE CORD, NORTH AMERICA	\$ 13.00	\$ 13.00	\$ 11.05
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03547AA	ADD: BRACKET, MOUNTING 2RU	\$ 75.00	\$ 75.00	\$ 63.75
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03572AA	ADD: CABLE RETENTION BRACKET	\$ 65.00	\$ 65.00	\$ 55.25
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03583AA	ADD: FOUR CABLES, POWER 24VDC	\$ 150.00	\$ 150.00	\$ 127.50
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	B1951	MICROPHONE, DESKTOP, USB	\$ 545.00	\$ 545.00	\$ 463.25
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03413AA	ADD: USB CABLE, TYPE A TO TYPE C, 4.5M	\$ 29.00	\$ 29.00	\$ 24.65
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	B1913	MCC SERIES HEADSET JACK	\$ 200.00	\$ 200.00	\$ 170.00
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	DSTWIN6328A	PROVIDES ONE DUAL PEDAL FOOTSWITCH	\$ 355.00	\$ 355.00	\$ 301.75
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	B1952	SPEAKER, DESKTOP, USB	\$ 585.00	\$ 585.00	\$ 497.25
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03413AA	ADD: USB CABLE, TYPE A TO TYPE C, 4.5M	\$ 29.00	\$ 29.00	\$ 24.65
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	DSTG241B	TECH GLOBAL EVOLUTION SERIES 24INCH NON TOUCH	\$ 3,557.00	\$ 3,557.00	\$ 3,023.45
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	FLN9985A	ADD: 8DO EE 16DI 5-18 V /DRY	\$ 650.00	\$ 650.00	\$ 552.50

SUB SYS ID	SUB SYS	BLOCK	QTY	NOMENCLATURE	DESCRIPTION	UNIT LIST (USD)	EXT LIST (USD)	EXT NC 725G (USD)
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	FLN0096	AC POWER SUPPLY 12V/120W DC OUT	\$ 248.00	\$ 248.00	\$ 210.80
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	DLN1444A	FRE: DSC 8000	\$ 10,500.00	\$ 10,500.00	\$ 8,925.00
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	DLN8001	FRU: DSC 8000 AC POWER SUPPLY	\$ 1,100.00	\$ 1,100.00	\$ 935.00
							NC 725G Total	\$ 490,486.30

SUB SYS ID	SUB SYS	BLOCK	QTY	NOMENCLATURE	DESCRIPTION	UNIT LIST (USD)	EXT LIST (USD)	EXT NC 725G (USD)	ST: ET&F Eligible	ST Ineligible	ST Comments:
VIPER	CORE LICENSES	LICENSE MASTER SITE	1	SQM01SUM0323	ASTRO MASTER SITE	\$ -	\$ -	\$ -			
VIPER	CORE LICENSES	LICENSE MASTER SITE	1	CA03517AD	ADD: CORE EXPANSION	\$ -	\$ -	\$ -			
VIPER	CORE LICENSES	LICENSE MASTER SITE	2	UAD0156AA	ADD: MCC7500 CONSOLE LICENSES (QTY 5)	\$ 5,000.00	\$ 10,000.00	\$ 8,500.00		\$8,500.00	
VIPER	SFT UPGR SERVER	SERVER	1	TT4083A	COMPUTER, DL160 G10	\$ 6,000.00	\$ 6,000.00	\$ 5,100.00		\$5,100.00	
VIPER	SFT UPGR SERVER	SERVER	1	B1957A	AXS SOFTWARE DVD	\$ 1.00	\$ 1.00	\$ 0.85		\$0.85	
VIPER	SFT UPGR SERVER	SERVER	1	DSF2856AA	USB EXTERNAL DVD DRIVE	\$ 172.00	\$ 172.00	\$ 146.20		\$146.20	
VIPER	SFT UPGR SERVER	SERVER	1	DSB07000819	8-PORT CONSOLE CAT5 KVM SWITCH 1U RM 19IN LCD RACKMOUNT	\$ 2,056.00	\$ 2,056.00	\$ 1,747.60		\$1,747.60	
VIPER	SFT UPGR SERVER	SERVER	1	DSB078101USB1	USB SINGLE SRVR INTERFACE UNIT VIRTUAL MEDIA KVM SWITCH HD15 USB RM4	\$ 131.00	\$ 131.00	\$ 111.95	\$111.95		
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4729	AXS DISPATCH CONSOLE LICENSE	\$ 7,900.00	\$ 39,500.00	\$ 33,575.00	\$33,575.00		
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4730	LICENSE,AXS TRUNKING SERVICES	\$ 6,600.00	\$ 33,000.00	\$ 28,050.00	\$14,025.00	\$14,025.00	
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4731	LICENSE,AXS ADVANCED CONVENTION	\$ 3,960.00	\$ 19,800.00	\$ 16,830.00	\$8,415.00	\$8,415.00	
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4732	LICENSE,AXS SECURE VOICE SERVICES	\$ 6,340.00	\$ 31,700.00	\$ 26,945.00		\$26,945.00	Encryption not eligible
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4739	LICENSE,AXS SECURE OTEK SERVICE	\$ 4,420.00	\$ 22,100.00	\$ 18,785.00		\$18,785.00	Encryption not eligible
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4733	LICENSE,AXS INTEGRATED IRR	\$ 3,200.00	\$ 16,000.00	\$ 13,600.00	\$13,600.00		
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4736	LICENSE,AXS AMBE+2 VOCODER ROY	\$ 50.00	\$ 250.00	\$ 212.50		\$212.50	
AXS CONSOLE	OPERATOR POSITIONS	LICENSE	5	HKVN4737	LICENSE,AXS STANDARD LEVEL RADIO	\$ 20,700.00	\$ 103,500.00	\$ 87,975.00	\$7,917.75	\$80,057.25	20250113 ST See note
AXS CONSOLE	OPERATOR POSITIONS	SOFTWARE	1	B1957A	AXS SOFTWARE DVD	\$ 1.00	\$ 1.00	\$ 0.85		\$0.85	
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	B1955	COMMANDCENTRAL HUB, BASIC MODEL	\$ 3,300.00	\$ 16,500.00	\$ 14,025.00	\$14,025.00		
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	CA03553AA	ADD: AC LINE CORD, NORTH AMERICA	\$ 13.00	\$ 65.00	\$ 55.25	\$55.25		
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	CA03547AA	ADD: BRACKET, MOUNTING 2RU	\$ 75.00	\$ 375.00	\$ 318.75	\$318.75		
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	CA03572AA	ADD: CABLE RETENTION BRACKET	\$ 65.00	\$ 325.00	\$ 276.25	\$276.25		
AXS CONSOLE	OPERATOR POSITIONS	CC HUB	5	CA03583AA	ADD: FOUR CABLES, POWER 24VDC	\$ 150.00	\$ 750.00	\$ 637.50	\$637.50		
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	5	TT4270A	22 G9 MINI WORKSTATION NON RETURNABLE	\$ 2,750.00	\$ 13,750.00	\$ 11,687.50	\$11,500.00	\$187.50	20250113 ST: \$2300 maximum allowable per workstation.
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	5	T8806A	WINDOWS SUPP TRANS CONFIG, A2020.1/A20201.1	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	5	T8742	MCAFEES FOR WINDOWS CLIENT, A2019.2 +PLUS	\$ 165.00	\$ 825.00	\$ 701.25	\$701.25		
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	5	D57Y7Q9U3	HP22 MINI G9 VESA MOUNT	\$ 77.00	\$ 385.00	\$ 327.25	\$327.25		
AXS CONSOLE	OPERATOR POSITIONS	OP COMPUTER	4	DSF2856AA	USB EXTERNAL DVD DRIVE	\$ 172.00	\$ 688.00	\$ 584.80		\$584.80	
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	B1951	MICROPHONE, DESKTOP, USB	\$ 545.00	\$ 2,725.00	\$ 2,316.25	\$2,316.25		
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	CA03413AA	ADD: USB CABLE, TYPE A TO TYPE C, 4.5M	\$ 29.00	\$ 145.00	\$ 123.25	\$123.25		

AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	10	B1913	MCC SERIES HEADSET JACK	\$ 200.00	\$ 2,000.00	\$ 1,700.00	\$1,700.00		
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	DSTWIN6328A	PROVIDES ONE DUAL PEDAL FOOTSWITCH	\$ 355.00	\$ 1,775.00	\$ 1,508.75	\$1,508.75		
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	10	B1952	SPEAKER, DESKTOP, USB	\$ 585.00	\$ 5,850.00	\$ 4,972.50	\$4,972.50		
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	10	CA03413AA	ADD: USB CABLE, TYPE A TO TYPE C, 4.5M	\$ 29.00	\$ 290.00	\$ 246.50	\$246.50		
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	DSTG241B	TECH GLOBAL EVOLUTION SERIES 24INCH NON TOUCH	\$ 3,557.00	\$ 17,785.00	\$ 15,117.25	\$7,500.00	\$7,617.25	20250113 ST: \$1500 maximum allowable per monitor
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	5	DSACP56N1205N8TT	AC POWER STRIP, 6 OUTLETS, SASD PROTECTED, UL1449/R56, 8FT CORD	\$ 218.00	\$ 1,090.00	\$ 926.50	\$926.50		
AXS CONSOLE	OPERATOR POSITIONS	OP ACCESSORY	2	TDN9841	MOUSE PADS 5 PACK	\$ 70.00	\$ 140.00	\$ 119.00			\$119.00
AXS CONSOLE	AIS	SOFTWARE	1	B1905	MCC 7500 ASTRO 25 SOFTWARE	\$ 250.00	\$ 250.00	\$ 212.50	\$212.50		
AXS CONSOLE	AIS	VPM	1	B1933	MOTOROLA VOICE PROCESSOR MODULE	\$ 11,920.00	\$ 11,920.00	\$ 10,132.00	\$10,132.00		
AXS CONSOLE	AIS	VPM	1	CA00288AB	ADD: MCC 7500 ARCHIVING INTERFACE SERVER SOFTWARE LICENSE	\$ 19,880.00	\$ 19,880.00	\$ 16,899.00	\$16,899.00		
AXS CONSOLE	AIS	VPM	1	CA00147AF	ADD: MCC 7500 SECURE OPERATION	\$ 4,290.00	\$ 4,290.00	\$ 3,646.50	\$3,646.50		
AXS CONSOLE	AIS	VPM	1	CA00143AC	ADD: DES-OFB ALGORITHM	\$ 990.00	\$ 990.00	\$ 841.50	\$841.50		Encryption not eligible
AXS CONSOLE	AIS	VPM	1	CA00182AB	ADD: AES ALGORITHM	\$ 990.00	\$ 990.00	\$ 841.50	\$841.50		Encryption not eligible
AXS CONSOLE	AIS	VPM	1	CA00245AA	ADD: ADP ALGORITHM	\$ 990.00	\$ 990.00	\$ 841.50	\$841.50		Encryption not eligible
AXS CONSOLE	AIS	VPM	1	CA00140AA	ADD: AC LINE CORD, NORTH AMERICAN	\$ -	\$ -	\$ -			
AXS CONSOLE	AIS	VPM	1	DSB07000B19	8-PORT CONSOLE CAT5 KVM SWITCH 1U RM 19IN LCD RACKMOUNT	\$ 2,056.00	\$ 2,056.00	\$ 1,747.60	\$1,747.60		
AXS CONSOLE	AIS	VPM	1	DSB078101USB1	USB SINGLE SRVR INTERFACE UNIT VIRTUAL MEDIA KVM SWITCH HD15 USB RJ4	\$ 131.00	\$ 131.00	\$ 111.35	\$111.35		
AXS CONSOLE	AIS	COMPUTER	1	TT4270A	Z2 G9 MINI WORKSTATION NON RETURNABLE	\$ 2,750.00	\$ 2,750.00	\$ 2,397.50	\$2,300.00	\$37.50	
AXS CONSOLE	AIS	COMPUTER ACCESSORY	1	DSTG241B	TECH GLOBAL EVOLUTION SERIES 24INCH NON TOUCH	\$ 3,557.00	\$ 3,557.00	\$ 3,023.45	\$1,500.00	\$1,523.45	
AXS CONSOLE	AIS	COMPUTER ACCESSORY	1	T8806A	WINDOWS SUPP TRANS CONFIG, A2020.1/A2020.1.1	\$ -	\$ -	\$ -			
AXS CONSOLE	AIS	ACCESSORY	1	T8742	MCAFFEE FOR WINDOWS CLIENT, A2019.2	\$ 165.00	\$ 165.00	\$ 140.25	\$140.25		
AXS CONSOLE	AIS	FIREWALL	1	T8639	JUNIPER FIREWALL APPLIANCE	\$ 4,182.00	\$ 4,182.00	\$ 3,554.70	\$3,554.70		
AXS CONSOLE	AIS	FIREWALL ACCESSORY	1	DDN9748	19 INCH BLACK SHELF	\$ 514.00	\$ 514.00	\$ 436.90	\$436.90		
AXS CONSOLE	AIS	NETWORK FIREWALL	1	CLN1868	2980F 24-PORT SWITCH	\$ 3,509.00	\$ 3,509.00	\$ 2,982.65	\$2,982.65		
AXS CONSOLE	AIS	NETWORK FIREWALL	1	CLN1866	FRU: 1M DAC CABLE	\$ 200.00	\$ 200.00	\$ 170.00	\$170.00		
AXS CONSOLE	NETWORK EQUIPMENT	SWITCH NETWORK	2	CLN1868	2980F 24-PORT SWITCH	\$ 3,509.00	\$ 7,018.00	\$ 5,965.30	\$2,982.65	\$2,982.65	20240214 ST: One switch eligible
AXS CONSOLE	NETWORK EQUIPMENT	SWITCH NETWORK	2	CLN1866	FRU: 1M DAC CABLE	\$ 200.00	\$ 400.00	\$ 340.00	\$170.00	\$170.00	
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	T8492	SITE ROUTER & FIREWALL- AC	\$ 2,091.00	\$ 2,091.00	\$ 1,777.35	\$1,777.35		
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	CA03445AA	ADD: MISSION CRITICAL HARDENING	\$ 3,300.00	\$ 3,300.00	\$ 2,805.00	\$2,805.00		
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	CA03448AA	ADD: STATEFUL FIREWALL	\$ 1,000.00	\$ 1,000.00	\$ 850.00	\$850.00		
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	T8492	SITE ROUTER & FIREWALL- AC	\$ 2,091.00	\$ 2,091.00	\$ 1,777.35	\$1,777.35		
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	CA03445AA	ADD: MISSION CRITICAL HARDENING	\$ 3,300.00	\$ 3,300.00	\$ 2,805.00	\$2,805.00		
AXS CONSOLE	NETWORK EQUIPMENT	ROUTER NETWORK	1	CA03448AA	ADD: STATEFUL FIREWALL	\$ 1,000.00	\$ 1,000.00	\$ 850.00	\$850.00		
AXS CONSOLE	FIBER EQUIPMENT	SWITCH	2	CLN1868	2980F 24-PORT SWITCH	\$ 3,509.00	\$ 7,018.00	\$ 5,965.30		\$5,965.30	
AXS CONSOLE	FIBER EQUIPMENT	SWITCH	4	DSJ4860D	TRANSCEIVER	\$ 2,229.00	\$ 8,916.00	\$ 7,578.60		\$7,578.60	

AXS CONSOLE	FIBER EQUIPMENT	SWITCH	4	TBD	PLACEHOLDER FOR FIBER JUMPER TO DEMARCATION POINT	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	F0016A	MC IOT MAIN MODEL	\$ 1,045.00	\$ 1,045.00	\$ 888.25		\$888.25	20250113 ST: AUX IO is not eligible
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	VA01945AA	ADD: MC-EDGE AS AN AUX I/O SERVER	\$ -	\$ -	\$ -		\$0.00	20250113 ST: AUX IO is not eligible
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	VA00985AA	ADD: NO PIGGY_MC-EDGE	\$ -	\$ -	\$ -		\$0.00	20250113 ST: AUX IO is not eligible
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	3	VA00989AA	ADD: 8DO EE 16DI 5-18 V /DRY	\$ 600.00	\$ 1,800.00	\$ 1,530.00		\$1,530.00	20250113 ST: AUX IO is not eligible
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	VA00009	ADD: AC POWER SUPPLY UNIT 12V / 5A DC OUTPUT	\$ 247.00	\$ 247.00	\$ 209.95		\$209.95	20250113 ST: AUX IO is not eligible
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	VA00147	ADD: FRONT CABLE COVERS	\$ 11.00	\$ 11.00	\$ 9.35		\$9.35	20250113 ST: AUX IO is not eligible
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	DSIABDIN4	PANDUIT IABDIN4 4 RACK UNIT DIN RAIL FOR EIA 19" MOUNT	\$ 392.00	\$ 392.00	\$ 333.20		\$333.20	20250113 ST: AUX IO is not eligible
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	1	FHN0057	DIN RAIL STOPPER	\$ 17.00	\$ 17.00	\$ 14.45		\$14.45	20250113 ST: AUX IO is not eligible
AXS CONSOLE	NETWORK EQUIPMENT	AUX_IO	3	FHN166B	TERM BLOCK & CONN WIRED M25T6B	\$ 90.00	\$ 270.00	\$ 229.50		\$229.50	20250113 ST: AUX IO is not eligible
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	T8810	STANDALONE DSC 8000 CONTROLLER	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03801AA	ADD: DSC 8000 CONVENTIONAL SITE CONTROLLER	\$ 5,500.00	\$ 5,500.00	\$ 4,675.00		\$4,675.00	20250113 ST: Site Controller is not eligible.
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	UA00787AA	ADD: DSC 8000 CONVENTIONAL SITE CONTROLLER SW	\$ 8,000.00	\$ 8,000.00	\$ 6,800.00		\$6,800.00	
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03832AA	ADD: NM-DISPATCH SITE	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03863AA	ADD: ASTRO SYSTEM RELEASE 2022.1	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03763AA	ADD: CABINET MOUNTING HARDWARE	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	T8811	DSC AC POWER SUPPLY CHASSIS	\$ 1,700.00	\$ 1,700.00	\$ 1,445.00		\$1,445.00	
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03781AA	ADD: DUAL POWER SUPPLIES FOR DSC	\$ 2,200.00	\$ 2,200.00	\$ 1,870.00		\$1,870.00	
AXS CONSOLE	NETWORK EQUIPMENT	CSC	1	CA03534AA	ADD: DSC AC POWER CABLE - US, 6 FT.	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00		\$4,250.00	2 gateways eligible. 20250110 ST: This equipment is required for your consoles to work in order for you to page your Fire and EMS resources.
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -			
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00		\$5,100.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00		\$4,250.00	2 gateways eligible.
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -			
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00		\$5,100.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00		\$4,250.00	

AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00		\$5,100.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00		\$4,250.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00		\$5,100.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00		\$4,250.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -		\$0.00	
AXS CONSOLE	NETWORK EQUIPMENT	CCGW	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00		\$5,100.00	
AXS CONSOLE	RACK EQUIPMENT	RACK	2	TRN7343	SEVEN AND A HALF FOOT RACK	\$ 495.00	\$ 990.00	\$ 841.50		\$841.50	
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	6	0784469Y02	BRACKET,BRKT, CBL SUPPORT	\$ 110.00	\$ 660.00	\$ 561.00		\$561.00	
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	2	3182602Y06	GROUNDING BUS BAR	\$ 97.50	\$ 195.00	\$ 165.75		\$165.75	
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	2	30006963	SCR MCH 10-92X3/8 SLTBIN STL	\$ 4.85	\$ 9.70	\$ 8.25		\$8.25	
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	2	DS1101188	PDU, 120/240 SPLIT PH OR N+1 REDUNDANT, 60A MAX PER PHASE, SIX DEDICAT	\$ 3,126.00	\$ 6,252.00	\$ 5,314.20		\$5,314.20	
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	24	DS3750297	BREAKER, 15 AMP, CB UL 489 LISTED FOR AC EDGE II (1101-1188)	\$ 62.00	\$ 1,488.00	\$ 1,264.80		\$1,264.80	
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	4	DSACPD06N120 SN2TT	AC PDU, RACKMOUNT, 6 OUTLETS, SASD PROTECTED, UL1449/R56, 12FT CORD	\$ 258.00	\$ 1,032.00	\$ 877.20		\$877.20	
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	3	DS1101990	SPD, SHIELDED RJ-45 JACK, SINGLE LINE GBE (1000MBPS) R56 COMPLIANT	\$ 154.00	\$ 462.00	\$ 392.70		\$392.70	
AXS CONSOLE	RACK EQUIPMENT	RACK ACCESSORY	1	DSTSJADP	RACK MOUNT GROUND BAR, 19 IN FOR TSJ AND WPH SERIES DATA SPDS	\$ 110.00	\$ 110.00	\$ 93.50		\$93.50	
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	CLN1868	2930F 24-PORT SWITCH	\$ 3,509.00	\$ 3,509.00	\$ 2,982.65		\$2,982.65	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	CLN1866	FRU: 1M DAC CABLE	\$ 200.00	\$ 200.00	\$ 170.00		\$170.00	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	T8492	SITE ROUTER & FIREWALL- AC	\$ 2,091.00	\$ 2,091.00	\$ 1,777.35		\$1,777.35	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	CA03445AA	ADD: MISSION CRITICAL HARDENING	\$ 3,300.00	\$ 3,300.00	\$ 2,805.00		\$2,805.00	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	CA03448AA	ADD: STATEFUL FIREWALL	\$ 1,000.00	\$ 1,000.00	\$ 850.00		\$850.00	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	NETWORK EQUIPMENT	FRU	1	DSJ4860D	HPE ARUBA 1G SFP LC LH 70KM SMF TRANSCEIVER	\$ 2,229.00	\$ 2,229.00	\$ 1,894.65		\$1,894.65	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	TT4270A	ZZ G9 MINI WORKSTATION NON RETURNABLE	\$ 2,750.00	\$ 2,750.00	\$ 2,337.50		\$2,337.50	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	B1955	COMMANDCENTRAL HUB, BASIC MODEL	\$ 3,300.00	\$ 3,300.00	\$ 2,805.00		\$2,805.00	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03553AA	ADD: AC LINE CORD, NORTH AMERICA	\$ 13.00	\$ 13.00	\$ 11.05		\$11.05	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03547AA	ADD: BRACKET, MOUNTING 2RU	\$ 75.00	\$ 75.00	\$ 63.75		\$63.75	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03572AA	ADD: CABLE RETENTION BRACKET	\$ 65.00	\$ 65.00	\$ 55.25		\$55.25	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03583AA	ADD: FOUR CABLES, POWER 24VDC	\$ 150.00	\$ 150.00	\$ 127.50		\$127.50	20250113 ST: Spares are not eligible

RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	B1951	MICROPHONE, DESKTOP, USB	\$ 545.00	\$ 545.00	\$ 463.25	\$463.25	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03413AA	ADD: USB CABLE, TYPE A TO TYPE C, 4.5M	\$ 29.00	\$ 29.00	\$ 24.65	\$24.65	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	B1913	MCC SERIES HEADSET JACK	\$ 200.00	\$ 200.00	\$ 170.00	\$170.00	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	DSTWIN6328A	PROVIDES ONE DUAL PEDAL FOOTSWITCH	\$ 355.00	\$ 355.00	\$ 301.75	\$301.75	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	B1952	SPEAKER, DESKTOP, USB	\$ 585.00	\$ 585.00	\$ 497.25	\$497.25	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03413AA	ADD: USB CABLE, TYPE A TO TYPE C, 4.5M	\$ 29.00	\$ 29.00	\$ 24.65	\$24.65	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	DSTG241B	TECH GLOBAL EVOLUTION SERIES 24INCH NON TOUCH	\$ 3,557.00	\$ 3,557.00	\$ 3,023.45	\$3,023.45	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	FLN9985A	ADD: 8DO EE 16DI 5-18 V /DRY	\$ 650.00	\$ 650.00	\$ 552.50	\$552.50	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	FLN0096	AC POWER SUPPLY 12V/120W DC OUT	\$ 248.00	\$ 248.00	\$ 210.80	\$210.80	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	SQM01SUM0333	MCG 8000 CONVENTIONAL GATEWAY	\$ 5,000.00	\$ 5,000.00	\$ 4,250.00	\$4,250.00	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	CA03714AA	ADD: AC POWER	\$ -	\$ -	\$ -	\$0.00	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	8	CA03717AA	ADD: ACIM INTERFACE	\$ 750.00	\$ 6,000.00	\$ 5,100.00	\$5,100.00	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	DLN1444A	FRE: DSC 8000	\$ 10,500.00	\$ 10,500.00	\$ 8,925.00	\$8,925.00	20250113 ST: Spares are not eligible
RECOMMENDED SPARES	CONSOLE EQUIPMENT	FRU	1	DLN8001	FRU: DSC 8000 AC POWER SUPPLY	\$ 1,100.00	\$ 1,100.00	\$ 935.00	\$935.00	20250113 ST: Spares are not eligible
							NC 725G Total	\$ 490,486.30		
							ETSF Installation	\$201,328.90	\$289,157.40	
								\$201,328.90	\$289,157.40	ETSF Eligible Equipment
								\$289,157.40	\$289,157.40	Ineligible Equipment
								\$490,486.30	\$490,486.30	Total Equipment
								41.05%		Percentage Eligible for Services
								\$112,861.93	\$112,861.93	ETSF Eligible Services
								\$162,411.07	\$162,411.07	Ineligible Services
								\$275,273.00	\$275,273.00	Total Services
								\$314,140.83	\$314,140.83	Total Eligible
								\$451,568.47	\$451,568.47	Total Ineligible
								\$765,759.30	\$765,759.30	

Cell: L13

Comment: 20250110 VN: Rows 13 & 14 - The encryption functionality is required to have access to all talkgroups in the NC State Wide template. This is the same level of encryption that the 911 board required for the portals during the portable radio PSAP grant.

20250110 ST: Encryption is not ETSF eligible. The NC 911 Board has a portable radio grant which is paid from the grant fund which has different legislation. The ETSF cannot pay for portables which is why the grant exists and why encryption was allowed through the grant.

Cell: L14

Comment: 20250110 VN: Rows 13 & 14 - The encryption functionality is required to have access to all talkgroups in the NC State Wide template. This is the same level of encryption that the 911 board required for the portals during the portable radio PSAP grant.

20250110 ST: Encryption is not ETSF eligible. The NC 911 Board has a portable radio grant which is paid from the grant fund which has different legislation. The ETSF cannot pay for portables which is why the grant exists and why encryption was allowed through the grant.

Cell: L17

Comment: Falco, Kristen L:
This is 160 radio resource licenses. How many are being used to dispatch 911 calls only for Beaufort County? Board staff has met with Motorola to discuss tiered levels that may be more cost efficient and appropriate for smaller PSAPs not utilizing 160 radio channels on their consoles.

20240110 VVN: Row 17 - My manager (Kristin Donovan) has been in direct contact with the 911 board about the radio resource licenses to explain this is a standard license and it is an up to number not necessarily a specified amount being purchased, which is why the line description does not contain a number. As for what the board is typically looking for here is how many resources on your consoles you use to dispatch 911 calls. The easiest way to determine this is to go to one of your radio consoles and count the number of resources (icons) that a dispatcher may click on in order to dispatch any type of 911 call.

20240113 ST: The PSAP needs to provide a numbered list of all the radio talkgroups they use for the immediate dispatch of a 911 calls. Think about times when the primary channel is locked down for priority traffic as well. Without the PSAP providing the information, the entire license will be not eligible.

20240214 ST: Still waiting on the list of talkgroups that Beaufort uses to dispatch 911 calls. This will need to be provided by the PSAP.

20250514 BS: 14 TG's were provided by the PSAP manager. $14 / 160 = 0.09$ (9%). Total cost of \$87,975.00 X 9% = \$7,917.75 is eligible for resource licensing.

Cell: L42

Comment: 20250110 VN: Rows 13 & 14 - The encryption functionality is required to have access to all talkgroups in the NC State Wide template. This is the same level of encryption that the 911 board required for the portals during the portable radio PSAP grant.

20250110 ST: Encryption is not ETSF eligible. The NC 911 Board has a portable radio grant which is paid from the grant fund which has different legislation. The ETSF cannot pay for portables which is why the grant exists and why encryption was allowed through the grant.

Cell: L43

Comment: 20250110 VN: Rows 13 & 14 - The encryption functionality is required to have access to all talkgroups in the NC State Wide template. This is the same level of encryption that the 911 board required for the portals during the portable radio PSAP grant.

20250110 ST: Encryption is not ETSF eligible. The NC 911 Board has a portable radio grant which is paid from the grant fund which has different legislation. The ETSF cannot pay for portables which is why the grant exists and why encryption was allowed through the grant.

Cell: L44

Comment: 20250110 VV: Rows 13 & 14 - The encryption functionality is required to have access to all talkgroups in the NC State Wide template. This is the same level of encryption that the 911 board required for the portals during the portable radio PSAP grant.

20250110 ST: Encryption is not ETSF eligible. The NC 911 Board has a portable radio grant which is paid from the grant fund which has different legislation. The ETSF cannot pay for portables which is why the grant exists and why encryption was allowed through the grant.

Cell: I61

Comment: Falco, Kristen L:
Is this a spare router? If so, it would not be eligible.

20240110 VV: Rows 61 - 65 - No this is not spare equipment. Spare equipment is listed on rows 109-134

Cell: I62

Comment: Falco, Kristen L:
This goes with router above.

20240110 VV: Rows 61 - 65 - No this is not spare equipment. Spare equipment is listed on rows 109-134

Cell: I63

Comment: Falco, Kristen L:
This goes with router above.

20240110 VV: Rows 61 - 65 - No this is not spare equipment. Spare equipment is listed on rows 109-134

Cell: I64

Comment: Falco, Kristen L:
Is this a spare switch?

20240110 VV: Rows 61 - 65 - No this is not spare equipment. Spare equipment is listed on rows 109-134

20240214 ST: One switch eligible as it relates to the radio consoles, AIS, and router.

Cell: I65

Comment: Falco, Kristen L:
Goes with switch above.

20240110 VV: Rows 61 - 65 - No this is not spare equipment. Spare equipment is listed on rows 109-134

Cell: I67

Comment: Falco, Kristen L:
Aux IO not eligible.



TEENA W. PICCIONE
SECRETARY & STATE CHIEF
INFORMATION OFFICER
NC 911 BOARD CHAIRMAN

MELANIE A. JONES
NC 911 BOARD VICE CHAIR

L. V. POKEY HARRIS
NC 911 BOARD EXECUTIVE DIRECTOR

September 8, 2025

Ms. Victoria van Nortwick
PSAP Director
Beaufort County 911
210 N Market St.
Washington, NC 27810

Dear Victoria,

The North Carolina 911 Board Grant Committee completed the FY2026 Grant Program review process and subsequently made recommendations to the 911 Board on August 22, 2025. Via electronic submission of this letter, I am pleased to advise the recommendation was unanimously approved by the Board for the award of Beaufort County’s grant project, AXS Radio Console System, in the amount of \$451,568.47.

To continue the process for the award of grant funding, an intent of acceptance is required by Beaufort County. Once this acceptance is received, preparation of the grant agreement that will outline the terms and conditions of the grant award will begin. Please advise of Beaufort County’s willingness to accept the noted award amount and to complete the grant project in its entirety as submitted in the grant application. Your acceptance of the grant award must be received no later than Friday, September 19, 2025, by a letter submitted electronically as a response to the email in which this letter was transmitted.

The grant agreement will be presented to Beaufort County no later than Monday, November 3, 2025. The County must then advise of acceptance of the grant agreement no later than Wednesday, December 3, 2025. The signed grant agreement will be due back to me no later than Monday, January 5, 2026, for countersignature. The execution of the grant agreement will be handled electronically. Exchange of hard copies via USPS or in-person will not be necessary. You are being notified of these key dates to ensure the award process can be finalized appropriately. Therefore, please note failure to meet any deadline outlined in this letter will result in the award being de-obligated.

Congratulations on the award for your project! We look forward to working with you on it.

Sincerely,

L. V. Pokey Harris

L.V. Pokey Harris
Executive Director
North Carolina 911 Board

P O Box 17209, Raleigh, NC 27619-7209
4101 Mail Service Center, Raleigh, NC 27699-4101
Telephone: 919-754-6624
it.nc.gov/nc911board

Contract No.

AGREEMENT

THIS AGREEMENT (the Agreement) is made effective the ____ day of the month of _____, 2025 by and between **Beaufort County**, the **Grantee** and the **North Carolina 911 Board** (hereinafter referred to as 911 Board), an agency of the State of North Carolina. Grantee and the 911 Board (together “the Parties”) hereby agree as follows:

WITNESSETH:

WHEREAS the 911 Board was created by N.C. Gen. Stat. §143B-1400 *et seq.* to collect and administer the 911 Fund, and

WHEREAS the 911 Board solicited grant applications pursuant to N.C. Gen. Stat. §143B-1407, 09 NCAC 06C .0400, and procedures for Grants adopted by the Board, and

WHEREAS Grantee submitted a Grant Application to upgrade its radio console system, and

WHEREAS the 911 Board allocated funds for the purposes identified in the Grant Application.

NOW, THEREFORE, the Parties enter into this Agreement, and in consideration of the mutual promises and such other valuable consideration as shall be set out herein, the Parties hereto do mutually agree to the following terms and conditions:

1. Definitions:

- a. Project: Beaufort County AXS Radio Console System.
- b. Deobligation: the 911 Board’s cancellation or downward adjustment of all or part of the grant award. Deobligation, if imposed, will not affect disbursed funds but will affect any remaining amount of awarded funds.
- c. Executive Director: Executive Director of the 911 Board.
- d. Grant Funds: the amount authorized for award by the 911 Board, \$451,568.47.
- e. Grant: Financial assistance provided by the 911 Board, or a subgrantee, to carry out activities whereby the 911 Board anticipates no programmatic involvement with the grantee or subgrantee during the performance of the Grant.
- f. Grantee: Beaufort County, notwithstanding N.C. Gen. Stat. §143C-6-23(a)(3).
- g. Ineligible Costs: such expenses that are not funded through the Monthly Distributions defined in N.C. Gen. Stat. §143B-1406(a), and not identified in the Approved Use of Funds List published on the 911 Board website.
- h. Interlocal agreement: Reserved.
- i. State Funds: Any funds appropriated by the N.C. General Assembly or collected by the State of North Carolina. For the purposes of this Agreement, Grant Funds are State Funds. Grantee recognizes that the expenditure of money deposited in the State treasury, including the 911 Fund, is subject to allocation and appropriation of funds to the agency for the purposes set forth in this Agreement.

j. Subgrantee: As defined in N.C. Gen. Stat. §143C-6-23(a)(4), a non-State entity that receives a grant of State funds from a Grantee of a State Agency, here the 911 Board, or a Subgrantee of a Grantee, but does not include any non-State entity subject to the audit and other reporting requirements of the Local Government Commission.

k. Unit, or unit of local government:

As defined in N.C. Gen. Stat. §143C-1-1(d)(29), a municipal corporation that has the power to levy taxes, including a consolidated city-county as defined by N.C. Gen. Stat. §160B-2(1), and all boards, agencies, commissions, authorities and institutions thereof that are not municipal corporations.

As defined in N.C. Gen. Stat. §160A-460, means a county, city, consolidated city-county, local board of education, sanitary district, facility authority created under Article 20 of Chapter 160A of the General Statutes, special district created under Article 43 of Chapter 105 of the General Statutes, or other local political subdivision, authority, or agency of local government.

2. Scope of Project: To replace the Grantee's existing radio console system with five (5) operator position AXS-based Console System with an Archiving Interface Server (AIS). The Grant Funds shall only be used to pay for the portions of the project that are ETSF ineligible.

a. Grantee shall be responsible for administrative and management duties associated with the Project; and shall be responsible for completing the goals and objectives described in the Grant Application. This Grant shall only be used for paying for portions of the project that are Ineligible Costs. To the extent that the Project includes expenses that are not eligible for monthly distribution or reimbursement pursuant to N.C. Gen. Stat. §143B-1406 and are not included in the Grant Funds allocated by the 911 Board, Grantee agrees it shall be responsible for all expenses for the non-eligible items. For eligible expenses limited by the 911 Board policies, e.g., chairs, monitors, Grantee shall be responsible for all expenses exceeding the expense limitations for such items.

b. Grantee shall prepare and submit reports as stated in Exhibit A.

c. Goals and objectives include:

1. Purchase and install the Motorola AXS Console System for five (5) operator positions. The system shall include five (5) twenty-four (24) inch screen display monitors for each operator position, as well as one (1) Archiving Interface Server (AIS) and firewall.
2. Increase operability with surrounding emergency response resources and increase redundancy and security.
3. Adhere to rules for PSAP facilities and equipment within 09 NCAC 06C .0200, and for the use of Grant Funds, as stated within 09 NCAC 06C .0400. Incorporate applicable standards for mission-critical facilities published by the Federal Emergency Management Agency (FEMA), the National Fire Protection Association (NFPA), and the National Emergency Number Association (NENA). Ensure continuity of operations during implementation for all response agencies currently served.

4. Coordinate technology purchases to facilitate the use of the State NG911 system, including GIS call routing.
 5. Conduct thorough system(s) testing before acceptance.
 - d. Grantee shall not change the Scope of Project without prior written approval of the 911 Board Executive Director.
 - e. Grantee shall submit a revised budget and work plan within sixty (60) days of signing this Agreement together with any changes from the Grant Application if there are changes to the budget or work plan. Revisions and work plan changes should identify project component details (as identified in the Grant Application and this Agreement) and costs identified in the Grant Application together with a timeline that includes component details. These revised documents must reflect any changes and special conditions of the Grant award. The budget must include any matching funds or funds from other sources and the anticipated time when such funds will be spent. Grantee shall identify potential or contingent sources of funding including but not limited to other grants during the term of this Agreement. Any changes in the approved budget that would result in modifying budget line items or allocations, or the addition or deletion of a budget category, shall require prior approval from the Executive Director. Prior approval shall not be required for changes that affect the approved budget unless a line item in the budget allocation is exceeded by ten (10%) percent or \$500.00, whichever is greater. Under no circumstances shall such a change increase the amount of Grant Funds awarded or increase ETSF eligible funds for the project. The work plan should include a timeline and specific milestones and/or deliverables that will be used to measure interim progress and accomplishments of the project during the term of this Agreement. Grant Funds will not be released until these revised documents are approved by the 911 Board Executive Director.
 - f. Grantee will procure all goods and/or services for the Project in compliance with State and local procurement laws, rules, and regulations, consistent with the Grant Application and approved project budget.
 - g. Grantee will collect and compile documents as directed by the 911 Board for the purpose of Grantee's verifying the requirements of Article 15, Part 10 of Chapter 143B of the N.C. General Statutes.
 - h. Grantee shall assist the 911 Board in any audits of Grant Funds by supplying required document(s) to satisfy the requests of an auditor.
3. Changes in the Project.
 - a. If any changes to the project or extra work are requested with respect to the Project, such changes must be authorized in writing by the Parties. The 911 Board will not approve any changes that exceed its authority under N.C. Gen. Stat. §143B-1400 *et seq.*, or subsequent modification thereof.
 - b. Any work referred to in Paragraph 3(a) above shall be the subject of a separate written agreement stating the costs and schedule for completing any such extra work.
 - c. Each Party shall immediately notify the other of any change in conditions or applicable law, or any other event, which may significantly affect its ability to perform the Project.

d. The Parties agree that the 911 Board may assign this Agreement to its successor, if any; or continue the Agreement by amending the term if legislation is enacted that does, or may, affect the term of this Agreement.

e. A request for change in the project period requires advance written approval by the 911 Board Executive Director. The request must be submitted in writing, stating the basis for the request, to the 911 Board Executive Director at least sixty (60) calendar days prior to the expiration of the Grant. The Grantee shall submit a revised budget and any other documentation or information requested by the 911 Board Executive Director indicating the planned use of all unexpended funds during the extension period.

4. Consolidation. Reserved.

5. Term of Agreement. The Parties intend that the term of this Agreement shall begin upon the Effective Date and extend through 31 December 2026 (End Date). The effective period of this Agreement shall commence upon completion by the Parties' authorized signatories (the Effective Date) and terminate upon the End Date unless sooner terminated under Paragraph 14; or amended by written agreement to extend said date by the Parties or their successors in interest. The parties agree that this Agreement may be extended only one time.

6. Project Schedule. Grantee shall prepare and deliver a project schedule consistent with this Agreement that substantially conforms to the following:

a. The Project is planned to be completed in three (3) phases of four (4) months each, with the entire project completed in twelve (12) months: 1) procurement and planning; 2) installation and testing; and 3) training, final testing, and acceptance. The proposed budget and project plans shall be reviewed, revised, and provided to the 911 Board Executive Director as provided in Paragraph 2(e) above. These revised documents must reflect any changes and special conditions of the Grant award.

b. Project timelines and milestones identified in the Grant Application are incorporated herein by reference as Exhibit B.

c. The PSAP will continue to operate during the Project; therefore, there will be no disruption to 911 call taking and emergency dispatching services.

d. Grantee will procure all goods and/or services for the Project in compliance with State and local procurement laws, rules, and regulations, consistent with the Grant Application and approved project budget.

7. Delivery of Grant Funds. The total Grant Funds equal Four Hundred Fifty-One Thousand, Five Hundred Sixty-Eight and 47/100 (\$451,568.47) Dollars. Grant Funds shall be held by the 911 Board and delivered as follows:

a. Funds shall be released to Grantee after receiving copies of Grantee's contracts, purchase orders, and invoices therefor, and Grantee's satisfactory completion of its obligations under this Agreement. Each deliverable offered by the Grantee shall be clearly itemized to show the expenditures meet the scope of this Agreement, to include professional work performed and invoices for supplies. The Grantee shall ensure that all milestone payments are reconciled to an applicable vendor quote to show the eligible and ineligible amounts awarded and the specific funding stream, and in sufficient detail to show the expenses in the invoice are defined to show they were part of the grant award and that

the task in the milestone was completed. Grant Funds shall not be used for updating data gathered during the Project. The 911 Board may release Grant Funds directly to subgrantees upon receipt of evidence satisfactory to the 911 Board Executive Director that all conditions necessary to release such Funds have been satisfied. Such evidence may comprise demonstrated compliance with work and payment schedules of this Agreement and any agreement with a Subgrantee, relevant contracts, purchase orders and invoices therefor, satisfactory completion of testing and acceptance criteria of Grantee's contracts with its vendors, approval of the Grantee, and such other evidence as the Executive Director deems reasonably necessary or proper. Payment schedules may include pre-determined progress payments, payments based upon time and materials that are not to exceed a maximum amount, retainage, and such other terms that are consistent with this Agreement.

b. Grant Funds shall not be released, or paid, in advance of performance of actual services or delivery of reimbursable purchases, nor paid for interest, allocations for budget contingencies, maintenance or other services in future fiscal years. Grant Funds may not be used for any type of bond, monies due upon contract execution, or any type of speculative downpayment for the project. Funds shall be applied to ineligible expenses as identified in the Grant Application as authorized by N.C. Gen. Stat. §143B-1407(b)(4), and to expenses that are eligible under N.C. Gen. Stat. §143B-1400 *et seq.* and the Rules and policies of the 911 Board. The Grantee agrees that final invoices shall not be reimbursed by the Board until the final report required by Exhibit A of this Agreement is received and accepted by the Executive Director.

c. The Grantee agrees to submit all requests for reimbursement to the Board under Subsection 7(a) of this Agreement within thirty (30) days of Grantee's payment to that Vendor following performance of services or delivery of purchases. The Grantee agrees that final invoices shall not be reimbursed by the Board until the final report required by Exhibit A of this Agreement is received and approved by the Executive Director as meeting the requirements of Rule 09 NCAC 06C .0405(c).

d. Indirect costs and administrative costs will not be allowable charges against Grant Funds unless such costs are specifically included in the approved Project budget as incorporated into the award.

e. As set forth in Rule 09 NCAC 06 .0404(a), Grantee shall deposit grant funds in a bank account maintained by the Grantee and the Grantee shall assign this Grant a unique accounting code designation for deposits, disbursements, and expenditures. All Grant Funds in the account shall be accounted for separately from any other Grantee funds. Grantee will maintain full, accurate, and verifiable accounting records to support the preparation of financial statements in conformity with accounting practices applicable to N.C. local governments as approved by, or consistent with, standards of the Local Government Commission. Expenditures must be consistent with the Project Budget and N.C. Gen. Stat. §143B-1400 *et seq.*

f. In the event Grantee breaches any of the covenants or agreements contained in this Paragraph, or any of the representations and warranties of Paragraphs 9, 19, and 24 are untrue as to a material fact as of the date of this Agreement, Grantee agrees to return any unearned Grant Funds held by Grantee and refund sums equal to any non-qualified

expenditures paid with Grant Funds. Grantee's obligations that are created by this Agreement to return Grant Funds and to refund sums apply only to Grant Funds held by Grantee. Grant Funds are "held" by Grantee only to the extent they are in the actual, not constructive, possession of Grantee. Grantee shall timely enforce all such rights and duties and perform its responsibilities to ensure completion of the accounting and return of Grant Funds to the Board.

g. Grantee must attend workshops or other instructional sessions relating to administration of the Grant or use of 911 Funds provided by the 911 Board during the term of this Agreement.

h. Funds identified with contingencies or escalations as presented in Grantee's budget documents and financial forecasts shall revert to the Board's Grant Fund if unused or unallocated in a timely manner.

i. If the Board determines that the actual costs of the Project are less than the Grant amount, the Board, in its sole discretion, may reduce the amount of the Grant accordingly. If the Grantee determines that the actual costs of the Project are less than the Grant amount, it shall report so to the Board and return any surplus Grant Funds it has received to the Board.

j. As a condition of receiving the Grant, the Grantee must contribute general funds for ineligible costs as described in the Grant Application. The general funds shall come from local resources and may not be derived from other State or federal grant funds unless such other funds were specifically identified in the Grant Application. All general funds shall be expended prior to fully expending Grant Funds.

8. Travel Expenses. The approved budget does not include travel costs. Such costs, if any, are limited to reimbursement rates set forth in N.C. Gen. Stat. §138-6; as interpreted by the Office of State Budget and Management, and as amended from time to time. The State of North Carolina's Travel Policy is contained in the State Budget Manual located on the Internet at <http://www.osbm.state.nc.us>. Original receipts for such expenses shall be retained by Grantee.

9. Independent Status of Grantee.

a. It is agreed between the Parties that neither this Agreement nor any provisions hereof shall be deemed to create a partnership or joint venture between Grantee and any third party, nor with the 911 Board. It is further agreed that except for the rights expressly granted to Grantee or the 911 Board in this Agreement, neither of them shall have any proprietary rights in the Project.

b. The Parties acknowledge that Grantee is an independent entity. Grantee shall not represent itself as an agent of the 911 Board; nor shall the Agreement be construed so as to make Grantee an agent of the 911 Board. Grantee shall not have the ability to bind the 911 Board to any agreement for payment of goods or services, nor shall it represent to any person or entity that it has such ability. Grantee shall be responsible for payment of all its expenses, including rent, office expenses and all forms of compensation to employees. Grantee shall provide workers compensation insurance to the extent required for its operations and shall accept full responsibility for payments of unemployment compensation, social security, income taxes and any other charges, taxes or payroll deductions required by law in connection with its operations, for itself and its employees

who are performing work pursuant to this Agreement. All expenses incurred by Grantee are its sole responsibility. The 911 Board shall not be liable for the payment of any obligations incurred in the performance of the Project.

10. Conflicts of Interest. Grantee acknowledges and represents that it has adopted policies governing conflicts of interest and ethics in the exercise of its authority, and its actions under this Agreement. Grantee will review, disclose, and employ its best efforts to resolve any anticipated or reported conflict of interest or issue involving its ethics policies during the performance of this Agreement. Grantee shall, upon request, submit a copy of its conflict to interest policy, and shall ensure that such policy conforms to the requirements of N.C. Gen. Stat. §143C-6-23 and other applicable laws.

11. Obligation of Funds. Grant Funds provided by the 911 Board may not be utilized to reimburse expenses incurred by Grantee from its General Fund or any other funds prior to the Effective Date or subsequent to the End Date. All unpaid obligations incurred prior to the End Date shall be paid and satisfied by Grantee within thirty (30) days thereafter. Grant Funds shall be deobligated if not expended in the time and manner agreed herein. The 911 Board may deobligate all or part of the awarded funds if:

- a. The actual cost of goods or services identified in the Grant budget funded by the Grant award is less than the total award, or
- b. If the activities for which the Grant was awarded do not begin within three (3) months of the effective date of this Agreement.

If Grant Funds are not expended within the term of this Agreement and manner agreed herein, and in compliance with the project schedule and budget, the Board shall provide notice of deobligation of such Grant Funds to the Grantee. Notice of deobligation shall provide an effective date of deobligation which shall not be less than thirty (30) days after the date of the notice.

12. Project Records.

- a. Grantee shall maintain full, accurate and verifiable financial records, supporting documents, and all other pertinent data for this Project in such a manner so as to identify and document clearly the expenditure of Grant Funds provided under this Agreement, separate from accounts for other awards, monetary contributions, or other revenue sources for this Project.
- b. Grantee shall retain all financial records, supporting documents, and all other pertinent records related to the Project for five (5) years from the End Date. In the event such records are audited, all Project records shall be retained beyond such three-year period until any and all audit findings have been resolved.
- c. Pursuant to N.C. Gen. Stat. §143C-6-23, and §147-64.7, Grantee agrees to make available to the State Auditor, Board, or designated representatives of the foregoing, all of its records that relate to the Project, and agrees to allow the 911 Board or its representative to audit, examine and copy any and all data, documents, proceedings, records and notes of activity relating in any way to the Project. Access to these records shall be allowed upon request at any time during normal business hours and as often as the 911 Board or its representative may deem necessary.

d. Grantee acknowledges and agrees that it will be subject to the audit and reporting requirements prescribed by N.C. Gen. Stat. § 143C-6-23 *et seq.* and Non-State Entities Receiving State Funds or N.C. Gen. Stat. §159-34, The Local Government Budget and Fiscal Control Act - Annual Independent Audit; Rules and Regulations as applicable. Such audit and reporting requirements may vary depending upon the amount and source of funding received by Grantee, and such are subject to change from time to time. Grantee shall constantly monitor all performance under Grant-supported activities, including activities performed by Subgrantees, to ensure that time schedules are being met, projected work units by time periods are being accomplished, and other performance goals are being achieved. Such obligations to comply with the Board's or other agency's monitoring activities shall survive grant closeout and the termination of this Agreement.

13. Publications.

a. Any published or distributed reports, data, or other information shall contain a disclaimer statement to the following effect: *Any opinions, findings, conclusions, or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the view and policies of the 911 Board.*

b. 911 Board may publish or arrange for the publication of information resulting from work carried out under this Agreement, and copyright any books, publications, films, or other copyrightable materials developed in the course of or resulting from work under this Agreement.

c. Upon publication of any materials resulting from the work of the Project, Grantee shall furnish a minimum of two copies of reprints to the 911 Board.

14. Termination: Availability of Funds.

a. If Grantee fails for any reason to fulfill in a timely and proper manner its obligations under this Agreement, the 911 Board shall thereupon have the right to terminate this Agreement by giving written notice to Grantee of such termination and by specifying the effective date of termination. For the avoidance of doubt, Grantee's failure to appropriate funds necessary to complete the project shall be reason for termination. In such event, the 911 Board shall have no responsibility to make additional payments under this Agreement after the End Date. No further expenditures shall be made under this Agreement except for such work as shall have already been performed prior to the End Date and Grantee shall return all unearned funds upon the demand of the 911 Board.

b. The County agrees it will repay Grant Funds if it fails to comply with any terms of this Agreement. The Grantee shall not be relieved of liability to the 911 Board for damages sustained by the 911 Board by virtue of any breach of this agreement, and the 911 Board may withhold payment to the Grantee for the purpose of set off until such time as the exact amount of damages due the 911 Board from such breach can be determined.

c. The Parties may terminate this Agreement by mutual consent upon sixty (60) days' notice. Notice may be given by either party to the other at the addresses and to the attention of the Party's representative specified in Paragraph 28 below.

d. Termination of the contract by the Grantee shall not prohibit the 911 Board from seeking remedies for additional costs consequential to the termination incurred by the 911

Board. The Grantee shall repay to the 911 Board any Grant Funds received in excess of the distributions under this Agreement.

e. Grantee recognizes that Grant Funds are State Funds, and the expenditure of State Funds deposited in the State treasury, including the 911 Fund, is subject to acts of appropriation by the General Assembly and actions of the Budget Director.

15. Liabilities and Loss. The 911 Board assumes no liability, nor shall it have any liability under this Agreement, with respect to accidents, bodily injury, illness, breach of contract or any other damages, claims, or losses arising out of any activities undertaken by Grantee or its contractors under this Agreement, whether with respect to persons or property of Grantee, or third parties. Grantee agrees to obtain insurance to protect it and others as it may deem desirable, or, if it elects not to obtain such insurance, it represents that it has adequate resources available to it for this purpose. Further, Grantee agrees, to the extent permitted by law, to indemnify, defend and save harmless the 911 Board, and their respective officers, agents and employees against any liability, including costs and expenses and attorney's fees, for the violation of any proprietary right or right of privacy arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any information published resulting from the work of the Project or based on any libelous or other unlawful matter contained in such information. Grantee also further agrees, to the extent permitted by law, to indemnify, defend and save harmless the 911 Board, and their respective officers, agents and employees from any and all claims and losses accruing or resulting to any and all subgrantees, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the Project and the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee or its agents in the performance of the Project.

16. Bankruptcy of Third Parties. In the event that any Subgrantee (or other entity other than Grantee) receiving Grant Funds files bankruptcy owing Grantee, the Board or other entities any money, it shall be the sole responsibility of Grantee to (i) immediately notify the Board and (ii) pursue all reasonable claims against the debtor in bankruptcy to obtain the maximum payment allowed by law. To the extent that Grantee fails to pursue the debtor in bankruptcy and obtain the maximum payment allowed by law, Grantee shall be responsible for all amounts paid to such Third Party that are not returned to Grantee; and no Grant Funds may be expended to replace such monies or payments represented by claims against the Third Party.

17. Remedies. In the event of Grantee's non-compliance with any provision in this Agreement, Grantee agrees that the Board may take any actions authorized by law or by this Agreement, including but not limited to those described in 09 NCAC 03M .0401. These remedies include, but are not limited to, reducing, or suspending Grant Funds or terminating the Grant, including the withdrawal of all funds described in this Agreement except for funds already expended on otherwise eligible activities which may not be recaptured or deducted from future grants. The Board may also require Grantee to reimburse Grantee's Program account for improperly expended funds by Grantee or any Subgrantee or other Third Party, as set forth in N.C. Gen. Stat. §143B-1407(c).

a. Upon non-compliance with the applicable provisions of 09 NCAC 03M, the Board shall take measures under Rule .0801 of that Subchapter to ensure that the requirements are met, including: communicating the requirements to the non-State entity; requiring a

response from the non-State entity upon a determination of noncompliance; and suspending payments to the non-State entity until the non-State entity is in compliance.

b. Pursuant to 09 NCAC 03M .0703(11), the Parties may terminate this Agreement with 60 days' notice by mutual consent, or as otherwise provided by law. Pursuant to 09 NCAC 03M .0703(13), unexpended Grant Funds shall revert back to the Board upon termination of the Agreement, unless otherwise provided by applicable laws, rules, regulations or orders.

c. However, no termination of this Agreement or the Grant (i) removes Grantee's liability regarding any Grant Funds improperly expended (including the Board's enforcement abilities to recover such funds) or (ii) removes Grantee's existing and continued obligations and liabilities with respect to Grant Funds already properly expended (including the Board's enforcement abilities).

18. Entire Agreement. This Agreement supersedes all prior agreements between the 911 Board and Grantee; and expresses the entire understanding of the Parties with respect to the transactions contemplated herein, and shall not be amended, modified, or altered except pursuant to a writing signed by both Parties.

19. Grantee Representation and Warranties. Grantee hereby represents and warrants that:

a. Grantee is duly organized and validly existing as a unit of local government under the laws of the State of North Carolina.

b. This Agreement constitutes a binding obligation of Grantee, enforceable against it in accordance with its terms. The execution and delivery of this Agreement have been duly authorized by all necessary action on the part of Grantee and does not violate any applicable organizational documents of Grantee, or any agreement or undertaking to which it is a party or by which it is bound.

c. Grantee shall allocate such further and sufficient funds to complete the project in a manner consistent with this Agreement and the Grant Application.

d. There is no action, suit, proceeding, or investigation at law or in equity or before any court, public board or body pending, or to Grantee's knowledge, threatened against or affecting it, that could or might adversely affect the Project or any of the transactions contemplated by this Agreement or the validity or enforceability of this Agreement or Grantee's ability to discharge its obligations under this Agreement.

e. All consents or approvals necessary from any governmental authority as a condition to the execution and delivery of this Agreement have been obtained by Grantee. Grantee shall provide the 911 Board with evidence of the existence of all such contracts at the time of the execution of this Agreement. Grantee will provide written assurances from the County confirming that funding contingencies identified in the Grant Application are waived and that all such parties agree that grant funding is sufficient for the purposes and scope of the Grant.

f. The Grantee will notify the 911 Board Executive Director of any significant problems relating to the administrative or financial aspects of the award, such as misappropriation of funds; use of 911 Funds for non-eligible expenses; or placement or retaining 911 funds in any account other than the Emergency System Telephone Fund.

g. Grantee certifies that it has complied with N.C. Gen. Stat. §§14-234 and 133-32 and shall continue to require compliance for itself and any vendors, contractors or other third parties during the term of this Agreement. Any violations of N.C. Gen. Stat. § 14-234(f) shall be reported to the Board's Executive Director within ten (10) days of Grantee learning of such violation.

20. Performance Measures. Grantee shall ensure that its contracts with third parties include performance measures that provide remedies ensuring protection of the Grant Funds, any matching funds or funds from other sources, and that secure completion of this Agreement consistent with the time and budget for the Project. Specific measures are within the discretion of Grantee, and Grantee shall consider including measures including one or more of the following:

a. Requiring terminated vendors to provide costs of cover for replacement goods or services.

b. Termination of vendor contracts for cause and vendor's forfeiture of rights to payment.

c. Grantee's ownership, or free use, of all planning materials, estimates, drafts, plans, drawings and similar items or information produced by Grantee's vendors in the event of termination for any reason.

d. Grantee's requirement that its vendors provide contract security for their performance, including but not limited to, bonds, letters of credit, escrows of funds or other assets, or like security.

e. Terms and conditions of agreements allocating damages and setting forth limitations of liability as may be necessary or proper to ensure that any breaches or failures to perform by Grantee's vendors, as a minimum measure,

f. Acceptance testing and warranties for any and all equipment, goods and services provided by Grantee's vendors of sufficient duration and measurement to ensure performance consistent with 911 center operations.

21. Subcontracting. Grantee shall not subcontract any of the work contemplated under this contract without obtaining prior written approval from the 911 Board. Any approved subcontract shall be subject to all conditions of this Agreement. Only the subgrantees specified in the Application are to be considered approved upon award of the contract. Grantee shall be responsible for the performance of any subgrantee; and shall require all subgrantees to comply with the provisions of the grant award, including this Agreement. Grantee shall be responsible for the performance of any subgrantee.

a. Grantee shall ensure that any subgrantee provides all information necessary or proper to ensure compliance with this Agreement and the timely completion of the Project.

b. The Grantee shall provide all necessary personnel, equipment, and facilities required to implement the work as stated in the Grantee's Grant Application and subsequently approved project schedules, budgets and project scope identified herein, in accordance with the stated objectives, goals, results, standards, and deliverables.

22. Excusable Delay (Force Majeure). Neither party shall be liable for any failure or delay in performing any of its obligations under this Agreement that is due to causes beyond its reasonable control, such as, but not limited to, acts of God, earthquakes and other natural catastrophes,

governmental acts, shortages of supplies, riots, war, fire, epidemics, delays in common carriers, labor strikes or other difficulties or circumstances beyond its reasonable control. Grantee shall notify the 911 Board promptly of any factor, occurrence or event that comes to its attention that may affect or delay Grantee's ability to perform any of its other obligations hereunder. The obligations and rights of the excused party shall be extended on a day-to-day basis for the time period equal to the period of the excusable delay.

23. Dispute Resolution. The Parties agree that it is in their mutual interest to resolve disputes informally. A claim by Grantee shall be submitted in writing to the 911 Board for decision. A claim by the 911 Board shall be submitted in writing to Grantee for decision. The Parties shall negotiate in good faith and use all reasonable efforts to resolve such dispute(s). During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Agreement. If a dispute cannot be resolved between the Parties within thirty (30) days after delivery of notice, either Party may elect to exercise any other remedies available under this Agreement, or at law; or invite the other party to submit the matter to mediation. If both Parties agree to submit the matter to mediation, the following actions shall be taken:

a. Each Party shall recommend a mediator certified by the N.C. Courts after first determining that the recommended mediator, and said mediator's firm, if any, have no conflict or prior knowledge of the matter to be resolved, and no prior work for or against either Party,

b. The recommended mediators must have knowledge of the general subject matter of the FCC 911 laws, regulations and 911 practices,

c. The recommended mediators must be able to execute and deliver a satisfactory confidentiality and non-disclosure agreement if information exempt from disclosure under N.C. Gen. Stat. §132-1, *et seq.* is relevant or material to the matter to be resolved,

d. Recommended mediators and their respective contact and qualification information shall be exchanged within five (5) days to each party as provided in Paragraph 28 below following the agreement to mediate,

e. Unless the Parties mutually agree to select a particular mediator, the selection of a mediator shall be determined by the Mediator's earliest available date to initiate mediation. Any agreement to mediate shall require the Parties to appear and mediate the matter in good faith in accordance with the schedule and calendar established by the Mediator, and

f. Provided, however, that this term shall not constitute an agreement by either Party to mediate or arbitrate any dispute; and that any agreement to mediate may be revoked or terminated without penalty therefor if so advised by the N.C. Attorney General.

24. Special Provisions and Conditions.

a. The 911 Board may request from Grantee certain information that will assist 911 Board with evaluation of the short and long-range impact of its programs. Grantee recognizes that such requests may occur after termination of this Agreement and agrees, to the extent possible, to provide such information as requested.

b. If the 911 Board finds that Grantee has used Grant Funds for an unauthorized purpose, or in a manner not agreed and approved as provided in this Agreement, the Board

shall report such findings to the Attorney General, The Office of State Budget and Management, the Office of the State Auditor, the Local Government Commission, and the Office of the State Controller, as may be required by applicable law and regulations. Funds shall not be disbursed to Grantee if the Grantee fails to comply with the reporting requirements of this Agreement.

c. Nondiscrimination. Grantee agrees not to discriminate by reason of age, race, religion, color, sex, national origin, or handicap related to the activities of this Agreement.

d. Conflict of Interest. Grantee certifies that to the best of its knowledge no employee or officer of Grantee has any pecuniary interest in the business of the 911 Board or of the Project, and that no person associated with Grantee has any interest that would conflict in any manner with the performance of the Agreement.

e. Order of Precedence. To the extent of any conflict between this Agreement, including the Exhibits comprising Grantee's Grant Application and supporting documents and Reporting Schedule, such conflicts shall be resolved by first referring to this Agreement, followed serially by the Reporting Schedule, Grant Application, and lastly by other subordinate documents in reverse order to their adoption.

f. Compliance with Laws. Grantee shall at all times observe and comply with all laws, ordinances, and regulation of the state, federal and local governments which may in any manner affect the performance of the Agreement.

g. Non-Assignability. Grantee shall not assign any interest in the Agreement and shall not transfer any interest in the same without prior written consent of the 911 Board; provided, however, that claims for money due to Grantee from the 911 Board under this Agreement may be assigned to any commercial bank or other financial institution without such approval.

h. Personnel. Grantee represents that is has, or will secure at its own expense, all personnel required to carry out and perform the scope of services required under this Agreement. Such personnel shall be fully qualified and shall be authorized under state and local law to perform such services.

i. Future Cooperation. The Board and Grantee agree to cooperate fully with one another, to execute any and all supplementary documents and/or agreements that may be necessary or helpful to give full force and effect to the terms of this Agreement and to the Parties' intentions in entering this Agreement.

j. Unauthorized Aliens. No costs incurred as a result of work performed by unauthorized aliens shall be eligible for reimbursement by Grant Funds. As such, in submitting a reimbursement request to the Board for payment, Grantee shall be required to certify to the Board that the expenses for which reimbursement is sought were not incurred as a result of work performed by unauthorized aliens. Contracts awarded by the Grantee that are funded by this Grant shall require Grantee's Vendor(s) and each of its subcontractors comply with the E-Verify requirements of N.C. Gen. Stat. Chapter 64, Article 2.

25. Intellectual Property Rights. All documents, data, databases, maps, compilations and other works produced by Grantee or any subgrantee under this Agreement shall be considered either

Works for Hire under applicable copyright law, or as public records, and neither Grantee nor any subgrantee shall have any property rights of ownership in such works.

26. Confidential Information. The Parties acknowledge and agree that each is subject to the N.C. Public Records Act, which is set forth in N.C. Gen. Stat. §132-1, *et seq.* The Parties further acknowledge and agree that other standards of confidentiality may apply to information made or received during the performance of this Agreement. Such information may include proprietary information of a third party. Prior to accepting any proprietary information, the receiving Party shall ensure that an appropriate and acceptable non-disclosure agreement (NDA) is prepared. Any NDA shall ensure:

- a. That the Proprietary Information is protected as permitted by applicable law,
- b. That the Proprietary Information is available and accessible to all persons as may be necessary to complete the purposes of this Agreement, and
- c. That the Proprietary Information is clearly marked as such.

27. Proprietary Information. Proprietary information shall be subject to the N.C. Public Records Act, which is set forth in N.C. Gen. Stat. 132-1, *et seq.* Grantee shall ensure that any third party is encouraged to review the applicable Statutes prior to submitting any information or documentation believed to be proprietary.

- a. 911 Board may maintain the confidentiality of certain types of information described in N.C. Gen. Stat. §143B-1412 and §132-1, *et seq.* Such information may include trade secrets defined by N.C. Gen. Stat. §66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132-1.2.
- b. Grantee may permit third parties to designate appropriate portions of reports, data, and other deliverables as confidential, consistent with and to the extent permitted under the statutes set forth above, by marking the top and bottom of pages containing confidential information with a legend in boldface type “**CONFIDENTIAL.**” By so marking any page, any disclosing party warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors that the portions marked confidential meet the requirements of the Statutes set forth above.
- c. The 911 Board may serve as custodian of confidential information and not as an arbiter of claims against any party’s assertion of confidentiality. If an action is brought pursuant to N.C. Gen. Stat. §132-9 to compel disclosure information marked confidential, the disclosing party agrees that it will intervene in the action through its counsel and participate in defending the 911 Board, including any public official(s) or public employee(s). The 911 Board agrees to promptly notify Grantee in writing of any action seeking to compel the disclosure of a third party’s confidential information. The 911 Board shall have the right, at its option and expense, to participate in the defense of the action through its counsel. The 911 Board shall have no liability to Grantee or any third party with respect to the disclosure of confidential information ordered by a court of competent jurisdiction pursuant to N.C. Gen. Stat. §132-9 or other applicable law; nor by disclosure of unmarked information or information that is publicly known.

28. Notice. All notices required or permitted to be delivered hereunder and all communications in respect hereof shall be in writing and shall be deemed given when personally delivered by one or more of the following: by email, which the parties agree is the preferred method for delivery,

or when deposited in the United States mails, first class, postage prepaid and properly addressed, as follows:

If to the 911 Board: Attn: L. V. Pokey Harris, Executive Director
N.C. 911 Board
P.O. Box 17209
Raleigh, NC 27609

Ph: 919-754-6621
E-Mail: pokey.harris@nc.gov

If to Grantee: Attn: Victoria van Nortwick
PSAP Director
210 N. Market Street
Washington, NC 27810

Ph: (252) 940-8237
E-Mail: vvannortwick@co.beaufort.nc.us

or addressed to such other address or to the attention of such other individual as the 911 Board or Grantee shall have specified in a notice delivered pursuant to this Subsection.

29. Construction. This Agreement shall be construed and governed by the laws of the State of North Carolina. The place of this Agreement, its situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or in tort, relating to its validity, construction, interpretation, and enforcement shall be determined. The Parties agree and submit, solely for matters relating to this contractual Agreement, to the jurisdiction of the courts of the State of North Carolina and stipulate that Wake County shall be the proper venue for all matters.

30. **This Agreement will expire and Grant Funds will be deobligated if the Agreement is not signed and returned to the 911 Board for countersignature no later than sixty-three (63) days from the date it was sent to Grantee.**

IN WITNESSETH WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

Beaufort County

By: _____

Title: _____

Date: _____

ATTEST: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____

Director of Fiscal Operations

N.C. 911 Board

By: _____

Title: _____

Date: _____

Exhibit A
Reporting Schedule

Grantee shall report the following to the Board, by providing information to the Executive Director:

1. Grantee's contracts shall include performance measures and acceptance testing criteria to ensure that the equipment and services meet the operational and technical requirements of the 911 center. Grantee shall provide copies of contracts, purchase orders and invoices for any equipment or services for which Grant Funds will be expended, including direct disbursements to subgrantees, if any. Such items shall be reported to the Executive Director in a timely manner to ensure prompt payment for any authorized invoices.
2. Progress Reports or assessments that demonstrate the success, or lack thereof, of the Project. The progress reports shall include activities and actions within the Scope of Project (Section 2), Project Schedule (Section 6), any changes in the governance proposed in the Grant Application (Section 3), achievement or progress regarding PSAP priorities identified in the Grant Application and the following information: a comparison of actual accomplishments to the goals and objectives described in the Grant Application as such are established for the period and any significant findings; reasons why established goals were not met, if applicable; and other pertinent information including, where appropriate, analysis and explanation of cost overruns or projected changes in time or funding needed for completion of project objectives.
3. A general project timeline of milestones is listed or incorporated herein and shall be revised consistent with progress reports and budgets for the Beaufort County PSAP.
4. Monthly Reports: The Grantee shall provide monthly reporting of contracts, purchase orders and other financial matters identified in Exhibit A Paragraph 1 above. These monthly reports shall be delivered beginning on 5 February 2026 and continue thereafter on the fifth day of each month for the term of the Agreement.
 - a. The Grantee shall submit one copy of each report via email in Microsoft Word and in PDF format to both the Board's Grant Program email address, 911GrantProgram@nc.gov, and the PSAP's assigned Regional Coordinator.
 - b. The Grantee shall appear and provide presentations to the 911 Board during the term of this Agreement upon request of the 911 Board.
5. Interim Reports: Between the required reporting dates, events may occur which have significant impact upon the project or program. In such cases, the Grantee shall inform the 911 Board as soon as the following types of conditions become known:
 - a. Problems, delays, or adverse conditions which will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project work. This disclosure shall be accompanied by a statement of the action taken or contemplated, and any Federal or other assistance needed to resolve the situation.
 - b. Favorable developments or events that enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

- c. Interim reports shall be delivered not less than annually.

6. Final Project Report

- a. The Grantee shall submit one copy of the final project report via email in PDF format to both the Board's Grant Program email address, 911GrantProgram@nc.gov, and the PSAP's assigned Regional Coordinator within 45 days after the end of the project period.
 - b. The final project report shall document and summarize the results of the work. It shall include detailing the activities, expenditures of the funds, and the ways in which the needs identified in the Grant Application were met. The final report shall be submitted within 45 days after the end of the project period, and shall be accompanied by supporting documentation for all expenditures of the Grant Funds.
 - c. The Grantee shall submit at the same time of the final report the final invoices to be reimbursed. The Grantee agrees that final invoices shall not be reimbursed by the Board until the final report is received and approved as meeting the requirements of Rule 09 NCAC 06C .0405(c).
7. Budgets and/or budget projections for subsequent years, as may be developed during the term of this Agreement, illustrating financial support to update and maintain the Project equipment.

Exhibit B
Grant Application

Grantee's Grant Application is incorporated by reference.

ADDENDUM 7

Aurora Solid Waste Collection Site Lease

**NORTH CAROLINA
BEAUFORT COUNTY**

This Lease Agreement made and entered into this the 3rd day of November, 2025, by and between the **TOWN OF AURORA**, a North Carolina municipal corporation (hereinafter referred to as "Lessor") and the **COUNTY OF BEAUFORT**, a political subdivision of the State of North Carolina (hereinafter referred to as "Lessee"):

WITNESSETH

That subject to the terms and conditions hereinafter set forth, Lessor does lease unto the Lessee and Lessee does accept said Lease for a certain parcel of land together improvements thereon situated in Richland Township, Beaufort County and more particularly described as follows:

That certain tract or parcel of land located on State Road 1921 and more particularly described in the expired 1979 Lease recorded in Deed Book 785, Page 779 of the Beaufort County Registry (hereinafter referred to "premises").

To Have and To Hold said premises and right of way, together with all privileges and appurtenances thereunto belonging to Lessor for the term and upon the conditions hereafter set forth:

TERM

The lease shall begin on January 1, 2026 and unless sooner terminated or provided herein, shall exist and continue through December 31, 2026.

RENTAL

As rental for premises for the full term of said Lease, the Lessee shall pay to the Lessor the sum of \$9000.00 per year, payable on or before the January 30, 2026.

USE OF THE PREMISES

It is expressly agreed that the premises may be used by Lessee as a solid waste "Convenience Center" at which solid waste may be deposited by the general public and held pending transfer to the approved solid waste disposal facility. While the County will be ultimately responsible for operation of the Convenience Center, it may be maintained for and/or operated by a third party.

ANY IMPROVEMENTS BY LESSEE

Lessee will only make such improvements that it may desire for the aforementioned use of said property, but only if it obtains the Lessor's written permission to do so in advance, and in such case, Lessee shall be responsible for all costs of improvements. It is contemplated by the parties that Lessor's written permission may be given by either the Mayor or the Town Clerk after said proposed improvements have been approved by the Town Board of Commissioners. Any improvements, which are structural in nature or may become fixtures to the property, shall remain the Lessor's property at the end of the lease term.

GENERAL PROVISIONS

(A) Lessee has inspected the leased premises and accepts the leased premises in its present condition. Lessee shall be responsible for maintenance of the leased premises, including maintaining all improvements located thereon in good repair, and will tender the leased premises back to Lessor at the end of the term hereof in the same condition in which such leased premises existed, reasonable wear and tear excepted, as of January 1, 2026, (the date of the previous Lease hold term). Any improvements erected on the leased premises by Lessee shall be Lessor's if not removed within THIRTY (30) days after the expiration of this Lease. Lessee shall be responsible for controlling litter and debris deposited within ONE HUNDRED (100) feet of the leased premises on adjoining property owned by Lessor. This area and the premises shall be policed and cleaned on a regular and frequent schedule, no less than weekly.

(B) Lessee will not make, allow, or suffer any unlawful use of the leased premises at any time and will indemnify Lessor for any such unlawful use and for any and all losses, claims, expenses for its operation at premises and hold Lessee harmless from any and all claims by all third parties who may use said site or resulting from Lessee's operations at said site or by third parties who may maintain or operate said site for the intended purposes recited herein.

(C) Lessor shall have the right to enter upon the leased premises at all reasonable times.

(D) At all times during the term hereof, Lessee or its assigns, shall maintain a comprehensive general public liability insurance policy naming Lessor as an additional insured and shall hold Lessor harmless from and against all costs, including attorneys fees, expense, and/or liabilities arising out of or based upon any and all claims, accidents, injuries, and damages which may be asserted against Lessor with respect to the leased premises. A copy of the current effective insurance binder shall be mailed to Lessor within ten (10) days. The minimum limits of such policy of public liability insurance shall be ONE-MILLION (\$1,000,000.00) DOLLARS aggregate. In the event this policy expires or is otherwise terminated, then Lessor shall have the right to cancel this lease immediately; provided, however, that if such insurance is reinstated or replaced within TEN (10) days thereafter, this Lease shall be reinstated as though no cancellation had occurred.

(E) This Lease shall be subject to termination by Lessor if any installment of rent is not paid within TWENTY (20) days after its due date, (with no notice required to be given for non-payment) or if Lessee fails to perform any other obligation imposed on Lessee hereunder within TWENTY (20) days after receiving written notice of such default from Lessor, including failure to keep insurance in force as set forth above.

(F) Provided Lessee is not in default under the provisions of this Lease, Lessor covenants that Lessee shall have and enjoy during the initial term and any renewals hereof quiet and peaceful possession of the leased premises, subject to all terms and provisions of this Lease, free of interference by Lessor.

(G) Lessee agrees that the termination hereof to surrender the premises to the Lessor in as good condition as said property is at the beginning of the lease term.


(H) This Lease constitutes the entire agreement of the parties with respect to the leased premises and shall not be altered, changed, or modified except in writing.

This Lease is entered into by the above named parties upon duly passed resolutions and actions of its respective Boards at properly called meetings.

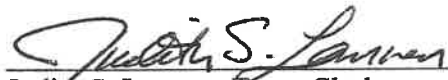
IN TESTIMONY WHEREOF, the Town of Aurora has caused this instrument to be executed in its name by its Mayor, attested by its Town Clerk and its official seal to be hereunto

affixed and the County of Beaufort has caused this instrument to be executed in its name by the Chairman of the Board of Commissioners and attested to by its County Manager with its official seal to be affixed hereto, all by authority duly given by the parties' respective public boards this the day and year first above written in duplicate originals.

The Town of Aurora,
a North Carolina Municipal entity

By: 
Jeff Peed, Mayor Pro-Tempore

ATTESTED TO:

By: 
Judith S. Lannon, Town Clerk

The County of Beaufort
a political subdivision of the State of North Carolina

By: _____
Chairman, Board of Commissioners

ATTESTED TO:

By: _____

This instrument has been pre-audited in the manner required by the Local Budget and Fiscal Control Act approved by the County of Beaufort Finance Officer.

By: _____
County Finance Officer

NORTH CAROLINA
BEAUFORT COUNTY

I, Jonathan Hannah, a Notary Public in and for the County and State aforesaid, do hereby certify that Judith S. Lannon personally appeared before me this day and acknowledged that she is the Clerk of the TOWN OF AURORA, and that by authority duly given and as the act of the TOWN OF AURORA, the foregoing instrument was signed in its name by its Mayor, sealed with its official seal and attested by herself as its Clerk.

Witness my hand and Notarial seal, this the 5th day of November, 2025.

Jon Hannah
NOTARY PUBLIC

My Commission Expires: 08/01/2026



NORTH CAROLINA
BEAUFORT COUNTY

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that _____ personally appeared before me this day and acknowledged that he is the Chairman of the Board of Commissioners, and that by authority duly given and as the act of the Board of Commissioners, the foregoing instrument was signed in its name by its County Manager, sealed with its official seal and attested by himself as its Chairman.

Witness my hand and Notarial seal, this the _____ day of _____, 202 .

NOTARY PUBLIC

My Commission Expires: _____

EXTENSION OF SOLID WASTE SERVICES AGREEMENT

THIS EXTENSION is made effective this ___ day of _____, 2025 of and to the Solid Waste Services Agreement, signed by Beaufort County, a political subdivision of the State of North Carolina (“County”), on January 6, 2016, and by Republic Services of North Carolina, LLC (“Republic” or “Company”) on January 8, 2016.

RECITALS

WHEREAS, the Agreement provides for the collection and hauling of solid waste.

WHEREAS, the parties now desire to extend the term of the Agreement, and otherwise to provide that all other terms, conditions, and provisions of the Agreement remain unchanged.

NOW, THEREFORE, in consideration of the mutual covenants contained in the Agreement, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the parties hereto, the County and Republic, for themselves, their successors and permitted assigns, hereby covenant and agree to extend the Agreement as follows:

1. New Section 6.4.1(h). The parties agree that:

Service Changes. As new Convenience Sites come into existence, and as older Convenience Sites are removed, the County and Company each shall have the right to request an amendment to this Agreement to, including but not limited to, amend portions of this Agreement relating to fees, duration of the term, scope of services for Convenience Site operation, and scope of services for hauling activities. Neither County nor Company can determine in advance what amendments will be necessary before a new Convenience Site is introduced and, as such, they are unable to include those terms in this Agreement as of the date of its signing.

2. Section 11. The parties agree that:

Term. The term of the parties' obligations under this Agreement shall be five (5) years from January 1, 2026, and continuing through December 31, 2031. Thereafter, the term may be extended for two (2) additional five (5) year terms upon mutual written agreement of County and Company.

3. Capitalized Terms. Capitalized terms used but not otherwise defined in this Extension shall have the meanings assigned to them in the Agreement. In the case of a conflict in meaning between the Agreement and this Extension, this Extension shall prevail.
4. Continuing Effect. Except as expressly modified or amended by this Extension, all terms and provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the County and Republic have caused their respective duly authorized officers to execute this Extension as of the date and year first above written.

[signature page follows]

Beaufort County

By: _____

Name: _____

Title: _____

Date: _____

Republic Services of North Carolina, LLC

By: _____

Name: _____

Title: _____

Date: _____

ADDENDUM 8

Republic Services Contract Extension

EXTENSION OF SOLID WASTE SERVICES AGREEMENT

THIS EXTENSION is made effective this ___ day of _____, 2025 of and to the Solid Waste Services Agreement, signed by Beaufort County, a political subdivision of the State of North Carolina (“County”), on January 6, 2016, and by Republic Services of North Carolina, LLC (“Republic” or “Company”) on January 8, 2016.

RECITALS

WHEREAS, the Agreement provides for the collection and hauling of solid waste.

WHEREAS, the parties now desire to extend the term of the Agreement, and otherwise to provide that all other terms, conditions, and provisions of the Agreement remain unchanged.

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3. Capitalized Terms. Capitalized terms used but not otherwise defined in this Extension shall have the meanings assigned to them in the Agreement. In the case of a conflict in meaning between the Agreement and this Extension, this Extension shall prevail.
4. Continuing Effect. Except as expressly modified or amended by this Extension, all terms and provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the County and Republic have caused their respective duly authorized officers to execute this Extension as of the date and year first above written.

[signature page follows]

Beaufort County

By: _____

Name: _____

Title: _____

Date:

Republic Services of North Carolina, LLC

By: _____

Name: _____

Title: _____

Date:

ADDENDUM 9

Internet Business Service Agreement



(http://myriverstreet.net)

← Go Back to Documents List (/riverstreet/doc?

docID=843275&validationKey=Fmx9rqBWGcfJ64PGCMUFzETF67SkIHTIUkZUWb8G5dKUGd&pciKey=107&jsonPayload=ww6D3XUgr_fCApsze4GzCmrsgsvbuOSBgA3UpkXW

4 more actions required.

A A A



Name: County Water Beaufort Service Address: 612 Slatestone Rd, Washington, NC 27889 Mailing Address: 111 W 2nd St, Washington, NC 27889-4939, Phone: 252-927-2677 Email: christina.smith@co.beaufort.nc.us	Account Number: 00068448-2 Alternate Phone: 252-975-0720
Additional Contact Name Name: Erick Jennings, Jeffery Everett Phone: 2529750726	Sales Representative: MichelleS

This Business Service Agreement (BSA) is issued pursuant to the Agreement between County Water Beaufort ("Customer") and Wilkes Telephone Membership Corporation and all its subsidiaries dba RiverStreet ("Provider"), effective November 17, 2025 (the "Agreement"). This BSA is subject to the Terms and Conditions contained in the Agreement between the parties and is made a part thereof.

The Total Monthly Fee is \$945.00 (equipment & services listed below) and is due within twenty (20) days of receipt of Monthly invoice and is expected to be paid in full. This Agreement shall commence on the date of service installation completion. The Monthly Fee does NOT include any sales, use, excise, or other taxes. Applicable taxes will be added to the monthly total and appear on the invoice when it is issued.

Service And Equipment

DESCRIPTION	QTY	UNIT	TERM (MOS)	MONTHLY RECURRING	NRC
4287 Beech Ridge Rd Behaven, NC 27810 500/500M, with managed router & 1 static IP	1	\$178.00	36	\$135.00	
612 Slatestone Rd Washington, NC 27889 500/500M, with managed router & 1 static IP	1	\$178.00	36	\$135.00	
23730 US 264 HWY E Pantego, NC 27860 500/500M, with managed router & 1 static IP	1	\$178.00	36	\$135.00	\$125CR for 3 months
8615 NC Hwy 92 East, Bath NC 27808 500/500M, with managed router & 1 static IP	1	\$178.00	36	\$135.00	\$125CR for 3 months
142 Yeatesville Road, Bath, NC 27808 500/500M, with managed router & 1 static IP	1	\$178.00	36	\$135.00	\$125CR for 3 months
7735 Broad Creek Road, Washington, NC 27889 500/500M, with managed router & 1 static IP	1	\$178.00	36	\$135.00	\$125CR for 3 months
2304 Old Bath Hwy, Washington, NC 27889 500/500M, with managed router & 1 static IP	1	\$178.00	36	\$135.00	\$125CR for 3 months
TOTAL	7	\$1246.00	36	\$945.00	\$1875 credit over 3 months



SERVICE DETAILS

INTERNET SERVICES

Internet Package

All speeds not available in all areas. Speed tests should be conducted through the Provider's website.

Speed: **500/500M**

Monthly Cost: \$ **125.00**

Monthly Recovery Fee: \$10.00

Contract Terms: No Yes. This service requires a **36** month service commitment. If minimum service commitment is not fulfilled, a maximum penalty of \$399 will be charged to Client. Price does not include taxes, surcharges or other fees.

7 Wireless Router: Monthly Fee: \$ **0.00**. Installation of the router is free at the time of the regular service installation. Installation of the router after such time is a one time \$65 fee. Failure to return equipment to the business office after termination of services, will result in a minimum charge of \$125.00.

7 Static IP Address: \$ **0.00** per month, one time set up fee of \$65.

Modem: Only applicable in copper networks. Value \$. The Client will be billed the value of the modem if Client fails to return equipment upon termination of services.

Extenders: The Technician will access your property and determine if additional extenders are necessary. Additional monthly charges may apply.

WIRE GUARD PROTECTION

Monthly Cost: \$5.45

Covers the repair and/or replacement of faulty standard inside wiring and/or modular jacks and/or defective modem or router equipment resulting in normal wear and tear, deterioration and damage. Covers service charges if the problem is found in the customer's standard inside wiring and/or modular jack. Does not cover service charges if the trouble is found in the customer provided equipment or to have additional jacks installed.

PHONE SERVICE

Phone Plan Cost:

Long Distance - I designate RiverStreet as my long distance provider including in state, state to state and international calls. I understand international calls are not included in any long distance plan and that I may request an international block at no charge. I understand I may be assessed a fee should I remove Provider as my carrier.

Long Distance Plan:

Monthly Cost: \$

By selecting a field below, I elect to either request or freeze my long distance provider for my telephone service(s). I understand to make any changes will require a new Statement of Services.

PIC Freeze Request InterLata IntraLata Both Inter & Intra
PIC Freeze Release

PAYMENT INFORMATION

Payment is due on the **20** day of the month. If you wish to authorize bank transfers, please contact CUSTOMER SERVICE.

Accepted Payment Methods: Check, eCheck, Credit Card, Debit Card, Bank Transfer, or via our online bill portal

Remittance:

By Mail: 1400 River St, Wilkesboro, NC 28697

By Phone: 844-238-0131

Late Payment Policy: Payments not received by the due date will incur a late fee of \$2.00 and may result in service suspension. Should payment not be received and service become suspended, Client will be required to pay all past due balances, a reconnect fee and possibly, an additional security deposit. Client will be assessed a 1% late fee on balances over 60 days. Should services be removed for non-payment, Client will be responsible for all cost of collections, including without limitation, reasonable attorney fees in addition to any other right or remedy provided by law.

CUSTOMER SERVICE

Business Hours: Monday - Friday, 8:00AM - 5:00PM

Business Phone: 844-238-0131

CONDITIONS OF AGREEMENT:

Customer further represents and warrants to Provider that no information including this Business Service Agreement is incorrect or omits information that is harmful to either party.

Equipment being rented, labor, programming, and miscellaneous materials needed to install service(s) are included. All equipment is property of Provider under the agreement normal repairs and maintenance of equipment listed above is the responsibility of Provider. Program changes will be made free of charge for the duration of this agreement. All service or replacement of rented equipment shall only be completed by Provider; however, any equipment damaged by abuse, misuse, power surge, fire, water, weather, or naturally occurring event shall be repaired or replaced and billed to Customer. Unless covered under a subscribed maintenance plan, maintenance of cables, wire, and jacks are not covered under this agreement and will be repaired on a time and materials basis if needed.

Customer will hereby grant unto Provider, its successors and assignees, the perpetual right, privilege and easement to go in and upon that above listed property to install, construct, operate and maintain communications and utilities facilities, equipment, cables and lines on or under the above-described lands and/or upon or under all streets, roads or highways abutting said land.

Signing this document constitutes a legal agreement between Customer and Provider. If Customer requests early termination prior to Minimum Service Commitment term, Customer will be billed all applicable penalties and promotional credits or equipment. In the event that Type II services are being resold, the early termination fee will be equal to the remaining contract value at time of service disconnect. Pricing listed does not include taxes and fees. Promotional credits or equipment vary and are recorded in Agreement. All monies will be due in full within thirty (30) days to avoid further collections. Subscriber agrees to receive all emails from Provider and its affiliated organizations including, but not limited to, promotions, campaigns, newsletters, and organizational updates with the right to unsubscribe at any time.

TEXT ALERTS

I acknowledge that RiverStreet may send text messages, and I understand that I have the option to either accept or oppose receiving them. Please select Yes or No below.

YES. I agree to receive text messages from RiverStreet. This service may include but is not limited to outage notifications, payment reminders, appointment reminders and other company information. Standard messaging rates may apply. I may elect to unsubscribe at any time by replying STOP.

Text to this cellphone number:

NO. I do not want to receive text messages.

We value your privacy and communication preferences. Read our Text & Call Policy to learn more about how we contact you.

Acceptance & Authorization by Customer

Name & Title:

Acceptance by RiverStreet

Name & Title:



Signature

Signature

Exhibit 1

To the extent Customer is a covered entity or business associate, as defined by the Health Insurance Portability and Accountability Act at 45 C.F.R. § 160.103, such that Provider may be a business associate or subcontractor (also as defined at 45 C.F.R. § 160.103), this Exhibit 1 shall be hereby incorporated into the Terms and Conditions to which it is attached.

Customer and Provider acknowledge and agree that Provider does not need to receive from, or create, receive, transmit, or maintain protected health information (as defined at 45 C.F.R. § 160.103) ("PHI") in order to provide the Services. To the extent Provider does have access to such PHI, it is incidental to provision of the Services and is not for the purposes of performing HIPAA covered functions on behalf of Customer. Customer shall be responsible for ensuring PHI is not disclosed to or made available to Provider or its agents or personnel, including in Provider's provision of on-site Services at Customer premises, by virtual connection to Customer's network for technical support, or other means.

If Customer engages Provider Services that require more than incidental access to PHI by Provider or Provider's subcontractor that is not subject to the conduit exception or other exceptions under HIPAA, Provider shall confirm:

- (a) Provider and Customer execute a business associate agreement as required by 45 C.F.R. § 164.502(e)(1);
- (b) The Services are provided in accordance with applicable provisions of HIPAA, including the HIPAA Security Rule at 45 C.F.R. Part 164, Subpart C ("HIPAA Security Rule");
- (c) Any Provider subcontractors functioning as a subcontractor business associate (as defined by HIPAA) also maintain administrative, technical, and physical safeguards required by the HIPAA Security Rule; and
- (d) Provider has executed a business associate agreement with any such subcontractors for performance of HIPAA regulated functions, as required by 45 C.F.R. § 164.502(e)(1).

ADDENDUM 10

Replacement of Beaufort County Water Equipment



Quotation

Control Panel Replacement Richland TWP (Beaufort, NC), Original Tonka Job #96105 and #05255

Addressee: Jeffrey Everett
jeffery.everett@beaufortcountync.gov

Quotation #: KATW11192025-DV1

Quotation Date: 11/19/25

Quotation Expires: 30 Days

We are represented on this project by:

Jeff Tennant

Premier Water, a DXP Company

336-415-0332

jeff@premier-water.com

www.premier-water.com



Kurita America Contact:

Danielle Voellinger

6600 94th Ave. North

Minneapolis, MN 55445

USA

1-800-530-1887

d.voellinger@kurita-water.com

ABOUT KURITA AMERICA

Kurita America is a designer and manufacturer with 70 years of experience in providing customized water and wastewater systems to municipal and industrial customers with more than 2300 installations. Engineering cost-effective solutions for the most challenging surface water and ground water problems.

Key packaged solutions

- Clarification
- Membrane systems
- Filtration
- Ion Exchange
- Metals removal

Service packages and parts

- Filter media replacement
- Original equipment manufacturer parts
- Full array of water related parts
- Troubleshooting
- Upgrades and refurbishment

Kurita America Aftermarket Service and Sales is continually offering new products and services to extend equipment life, reduce water and energy usage, and replace end of life equipment.

Refurbishments

- Turn-key services matching original specifications
- Simul-Wash™ – simultaneous air & water backwash system
- BLEU™ –low profile SS dual underdrain
- Uni-Cast™ Underdrain – pour in place
- Site-based services
- Underdrain nozzles and replacement
- System enhancements
- Design-Build-Operate-Maintain solutions for industrial water/wastewater facilities

Media Replacement and Analysis

- Turn-key removal and installation
- Inventoried anthracite, Sand, garnet, gravel and greensand
- Disinfection services and media treatment services
- Meets AWWA and NSF standards

Parts

- Full line of OEM parts
- Chemical feed equipment
- Valves and valve rebuild parts
- Stocked sealing and control components
- Aerator packing materials

Automation and Controls

- Factory remote support and monitoring
- SCADA compliant and control
- Allen Bradley control upgrades, PLC & HMI and obsolete replacement
- Compliance reporting and trending
- Custom functional modification for ease of use like screens, tablets, PCs
- Security – firmware, smart switch

Scope of Work

Kurita America has been requested to provide a quotation for a complete control panel replacement for the Richland Township, NC Tonka Water Treatment System (Tonka Water original job #96105 and 05255). The replacement control panel will be shipped fully equipped with a pre-loaded, custom program.

The existing panel containing an outdated DL440 Programmable Logic Controller (PLC) has failed. The customer should update any SCADA panel communication at the same time to communicate with ethernet connection.

Project timeline is to have the new panel shipped in 35 weeks after the receipt of purchase.

Key benefits of Kurita America for the Project

- Kurita America provided the original equipment and has the expertise to make key recommendations.
- Field Service Technicians with extensive equipment knowledge for start-up after repair.
- Certified contractors to perform removal and install of Kurita America equipment.
- Plant operation will run according to Kurita America Engineering design.

Products Provided

Control Panel

- Kurita America is to provide a new 72" x 72" two-door control panel.
- Allen Bradley PanelView Plus 7 – 19" operator interface terminal for operation observation.
- CompactLogix programmable logic Controller
- Ethernet Switch – Ethernet SCADA capable
- Program to be preloaded prior to shipping.
- Freight to the jobsite is included.

Remote Access Package (optional)

- Includes tablet with copy of the panel program with identical HMI screen that can control the system remotely from anywhere a wireless internet program is available.
- Program to be replicated on a tablet that can be used to control the system remotely from anywhere you have an internet signal.
- Smartphone connectivity is possible upon request.
 - Additional licenses may be required to purchase by customer.



Customers Scope

Execute the required Lock Out/Tag Out procedures as required to perform work on the necessary equipment. Label then disconnect all wiring from the existing enclosure to field devices. Remove old enclosure. Drill conduit entries into the new enclosure and terminate wiring in new enclosure. Providing new airlines as needed. Install Ethernet cables between existing router and new PLC.

Kurita will assist the customer with these tasks in an advisory role but will be limited by the presiding electrical code and licensing requirements governing the plant. Keep in mind that filter units that we encounter for these upgrades are rarely identical from one plant to the next. There may be some debugging time that is needed from the time power is applied to the new enclosure until it is fully functional.

The expected time required to perform these upgrades is 6-10 hours from the time the upgrade starts until the unit is running again. This is based on history and is not guaranteed due to unforeseen circumstances that may arise. Kurita is committed to meeting your standards and will not consider the job complete until you are satisfied. This upgrade can usually be done while the filter is in service if needed.

Customer to supply internet connection for remote access if option is purchased.

It is recommended that the customer schedule an electrician for control panel setup the week of arrival of the Kurita technician.

Customer to VERIFY any SCADA integration or connection is capable of taking ethernet connection capability prior to making purchase. PLC in new panel will utilize Ethernet communication, any outdated "data highway" integration to other systems outside of the Tonka Panel will not integrate to new panel(s) and communication will not be possible if SCADA (or other) panels are not ethernet communication ready. Please ensure your other systems are ready to integrate ethernet communication. Tonka does not do SCADA integration and will provide a panel(s) that are SCADA integration ready.

Limits of Scope

- Kurita not expected to perform an on-site electrical installation.
- Kurita does not provide any wiring or conduit outside of the control panel enclosure.

On-Site Services

Kurita America's Service technician to be onsite for two trips of three days each to ensure overall control panel functionality and confirm that the filter backwash sequence and flow rates are within specification. Additional inspection as time allows.

Pricing

Pricing Table	
A. Materials, Fabrication, Programming, Freight	\$98,900.00
Kurita America Service Technician – on-site services	\$19,400.00
B. Minus cost of diagnosis and potential repair	- \$TBD
<i>subtotal</i>	\$118,300.00
Adder 1: Remote Access (ipad, MGuard, programming) - optional	\$4,500.00
TOTAL (USD)	\$122,804.00

Kurita bases this proposal on the invoice schedule as shown below:

- 20% Upon Receipt of PO
- 70% Upon Readiness of Shipment
- 10% Retainage to be Paid no Later Than 30 Days After Completion

Delivery:

1. Shipment of equipment will be made in approximately 28-30 weeks after receipt of Purchase Order.
2. This quote is valid for 30 days.

**The attached CONDITIONS OF SALE AND WARRANTIES that are incorporated herein.
For your convenience, this sheet may be used as your order for this equipment.**

Items Ordered	_____
P.O. Number	_____
Total Net Price	_____
Firm Name and Address	_____
By (Print)	_____
Signature	_____
Date	_____

Kurita America Inc.
Purchase orders should be addressed to: Kurita America Inc. 6600 94th Ave. North Minneapolis, MN 55445

We do not include the following:

1. Mechanical or electrical installation.
2. Unloading or rigging. The contractor must provide a suitable access to the jobsite.
3. On-site storage or protection of equipment.
4. Pipe, valves or fittings other than those specifically described herein.
5. Pipe supports or hangers.
6. Motor starters, motor controls, disconnects, or any other electrical equipment other than those specifically described herein.
7. Electrical wiring or conduit.
8. Chemical feed tubing, conduit piping, hangers or supports.
9. Pumps or pumping equipment other than those specifically described herein.
10. Concrete, concrete grout or rebar.
11. Disinfection or disinfection / start-up chemicals.
12. Lubricants.
13. Pneumatic tubing or conduit.
14. Control panel wall mounting material or hardware.
15. Anchor bolts or anchoring calculations, unless specifically described herein.
16. Any items not specifically described in this proposal.
17. Seismic design considerations of equipment unless otherwise noted.

Notes:

1. Equipment is quoted f.o.b. factory with full freight allowed to the jobsite.
2. Our proposal does not include any sales or use taxes.
3. If the above proposal includes valves, piping, etc., these are to be shipped loose for assembly and installation by others unless specifically noted to the contrary.
4. The attached Kurita America standard Terms and Conditions are incorporated by reference into this quotation, will be a part of any binding agreement between you and Kurita America, and cannot be modified by you whether by the terms of your purchase order or otherwise, except to the extent expressly accepted by Kurita America in writing. You agree to abide by the terms of Section 1 ("General"), Section 3 ("Quotations") and Section 17 ("Confidential Information") of the Kurita America standard terms and conditions with respect to the information contained in this quotation and any other information provided to you by Kurita America, regardless of whether you submit an order or whether you and Kurita America enter into a binding agreement regarding the purchase of the products described herein.
5. Please note that a copy of the contractor's payment and performance bond is required to be forwarded to us as a part of normal credit approval procedures.
6. Kurita America requires partial payments based on shipped material and purchaser's account being current prior to scheduling a field technician for equipment start-up.
7. Kurita America will provide field services as outlined above in this quotation. Kurita America's field service rate is \$1200.00 per day plus travel and per diem expenses. If Kurita America field service personnel arrive on-site after a schedule is established and the project is not ready for the intended services to be performed, Kurita America will invoice for additional days, if required. If the time required is greater than listed in this quotation, Kurita America will invoice purchaser at the above field service rate plus travel and per diem expenses.
8. This proposal meets the requirements of the American Iron and Steel (AIS) Act, if specified.
9. Kurita America's manufactured product as described in this proposal meets the requirements for Build America, Buy America (BABA), if specified.

Conditions of Sale and Warranties

1. Exclusive Terms and Conditions

Together with any other terms the parties agree to in writing, these terms and conditions of sale form the exclusive terms ("Agreement") whereby Buyer agrees to purchase, and Seller agrees to sell goods and provide advice, instruction and other services in connection with the sale of those goods ("Services"). Notwithstanding any provisions communicated in any way by Buyer to Seller prior to this agreement including any terms contained in any request for quote by Buyer, Buyer agrees that this agreement will control the relationship by accepting goods and services from Seller, even if Buyer sends to Seller other terms and conditions to which Seller may not respond.

2. Buyer Obligations

Seller will not control the actual operation of either Buyer's systems or goods at the site, and unless otherwise specifically agreed in writing, installation of goods shall be the responsibility of Buyer. Goods and services provided hereunder are based upon the information Buyer makes available to Seller, and Seller reserves the right to utilize the most compact and feasible design compatible with sound engineering practices, and to make changes in details of design, construction and arrangement of goods unless precluded by limitations (including, but not limited to actual space and feed water/substance quality specifications) specified by Buyer in writing at the time an order is placed. If no such limitations are specified, Seller shall not be held responsible for incompatibility of the goods and services due to changes in feed water/substance quality specifications or site conditions nor for incompatibility with actual space or design limitations, which were not initially disclosed by Buyer and become apparent at a later date. For services to be accurate and goods to work as intended, Buyer must fulfill the following obligations ("Obligations"): (a) provide Seller complete and accurate information and data relevant to the scope of work to be provided, such as information related to Buyer's site conditions, systems, related equipment and processes, feed water or other substances to be treated or measured with the Goods, including any hidden, unapparent, or changing conditions that may affect the effectiveness of the Goods; (b) operate all related systems and the goods within the agreed to control parameters or, if none, within industry customary operating conditions; (c) maintain all related systems and Goods in good operating condition and repair; and (d) maintain and handle goods in a proper and safe manner. If Buyer's fails to fulfill the foregoing obligations, Seller shall be relieved of any obligations with respect to warranties or any other commitments made to Buyer in writing, and Seller shall have no liability for any loss, damage or injury which Buyer may sustain or for which Buyer may be liable.

3. Payment and Prices

Unless otherwise specified in writing in section 10 of this proposal document, payment is due net thirty (30) days from the date of Seller's invoice. If Seller shall have any doubt at any time as to Buyer's ability to pay, Seller may decline to make deliveries except on receipt of satisfactory security. The prices quoted herein do not include taxes. Buyer shall be directly responsible, and reimburse Seller, for the gross amount of any present or future sales, use, excise, value-added, or other similar tax applicable to the price, sale of delivery of any products or services furnished hereunder. Buyer shall furnish Seller with evidence of exemption acceptable to the taxing authorities if applicable. [For multi-year agreements, pricing stated shall remain firm for 12 months, after which Seller shall be entitled to adjust pricing upward on an annual basis according to the designated formula used by Seller in Buyer's country and which shall be notified to Buyer.] Unless otherwise specified, all prices are ExWorks Seller's facility. Buyer agrees to reimburse Seller for collection costs, including 2% interest per month, should Buyer fail to timely pay. Buyer shall have no rights to any setoffs of any nature relating to any payments due under the agreement.

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If payment for goods is based on some factor other than the actual amount of goods delivered (e.g., payment is for a fixed amount, or based on usage or production), then Buyer agrees to pay for all Goods (a) consumed as a result of Buyer's failure to comply with obligations as set forth in Section 2; or (b) lost or damaged after delivery to Buyer. Buyer shall provide Seller all information necessary to calculate amounts due and enable Seller to audit those records.

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Unless stated otherwise in the proposal, Seller shall deliver all products to Buyer EXW Seller's facility, place of manufacture, or warehouse, according to INCOTERMS 2000. Shipment dates, if applicable, noted in this proposal represent Seller's best estimate of probable delivery time considering conditions known at the time this Proposal was prepared. Upon acceptance of Buyer's purchase order or, where specified in the purchase order, upon receipt of Buyer's notification to proceed with fabrication of equipment that satisfies Seller's requirements for meeting the delivery schedule, Seller shall commence fabrication of equipment. The place of delivery specified therein shall be firm and fixed, provided that Buyer may notify Seller no later than 45 days prior to the scheduled shipment date of the products of an alternate point of delivery. Provided the parties agree a variation to take into account any additional cost [or delay] incurred by Seller in implementing this change, the alternate place of delivery shall become the agreed place of delivery for all purposes under this agreement.

6. Consigned Goods

Buyer shall bear all risk of loss and damage to all consigned goods in Buyer's possession or control, notwithstanding Buyer's exercise of reasonable care. Seller shall have the right to enter Buyer's premises at all reasonable times to inspect such Goods and related records. Upon request, Buyer agrees to return such goods to Seller pursuant to Seller's shipping instructions.

7. Limited Warranties

Seller warrants that the goods shall conform to published specifications and shall be free from defects in material and workmanship when at all times operated in accordance with Seller's written instructions; and that the services will be performed with the degree of skill which can reasonably be expected from a seller engaged in a comparable business and providing comparable services under comparable circumstances. Unless otherwise provided in any warranty schedule that may be attached hereto, the foregoing warranties are valid: (a) for chemicals and services, for 6 months from their date of delivery or the provision of Services; (b) for consumables, including filters and membranes, 12 months from their date of delivery, (c) for goods other than chemicals and consumables, the earlier of, 15 months from receipt, or 12 months from start-up/first use. Unless expressly agreed in a "performance warranty document" signed between the parties on a separate basis, there is no performance warranty on goods and services or warranty on process results. For goods not manufactured by Seller, the warranty shall be the manufacturer's transferable warranty only. Any claim for breach of these warranties must be promptly notified in writing or the claim will be void. Seller's sole responsibility and Buyer's exclusive remedy arising out of or relating to the goods or services or any breach of these warranties is limited to, at Seller's option: (a) replacement of non-conforming goods or refund of purchase price of the non-conforming Goods; and (b) re-performance of the services at issue, or a refund of the amount paid for the Services at issue. No allowance will be made for repairs or alterations made by Buyer without Seller's written consent or approval. Goods may not be returned to Seller without Seller's written permission. Seller will provide Buyer with a "return material authorization" number to use for returned goods. Buyer, as the original purchaser, is not entitled to extend or transfer this warranty to any other party. The foregoing warranties are in lieu of and exclude all other warranties, statutory, express or implied, including any warranty of merchantability or of fitness for a particular purpose.

8. Use of Equipment, Tanks, and Containers

Tanks and SBC's owned by Seller shall be used only for the storage of goods approved by Seller and, at Seller's request, shall be returned to Seller within thirty (30) days.

9. Compliance with Laws; Permits

Buyer is responsible for compliance with all laws and regulations applicable to the storage, use, handling, installation, maintenance, removal, registration and labeling of all goods from and after Buyer's receipt of the goods, as well as for the proper management and disposal of all wastes and residues (including containers) resulting from Buyer's use of the Goods. Buyer agrees to ensure that all Goods and Services provided to Buyer for export are exported only in compliance with applicable export control laws and regulations. Permits and licenses of a permanent nature, or which are required to operate apparatus or equipment or to use the Goods, shall be procured by Buyer at Buyer's sole expense.

10. Installation

For equipment purchase if applicable, installation costs of the equipment and materials supplied shall be the responsibility of the Buyer, unless otherwise provided within the Seller's proposal. Otherwise, unless stipulated in the Seller's proposal, Buyer agrees to pay for start-up supervision and operator instruction, at the Seller's prevailing rate per day. Buyer also agrees to pay reasonable expenses for transportation room and board for Seller's personnel. Standard terms of sale include two sets of operating instructions. If additional sets are required, they are available at an additional charge. Upon receipt of request for additional sets, a price quotation will be forwarded.

11. Differing Site Conditions and Hazardous Materials

In the event that Seller encounters any Hazardous Materials (shall mean toxic substances, hazardous substances, pollutants, contaminants, regulated wastes, or hazardous wastes as such terms may be defined or classified in any law, statute, directive, ordinance or regulations promulgated by any applicable governmental entity) at the Buyer's site, other than Hazardous Materials introduced by Seller or that are otherwise the express responsibility of Seller under this Agreement, Buyer shall immediately take whatever precautions are required to legally eliminate such hazardous conditions so that the Seller's work under this Agreement may safely proceed.

12. Emergencies

In the event an emergency condition should occur where the protection of either the plant equipment, employees at site, or the surrounding community are threatened, Seller may procure the required and necessary equipment, personnel, or subcontract support. Seller must provide immediate notice to Buyer regarding the emergency and then provide a report after reviewing the events and itemizing all expenditures. Buyer will reimburse Seller for all emergency related expenses.

13. Excusable Delay/Non-Performance

Seller shall not be liable nor in breach or default of its obligations under this Agreement to the extent performance of such obligations is delayed or prevented, directly or indirectly, due to causes beyond the reasonable control of Seller, including, but not limited to: acts of God, fire, terrorism, war (declared or undeclared), epidemics, material shortages, insurrection, act (or omissions) of Buyer or Buyer's suppliers or agents, any act (or omission) by any governmental authority, strikes, labor disputes, transportation shortages, or vendor non-performance. The delivery or performance date shall be extended for a period equal to the time lost by reason of delay or non-performance, plus such additional time as may be necessary to overcome the effect of the delay or non-performance. If Seller is delayed by any acts (or omissions) of Buyer, or by the prerequisite work of Buyer's other contractors or suppliers, Seller shall be entitled to an equitable price and performance adjustment as applicable.

14. Confidentiality and Intellectual Property

Both parties agree to keep confidential the other party's proprietary non-public information, if any, which may be acquired in connection with this Agreement. Buyer will not, without Seller's advance written consent, subject Goods to testing, analysis, or any type of reverse engineering. Seller retains all intellectual property rights including copyright which it has in all drawings and data or other deliverables supplied or developed under this Agreement, subject to Buyer's right to use such drawings and data for its own use without additional cost. Buyer acknowledges that Seller is in the business of selling the Goods subject to this Agreement and agrees that it will not file patent applications on the Goods, or processes and methods of using the Goods, without Seller's express written permission. Buyer further agrees that in any event any such patents will not be asserted against Seller or its customers based upon purchase and use of such Goods. Buyer shall be fully liable for any infringement of patent rights of third parties arising out of the products supplied hereunder where the construction, and other characteristics of such products including modification of the Goods and Services, is prescribed to the Seller, or completed independently, by the Buyer or agent(s). Buyer shall fully defend and indemnify the Seller in case of such claim(s). Any software Seller owns and provides pursuant to this Agreement shall remain Seller's property. Seller provides to Buyer a limited, non-exclusive and terminable license to such software for the term of this Agreement. Buyer agrees not to copy, sublicense, translate, transfer, reverse engineer, or decode the software. Unless otherwise expressly agreed by Seller, this license shall terminate and the software shall be returned to Seller upon termination of this Agreement, or the material breach of the terms in this section.

15. Limitation on Liability

To the extent permitted by law, the total liability of the Seller for all claims arising out of or relating to the performance or breach of this Agreement or use of any Goods or Services shall not exceed the annual contract value of this Agreement. Seller shall not be liable for any advice, instruction, assistance or any services that are not required under this Agreement or for which Seller does not charge Buyer. In no event will either party be liable to the other for lost profits or revenues, cost of capital or replacement or increased operating costs, lost or decreased production, claims of Buyer's customers for such damages or any similar or comparable damages, or for any incidental, special, consequential or indirect damages of any type or kind, irrespective of whether arising from actual or alleged breach of warranty, indemnification, product liability or strict liability, or any other legal theory. If Buyer is supplying Seller's Goods or Services to a third party, Buyer shall require the third party to agree to be bound by this clause. If Buyer does not obtain this agreement for Seller's benefit for any reason, Buyer shall indemnify and hold Seller harmless from all liability arising out of claims made by the third party in excess of the limitations and exclusion of this clause.

16. Conflicts; Survival, Assignment

If there is any conflict between this Agreement and any written proposal or quotation provided by Seller, then the terms and conditions set forth in the proposal or quotation shall prevail. If any term or condition of this Agreement or any accompanying terms and conditions are held invalid or illegal, then such terms and conditions shall be reformed to be made legal or valid, or deleted, but the remaining terms and conditions shall remain in full force and effect, and the Agreement shall be interpreted and implemented in a manner which best fulfills our intended agreement. This Agreement may only be assigned by Seller to any affiliate.

17. Termination and Cancellation

This Agreement and any performance pursuant to it may be terminated or suspended by either party if the other party (a) is the subject of bankruptcy or insolvency proceedings; or (b) defaults in its material obligations under this Agreement, and such default is not cured within thirty (30) days. Upon the termination of this Agreement: (a) Buyer agrees to pay for all Goods in Buyer's possession or for which title has passed to Buyer, at current prices or at such other prices as have been agreed to in writing; and (b) all amounts owing, if any, for the equipment or tanks relating to those Goods shall immediately become due and shall be paid within thirty (30) days of receipt of an invoice. In the event of cancellation of an order by Buyer, a cancellation charge will be made against the Buyer, in proportion to the work completed by Seller, or obligated against the order, plus any cancellation charges assessed against Seller by Seller's suppliers.

18. Governing Law and Dispute Resolution

This Agreement shall be governed by the substantive laws of the State of Minnesota. The UN Convention on the International Sale of Goods shall not apply. In the event of a dispute concerning this Agreement, the complaining party shall notify the other party in writing thereof. Management level representatives of both parties shall meet at an agreed location to attempt to resolve the dispute in good faith. Should the dispute not be resolved within thirty (30) days after such notice, the complaining party shall seek remedies exclusively through arbitration. The seat of arbitration shall be the federal district court in Minneapolis, MN, and the rules of the arbitration will be the Commercial Arbitration Rules of the American Arbitration Association, which are incorporated by reference into this clause.

19. Price Escalation and Tariffs

Due to the current global trade environment, the Client acknowledges that certain goods and/or raw materials may be subjected to tariffs imposed on U.S. imports as a result of one or more executive actions taken by the President of the United States or by the act of Congress. Should such tariffs increase the procurement costs of Product(s) contemplated herein, including all changes and modifications to said tariffs as may be made from time to time (Applicable Tariffs), the Client agrees that the resulting increase in procurement cost shall be borne by the Client. If after the signing of this Agreement by both Parties any subsequent and/or change in Applicable Tariffs cause an increase in procurement costs related to Product(s), then the prices quoted herein may be adjusted by KAI. Any such price adjustment shall be limited to putting KAI into the same economic position it would have been in without the Applicable Tariffs. Prices for products unaffected by Applicable Tariffs shall not be subjected to the permitted adjustment under this paragraph.



Quotation

**Control Panel Replacement
Richland TWP (Beaufort, NC), Original Tonka Job #96105 and
#05255**

Addressee: Jeffrey Everett
jeffery.everett@beaufortcountync.gov

Quotation #: KATW11192025-DV1

Quotation Date: 11/19/25

Quotation Expires: 30 Days

We are represented on this project by:

Jeff Tennant
Premier Water, a DXP Company
336-415-0332
jeff@premier-water.com
www.premier-water.com



Kurita America Contact:
Danielle Voellinger
6600 94th Ave. North
Minneapolis, MN 55445
USA
1-800-530-1887
d.voellinger@kurita-water.com



ABOUT KURITA AMERICA

Kurita America is a designer and manufacturer with 70 years of experience in providing customized water and wastewater systems to municipal and industrial customers with more than 2300 installations. Engineering cost-effective solutions for the most challenging surface water and ground water problems.

Key packaged solutions

- Clarification
- Membrane systems
- Filtration
- Ion Exchange
- Metals removal

Service packages and parts

- Filter media replacement
- Original equipment manufacturer parts
- Full array of water related parts
- Troubleshooting
- Upgrades and refurbishment

Kurita America Aftermarket Service and Sales is continually offering new products and services to extend equipment life, reduce water and energy usage, and replace end of life equipment.

Refurbishments

- Turn-key services matching original specifications
- Simul-Wash™ – simultaneous air & water backwash system
- BLEU™ –low profile SS dual underdrain
- Uni-Cast™ Underdrain – pour in place
- Site-based services
- Underdrain nozzles and replacement
- System enhancements
- Design-Build-Operate-Maintain solutions for industrial water/wastewater facilities

Media Replacement and Analysis

- Turn-key removal and installation
- Inventoried anthracite, Sand, garnet, gravel and greensand
- Disinfection services and media treatment services
- Meets AWWA and NSF standards

Parts

- Full line of OEM parts
- Chemical feed equipment
- Valves and valve rebuild parts
- Stocked sealing and control components
- Aerator packing materials

Automation and Controls

- Factory remote support and monitoring
- SCADA compliant and control
- Allen Bradley control upgrades, PLC & HMI and obsolete replacement
- Compliance reporting and trending
- Custom functional modification for ease of use like screens, tablets, PCs
- Security – firmware, smart switch

Scope of Work

Kurita America has been requested to provide a quotation for a complete control panel replacement for the Richland Township, NC Tonka Water Treatment System (Tonka Water original job #96105 and 05255). The replacement control panel will be shipped fully equipped with a pre-loaded, custom program.

The existing panel containing an outdated DL440 Programmable Logic Controller (PLC) has failed. The customer should update any SCADA panel communication at the same time to communicate with ethernet connection.

Project timeline is to have the new panel shipped in 35 weeks after the receipt of purchase.

Key benefits of Kurita America for the Project

- Kurita America provided the original equipment and has the expertise to make key recommendations.
- Field Service Technicians with extensive equipment knowledge for start-up after repair.
- Certified contractors to perform removal and install of Kurita America equipment.
- Plant operation will run according to Kurita America Engineering design.

Products Provided

Control Panel

- Kurita America is to provide a new 72" x 72" two-door control panel.
- Allen Bradley PanelView Plus 7 – 19" operator interface terminal for operation observation.
- CompactLogix programmable logic Controller
- Ethernet Switch – Ethernet SCADA capable
- Program to be preloaded prior to shipping.
- Freight to the jobsite is included.



Remote Access Package (optional)

- Includes tablet with copy of the panel program with identical HMI screen that can control the system remotely from anywhere a wireless internet program is available.
- Program to be replicated on a tablet that can be used to control the system remotely from anywhere you have an internet signal.
- Smartphone connectivity is possible upon request.
 - Additional licenses may be required to purchase by customer.

Customers Scope

Execute the required Lock Out/Tag Out procedures as required to perform work on the necessary equipment. Label then disconnect all wiring from the existing enclosure to field devices. Remove old enclosure. Drill conduit entries into the new enclosure and terminate wiring in new enclosure. Providing new airlines as needed. Install Ethernet cables between existing router and new PLC.

Kurita will assist the customer with these tasks in an advisory role but will be limited by the presiding electrical code and licensing requirements governing the plant. Keep in mind that filter units that we encounter for these upgrades are rarely identical from one plant to the next. There may be some debugging time that is needed from the time power is applied to the new enclosure until it is fully functional.

The expected time required to perform these upgrades is 6-10 hours from the time the upgrade starts until the unit is running again. This is based on history and is not guaranteed due to unforeseen circumstances that may arise. Kurita is committed to meeting your standards and will not consider the job complete until you are satisfied. This upgrade can usually be done while the filter is in service if needed.

Customer to supply internet connection for remote access if option is purchased.

It is recommended that the customer schedule an electrician for control panel setup the week of arrival of the Kurita technician.

Customer to VERIFY any SCADA integration or connection is capable of taking ethernet connection capability prior to making purchase. PLC in new panel will utilize Ethernet communication, any outdated “data highway” integration to other systems outside of the Tonka Panel will not integrate to new panel(s) and communication will not be possible if SCADA (or other) panels are not ethernet communication ready. Please ensure your other systems are ready to integrate ethernet communication. Tonka does not do SCADA integration and will provide a panel(s) that are SCADA integration ready.

Limits of Scope

- Kurita not expected to perform an on-site electrical installation.
- Kurita does not provide any wiring or conduit outside of the control panel enclosure.

On-Site Services

Kurita America's Service technician to be onsite for two trips of three days each to ensure overall control panel functionality and confirm that the filter backwash sequence and flow rates are within specification. Additional inspection as time allows.

Pricing

Pricing Table	
A. Materials, Fabrication, Programming, Freight	\$98,900.00
Kurita America Service Technician – on-site services	\$19,400.00
B. Minus cost of diagnosis and potential repair	- \$TBD
<i>subtotal</i>	\$118,300.00
Adder 1: Remote Access (ipad, MGuard, programming) - optional	\$4,500.00
TOTAL (USD)	\$122,804.00

Kurita bases this proposal on the invoice schedule as shown below:

- 20% Upon Receipt of PO**
- 70% Upon Readiness of Shipment**
- 10% Retainage to be Paid no Later Than 30 Days After Completion**

Delivery:

1. Shipment of equipment will be made in approximately 28-30 weeks after receipt of Purchase Order.
2. This quote is valid for 30 days.

**The attached CONDITIONS OF SALE AND WARRANTIES that are incorporated herein.
For your convenience, this sheet may be used as your order for this equipment.**

Items Ordered	_____
P.O. Number	_____
Total Net Price	_____
Firm Name and Address	_____
By (Print)	_____
Signature	_____
Date	_____

Kurita America Inc.
Purchase orders should be addressed to: Kurita America Inc. 6600 94th Ave. North Minneapolis, MN 55445

We do not include the following:

1. Mechanical or electrical installation.
2. Unloading or rigging. The contractor must provide a suitable access to the jobsite.
3. On-site storage or protection of equipment.
4. Pipe, valves or fittings other than those specifically described herein.
5. Pipe supports or hangers.
6. Motor starters, motor controls, disconnects, or any other electrical equipment other than those specifically described herein.
7. Electrical wiring or conduit.
8. Chemical feed tubing, conduit piping, hangers or supports.
9. Pumps or pumping equipment other than those specifically described herein.
10. Concrete, concrete grout or rebar.
11. Disinfection or disinfection / start-up chemicals.
12. Lubricants.
13. Pneumatic tubing or conduit.
14. Control panel wall mounting material or hardware.
15. Anchor bolts or anchoring calculations, unless specifically described herein.
16. Any items not specifically described in this proposal.
17. Seismic design considerations of equipment unless otherwise noted.

Notes:

1. Equipment is quoted f.o.b. factory with full freight allowed to the jobsite.
2. Our proposal does not include any sales or use taxes.
3. If the above proposal includes valves, piping, etc., these are to be shipped loose for assembly and installation by others unless specifically noted to the contrary.
4. The attached Kurita America standard Terms and Conditions are incorporated by reference into this quotation, will be a part of any binding agreement between you and Kurita America, and cannot be modified by you whether by the terms of your purchase order or otherwise, except to the extent expressly accepted by Kurita America in writing. You agree to abide by the terms of Section 1 ("General"), Section 3 ("Quotations") and Section 17 ("Confidential Information") of the Kurita America standard terms and conditions with respect to the information contained in this quotation and any other information provided to you by Kurita America, regardless of whether you submit an order or whether you and Kurita America enter into a binding agreement regarding the purchase of the products described herein.
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6. Consigned Goods

Buyer shall bear all risk of loss and damage to all consigned goods in Buyer's possession or control, notwithstanding Buyer's exercise of reasonable care. Seller shall have the right to enter Buyer's premises at all reasonable times to inspect such Goods and related records. Upon request, Buyer agrees to return such goods to Seller pursuant to Seller's shipping instructions.

7. Limited Warranties

Seller warrants that the goods shall conform to published specifications and shall be free from defects in material and workmanship when at all times operated in accordance with Seller's written instructions; and that the services will be performed with the degree of skill which can reasonably be expected from a seller engaged in a comparable business and providing comparable services under comparable circumstances. Unless otherwise provided in any warranty schedule that may be attached hereto, the foregoing warranties are valid: (a) for chemicals and services, for 6 months from their date of delivery or the provision of Services; (b) for consumables, including filters and membranes, 12 months from their date of delivery, (c) for goods other than chemicals and consumables, the earlier of, 15 months from receipt, or 12 months from start-up/first use. Unless expressly agreed in a "performance warranty document" signed between the parties on a separate basis, there is no performance warranty on goods and services or warranty on process results. For goods not manufactured by Seller, the warranty shall be the manufacturer's transferable warranty only. Any claim for breach of these warranties must be promptly notified in writing or the claim will be void. Seller's sole responsibility and Buyer's exclusive remedy arising out of or relating to the goods or services or any breach of these warranties is limited to, at Seller's option: (a) replacement of non-conforming goods or refund of purchase price of the non-conforming Goods; and (b) re-performance of the services at issue, or a refund of the amount paid for the Services at issue. No allowance will be made for repairs or alterations made by Buyer without Seller's written consent or approval. Goods may not be returned to Seller without Seller's written permission. Seller will provide Buyer with a "return material authorization" number to use for returned goods. Buyer, as the original purchaser, is not entitled to extend or transfer this warranty to any other party. The foregoing warranties are in lieu of and exclude all other warranties, statutory, express or implied, including any warranty of merchantability or of fitness for a particular purpose.

8. Use of Equipment, Tanks, and Containers

Tanks and SBC's owned by Seller shall be used only for the storage of goods approved by Seller and, at Seller's request, shall be returned to Seller within thirty (30) days.

9. Compliance with Laws; Permits

Buyer is responsible for compliance with all laws and regulations applicable to the storage, use, handling, installation, maintenance, removal, registration and labeling of all goods from and after Buyer's receipt of the goods, as well as for the proper management and disposal of all wastes and residues (including containers) resulting from Buyer's use of the Goods. Buyer agrees to ensure that all Goods and Services provided to Buyer for export are exported only in compliance with applicable export control laws and regulations. Permits and licenses of a permanent nature, or which are required to operate apparatus or equipment or to use the Goods, shall be procured by Buyer at Buyer's sole expense.

10. Installation

For equipment purchase if applicable, installation costs of the equipment and materials supplied shall be the responsibility of the Buyer, unless otherwise provided within the Seller's proposal. Otherwise, unless stipulated in the Seller's proposal, Buyer agrees to pay for start-up supervision and operator instruction, at the Seller's prevailing rate per day. Buyer also agrees to pay reasonable expenses for transportation room and board for Seller's personnel. Standard terms of sale include two sets of operating instructions. If additional sets are required, they are available at an additional charge. Upon receipt of request for additional sets, a price quotation will be forwarded.

11. Differing Site Conditions and Hazardous Materials

In the event that Seller encounters any Hazardous Materials (shall mean toxic substances, hazardous substances, pollutants, contaminants, regulated wastes, or hazardous wastes as such terms may be defined or classified in any law, statute, directive, ordinance or regulations promulgated by any applicable governmental entity) at the Buyer's site, other than Hazardous Materials introduced by Seller or that are otherwise the express responsibility of Seller under this Agreement, Buyer shall immediately take whatever precautions are required to legally eliminate such hazardous conditions so that the Seller's work under this Agreement may safely proceed.

12. Emergencies

In the event an emergency condition should occur where the protection of either the plant equipment, employees at site, or the surrounding community are threatened, Seller may procure the required and necessary equipment, personnel, or subcontract support. Seller must provide immediate notice to Buyer regarding the emergency and then provide a report after reviewing the events and itemizing all expenditures. Buyer will reimburse Seller for all emergency related expenses.

13. Excusable Delay/Non-Performance

Seller shall not be liable nor in breach or default of its obligations under this Agreement to the extent performance of such obligations is delayed or prevented, directly or indirectly, due to causes beyond the reasonable control of Seller, including, but not limited to: acts of God, fire, terrorism, war (declared or undeclared), epidemics, material shortages, insurrection, act (or omissions) of Buyer or Buyer's suppliers or agents, any act (or omission) by any governmental authority, strikes, labor disputes, transportation shortages, or vendor non-performance. The delivery or performance date shall be extended for a period equal to the time lost by reason of delay or non-performance, plus such additional time as may be necessary to overcome the effect of the delay or non-performance. If Seller is delayed by any acts (or omissions) of Buyer, or by the prerequisite work of Buyer's other contractors or suppliers, Seller shall be entitled to an equitable price and performance adjustment as applicable.

14. Confidentiality and Intellectual Property

Both parties agree to keep confidential the other party's proprietary non-public information, if any, which may be acquired in connection with this Agreement. Buyer will not, without Seller's advance written consent, subject Goods to testing, analysis, or any type of reverse engineering. Seller retains all intellectual property rights including copyright which it has in all drawings and data or other deliverables supplied or developed under this Agreement, subject to Buyer's right to use such drawings and data for its own use without additional cost. Buyer acknowledges that Seller is in the business of selling the Goods subject to this Agreement and agrees that it will not file patent applications on the Goods, or processes and methods of using the Goods, without Seller's express written permission. Buyer further agrees that in any event any such patents will not be asserted against Seller or its customers based upon purchase and use of such Goods. Buyer shall be fully liable for any infringement of patent rights of third parties arising out of the products supplied hereunder where the construction, and other characteristics of such products including modification of the Goods and Services, is prescribed to the Seller, or completed independently, by the Buyer or agent(s). Buyer shall fully defend and indemnify the Seller in case of such claim(s). Any software Seller owns and provides pursuant to this Agreement shall remain Seller's property. Seller provides to Buyer a limited, non-exclusive and terminable license to such software for the term of this Agreement. Buyer agrees not to copy, sublicense, translate, transfer, reverse engineer, or decode the software. Unless otherwise expressly agreed by Seller, this license shall terminate and the software shall be returned to Seller upon termination of this Agreement, or the material breach of the terms in this section.

15. Limitation on Liability

To the extent permitted by law, the total liability of the Seller for all claims arising out of or relating to the performance or breach of this Agreement or use of any Goods or Services shall not exceed the annual contract value of this Agreement. Seller shall not be liable for any advice, instruction, assistance or any services that are not required under this Agreement or for which Seller does not charge Buyer. In no event will either party be liable to the other for lost profits or revenues, cost of capital or replacement or increased operating costs, lost or decreased production, claims of Buyer's customers for such damages or any similar or comparable damages, or for any incidental, special, consequential or indirect damages of any type or kind, irrespective of whether arising from actual or alleged breach of warranty, indemnification, product liability or strict liability, or any other legal theory. If Buyer is supplying Seller's Goods or Services to a third party, Buyer shall require the third party to agree to be bound by this clause. If Buyer does not obtain this agreement for Seller's benefit for any reason, Buyer shall indemnify and hold Seller harmless from all liability arising out of claims made by the third party in excess of the limitations and exclusion of this clause.

16. Conflicts; Survival, Assignment

If there is any conflict between this Agreement and any written proposal or quotation provided by Seller, then the terms and conditions set forth in the proposal or quotation shall prevail. If any term or condition of this Agreement or any accompanying terms and conditions are held invalid or illegal, then such terms and conditions shall be reformed to be made legal or valid, or deleted, but the remaining terms and conditions shall remain in full force and effect, and the Agreement shall be interpreted and implemented in a manner which best fulfills our intended agreement. This Agreement may only be assigned by Seller to any affiliate.

17. Termination and Cancellation

This Agreement and any performance pursuant to it may be terminated or suspended by either party if the other party (a) is the subject of bankruptcy or insolvency proceedings; or (b) defaults in its material obligations under this Agreement, and such default is not cured within thirty (30) days. Upon the termination of this Agreement: (a) Buyer agrees to pay for all Goods in Buyer's possession or for which title has passed to Buyer, at current prices or at such other prices as have been agreed to in writing; and (b) all amounts owing, if any, for the equipment or tanks relating to those Goods shall immediately become due and shall be paid within thirty (30) days of receipt of an invoice. In the event of cancellation of an order by Buyer, a cancellation charge will be made against the Buyer, in proportion to the work completed by Seller, or obligated against the order, plus any cancellation charges assessed against Seller by Seller's suppliers.

18. Governing Law and Dispute Resolution

This Agreement shall be governed by the substantive laws of the State of Minnesota. The UN Convention on the International Sale of Goods shall not apply. In the event of a dispute concerning this Agreement, the complaining party shall notify the other party in writing thereof. Management level representatives of both parties shall meet at an agreed location to attempt to resolve the dispute in good faith. Should the dispute not be resolved within thirty (30) days after such notice, the complaining party shall seek remedies exclusively through arbitration. The seat of arbitration shall be the federal district court in Minneapolis, MN, and the rules of the arbitration will be the Commercial Arbitration Rules of the American Arbitration Association, which are incorporated by reference into this clause.

19. Price Escalation and Tariffs

Due to the current global trade environment, the Client acknowledges that certain goods and/or raw materials may be subjected to tariffs imposed on U.S. imports as a result of one or more executive actions taken by the President of the United States or by the act of Congress. Should such tariffs increase the procurement costs of Product(s) contemplated herein, including all changes and modifications to said tariffs as may be made from time to time (Applicable Tariffs), the Client agrees that the resulting increase in procurement cost shall be borne by the Client. If after the signing of this Agreement by both Parties any subsequent and/or change in Applicable Tariffs cause an increase in procurement costs related to Product(s), then the prices quoted herein may be adjusted by KAI. Any such price adjustment shall be limited to putting KAI into the same economic position it would have been in without the Applicable Tariffs. Prices for products unaffected by Applicable Tariffs shall not be subjected to the permitted adjustment under this paragraph.

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Water Fund

Date of Request: 12/1/25

FY Budget: 2025/2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
60-7130-599100	Contingency		100,000
60-7130-551000	Capital Outlay Equipment	180,000	
60-3713-499100	Fund Balance Appropriated	80,000	

Department Justification: To replace main control panel at the Edward WTP (\$145,000) and a pump at the Southside WTP (\$35,000).

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

ADDENDUM 11

Public Works Construction Contract Award

October 29, 2025

Quote Expiration

December 28, 2025

Bill of Materials and Labor

Qty	Tag/Loop	Description
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Water District Contract II

Custom Controls Unlimited, LLC. (CCU), a division of Inframark is pleased to offer our professional services and equipment for Beaufort County, NC under Water District Contract II.

Scope of Work:

Custom Controls Unlimited, LLC will provide the following services and hardware

WRITTEN SUMMARY

For this project, Inframark will perform the services necessary to provide the client a fully functional telemetry system for the water distribution system. This system will integrate with the other upgrades taking place on the water system. Please review the scope details below for the specific services and hardware for this station.

SERVICES

Project Management

- o Coordination Meetings
- o Scope, schedule, planning, documentation

Design

- o Submittals
- o Wiring Diagrams and Bill of Materials
- o Network Diagram

Build

- o UL 508A listed panel
- o All new components
- o Heat-shrink wire labels
- o Wire color changes to represent different voltages
- o Labeling as required

Program

- o SCADA configuration/programming
- o PLC configuration/programming

Testing

- o Unwitnessed Factory Testing (UFT)
- o On-site I/O checkout
- o System Acceptance Testing (SAT)

Training

- o Training two 8-hour days

Warranty

- o One-year warranty



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Note:

1. All operations for this site to be managed and coordinated by others. Inframark staff are not licensed for operations. Contractor to coordinate all downtime and bypass pumping or other measures IF needed while the

SCADA HARDWARE/SOFTWARE

Note:

1. SCADA configuration/programming to be done on client's existing SCADA license.

NETWORKING EQUIPMENT

1

Coaxial Cabling and Antennas

- o Coaxial cabling as required
- o Directional antenna for the valve and BPS
- o Omni-directional antenna for the tank
- o Coaxial surge protection
- o 20' off ground mast, aluminum

Note:

1. Inframark will use County's existing radio network (implemented in previous projects by Inframark) for proper communications
 2. Tower/mast is NOT covered under this quotation. If radio communications is inadequate, Inframark can provide antenna/mast for additional monies to improve the radio signal.

CONTROL PANEL HARDWARE

1

VS-21

Valve Station 21

- o Type 4, Painted Steel Wall Mounted Enclosure
 - Enclosure Size: 24" H x 24" W x 10" D
 - Wired I/O: 8 DI, 4 DO, 01 AI, 0 AO
- o PLC Manufacturer & Model: Schneider Electric M340
- o Operator Interface Terminal: Not Included
- o Communications: License-free Radio & Antenna
- o Standard Features:
 - Primary Power: 120VAC
 - Backup Power: DC UPS
 - AC Power Surge Protector
 - Circuit protection through breakers and fusing
 - RTU Door Limit Switch
 - Heater & Thermostat



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Qty	Tag/Loop	Description
		<ul style="list-style-type: none"> ▪ Ethernet Switch, Unmanaged
1	EST-21	<p>Elevated Storage Tank 21</p> <ul style="list-style-type: none"> ◦ Type 4, Painted Steel Wall Mounted Enclosure <ul style="list-style-type: none"> ▪ Enclosure Size: 24" H x 24" W x 10" D ▪ Wired I/O: 8 DI, 4 DO, 4 AI, 0 AO ◦ PLC Manufacturer & Model: Schneider Electric M340 ◦ Operator Interface Terminal: 4" Color Touch Screen ◦ Communications: License-free Radio & Antenna ◦ Standard Features: <ul style="list-style-type: none"> ▪ Primary Power: 120VAC ▪ Backup Power: DC UPS ▪ AC Power Surge Protector ▪ Circuit protection through breakers and fusing ▪ RTU Door Limit Switch ▪ Heater & Thermostat ▪ Ethernet Switch, Unmanaged ▪ Analog Surge Protection
1	BPS-21	<p>Booster Pump Station 21</p> <ul style="list-style-type: none"> ◦ Type 4, Painted Steel Wall Mounted Enclosure <ul style="list-style-type: none"> ▪ Enclosure Size: 24" H x 24" W x 10" D ▪ Wired I/O: 16 DI, 8 DO, 4 AI, 4 AO ◦ PLC Manufacturer & Model: Schneider Electric M340 ◦ Operator Interface Terminal: 6" Color Touch Screen ◦ Communications: License-free Radio & Antenna ◦ Standard Features: <ul style="list-style-type: none"> ▪ Primary Power: 120VAC ▪ Backup Power: DC UPS ▪ AC Power Surge Protector ▪ Circuit protection through breakers and fusing ▪ RTU Door Limit Switch ▪ Heater & Thermostat ▪ Ethernet Switch, Unmanaged ▪ Analog Surge Protection

Note:

1. Inframark assumes existing equipment is in good working order. This includes, but is not limited to, electrical service, instrumentation, and equipment mounting. Any existing equipment to be found malfunctioning or damaged will need to be replaced at the expense of others.
2. Programming software NOT included.



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Customer: Beaufort County, NC
 Project: Water District Contract II
 A&I Quote #: Q25-132312, Rev. 250205



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Qty	Tag/Loop	Description
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3. Pump Station Control Panel (PCP) does NOT include any motor driving equipment (VFDs, soft starters, across the line starters, etc.). Inframark assumes this equipment is externally mounted according to the previous site.

INSTRUMENTATION

1 EST-21 Transducer Recalibration

Note:

1. No instrumentation is provided under this quotation. Inframark can supply instrumentation at the request of the client for additional monies.
2. Inframark will be performing services only to recalibrate the transducer EST-21.

Project Labor

One Lot	Project Management, Project Engineering, Electrical Design, Drafting & Administrative Labor (including Travel & Living expenses) to administer the project and perform system design, submittals, and record drawings as required by the Contract
N/A	IT & OT Labor (including Travel & Living expenses) as required by the Contract
One Lot	HMI Applications & Graphics Labor (including Travel & Living expenses) as required by the Contract Documents.
One Lot	PLC Applications Labor (including Travel & Living expenses) to be performed as required by the Contract Documents.
One Lot	Field Service Labor (including Travel & Living expenses) to provide on site supervision, calibrations, startup, training, etc. as required by the Contract Documents.
N/A	Electrical, Fire & Security Labor (including Travel & Living expenses) to provide any fiber optic cable or electrical work as required by the Contract Documents.
1 Year	Onsite Comprehensive Warranty (including Travel & Living expenses)
One Lot	Freight

Subtotal of Project Costs: \$90,289



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Customer: Beaufort County, NC
 Project: Water District Contract II
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State Sales Tax - NOT INCLUDED: \$

Total Project Cost: \$90,289

General Notes:

- A *** Sales Representation ***
 John McNeill is the Inframark A&I Regional Sales Manager. John can be reached at 919-661-5556 and john.mcneill@inframark.com.
- B *** Technical Questions ***
 For technical or scope of supply questions contact Kevin Monk, the Inframark A&I Engineering Project Manager. Kevin can be reached at 919-661-5556 and kevin.monk@inframark.com.
- C *** Installation of Conduit and Wire ***
 This quotation **DOES NOT INCLUDE** the supply or physical installation of conduit or wire unless specifically noted above.
- D *** Equipment Installation ***
 This quotation **DOES NOT INCLUDE** physical installation of field instruments, pipe, tubing, fittings, isolation valves, instrument stands, instrument mounts, control panels, antennas, masts, wooden poles, or other devices or other equipment unless specifically noted above.
- E *** Wiring Terminations ***
 This quotation **INCLUDES** the termination of field wiring to field instruments, control panels, RTU panels, and/or other devices supplied under this scope of supply. Terminations of wiring to equipment supplied by Others are excluded unless specifically noted above.
- F *** Fiber Optics Cable ***
 This quotation **DOES NOT INCLUDE** the supply or physical installation of Fiber Optic Cable.
- G *** Fiber Optic Cable Termination ***
 This quotation **DOES NOT INCLUDE** termination or testing of fiber optics cable.
- H *** CAT6 Cable Installation ***
 This quotation **DOES NOT INCLUDE** any CAT6 cable, CAT6 related components, or the physical installation of CAT6 cable or other related components.
- I *** Installation of Communications Towers or Poles ***
 This quotation **DOES NOT INCLUDE** the supply or physical installation of Communication Towers or Poles.



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 Project: Water District Contract II
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Qty	Tag/Loop	Description
	J	* Contractor License Information *
	K	* Order Information * Any orders resulting from this quotation shall be made out to "Custom Controls Unlimited, LLC".
	L	* Terms and Conditions * Inframark, LLC A&I Division Terms and Conditions of Sale apply to any order resulting from this quotation and are provided below.
	M.	* Performance & Payment Bonds * If you desire Performance and Payment Bonds for this project, please let our local sales representative know and we will provide you with an adder for the cost of these bonds.

Revision Notes:

Rev. 250205	First Issue - 2025-02-05 JPM
Rev. 251029	Second Issue - 2025-10-29 increased markup by 7% PCW

**INFRAMARK, LLC
 A&I DIVISION TERMS AND CONDITIONS OF SALE**

- 1. Performance of Obligations.** The manner in which INFRAMARK's obligations are to be performed and the specific hours during which the obligations are to be performed shall be determined solely by INFRAMARK. INFRAMARK shall supply at INFRAMARK's expense any instrumentalities required by INFRAMARK for the performance of INFRAMARK's obligations hereunder.
- 2. Term.** The term of this Agreement will commence on the date the last of the parties' executes this Agreement and continue until all obligations of the Parties hereunder are completed or is otherwise terminated in accordance with paragraph 11 of this Agreement.



Customer: Beaufort County, NC
 Project: Water District Contract II
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Qty	Tag/Loop	Description
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3. Compensation. The compensation due to INFRAMARK from Client shall be as stated on the applicable Purchase Order or Quote. Any amount due from Client hereunder which is not paid when due shall bear interest at a rate equal to 1.5% per month, 18% per annum, (but in no event more than the maximum rate permitted by law) from the date due until paid. Compensation paid pursuant to this Agreement shall not be subject to the customary withholding of income taxes and other employment taxes. INFRAMARK shall be solely responsible for reporting and paying any such taxes. Client shall notify Operator of any dispute with an invoice within ten (10) business days from receipt of said invoice. In the event that Client has a dispute with any charges, all undisputed charges on said invoice(s) will be due in accordance with the above times and the Parties shall negotiate in good faith to resolve any such dispute in a timely manner. If there is a change in law, change in the interpretation of law, or other factor which causes an increase in INFRAMARK's cost of providing the Services, INFRAMARK may provide notice to the Client and the parties shall negotiate in good faith to adjust the compensation to account for such change in INFRAMARK's costs. If the parties are unable to reach a negotiated agreement within thirty (30) days of the date of notice, then the contract may be terminated immediately by INFRAMARK.

4. Indemnification and Release. **EACH PARTY SHALL INDEMNIFY, DEFEND, AND HOLD THE OTHER, AND ITS PARENTS, SUBSIDIARIES, AFFILIATES, OFFICERS, EMPLOYEES, AND LICENSORS, HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LOSSES, LIABILITY, COSTS, AND EXPENSES, INCLUDING ACTUAL ATTORNEY FEES, BROUGHT BY ANY THIRD PARTY FOR BODILY INJURY, INCLUDING DEATH, OR PROPERTY DAMAGE, TO THE EXTENT CAUSED BY OR ARISING OUT OF THE INDEMNIFYING PARTY'S, OR ITS EMPLOYEES', SUBCONTRACTORS' OR AGENTS'**

5. Warranty: INFRAMARK warrants to the Client that: (i) the Services will be performed by appropriately qualified, trained, experienced, and when applicable licensed and/or certified personnel, with due care, skill and diligence, and in accordance with all terms of this agreement, applicable law and industry standards. INFRAMARK warrants the products shall conform to the description contained in this agreement and be free from defects in material and workmanship for a period of one (1) year from the date the products are initially placed in operation, or 18 months from when the products are shipped, whichever occurs first, provided that the products are stored, maintained and operated so as to protect the products from harm or damage due to any cause but not limited to fire, water, inclement weather, lightning, extreme temperatures, and not subjected to misuse, neglect or accident. Upon prompt written notice of and determination that such defect is covered under the foregoing warranty, INFRAMARK's responsibility is limited to correction of the defect by, at INFRAMARK's option, repair or replacement of the defective part, parts, or services. **Unless stated elsewhere herein, INFRAMARK provides no warranty of product performance or process results. The foregoing warranties are exclusive and INFRAMARK hereby disclaims all other warranties of any kind, including any implied warranty of merchantability or fitness for a particular purpose.** The warranties provided herein shall not apply to any Client product which shall have been; (a) repaired or altered other than by Client or the Client's personnel, representatives, or agents; (b) subjected to physical or electrical abuse or misuse; or (c) operated in any manner inconsistent

6. Shipment and Loss or Damage to Goods and Materials: All shipments will be made F.O.B. shipping point unless otherwise specified herein. In the absence of specific instructions, INFRAMARK will select the carrier. Title to and risk of loss for the material shall pass to the Client upon delivery to the carrier or delivery service. Materials held for the Client or stored for the Client shall be at the risk and expense of the Client. Title and risk of loss for all parts, materials, and equipment provided hereunder shall pass when such parts, materials, and equipment are shipped.

7. Software. Software created on this project by INFRAMARK is owned by INFRAMARK. If noted in the scope of work, INFRAMARK may authorize use of this software inside the Client's organization only. Authorized use includes ability to modify the software, by the Client at the Client's risk. Under no circumstance is the Client, agent or third-party contractor of the Client authorized to distribute or use software created by INFRAMARK at locations other than the Client's facilities.

8. Limitation on Damages. In no event shall either Party be liable under any circumstances for any special, consequential, indirect, or incidental damages arising out of or in any way connected with this Agreement or the services provided, including, but not limited to, damages for lost profits, anticipated sales, compensation, reimbursement, good will for expenditures, investments, leases, or any other commitments in connection with the business of Client, or damages to third parties. Except for liability arising out of INFRAMARK'S gross negligence or willful misconduct, INFRAMARK's total liability for any cause shall be limited to the compensation paid to INFRAMARK by the Client under this Agreement.

9. Cyber Security. INFRAMARK shall not be liable for any liabilities, losses, damages, expenses, fines, or penalties incurred by the Client or any third party as a result of a data security breach or other cyber security breach to the Client's computer systems, operating systems, and all other technological or information systems related to the Services provided hereunder, except to the extent such liability, loss, damage, expense, fine, or penalty is the direct result of INFRAMARK's willful or negligent acts or omissions.



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 Project: Water District Contract II
 A&I Quote #: Q25-132312, Rev. 250205



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10. Client Information. If any information, opinions, recommendations, advice, or other work product or any data, information, procedures, charts, spreadsheets, logs, instruments, documents, plans, designs, specifications, operating manuals and specifications, customer data, billing information, regulatory filings, permits, authorizations, licenses, operation and maintenance records, or other records are provided by the Client or any third party acting on behalf the Client are provide to and used or relied on by INFRAMARK, INFRAMARK shall not be liable for any damages resulting directly or indirectly from such use and reliance.

11. No Third-Party Beneficiary. It is the explicit intention of the parties hereto, that no person or entity, other than the parties, is or shall be entitled to bring any action to enforce any provision of this Agreement against either of the parties, and the covenants, undertakings, and agreements set forth in this Agreement shall be solely for the benefit of and shall be enforceable only by the parties hereto or their respective permitted successors

12. Termination. This agreement may be terminated by INFRAMARK, in whole or in part, (a) whenever Client defaults in its performance in any manner and fails to remedy same within ten (10) days after receipt of notice setting forth the default. In the event of such termination, Client shall pay INFRAMARK for all services performed and all parts, materials, and equipment ordered by INFRAMARK up to the effective date of termination. Client may terminate this agreement if INFRAMARK is in default, provided that Client has provided INFRAMARK with written notice, including sufficient information regarding the alleged default, and INFRAMARK shall have thirty (30) days from the date of written notice to cure any such

13. Independent Contractor. The parties acknowledge that INFRAMARK is an independent contractor and is not an agent, partner, joint venturer, nor employee Client. Nothing shall operate to change or alter that relationship except further agreement between the parties in writing and specifically addressing the issue. Neither party shall have authority to bind or otherwise obligate the other in any manner nor shall either party

14. Force Majeure. Under no circumstances shall either party be held liable for any delay or failure in performance resulting directly or indirectly by acts of nature, forces, or causes beyond its reasonable control, including, without limitation: internet, computer equipment, telecommunication equipment, other equipment, or electrical power failures; riots; insurrections; pandemics/epidemics; civil disturbances; fires; floods; storms; explosions; acts of God; war; governmental actions; actions, embargoes or blockades in effect on or after the date of this Agreement; orders or law of domestic or foreign courts or tribunals or other governmental authorities; loss of or fluctuations in heat, light, or air conditioning; or strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees.



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Bill of Materials and Labor

Qty	Tag/Loop	Description
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Water District Contract III

Custom Controls Unlimited, LLC. (CCU), a division of Inframark is pleased to offer our professional services and equipment for Beaufort County, NC under Water District Contract III.

Scope of Work:

Custom Controls Unlimited, LLC will provide the following services and hardware.

WRITTEN SUMMARY

For this project, Inframark will perform the services necessary to provide the client a fully functional telemetry system for the water distribution system. This system will integrate with the other upgrades taking place on the water system. Please review the scope details below for the specific services and hardware for this station.

SERVICES

Project Management

- o Coordination Meetings
- o Scope, schedule, planning, documentation

Design

- o Submittals
- o Wiring Diagrams and Bill of Materials
- o Network Diagram

Build

- o UL 508A listed panel
- o All new components
- o Heat-shrink wire labels
- o Wire color changes to represent different voltages
- o Labeling as required

Program

- o SCADA configuration/programming
- o PLC configuration/programming

Testing

- o Unwitnessed Factory Testing (UFT)
- o On-site I/O checkout
- o System Acceptance Testing (SAT)

Training

- o Training two 8-hour days

Warranty



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October 29, 2025

Quote Expiration

December 28, 2025

Bill of Materials and Labor

Qty	Tag/Loop	Description
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- o One-year warranty

Note:

1. All operations for this site to be managed and coordinated by others. Inframark staff are not licensed for operations. Contractor to coordinate all downtime and bypass pumping or other measures IF needed while the installation takes place.

SCADA HARDWARE/SOFTWARE

Note:

1. SCADA configuration/programming to be done on client's existing SCADA license.

NETWORKING EQUIPMENT

1

Coaxial Cabling and Antennas

- o Coaxial cabling as required
- o Directional antenna for the valve and BPS
- o Omni-directional antenna for the tank
- o Coaxial surge protection
- o 20' off ground mast, aluminum

Note:

1. Inframark will use County's existing radio network (implemented in previous projects by Inframark) for proper communications
 2. Tower/mast is NOT covered under this quotation. If radio communications is inadequate, Inframark can provide antenna/mast for additional monies to improve the radio signal.

CONTROL PANEL HARDWARE

1

EST-31

Elevated Storage Tank 31

- o Type 4, Painted Steel Wall Mounted Enclosure
 - Enclosure Size: 24" H x 24" W x 10" D
 - Wired I/O: 8 DI, 4 DO, 4 AI, 0 AO
- o PLC Manufacturer & Model: Schneider Electric M340
- o Operator Interface Terminal: 4" Color Touch Screen
- o Communications: License-free Radio & Antenna
- o Standard Features:
 - Primary Power: 120VAC
 - Backup Power: DC UPS
 - AC Power Surge Protector
 - Circuit protection through breakers and fusing



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Qty	Tag/Loop	Description
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1	EST-32	<ul style="list-style-type: none"> ▪ RTU Door Limit Switch ▪ Heater & Thermostat ▪ Ethernet Switch, Unmanaged ▪ Analog Surge Protection <p>Elevated Storage Tank 32</p> <ul style="list-style-type: none"> ◦ Type 4, Painted Steel Wall Mounted Enclosure <ul style="list-style-type: none"> ▪ Enclosure Size: 24" H x 24" W x 10" D ▪ Wired I/O: 8 DI, 4 DO, 4 AI, 0 AO ◦ PLC Manufacturer & Model: Schneider Electric M340 ◦ Operator Interface Terminal: 4" Color Touch Screen ◦ Communications: License-free Radio & Antenna ◦ Standard Features: <ul style="list-style-type: none"> ▪ Primary Power: 120VAC ▪ Backup Power: DC UPS ▪ AC Power Surge Protector ▪ Circuit protection through breakers and fusing ▪ RTU Door Limit Switch ▪ Heater & Thermostat ▪ Ethernet Switch, Unmanaged ▪ Analog Surge Protection
1	BPS-31	<p>Booster Pump Station 31</p> <ul style="list-style-type: none"> ◦ Type 4, Painted Steel Wall Mounted Enclosure <ul style="list-style-type: none"> ▪ Enclosure Size: 24" H x 24" W x 10" D ▪ Wired I/O: 16 DI, 8 DO, 4 AI, 4 AO ◦ PLC Manufacturer & Model: Schneider Electric M340 ◦ Operator Interface Terminal: 6" Color Touch Screen ◦ Communications: License-free Radio & Antenna ◦ Standard Features: <ul style="list-style-type: none"> ▪ Primary Power: 120VAC ▪ Backup Power: DC UPS ▪ AC Power Surge Protector ▪ Circuit protection through breakers and fusing ▪ RTU Door Limit Switch ▪ Heater & Thermostat ▪ Ethernet Switch, Unmanaged ▪ Analog Surge Protection

Note:

1. Inframark assumes existing equipment is in good working order. This includes, but is not limited to, electrical service, instrumentation, and equipment mounting. Any existing equipment to be found malfunctioning or damaged will need to be replaced at the expense of others.



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Customer: Beaufort County, NC
 Project: Water District Contract III
 A&I Quote #: Q25-132313, Rev. 250205



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Qty	Tag/Loop	Description
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- 2. Programming software NOT included.
- 3. Pump Station Control Panel (PCP) does NOT include any motor driving equipment (VFDs, soft starters, across the line starters, etc.). Inframark assumes this equipment is externally mounted according to the previous site.

INSTRUMENTATION

1	EST-31	Transducer Recalibration
1	EST-32	Transducer Recalibration

Note:

- 1. No instrumentation is provided under this quotation. Inframark can supply instrumentation at the request of the client for additional monies.
- 2. Inframark will be performing services only to recalibrate the transducers EST-31 and EST-32.

LABOR

Project Labor

One Lot	Project Management, Project Engineering, Electrical Design, Drafting & Administrative Labor (including Travel & Living expenses) to administer the project and perform system design, submittals, and record drawings as required by the Contract
N/A	IT & OT Labor (including Travel & Living expenses) as required by the Contract
One Lot	HMI Applications & Graphics Labor (including Travel & Living expenses) as required by the Contract Documents.
One Lot	PLC Applications Labor (including Travel & Living expenses) to be performed as required by the Contract Documents.
One Lot	Field Service Labor (including Travel & Living expenses) to provide on site supervision, calibrations, startup, training, etc. as required by the Contract Documents.
N/A	Electrical, Fire & Security Labor (including Travel & Living expenses) to provide any fiber optic cable or electrical work as required by the Contract Documents.
1 Year	Onsite Comprehensive Warranty (including Travel & Living expenses)



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Customer: Beaufort County, NC
 Project: Water District Contract III
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Qty	Tag/Loop	Description
One Lot	Freight	
		Subtotal of Project Costs: \$104,245
		State Sales Tax - NOT INCLUDED: \$
		Total Project Cost: \$104,245

General Notes:

- A *** Sales Representation ***
 John McNeill is the Inframark A&I Regional Sales Manager. John can be reached at 919-661-5556 and john.mcneill@inframark.com.
- B *** Technical Questions ***
 For technical or scope of supply questions contact Kevin Monk, the Inframark A&I Engineering Project Manager. Kevin can be reached at 919-661-5556 and kevin.monk@inframark.com.
- C *** Installation of Conduit and Wire ***
 This quotation **DOES NOT INCLUDE** the supply or physical installation of conduit or wire unless specifically noted above.
- D *** Equipment Installation ***
 This quotation **DOES NOT INCLUDE** physical installation of field instruments, pipe, tubing, fittings, isolation valves, instrument stands, instrument mounts, control panels, antennas, masts, wooden poles, or other devices or other equipment unless specifically noted above.
- E *** Wiring Terminations ***
 This quotation **INCLUDES** the termination of field wiring to field instruments, control panels, RTU panels, and/or other devices supplied under this scope of supply. Terminations of wiring to equipment supplied by Others are excluded unless specifically noted above.
- F *** Fiber Optics Cable ***
 This quotation **DOES NOT INCLUDE** the supply or physical installation of Fiber Optic Cable.
- G *** Fiber Optic Cable Termination ***
 This quotation **DOES NOT INCLUDE** termination or testing of fiber optics cable.
- H *** CAT6 Cable Installation ***
 This quotation **DOES NOT INCLUDE** any CAT6 cable, CAT6 related components, or the physical installation of CAT6 cable or other related components.



Customer: Beaufort County, NC
 Project: Water District Contract III
 A&I Quote #: Q25-132313, Rev. 250205



October 29, 2025

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Bill of Materials and Labor

Qty	Tag/Loop	Description
	I	* Installation of Communications Towers or Poles * This quotation DOES NOT INCLUDE the supply or physical installation of Communication Towers or Poles.
	J	* Contractor License Information *
	K	* Order Information * Any orders resulting from this quotation shall be made out to "Custom Controls Unlimited, LLC".
	L	* Terms and Conditions * Inframark, LLC A&I Division Terms and Conditions of Sale apply to any order resulting from this quotation and are provided below.
	M.	* Performance & Payment Bonds * If you desire Performance and Payment Bonds for this project, please let our local sales representative know and we will provide you with an adder for the cost of these bonds.

Revision Notes:

Rev. 250205	First Issue - 2025-02-05 JPM
Rev. 251029	Second Issue - 2025-10-29 PCW increased markup by 7%

**INFRAMARK, LLC
 A&I DIVISION TERMS AND CONDITIONS OF SALE**

- 1. Performance of Obligations.** The manner in which INFRAMARK's obligations are to be performed and the specific hours during which the obligations are to be performed shall be determined solely by INFRAMARK. INFRAMARK shall supply at INFRAMARK's expense any instrumentalities required by INFRAMARK for the performance of INFRAMARK's obligations hereunder.
- 2. Term.** The term of this Agreement will commence on the date the last of the parties' executes this Agreement and continue until all obligations of the Parties hereunder are completed or is otherwise terminated in accordance with paragraph 11 of this Agreement.



October 29, 2025

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Bill of Materials and Labor

Qty	Tag/Loop	Description
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3. Compensation. The compensation due to INFRAMARK from Client shall be as stated on the applicable Purchase Order or Quote. Any amount due from Client hereunder which is not paid when due shall bear interest at a rate equal to 1.5% per month, 18% per annum, (but in no event more than the maximum rate permitted by law) from the date due until paid. Compensation paid pursuant to this Agreement shall not be subject to the customary withholding of income taxes and other employment taxes. INFRAMARK shall be solely responsible for reporting and paying any such taxes. Client shall notify Operator of any dispute with an invoice within ten (10) business days from receipt of said invoice. In the event that Client has a dispute with any charges, all undisputed charges on said invoice(s) will be due in accordance with the above times and the Parties shall negotiate in good faith to resolve any such dispute in a timely manner. If there is a change in law, change in the interpretation of law, or other factor which causes an increase in INFRAMARK's cost of providing the Services, INFRAMARK may provide notice to the Client and the parties shall negotiate in good faith to adjust the compensation to account for such change in INFRAMARK's costs. If the parties are unable to reach a negotiated agreement within thirty (30) days of the date of notice, then the contract may be terminated immediately by INFRAMARK.

4. Indemnification and Release. EACH PARTY SHALL INDEMNIFY, DEFEND, AND HOLD THE OTHER, AND ITS PARENTS, SUBSIDIARIES, AFFILIATES, OFFICERS, EMPLOYEES, AND LICENSORS, HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LOSSES, LIABILITY, COSTS, AND EXPENSES, INCLUDING ACTUAL ATTORNEY FEES, BROUGHT BY ANY THIRD PARTY FOR BODILY INJURY, INCLUDING DEATH, OR PROPERTY DAMAGE, TO THE EXTENT CAUSED BY OR ARISING OUT OF THE INDEMNIFYING PARTY'S, OR ITS EMPLOYEES', SUBCONTRACTORS' OR AGENTS'

5. Warranty: INFRAMARK warrants to the Client that: (i) the Services will be performed by appropriately qualified, trained, experienced, and when applicable licensed and/or certified personnel, with due care, skill and diligence, and in accordance with all terms of this agreement, applicable law and industry standards. INFRAMARK warrants the products shall conform to the description contained in this agreement and be free from defects in material and workmanship for a period of one (1) year from the date the products are initially placed in operation, or 18 months from when the products are shipped, whichever occurs first, provided that the products are stored, maintained and operated so as to protect the products from harm or damage due to any cause but not limited to fire, water, inclement weather, lightning, extreme temperatures, and not subjected to misuse, neglect or accident. Upon prompt written notice of and determination that such defect is covered under the foregoing warranty, INFRAMARK's responsibility is limited to correction of the defect by, at INFRAMARK's option, repair or replacement of the defective part, parts, or services. **Unless stated elsewhere herein, INFRAMARK provides no warranty of product performance or process results. The foregoing warranties are exclusive and INFRAMARK hereby disclaims all other warranties of any kind, including any implied warranty of merchantability or fitness for a particular purpose.** The warranties provided herein shall not apply to any Client product which shall have been; (a) repaired or altered other than by Client or the Client's personnel, representatives, or agents; (b) subjected to physical or electrical abuse or misuse; or (c) operated in any manner inconsistent

6. Shipment and Loss or Damage to Goods and Materials: All shipments will be made F.O.B. shipping point unless otherwise specified herein. In the absence of specific instructions, INFRAMARK will select the carrier. Title to and risk of loss for the material shall pass to the Client upon delivery to the carrier or delivery service. Materials held for the Client or stored for the Client shall be at the risk and expense of the Client. Title and risk of loss for all parts, materials, and equipment provided hereunder shall pass when such parts, materials, and equipment are shipped.

7. Software. Software created on this project by INFRAMARK is owned by INFRAMARK. If noted in the scope of work, INFRAMARK may authorize use of this software inside the Client's organization only. Authorized use includes ability to modify the software, by the Client at the Client's risk. Under no circumstance is the Client, agent or third-party contractor of the Client authorized to distribute or use software created by INFRAMARK at locations other than the Client's facilities.

8. Limitation on Damages. In no event shall either Party be liable under any circumstances for any special, consequential, indirect, or incidental damages arising out of or in any way connected with this Agreement or the services provided, including, but not limited to, damages for lost profits, anticipated sales, compensation, reimbursement, good will for expenditures, investments, leases, or any other commitments in connection with the business of Client, or damages to third parties. Except for liability arising out of INFRAMARK'S gross negligence or willful misconduct, INFRAMARK'S total liability for any cause shall be limited to the compensation paid to INFRAMARK by the Client under this Agreement.

9. Cyber Security. INFRAMARK shall not be liable for any liabilities, losses, damages, expenses, fines, or penalties incurred by the Client or any third party as a result of a data security breach or other cyber security breach to the Client's computer systems, operating systems, and all other technological or information systems related to the Services provided hereunder, except to the extent such liability, loss, damage, expense, fine, or penalty is the direct result of INFRAMARK's willful or negligent acts or omissions.



Customer: Beaufort County, NC
 Project: Water District Contract III
 A&I Quote #: Q25-132313, Rev. 250205



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Bill of Materials and Labor

Qty	Tag/Loop	Description
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10. Client Information. If any information, opinions, recommendations, advice, or other work product or any data, information, procedures, charts, spreadsheets, logs, instruments, documents, plans, designs, specifications, operating manuals and specifications, customer data, billing information, regulatory filings, permits, authorizations, licenses, operation and maintenance records, or other records are provided by the Client or any third party acting on behalf the Client are provide to and used or relied on by INFRAMARK, INFRAMARK shall not be liable for any damages resulting directly or indirectly from such use and reliance.

11. No Third-Party Beneficiary. It is the explicit intention of the parties hereto, that no person or entity, other than the parties, is or shall be entitled to bring any action to enforce any provision of this Agreement against either of the parties, and the covenants, undertakings, and agreements set forth in this Agreement shall be solely for the benefit of and shall be enforceable only by the parties hereto or their respective permitted successors

12. Termination. This agreement may be terminated by INFRAMARK, in whole or in part, (a) whenever Client defaults in its performance in any manner and fails to remedy same within ten (10) days after receipt of notice setting forth the default. In the event of such termination, Client shall pay INFRAMARK for all services performed and all parts, materials, and equipment ordered by INFRAMARK up to the effective date of termination. Client may terminate this agreement if INFRAMARK is in default, provided that Client has provided INFRAMARK with written notice, including sufficient information regarding the alleged default, and INFRAMARK shall have thirty (30) days from the date of written notice to cure any such

13. Independent Contractor. The parties acknowledge that INFRAMARK is an independent contractor and is not an agent, partner, joint venturer, nor employee Client. Nothing shall operate to change or alter that relationship except further agreement between the parties in writing and specifically addressing the issue. Neither party shall have authority to bind or otherwise obligate the other in any manner nor shall either party

14. Force Majeure. Under no circumstances shall either party be held liable for any delay or failure in performance resulting directly or indirectly by acts of nature, forces, or causes beyond its reasonable control, including, without limitation: internet, computer equipment, telecommunication equipment, other equipment, or electrical power failures; riots; insurrections; pandemics/epidemics; civil disturbances; fires; floods; storms; explosions; acts of God; war; governmental actions; actions, embargoes or blockades in effect on or after the date of this Agreement; orders or law of domestic or foreign courts or tribunals or other governmental authorities; loss of or fluctuations in heat, light, or air conditioning; or strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees.



ADDENDUM 12

Reimbursement #11 Washington Elementary School

**DISTRIBUTION REQUEST
NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY
Date of Request: 11/21/25**

DPI USE ONLY
Approved:
Date:

County: Beaufort
 Address: 121 W. 3rd St., Washington, NC 27889
 LEA: 070-Beaufort County
 Address: 321 Smaw Road, Washington, NC 27889

Contact Person: Brian Alligood or Anita Radcliffe
 Title: County Manager Finance Director
 Phone: 252-940-6158 or 252-946-0079
 Email: brian.alligood@beaufortcountync.gov

Project Title: Washington Elementary School (PK-3)
 Project Address: 947 Hudnell Street, Washington, NC 27889

The Needs-Based Public School Capital Fund is governed by Article 38B of GS 115C-546. The purpose of the NBPSCF is to assist counties with their critical public school building capital needs. Grant funds may be used for construction of new public school buildings, as well as additions, repairs, and renovations to existing public school buildings. Grant funds cannot be used for real property acquisition, or for capital improvements to administrative buildings. Grant funds may be utilized for a lease agreement per GS 115C-546.13. **Do Not use this Distribution Request Form for lease payments.**

Total Project Costs (per signed agreement)	State Grant		Local Match		Total
Planning / Design	\$ _____	+	\$ _____	=	\$ _____
Construction	\$ _____	+	\$ _____	=	\$ _____
Other	\$ _____	+	\$ _____	=	\$ _____
Total	\$ 42,000,000.00	+	\$ 10,000,000.00	=	\$ 52,000,000.00

Design Firm: Hite Associates
 Date of Design Contract: 7/8/23 Bid Date (x actual estimated): 4/28/23
 General Contractor: WIMCO Date of Construction Contract: 11/26/23
 Construction Start Date (actual x estimated): Jan 2025 Completion Date (actual x estimated): July 2026

Local Matching Fund Requirement: 1:1 | 1:3 ---- or ---- 0% | 5% | 15% | 25% | 35%
 Source(s) of matching funds: Local Matching Requirement 19.23%; Source of matching funds - Beaufort County General Fund Cash

Project Costs (as of date): 11/21/25	State Grant		Local Match		Total
Planning / Design	\$ 1,452,975.57	+	\$ 345,929.43	=	\$ 1,798,905.00
Construction	\$ 16,597,949.61	+	\$ 3,951,697.04	=	\$ 20,549,646.65
Other	\$ 56,469.65	+	\$ 13,444.49	=	\$ 69,914.14
Total	\$ 18,107,394.83	+	\$ 4,311,070.96	=	\$ 22,418,465.79

Grant Funds Requested	All Prior Requests		This Request		Total
Planning / Design	\$ 1,452,975.57	+	\$ 0.00	=	\$ 1,452,975.57
Construction	\$ 13,721,319.07	+	\$ 2,876,630.54	=	\$ 16,597,949.61
Other	\$ 56,469.65	+	\$ 0.00	=	\$ 56,469.65
Total	\$ 15,230,764.29	+	\$ 2,876,630.54	=	\$ 18,107,394.83

Supporting Documentation: At DPI's request, submit documentation to DPI substantiating project expenditures identified here.

Reporting Requirements

We, the undersigned, agree to submit a report describing the progress of this project, including State and Local amounts expended, as follows: 1) with each distribution request; 2) annually on or before April 1 of each year; and 3) within 90 days following completion of the project (final payment). We certify that the project herein described is within the parameters set forth in Article 38B of GS 115C-546, and that all the required local funding is available and designated as a Local Match for this project. We certify that Local Matching Funds are derived from non-State and non-Federal funds and will be expended along with Needs-Based Grand funds as the project progresses.

(Signature - Chair, County Commissioners) _____ (Date) _____

(Signature - Chair, Board of Education) _____ (Date) _____

Hite associates

ARCHITECTURE / PLANNING / TECHNOLOGY

PAY APPLICATION TRANSMITTAL

November 20, 2025

TO: Beaufort County Board of Education

ATTN: Jamie Stokes, Director of Maintenance

FROM: Robert Edmondson

RE: **New Beaufort Pk-3 School**

Enclosed are Pay Applications approved by this office for:

Contractor	Amount
WIMCO CORP	\$3,561,508.66

End of Transmittal

CONSTRUCTION ACCOUNTING SUMMARY

PROJECT: # 22344 New Beaufort PK-3 School
BEAUFORT COUNTY

Type: Gross Sq. Foot Now Area (Enclosed): 135,692
Const. Class:
Cap:

Contract Date: 11/26/2024 Completion Date: Contract Executed:

SINGLE PRIME GENERAL CONTRACT: WMCO CORP 2533 W 5TH STREET, WASHINGTON, NC 27889

Original Contract Sum:	\$43,120,100.00
CO No. G1	
CO No. G2	
CO No. G3	
CO No. G4	
CO No. G5	
CO No. G6	
CO No. G7	
CO No. G8	
CO No. G9	
Total Change Orders executed to Date:	\$0.00
Total Change Orders pending:	\$0.00
Current Contract Sum:	\$43,120,100.00
Total Payments Approved to Date:	\$20,549,646.65
Balance of Contract Sum:	\$22,570,453.35

Progress Payments Approved	Received	Reviewed	Sent
1	\$1,227,542.50	2/25/25 VIA EMAIL	2/26/2025
2	\$966,552.36	3/27/25 VIA EMAIL	3/27/2025
3	\$1,257,168.25	4/25/25 via email	4/28/2025
4	\$916,037.50	5/29/25 VIA EMAIL	5/30/2025
5	\$1,555,102.50	6/10/25 VIA EMAIL	6/11/2025
6	\$1,355,175.00	7/8/25 VIA EMAIL	7/10/2025
7	\$3,394,480.00	8/12/25 via email	8/14/25 via email
8	\$2,809,271.68	9/9/25 via email	9/10/2025
9	\$3,506,808.20	10/14/25 via email	10/15/2025
10	\$3,561,508.66	11/19/25 via email	11/19/2025
11			
12			
13			
14			
15			
16			
17			
TOTAL	\$20,549,646.65		

FURNITURE (SUBJECT TO BE ADDED)

Original Contract Sum:	
Co. No. M-1	
CO No. M-2	
CO No. M-3	
CO No. M-4	
CO No. M-5	
Total Change Orders executed to Date:	\$0.00
Total Change Orders Pending:	\$0.00
Current Contract Sum:	\$0.00
Total Payments Approved to Date:	\$0.00
Balance of Contract Sum:	\$0.00

Progress Payment Approved	Received	Reviewed	Sent
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
FINAL			
TOTAL	\$0.00		

CONTRACTS SUMMARY

Total Original Contracts:	\$43,120,100.00		
General to Date:	\$43,120,100.00	100.0%	
Furniture to Date:	\$0.00	0%	
Total Change Orders executed to Date:	\$0.00	0.0%	
Current Change Orders pending:	\$0.00		
Total Current Contracts:	\$43,120,100.00	100.0%	\$317.78 Cost Per Sq. Ft.
Total Payments Approved to Date:	\$20,549,646.65	47.7%	
Balance of Contract Sum:	\$22,570,453.35	52.3%	

BeaufortCS - 22344 Beaufort PK-3

11/20/2025

TO OWNER/CLIENT:
 AR-Beaufort County Schools
 321 Smaw Road
 Washington, North Carolina 27889

PROJECT:
 Washington Elementary School - Washington, NC
 947 Hudneil Street
 Washington, North Carolina 27889

INVOICE NO: 59210
PERIOD: 11/01/25 - 11/30/25
PROJECT NO: 3592
CONTRACT DATE: 11/26/2024

FROM CONTRACTOR:
 WIMCO Corp
 PO Box 121 2533 West 5th Street
 Washington, North Carolina 27889

VIA ARCHITECT/ENGINEER:

CONTRACT FOR: 3592 - Prime Contract

CONTRACTOR'S APPLICATION FOR PAYMENT

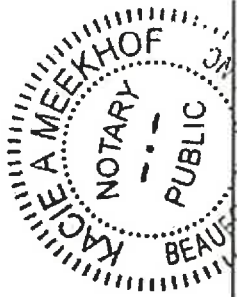
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum	\$43,120,100.00
2.	Net change by allowance adjustment	\$0.00
3.	Contract Sum to date (Line 1 ± 2)	\$43,120,100.00
4.	Total completed and stored to date (Column G on detail sheet)	\$21,631,207.04
5.	Retainage:	
	a. 5.00% of completed work	\$1,067,810.39
	b. 5.00% of stored material	\$13,750.00
	Total retainage	\$1,081,560.39
6.	Total earned less retainage (Line 4 less Line 5 Total)	\$20,549,646.65
7.	Less previous certificates for payment (Line 6 from prior certificate)	\$16,988,137.99
8.	Current payment due:	\$3,561,508.66
9.	Balance to finish, including retainage (Line 3 less Line 6)	\$22,570,453.35

MATH & TAX CORRECT
 BMN Nov. 19, 2025

By: Russell C. Pugh Date: 11/19/25

State of: NORTH CAROLINA
 County of: BEAUFORT
 Subscribed and sworn to before me this 19th day of NOVEMBER 2025
 Notary Public: Kacie A. Meekhof
 My commission expires: 10/23/2029



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: RBE \$3,561,508.66
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

By: [Signature] Date: 11/20/2025

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

ALLOWANCE ADJUSTMENT SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by allowance adjustment:	\$0.00	\$0.00

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

INVOICE NUMBER: 59210
 APPLICATION DATE: 11/25/2025
 PROJECT NO: 3592
 PERIOD: 11/01/25 - 11/30/25

Use Column I on Contracts where variable retainage for line items apply.

Contract Lines

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)						
1	* GENERAL CONDITIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00
2	SALES TAX	\$229,579.00	\$123,500.00	\$11,000.00	\$11,000.00	\$0.00	\$134,500.00	58.59%	\$95,079.00
3	LABOR TAXES & INS	\$105,160.00	\$57,500.00	\$5,500.00	\$5,500.00	\$0.00	\$63,000.00	59.91%	\$42,160.00
4	BUILDERS RISK INS	\$195,000.00	\$195,000.00	\$0.00	\$0.00	\$0.00	\$195,000.00	100.00%	\$0.00
5	BOND	\$326,248.00	\$326,248.00	\$0.00	\$0.00	\$0.00	\$326,248.00	100.00%	\$0.00
6	SUPERVISION	\$560,527.00	\$251,052.00	\$35,000.00	\$35,000.00	\$0.00	\$286,052.00	51.03%	\$274,475.00
7	TEMP FACILITIES	\$174,691.00	\$105,000.00	\$6,000.00	\$6,000.00	\$0.00	\$111,000.00	63.54%	\$63,691.00
8	CLEANUP	\$202,963.00	\$0.00	\$15,200.00	\$15,200.00	\$0.00	\$15,200.00	7.49%	\$187,763.00
9	EQUIPMENT RENTAL	\$172,966.00	\$70,500.00	\$8,000.00	\$8,000.00	\$0.00	\$78,500.00	45.38%	\$94,466.00
10	SAFETY	\$29,027.00	\$17,000.00	\$1,200.00	\$1,200.00	\$0.00	\$18,200.00	62.70%	\$10,827.00
11	SURVEYING	\$62,200.00	\$38,700.00	\$3,200.00	\$3,200.00	\$0.00	\$41,900.00	67.36%	\$20,300.00
12	ALLOW: CASH	\$1,599,243.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,599,243.00
13	ALLOW: MASS UNDERCUT	\$74,999.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$74,999.00
14	ALLOW: FOUNDATION UNDERCUT	\$26,791.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$26,791.00
15	* SITEWORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00
16	MOBILIZATION	\$150,876.00	\$150,876.00	\$0.00	\$0.00	\$0.00	\$150,876.00	100.00%	\$0.00
17	DEMO	\$346,706.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	72.11%	\$96,706.00
18	GRADING	\$2,293,194.00	\$2,093,000.00	\$75,500.00	\$75,500.00	\$0.00	\$2,168,500.00	94.56%	\$124,694.00
19	EROSION CTL-MATERIAL	\$193,110.00	\$193,110.00	\$0.00	\$0.00	\$0.00	\$193,110.00	100.00%	\$0.00
20	EROSION CTL-LABOR	\$88,475.00	\$88,475.00	\$0.00	\$0.00	\$0.00	\$88,475.00	100.00%	\$0.00
21	WATER/SEWER-MATERIAL	\$546,015.00	\$525,250.00	\$12,000.00	\$12,000.00	\$0.00	\$537,250.00	98.39%	\$8,765.00
22	WATER/SEWER-LABOR	\$329,005.00	\$301,000.00	\$17,500.00	\$17,500.00	\$0.00	\$318,500.00	96.81%	\$10,505.00
23	STORM DRAIN-MATERIAL	\$972,975.00	\$972,975.00	\$0.00	\$0.00	\$0.00	\$972,975.00	100.00%	\$0.00
24	STORM DRAIN-LABOR	\$466,275.00	\$446,300.00	\$19,975.00	\$19,975.00	\$0.00	\$466,275.00	100.00%	\$0.00
25	ASPHALT-MATERIAL	\$689,596.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$689,596.00
26	ASPHALT-LABOR	\$295,541.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$295,541.00
27	SITE CONCRETE-MATERIAL	\$484,394.00	\$196,000.00	\$0.00	\$0.00	\$0.00	\$196,000.00	40.46%	\$288,394.00
28	SITE CONCRETE-LABOR	\$164,739.00	\$68,500.00	\$0.00	\$0.00	\$0.00	\$68,500.00	41.58%	\$96,239.00
29	FENCING-MATERIAL	\$189,908.00	\$115,000.00	\$0.00	\$0.00	\$0.00	\$115,000.00	60.56%	\$74,908.00
30	FENCING-LABOR	\$81,388.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00	63.89%	\$29,388.00
31	LANDSCAPING-MATERIAL	\$192,366.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	9.05%	\$165,866.00
32	LANDSCAPING-LABOR	\$78,156.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	5.76%	\$73,656.00
33	* CONCRETE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00

A	B	C	D		E		F	G		H	I
			WORK COMPLETED		THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)				MATERIALS PRESENTLY STORED (NOT IN D OR E)				BALANCE TO FINISH (C - G)
34	FOOTINGS	\$847,117.00	\$847,117.00	\$0.00	\$0.00	\$0.00	\$0.00	\$847,117.00	100.00%	\$0.00	\$42,355.85
35	SLAB ON GRADE	\$1,219,086.00	\$1,032,550.00	\$125,000.00	\$125,000.00	\$0.00	\$0.00	\$1,157,550.00	94.95%	\$61,538.00	\$67,877.50
36	SLAB ON DECK	\$252,006.00	\$15,000.00	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$90,000.00	35.71%	\$162,006.00	\$4,500.00
37	* MASONRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
38	BRICK-MATERIALS	\$794,946.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$275,000.00	\$400,000.00	50.32%	\$394,946.00	\$20,000.00
39	BRICK-LABOR	\$447,833.00	\$34,500.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$59,500.00	13.29%	\$388,333.00	\$2,975.00
40	BLOCK-MATERIALS	\$1,963,724.00	\$1,278,250.00	\$685,474.00	\$685,474.00	\$0.00	\$0.00	\$1,963,724.00	100.00%	\$0.00	\$98,186.20
41	BLOCK-LABOR	\$923,024.00	\$492,000.00	\$345,000.00	\$345,000.00	\$0.00	\$0.00	\$837,000.00	90.68%	\$86,024.00	\$41,850.00
42	* METALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
43	STEEL ERECTOR	\$1,019,071.00	\$656,750.00	\$115,000.00	\$115,000.00	\$0.00	\$0.00	\$771,750.00	75.73%	\$247,321.00	\$38,587.50
44	STRUCTURAL STEEL	\$2,924,015.00	\$2,242,000.00	\$255,000.00	\$255,000.00	\$0.00	\$0.00	\$2,497,000.00	85.40%	\$427,016.00	\$124,850.00
45	MISC. METALS	\$34,850.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	21.52%	\$27,350.00	\$375.00
46	* CARPENTRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
47	CARPENTRY-MATERIAL	\$63,989.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$63,989.00	\$0.00
48	CARPENTRY-LABOR	\$27,423.00	\$0.00	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	16.41%	\$22,923.00	\$225.00
49	CASEWORK-MATERIAL	\$374,665.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$374,665.00	\$0.00
50	CASEWORK-LABOR	\$185,285.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$185,285.00	\$0.00
51	* THERMAL/MOISTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
52	ROOFING-MATERIAL	\$2,106,281.00	\$941,500.00	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$976,500.00	46.38%	\$1,129,781.00	\$48,825.00
53	ROOFING-LABOR	\$925,548.00	\$321,000.00	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$351,000.00	37.92%	\$574,548.00	\$17,550.00
54	INSULATIONS-MATERIAL	\$142,780.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,000.00	15.41%	\$120,780.00	\$1,100.00
55	INSULATIONS-LABOR	\$61,190.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00	13.89%	\$52,690.00	\$425.00
56	CAULKING-MATERIAL	\$64,557.00	\$3,500.00	\$19,500.00	\$19,500.00	\$0.00	\$0.00	\$23,000.00	35.63%	\$41,557.00	\$1,150.00
57	CAULKING-LABOR	\$24,809.00	\$1,200.00	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$7,700.00	31.04%	\$17,109.00	\$385.00
58	* OPENINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
59	DOORS/FRAMES HDWRE-MATERIAL	\$461,844.00	\$212,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$212,000.00	45.90%	\$249,844.00	\$10,600.00
60	DOORS/FRAMES HDWRE-LABOR	\$192,932.00	\$48,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,500.00	25.14%	\$144,432.00	\$2,425.00
61	STOREFRONT-MATERIAL	\$676,159.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$676,159.00	\$0.00
62	STOREFRONT-LABOR	\$285,496.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$285,496.00	\$0.00
63	OVERHEAD DOORS	\$35,294.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,294.00	\$0.00
64	* FINISHES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
65	GWB FRAMING/DRYWALL-MATERIALS	\$648,399.00	\$143,250.00	\$51,500.00	\$51,500.00	\$0.00	\$0.00	\$194,750.00	30.04%	\$453,649.00	\$9,737.50
66	GWB FRAMING/DRYWALL-LABOR	\$293,313.00	\$62,500.00	\$25,500.00	\$25,500.00	\$0.00	\$0.00	\$88,000.00	30.00%	\$205,313.00	\$4,400.00
67	HARD TILE-MATERIAL	\$146,446.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$146,446.00	\$0.00
68	HARD TILE-LABOR	\$67,047.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$67,047.00	\$0.00
69	TERRAZZO-MATERIAL	\$329,614.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$329,614.00	\$0.00
70	TERRAZZO-LABOR	\$134,119.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$134,119.00	\$0.00
71	ACOUSTICAL CEILING-MATERIAL	\$152,193.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00	3.61%	\$146,693.00	\$275.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
		FROM PREVIOUS APPLICATION (D + E)		% (G / C)						
72	ACOUSTICAL CEILING-LABOR	\$82,368.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$79,368.00	\$150.00
73	RESILIENT FLOORING-MATERIAL	\$207,984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207,984.00	\$0.00
74	RESILIENT FLOORING-LABOR	\$121,278.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$121,278.00	\$0.00
75	PAINTS & COATINGS-MATERIAL	\$193,034.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	\$180,534.00	\$625.00
76	PAINTS & COATINGS-LABOR	\$84,157.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	\$78,657.00	\$275.00
77	SPECIALTY FLOORING	\$84,495.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,495.00	\$0.00
78	* SPECIALTIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
79	VISUAL DISPLAY BD-MATERIAL	\$48,576.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,576.00	\$0.00
80	VISUAL DISPLAY BD-LABOR	\$20,389.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,389.00	\$0.00
81	TOILET PARTITIONS-MATERIAL	\$27,128.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,128.00	\$0.00
82	TOILET PARTITIONS-LABOR	\$13,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,769.00	\$0.00
83	FIRE EXTINGUISHERS	\$14,734.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,734.00	\$0.00
84	TOILET ACCESSORIES	\$33,504.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,504.00	\$0.00
85	LOCKERS	\$5,114.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,114.00	\$0.00
86	FOLDING PARTITIONS	\$92,522.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,522.00	\$0.00
87	FLAGPOLES	\$4,557.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,557.00	\$0.00
88	CANOPIES	\$454,092.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$454,092.00	\$0.00
89	ARCHITECTURAL LOUVERS	\$48,194.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,194.00	\$0.00
90	*EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
91	KITCHEN EQUIPMENT	\$411,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$411,359.00	\$0.00
92	STAGE CURTAINS	\$17,858.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,858.00	\$0.00
93	PROJECTION SCREENS	\$9,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,400.00	\$0.00
94	SPORTS EQUIPMENT	\$21,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,590.00	\$0.00
95	* MECHANICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
96	FIRE PROTECTION-MATERIAL	\$336,025.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$333,025.00	\$150.00
97	FIRE PROTECTION-LABOR	\$165,438.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$163,438.00	\$100.00
98	PLUMBING-MATERIAL	\$1,093,166.00	\$452,500.00	\$115,000.00	\$0.00	\$115,000.00	\$0.00	\$567,500.00	\$525,666.00	\$28,375.00
99	PLUMBING-LABOR	\$431,356.00	\$160,550.00	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$195,550.00	\$235,806.00	\$9,777.50
100	HVAC SYSTEM-MATERIAL	\$3,480,931.00	\$683,897.54	\$450,000.00	\$0.00	\$450,000.00	\$0.00	\$1,133,897.54	\$2,347,033.46	\$56,694.88
101	HVAC SYSTEM-LABOR	\$1,420,398.00	\$225,500.00	\$195,000.00	\$0.00	\$195,000.00	\$0.00	\$420,500.00	\$999,898.00	\$21,025.00
102	* ELECTRICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
103	ELECTRICAL-MATERIAL	\$3,564,959.00	\$837,650.00	\$375,000.00	\$0.00	\$375,000.00	\$0.00	\$1,212,650.00	\$2,352,309.00	\$60,632.50
104	ELECTRICAL-LABOR	\$1,493,553.00	\$356,050.00	\$115,000.00	\$0.00	\$115,000.00	\$0.00	\$471,050.00	\$1,022,503.00	\$23,552.50
	TOTALS:	\$43,120,100.00	\$17,882,250.64	\$3,311,049.00	\$275,000.00	\$21,468,299.64	\$275,000.00	\$21,468,299.64	\$21,651,800.46	\$1,073,414.98

Allowance Adjustment

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)			% (G / C)			
105	PCCO#001									
105.1	PCO#001									
105.1.1	777-000001.S Turnkey Privacy Fence Fence Demo	\$4,100.00	\$4,100.00	\$0.00	\$0.00	\$0.00	\$4,100.00	100.00%	\$0.00	\$205.00
105.1.2	777-000001.S Turnkey Privacy Fence Fence Install	\$54,848.00	\$54,848.00	\$0.00	\$0.00	\$0.00	\$54,848.00	100.00%	\$0.00	\$2,742.40
105.1.3	997-999900.O FEE.Other GC FEE (7.0)%	\$4,126.36	\$4,126.36	\$0.00	\$0.00	\$0.00	\$4,126.36	100.00%	\$0.00	\$206.32
105.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$946.12	\$946.12	\$0.00	\$0.00	\$0.00	\$946.12	100.00%	\$0.00	\$47.31
106	PCCO#004									
106.1	PCO#004									
106.1.1	777-000004.S Septic Tank Removal Silework	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	100.00%	\$0.00	\$75.00
106.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$105.00	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00	100.00%	\$0.00	\$5.25
106.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$24.08	\$24.08	\$0.00	\$0.00	\$0.00	\$24.08	100.00%	\$0.00	\$1.20
107	PCCO#005									
107.1	PCO#006									
107.1.1	000-010047.A ALLOW: GEN. COND.,Allowance PCCO #001 - Privacy Fence Replacement	\$(64,020.48)	\$(64,020.48)	\$0.00	\$0.00	\$0.00	\$(64,020.48)	100.00%	\$0.00	\$(3,201.02)
107.1.2	000-010047.A ALLOW: GEN. COND.,Allowance PCCO #004 - Septic Tank Removal	\$(1,628.08)	\$(1,628.08)	\$0.00	\$0.00	\$0.00	\$(1,628.08)	100.00%	\$0.00	\$(81.45)
107.1.3	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
107.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
108	PCCO#002									
108.1	PCO#002									
108.1.1	777-000002.S Bus Parking Access Gate per RFI #6 Pamlico Fence	\$6,492.00	\$6,492.00	\$0.00	\$0.00	\$0.00	\$6,492.00	100.00%	\$0.00	\$324.60
108.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$454.44	\$454.44	\$0.00	\$0.00	\$0.00	\$454.44	100.00%	\$0.00	\$22.72
108.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$104.20	\$104.20	\$0.00	\$0.00	\$0.00	\$104.20	100.00%	\$0.00	\$5.21
109	PCCO#005									
109.1	PCO#005									
109.1.1	777-000005.S Add Door 608A at Storage 608 Doors & Hardware	\$2,310.08	\$2,310.08	\$0.00	\$0.00	\$0.00	\$2,310.08	100.00%	\$0.00	\$115.50
109.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$161.71	\$161.71	\$0.00	\$0.00	\$0.00	\$161.71	100.00%	\$0.00	\$8.09
109.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$37.08	\$37.08	\$0.00	\$0.00	\$0.00	\$37.08	100.00%	\$0.00	\$1.85

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)						
110	PCCO#003								
110.1	PCCO#003								
110.1.1	777-000003.S Maintenance Pole Relocation Guy wire relocation	\$6,372.94	\$6,372.94	\$0.00	\$0.00	\$0.00	\$6,372.94	\$0.00	\$318.65
110.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$446.11	\$446.11	\$0.00	\$0.00	\$0.00	\$446.11	\$0.00	\$22.31
110.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$102.29	\$102.29	\$0.00	\$0.00	\$0.00	\$102.29	\$0.00	\$5.11
111	PCCO#009								
111.1	PCCO#009								
111.1.1	777-000009.S Additional Tree Removal Additional Tree Removal	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$425.00
111.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$595.00	\$595.00	\$0.00	\$0.00	\$0.00	\$595.00	\$0.00	\$29.75
111.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$136.43	\$136.43	\$0.00	\$0.00	\$0.00	\$136.43	\$0.00	\$6.82
112	PCCO#010								
112.1	PCCO#010								
112.1.1	000-010047.A ALLOW. GEN. COND. Allowance	\$(7,050.64)	\$(7,050.64)	\$0.00	\$0.00	\$0.00	\$(7,050.64)	\$0.00	\$(352.53)
112.1.2	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
112.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
113	PCCO#011								
113.1	PCCO#011								
113.1.1	000-010047.A ALLOW. GEN. COND. Allowance PCCO #003 - Guy Wire Relocation	\$(6,921.34)	\$(6,921.34)	\$0.00	\$0.00	\$0.00	\$(6,921.34)	\$0.00	\$(346.07)
113.1.2	000-010047.A ALLOW. GEN. COND. Allowance PCCO #005 - Added Opening 609A	\$(2,508.87)	\$(2,508.87)	\$0.00	\$0.00	\$0.00	\$(2,508.87)	\$0.00	\$(125.44)
113.1.3	000-010047.A ALLOW. GEN. COND. Allowance PCCO #009 - Additional Tree Removal	\$(9,231.43)	\$(9,231.43)	\$0.00	\$0.00	\$0.00	\$(9,231.43)	\$0.00	\$(461.57)
113.1.4	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
113.1.5	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
114	PCCO#010								
114.1	PCCO#010								
114.1.1	777-000010.S 600 Building Gym Repair Repair Existing 600 Gym	\$11,750.00	\$11,750.00	\$0.00	\$0.00	\$0.00	\$11,750.00	\$0.00	\$587.50
114.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$822.50	\$822.50	\$0.00	\$0.00	\$0.00	\$822.50	\$0.00	\$41.13
114.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$188.59	\$188.59	\$0.00	\$0.00	\$0.00	\$188.59	\$0.00	\$9.43
115	PCCO#016								

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)						
115.1	PCO#017								
115.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #010 - 600 Building - Gym Paint	\$ (12,761.09)	\$ (12,761.09)	\$0.00	\$0.00	\$0.00	\$ (12,761.09)	\$0.00	\$ (638.05)
115.1.2	997-999900.O FEE,Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
115.1.3	001-010624.G SURETYPERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
116	PCCO#016								
116.1	PCO#016								
116.1.1	777-000016.S Access Controls & Security Drawgs Access Control Added Scope	\$11,323.33	\$11,323.33	\$0.00	\$0.00	\$0.00	\$11,323.33	\$0.00	\$566.17
116.1.2	777-000016.S Access Controls & Security Drawgs	\$ (4,781.42)	\$ (4,781.42)	\$0.00	\$0.00	\$0.00	\$ (4,781.42)	\$0.00	\$ (239.07)
116.1.3	997-999900.O FEE,Other GC FEE (7.0)%	\$457.93	\$457.93	\$0.00	\$0.00	\$0.00	\$457.93	\$0.00	\$22.90
116.1.4	001-010624.G SURETYPERFORMANCE B.GC Bond Premium (1.5)%	\$105.00	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$5.25
117	PCCO#007								
117.1	PCO#007								
117.1.1	777-000007.S Tile to Epoxy Swap Tile Credit	\$ (71,360.51)	\$ (71,360.51)	\$0.00	\$0.00	\$0.00	\$ (71,360.51)	\$0.00	\$ (3,568.03)
117.1.2	777-000007.S Tile to Epoxy Swap Epoxy Add	\$115,750.00	\$115,750.00	\$0.00	\$0.00	\$0.00	\$115,750.00	\$0.00	\$5,787.50
117.1.3	997-999900.O FEE,Other GC FEE (7.0)%	\$3,107.26	\$3,107.26	\$0.00	\$0.00	\$0.00	\$3,107.26	\$0.00	\$155.36
117.1.4	001-010624.G SURETYPERFORMANCE B.GC Bond Premium (1.5)%	\$712.45	\$712.45	\$0.00	\$0.00	\$0.00	\$712.45	\$0.00	\$35.62
118	PCO#008								
118.1	PCO#008								
118.1.1	777-000008.S Wall packs to soft lighting swap Electrical	\$6,193.00	\$6,193.00	\$0.00	\$0.00	\$0.00	\$6,193.00	\$0.00	\$309.65
118.1.2	997-999900.O FEE,Other GC FEE (7.0)%	\$433.51	\$433.51	\$0.00	\$0.00	\$0.00	\$433.51	\$0.00	\$21.68
118.1.3	001-010624.G SURETYPERFORMANCE B.GC Bond Premium (1.5)%	\$99.40	\$99.40	\$0.00	\$0.00	\$0.00	\$99.40	\$0.00	\$4.97
119	PCCO#014								
119.1	PCO#014								
119.1.1	777-000012.S Expedited Schedule Costs install-re-installation of FA panel	\$8,083.00	\$8,083.00	\$0.00	\$0.00	\$0.00	\$8,083.00	\$0.00	\$404.15
119.1.2	997-999900.O FEE,Other GC FEE (7.0)%	\$565.81	\$565.81	\$0.00	\$0.00	\$0.00	\$565.81	\$0.00	\$28.29
119.1.3	001-010624.G SURETYPERFORMANCE B.GC Bond Premium (1.5)%	\$129.73	\$129.73	\$0.00	\$0.00	\$0.00	\$129.73	\$0.00	\$8.49
120	PCCO#015								
120.1	PCO#015								

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	% (G / C)					
120.1.1	777-000013.S Added Gym Switches	\$2,575.00	\$2,575.00	\$0.00	\$0.00	\$0.00	\$2,575.00	\$0.00	\$128.75
120.1.2	997-999900.O FEE, Other GC FEE (7.0)%	\$180.25	\$180.25	\$0.00	\$0.00	\$0.00	\$180.25	\$0.00	\$9.01
120.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$41.33	\$41.33	\$0.00	\$0.00	\$0.00	\$41.33	\$0.00	\$2.07
121	PCCO#019								
121.1	PCO#019								
121.1.1	777-000019.S Expedited Steel Scope Steel Erector (T & M)	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$500.00
121.1.2	997-999900.O FEE, Other GC FEE (7.0)%	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00	\$35.00
121.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$160.50	\$160.50	\$0.00	\$0.00	\$0.00	\$160.50	\$0.00	\$8.03
122	PCCO#020								
122.1	PCO#022								
122.1.1	000-010047.A ALLOW: GEN. COND. Allowance PCCO #07 - Tile to Epoxy Swap	\$(48,209.20)	\$(48,209.20)	\$0.00	\$0.00	\$0.00	\$(48,209.20)	\$0.00	\$(2,410.46)
122.1.2	000-010047.A ALLOW: GEN. COND. Allowance PCCO #08 - Wall Pack/Soft Light Swap	\$(6,725.91)	\$(6,725.91)	\$0.00	\$0.00	\$0.00	\$(6,725.91)	\$0.00	\$(336.30)
122.1.3	000-010047.A ALLOW: GEN. COND. Allowance PCCO #014 - Fire Alarm Panel Re-installation Costs	\$(6,778.54)	\$(6,778.54)	\$0.00	\$0.00	\$0.00	\$(6,778.54)	\$0.00	\$(438.93)
122.1.4	000-010047.A ALLOW: GEN. COND. Allowance PCCO #015 - Added Switches in 600 Building	\$(2,796.58)	\$(2,796.58)	\$0.00	\$0.00	\$0.00	\$(2,796.58)	\$0.00	\$(139.83)
122.1.5	000-010047.A ALLOW: GEN. COND. Allowance PCCO #019 - Expedited Steel Scope	\$(10,860.50)	\$(10,860.50)	\$0.00	\$0.00	\$0.00	\$(10,860.50)	\$0.00	\$(543.03)
122.1.6	997-999900.O FEE, Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
122.1.7	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
123	PCCO#021								
123.1	PCO#023								
123.1.1	000-010047.A ALLOW: GEN. COND. Allowance PCCO #016 - Access Controls and Door Hardware Changes	\$(7,104.84)	\$(7,104.84)	\$0.00	\$0.00	\$0.00	\$(7,104.84)	\$0.00	\$(355.24)
123.1.2	997-999900.O FEE, Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
123.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
124	PCCO#022								
124.1	PCO#018								
124.1.1	777-000018.S Add Drinking Fountain at 301A Classroom Place Slab Back	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$125.00
124.1.2	777-000018.S Add Drinking Fountain at 301A Classroom Demo	\$3,800.00	\$0.00	\$3,800.00	\$0.00	\$0.00	\$3,800.00	\$0.00	\$190.00
124.1.3	777-000018.S Add Drinking Fountain at 301A Classroom Plumbing	\$11,613.71	\$0.00	\$11,613.71	\$0.00	\$0.00	\$11,613.71	\$0.00	\$580.69

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
124.1.4	777-000018.S Add Drinking Fountain at 301A Classroom Wood Blocking - Allowance	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$25.00
124.1.5	997-999900.O FEE:Other GC FEE (7.0)%	\$1,288.96	\$0.00	\$1,288.96	\$0.00	\$0.00	\$1,288.96	\$0.00	\$64.45
124.1.6	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$295.54	\$0.00	\$295.54	\$0.00	\$0.00	\$295.54	\$0.00	\$14.78
125	PCCO#023								
125.1	PCCO#022								
125.1.1	777-000022.S Playground Equipment Deduct Playground equipment scope removal	\$(150,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(150,000.00)	\$0.00
125.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$(10,500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(10,500.00)	\$0.00
125.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$(2,407.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(2,407.50)	\$0.00
126	PCCO#024								
126.1	PCCO#024								
126.1.1	777-000024.S Art Room & Maker Space Sinks P101-P106 Plumbing	\$3,648.06	\$0.00	\$3,648.06	\$0.00	\$0.00	\$3,648.06	\$0.00	\$182.40
126.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$255.36	\$0.00	\$255.36	\$0.00	\$0.00	\$255.36	\$0.00	\$12.77
126.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$58.55	\$0.00	\$58.55	\$0.00	\$0.00	\$58.55	\$0.00	\$2.93
127	PCCO#025								
127.1	PCCO#025								
127.1.1	000-010047.A ALLOW: GEN. COND. Allowance PCCO #018 - Additional Drinking Fountains	\$(19,998.21)	\$0.00	\$(19,998.21)	\$0.00	\$0.00	\$(19,998.21)	\$0.00	\$(999.91)
127.1.2	000-010047.A ALLOW: GEN. COND. Allowance PCCO #024 - Art Room & Maker Space Sinks P101-P106	\$(3,961.97)	\$0.00	\$(3,961.97)	\$0.00	\$0.00	\$(3,961.97)	\$0.00	\$(198.10)
127.1.3	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
127.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128	PCCO#026								
128.1	PCCO#027								
128.1.1	000-010047.A ALLOW: GEN. COND. Allowance PCCO #023 - Playground Equipment Deduct	\$162,907.50	\$0.00	\$162,907.50	\$0.00	\$0.00	\$162,907.50	\$0.00	\$8,145.38
128.1.2	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS:		\$0.00	\$0.00	\$162,907.50	\$0.00	\$0.00	\$162,907.50	\$(162,907.50)	\$8,145.41

Grand Totals										
A	B	C	D	E		F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
	GRAND TOTALS:	\$43,120,100.00	\$17,882,250.54	\$3,473,956.50	\$276,000.00	\$21,631,207.04	50.17%	\$21,488,892.96	\$1,081,560.39	



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Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> 3592 - Beaufort County PK-3 Elementary School - Washington, NC 947 Hudnell Street Washington, NC 27889	ARCHITECT'S PROJECT NUMBER: Hite Associates, PC	OWNER: <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i> Beaufort County Schools Board of Education 321 Smaw Road Washington, NC 27889	CONTRACT FOR: General Construction	ARCHITECT: <input checked="" type="checkbox"/>
	CONTRACT DATED: November 26, 2024	CONTRACTOR: <input type="checkbox"/>
		SURETY: <input type="checkbox"/>
		OTHER: <input type="checkbox"/>

STATE OF: North Carolina
COUNTY OF: Beaufort

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

This partial release of liens certifies payment to WIMCO Corp in the amount of \$20,549,646.65 of which \$3,561,508.66 is currently due.

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

WIMCO Corp
PO Box 121
Washington, NC 27889

BY:

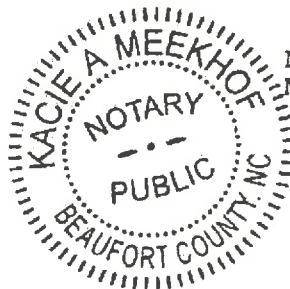
Robert C Pfeiffer

(Signature of authorized representative)

Robert C. Pfeiffer, VP of Risk Management

(Printed name and title)

Subscribed and sworn to before me on this date: 11/19/25



Notary Public:

My Commission Expires:

Kacie A Meekhof
10/23/2029

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User Notes: (389ADA56)

Company Name: **WIMCO Corp**

Project: **3592 - Beaufort County PK-3**

Location: **Washington, NC**

Period: **10.15.25-11.11.25**

Certified Sales Tax Report

<i>Paid to (Vendor/Organization)</i>	<i>Invoice #</i>	<i>County Name</i>	<i>Taxable \$</i>	<i>STATE Tax</i>	<i>COUNTY Tax</i>	<i>INVOICE Total</i>
EastWest Products, LLC	2408816-00	Beaufort	1,680.00	79.80	33.60	1,793.40
SRM Concrete	1200061413	Beaufort	1,216.00	57.76	24.32	1,298.08
SRM Concrete	1200061710	Beaufort	4,152.00	197.22	83.04	4,432.26
EastWest Products, LLC	2408888-00	Beaufort	3,782.10	179.65	75.64	4,037.39
EastWest Products, LLC	2408853-00	Beaufort	4,476.00	212.61	89.52	4,778.13
SRM Concrete	1200061604	Beaufort	964.00	45.79	19.28	1,029.07
SRM Concrete	1200060946	Beaufort	5,200.00	247.00	104.00	5,551.00
SRM Concrete	1200060940	Beaufort	4,152.00	197.22	83.04	4,432.26
SRM Concrete	1200060944	Beaufort	2,364.00	112.29	47.28	2,523.57
SRM Concrete	1200061314	Beaufort	1,570.00	74.58	31.40	1,675.98
SRM Concrete	1200061276	Beaufort	4,612.00	219.07	92.24	4,923.31
SRM Concrete	1200061412	Beaufort	1,384.00	65.74	27.68	1,477.42
SRM Concrete	1200060941	Beaufort	2,768.00	131.48	55.36	2,954.84
SRM Concrete	1200061066	Beaufort	4,251.00	201.92	85.02	4,537.94
SRM Concrete	1200061301	Beaufort	1,570.00	74.58	31.40	1,675.98
EastWest Products, LLC	2408824-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2408825-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2408963-00	Beaufort	4,438.05	210.81	88.76	4,737.62
EastWest Products, LLC	2408967-00	Beaufort	4,352.05	206.72	87.04	4,645.81
SRM Concrete	1200061781	Beaufort	440.00	20.90	8.80	469.70
SRM Concrete	1200061275	Beaufort	5,322.00	252.80	106.44	5,681.24
SRM Concrete	1200061711	Beaufort	4,152.00	197.22	83.04	4,432.26
EastWest Products, LLC	2408778-00	Beaufort	3,963.25	188.25	79.27	4,230.77
EastWest Products, LLC	2408913-00	Beaufort	4,402.35	209.11	88.05	4,699.51
EastWest Products, LLC	2408909-00	Beaufort	3,963.25	188.25	79.27	4,230.77
EastWest Products, LLC	2408907-00	Beaufort	4,522.05	214.80	90.44	4,827.29
EastWest Products, LLC	2408906-00	Beaufort	1,585.80	75.33	31.72	1,692.84
EastWest Products, LLC	2408875-00	Beaufort	5,061.80	240.44	101.24	5,403.47
EastWest Products, LLC	2408953-00	Beaufort	4,335.85	205.95	86.72	4,628.52
EastWest Products, LLC	2408955-00	Beaufort	3,963.25	188.25	79.27	4,230.77
EastWest Products, LLC	2408959-00	Beaufort	1,755.20	83.37	35.10	1,873.68
EastWest Products, LLC	2408960-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2408962-00	Beaufort	4,402.05	209.10	88.04	4,699.19
White Cap	50033736887	Beaufort	408.53	19.41	8.17	436.11
EastWest Products, LLC	2408750-00	Beaufort	5,003.90	237.69	100.08	5,341.66
EastWest Products, LLC	2408754-00	Beaufort	3,963.25	188.25	79.27	4,230.77
SRM Concrete	1200060601	Beaufort	1,964.00	93.29	39.28	2,096.57
SRM Concrete	1200060325	Beaufort	1,048.00	49.78	20.96	1,118.74
SRM Concrete	1200060846	Beaufort	1,417.00	67.31	28.34	1,512.65
SRM Concrete	1200060878	Beaufort	240.00	11.40	4.80	256.20
SRM Concrete	1200060987	Beaufort	1,384.00	65.74	27.68	1,477.42
SRM Concrete	1200060938	Beaufort	2,069.00	98.28	41.38	2,208.66
EastWest Products, LLC	2408803-00	Beaufort	4,683.25	221.50	93.27	4,978.02
EastWest Products, LLC	2408842-00	Beaufort	5,185.95	246.33	103.72	5,536.00
EastWest Products, LLC	2408851-00	Beaufort	4,183.53	198.72	83.67	4,465.92
EastWest Products, LLC	2408852-00	Beaufort	18,083.05	858.94	361.66	19,303.66
SRM Concrete	1200061935	Beaufort	2,768.00	131.48	55.36	2,954.84
SRM Concrete	1200061747	Beaufort	11,642.00	553.00	232.84	12,427.84
EastWest Products, LLC	2409012-00	Beaufort	4,155.85	197.40	83.12	4,436.37

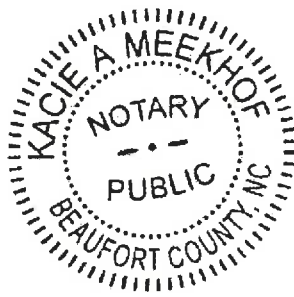
EastWest Products, LLC	2409027-00	Beaufort	8,246.85	391.73	164.94	8,803.51
EastWest Products, LLC	2409029-00	Beaufort	4,352.05	206.72	87.04	4,645.81
EastWest Products, LLC	2409044-00	Beaufort	9,068.15	430.74	181.36	9,680.25
SRM Concrete	1200061541	Beaufort	1,384.00	65.74	27.68	1,477.42
SRM Concrete	1200061748	Beaufort	5,034.00	239.12	100.68	5,373.80
SRM Concrete	1200061414	Beaufort	1,384.00	65.74	27.68	1,477.42
EastWest Products, LLC	2408991-00	Beaufort	5,109.85	242.72	102.20	5,454.76
EastWest Products, LLC	2408985-00	Beaufort	4,538.50	215.58	90.77	4,844.85
SRM Concrete	1200061832	Beaufort	440.00	20.90	8.80	469.70
SRM Concrete	1200062162	Beaufort	2,768.00	131.48	55.36	2,954.84
SRM Concrete	1200062011	Beaufort	2,768.00	131.48	55.36	2,954.84
SRM Concrete	1200061749	Beaufort	5,628.00	267.33	112.56	6,007.89
EastWest Products, LLC	2409082-00	Beaufort	1,680.00	79.80	33.60	1,793.40
EastWest Products, LLC	2409083-00	Beaufort	1,680.00	79.80	33.60	1,793.40
EastWest Products, LLC	2409084-00	Beaufort	1,680.00	79.80	33.60	1,793.40
EastWest Products, LLC	2409075-00	Beaufort	3,963.25	188.25	79.27	4,230.77
EastWest Products, LLC	2409078-00	Beaufort	4,352.05	206.72	87.04	4,645.81
EastWest Products, LLC	2409079-00	Beaufort	4,385.85	208.33	87.72	4,681.89
EastWest Products, LLC	2409046-00	Beaufort	4,352.05	206.72	87.04	4,645.81
EastWest Products, LLC	2409047-00	Beaufort	4,352.05	206.72	87.04	4,645.81
EastWest Products, LLC	2409066-00	Beaufort	5,140.05	244.15	102.80	5,487.00
EastWest Products, LLC	2409065-00	Beaufort	4,862.05	230.95	97.24	5,190.24
SRM Concrete	1200056658	Beaufort	13,120.00	623.20	262.40	14,005.60
SRM Concrete	1200057103	Beaufort	1,216.00	57.76	24.32	1,298.08
SRM Concrete	1200057843	Beaufort	1,384.00	65.74	27.68	1,477.42
SRM Concrete	1200057463	Beaufort	17,421.00	827.50	348.42	18,596.92
SRM Concrete	1200062300	Beaufort	1,384.00	65.74	27.68	1,477.42
SRM Concrete	1200062408	Beaufort	5,368.00	254.98	107.36	5,730.34
SRM Concrete	1200062260	Beaufort	4,863.00	230.99	97.26	5,191.25
EastWest Products, LLC	2409103-00	Beaufort	3,963.25	188.25	79.27	4,230.77
EastWest Products, LLC	2409115-00	Beaufort	3,963.25	188.25	79.27	4,230.77
EastWest Products, LLC	2409112-00	Beaufort	3,963.25	188.25	79.27	4,230.77
TOTAL			339,998.31	16,149.92	6,799.97	362,948.20

I, Robert C. Pfelffer, VP of Risk Management, certify that the above listed vendors were paid sales tax upon purchases of building materials during the period covered by this construction estimate, and the property upon which such taxes were paid was or will be used on the performance of this contract. No tax on purchases or rental of tools and or equipment is included in the above list. All of the materials above became a part of or is annexed to the building or structure being erected, altered, or repaired.

Robert C. Pfelffer

Sworn to and subscribed before me this 11 th day of November, 2025.

Notary Public: *Kacie A Meekhof*
 My commission expires: 10/23/2029



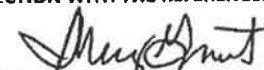
**Contractors Sales Tax Report
NC State & Local Taxes Paid
Washington PK3 School**

Contractor Coastline Elec. Const .Inc.
Address 1838 Progress Rd, Greenville NC 27834
Pay Request#: 8
Dates: 9/1/2025-10/31/2025
CEC Project#: 18933

Date	Vendor	City & State	Invoice Number	Invoice Amount	NC 4.75% State Tax	County	County
9/25/2025	City Electric	Greenville, NC	WAS/118119	\$323.02	\$15.34	\$6.46	Beaufort
10/6/2025	Capital Electric	Greenville, NC	S060105246.001	\$981.33	\$46.61	\$22.08	Pitt
10/10/2025	Capital Electric	Greenville, NC	S060157272.001	\$28.10	\$1.33	\$0.63	Pitt
10/6/2025	City Electric	Greenville, NC	WAS/118211	\$131.07	\$6.23	\$2.62	Beaufort
9/29/2025	Capital Electric	Greenville, NC	S059995926.001	\$2,288.40	\$108.70	\$45.77	Beaufort
9/29/2025	Capital Electric	Greenville, NC	S059995926.002	9.58	0.46	\$0.19	Beaufort
10/1/2025	Capital Electric	Greenville, NC	S059995926.003	105.88	5.03	\$2.12	Beaufort
10/6/2025	Capital Electric	Greenville, NC	S060076399.002	4844.50	230.11	\$96.89	Beaufort
10/6/2025	Capital Electric	Greenville, NC	S060076399.001	555.50	26.39	\$11.11	Beaufort
10/13/2025	Capital Electric	Greenville, NC	S050071728.003	161.84	7.69	\$3.24	Beaufort
10/9/2025	Capital Electric	Greenville, NC	S060071728.002	1075.20	51.07	\$21.50	Beaufort
10/6/2025	Capital Electric	Greenville, NC	S060071728.001	752.01	35.72	\$15.04	Beaufort
10/2/2025	Capital Electric	Greenville, NC	S060079398.002	186.65	8.87	\$3.73	Beaufort
10/6/2025	Capital Electric	Greenville, NC	S060079398.003	678.44	32.23	\$13.57	Beaufort
10/8/2025	Capital Electric	Greenville, NC	S060079398.001	4032.58	191.55	\$80.65	Beaufort
10/8/2025	Capital Electric	Greenville, NC	S060079398.004	8.71	0.41	\$0.17	Beaufort
10/8/2025	Capital Electric	Greenville, NC	S060079398.005	786.08	37.34	\$15.72	Beaufort
10/1/2025	Capital Electric	Greenville, NC	S060054737.001	1162.88	55.24	\$23.26	Beaufort
10/6/2025	Capital Electric	Greenville, NC	S060054737.002	127.10	6.04	\$2.54	Beaufort
9/17/2025	Capital Electric	Greenville, NC	S059873754.003	852.00	40.47	\$17.04	Beaufort
9/17/2025	Capital Electric	Greenville, NC	S059873754.004	306.33	14.55	\$6.13	Beaufort
9/18/2025	Capital Electric	Greenville, NC	S059873754.005	233.29	11.08	\$4.67	Beaufort
9/22/2025	Capital Electric	Greenville, NC	S059873754.006	491.56	23.35	\$9.83	Beaufort
9/22/2025	Capital Electric	Greenville, NC	s059932389.001	2830.60	134.45	\$56.61	Beaufort
9/22/2025	Capital Electric	Greenville, NC	s059932389.002	66.00	3.14	\$1.32	Beaufort
10/14/2025	Capital Electric	Greenville, NC	S060122304.006	82.77	3.93	\$1.66	Beaufort
10/14/2025	Capital Electric	Greenville, NC	S060122304.005	1.69	0.08	\$0.03	Beaufort
10/9/2025	Capital Electric	Greenville, NC	S060122304.004	5.21	0.25	\$0.10	Beaufort
10/9/2025	Capital Electric	Greenville, NC	S060122304.003	74.97	3.56	\$1.50	Beaufort
10/8/2025	Capital Electric	Greenville, NC	S060122304.001	3508.20	166.64	\$70.16	Beaufort
10/10/2025	Capital Electric	Greenville, NC	S060110596.001	675.00	32.06	\$15.19	Pitt
9/10/2025	Capital Electric	Greenville, NC	S059820238.001	1173.23	55.73	\$23.46	Beaufort
9/10/2025	Capital Electric	Greenville, NC	s059857094.001	23.45	1.11	\$0.53	Pitt
9/4/2025	Capital Electric	Greenville, NC	S059797690.001	449.00	21.33	\$10.10	Pitt
9/4/2025	Capital Electric	Greenville, NC	S059797690.002	48.90	2.32	\$1.10	Pitt
9/3/2025	Capital Electric	Greenville, NC	S059758225.001	621.44	29.52	\$12.43	Beaufort
9/3/2025	Capital Electric	Greenville, NC	S059758225.002	32.01	1.52	\$0.64	Beaufort
9/3/2025	Capital Electric	Greenville, NC	S059758225.003	32.01	1.52	\$0.64	Beaufort
8/27/2025	Capital Electric	Greenville, NC	s059707015.001	1535.00	72.91	\$30.70	Beaufort
8/20/2025	Capital Electric	Greenville, NC	S059643907.001	691.99	32.87	\$13.84	Beaufort
8/26/2025	Capital Electric	Greenville, NC	S059707820.001	128.27	6.09	\$2.57	Beaufort
8/26/2025	Capital Electric	Greenville, NC	S059707820.001	88.62	4.21	\$1.77	Beaufort
8/20/2025	Capital Electric	Greenville, NC	59647360.00	40.73	1.93	\$0.81	Beaufort
9/15/2025	Capital Electric	Greenville, NC	S059873754.002	2875.42	136.58	\$57.51	Beaufort
08/20/2025	City Electric	Greenville, NC	was/117713	83.14	3.95	\$1.66	Beaufort
9/26/2025	Graybar	Raleigh, NC	9350400036.00	19770.03	939.08	\$395.40	Beaufort
10/14/2025	Rigby	Rocky mount, NC	90901-00	3610.00	171.48	\$81.23	Pitt
9/30/2025	Rigby	Rocky mount, NC	90593-01	409.15	19.43	\$9.21	Pitt
9/30/2025	Rigby	Rocky mount, NC	90593-02	37.50	1.78	\$0.84	Pitt
9/30/2025	Rigby	Rocky mount, NC	90593-03	969.00	46.03	\$21.80	Pitt
9/24/2025	Rigby	Rocky mount, NC	90593-00	1983.60	94.22	\$44.63	Pitt
TOTALS				61968.98	2943.53	1262.42	

I CERTIFY THAT THE FOREGOING STATEMENT OF APPLICABLE SALES TAXES PAID IN CONNECTION WITH THE REFERENCED CONTRACT IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SIGNATURE



TITLE 232

OFFICE MANAGER

STATE AND COUNTY SALES/USE TAX STATEMENT AND CERTIFICATION

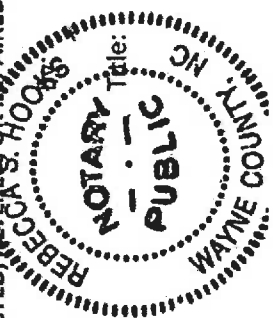
Company: Baker Mechanical, Inc. For Sales Taxes submitted From: 09/20/25 TO 10/20/25
 Project Name: BEAUFORT K-3 ES Payment Application Number: _____

DATE	SUBCONTRACTOR / SUPPLIER/VENDOR	COUNTY	INVOICE NUMBER	INVOICE AMOUNT BEFORE TAX	NC Tax	COUNTY TAX	TOTAL TAX	INVOICE TOTAL
9/17/2025	HUBBARD	WAKE	54031517.001	\$1,393.74	\$66.20	\$34.84	\$101.04	\$1,494.78
9/17/2025	HUBBARD	WAKE	54031924.001	\$1,492.51	\$70.89	\$37.31	\$108.20	\$1,600.71
9/18/2025	HUBBARD	WAKE	54032600.001	\$50.97	\$2.42	\$1.27	\$3.69	\$54.66
9/18/2025	HUBBARD	WAKE	54031517.002	\$41.74	\$1.98	\$1.04	\$3.02	\$44.76
9/18/2025	HUBBARD	WAKE	54031924.002	\$48.54	\$2.31	\$1.21	\$3.52	\$52.06
9/26/2025	HUBBARD	WAKE	54038441.001	\$2,190.18	\$104.03	\$54.75	\$158.78	\$2,348.96
9/24/2025	DILLON	WILSON	38416357	\$2,351.25	\$111.68	\$47.03	\$158.71	\$2,509.96
9/3/2025	HUGHES	NORTHAMP	5176787661.001	\$204.34	\$9.71	\$4.60	\$14.31	\$218.65
9/5/2025	WILKINSON	WILSON	4527352	\$280.79	\$13.33	\$5.62	\$18.95	\$299.74
				\$8,054.06	\$382.55	\$187.67	\$570.22	\$8,624.28

I CERTIFY THAT THE ABOVE LISTED VENDORS WERE PAID SALES TAX UPON PURCHASES OF BUILDING MATERIALS DURING THE PERIOD COVERED BY THE CONSTRUCTION ESTIMATE AND THE PROPERTY UPON WHICH SUCH TAXES WERE PAID WAS OR WILL BE USED IN THE PERFORMANCE OF THE CONTRACT. NO TAX ON PURCHASE OR RENTALS OF TOOLS AND/OR EQUIPMENT IS INCLUDED IN THE ABOVE LIST. ALL OF THE MATERIALS ABOVE BECAME A PART OR IS ANNEXED TO THE BUILDING OR STRUCTURE BEING ERRECTED, ~~REPAIRED OR REPAIRED.~~

SWORN AND SUBSCRIBED BEFORE ME THIS 20th DAY OF October, 2021
 NOTARY PUBLIC Rebecca S. Hook
 MY COMMISSION 04/13/2030

Rebecca S. Hook
 Rebecca S. Hook



ATTACHMENT I SUMMARY

State of North Carolina
County Sales and Use Tax Report
Summary Totals & Certification

Contractor/Subcontractor: *Blizzard Walls Inc.*
Project: *Beaufort Co PA-3*
For Period: *10-1-25 to 10-20-25*

Contractor	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for all Counties**	Total for State**
	Beaufort	Wendler	WimCO	Blizzard Walls	Blizzard Walls		
	WimCO	WimCO					
Subcontractor(s)*	Blizzard Walls	Blizzard Walls	Blizzard Walls	Blizzard Walls			
County Total	329.50	38.77		37.80			

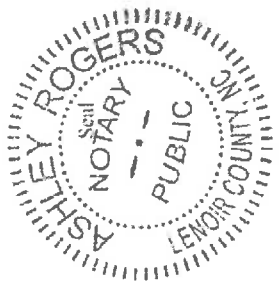
* Attach subcontractor(s) report(s)
** Must balance with Detail Sheet(s)

234 I certify that the above figures do not include any tax on supplies, tools and equipment which were used to perform this contract and only includes those building materials, supplies, fixtures and equipment which actually became part of or annexed to the building or structure. I certify that, to the best of my knowledge, the information provided here is true, correct and complete.

Sworn to and subscribed before me.
This the 15 day of October, 2025
Ashley Rg Notary Public
My Commission Expires: 217128

[Signature]
Signed

Barth Blizard
Print or Type Name of Above



Note:
This certified statement may be subject to audit.

SALES TAX AFFIDAVIT PER PAY APPLICATION

Sales Tax Paid on Material used for:

Contractor:
 Subcontractor: Mechworks Mechanical
 Address: P.O.Box 1168
Morehead City, NC 28557

Project Name: Beaufort County PK-3 Elementary
 Address: _____
 For Period: 9/1/2025
 to: 9/30/2025

				BEFORE TAX	4.75%		
VENDOR	INVOICE NUMBER	NAME OF COUNTY	DATE	INVOICE AMOUNT	N.C. TAX	COUNTY TAX	INVOICE TOTAL
Captive-Aire	2477921	Beaufort	9/24/2025	18,869.56	896.30	377.39	20143.25
Cregger	S7597776.001	Beaufort	9/29/2025	54,374.18	2582.77	1087.48	58044.43
Handy Dist.	8938432	Beaufort	9/18/2025	66.82	3.17	1.34	71.33
Handy Dist.	8925474	Beaufort	9/18/2025	20,568.73	977.01	411.37	21957.12
Hoffman & Hoffman	753102	Beaufort	9/11/2025	7,169.00	340.53	143.38	7652.91
Hoffman & Hoffman	754786	Beaufort	9/25/2025	104,300.00	4954.25	2086.00	111340.25
Hoffman & Hoffman	755147	Beaufort	9/29/2025	98,414.00	4674.67	1968.28	105056.95
MKT Metal	6191-1	Beaufort	9/18/2025	36,002.38	1710.11	720.05	38432.54
MKT Metal	6191-2	Beaufort	9/22/2025	23,037.88	1094.30	460.76	24592.94
MKT Metal	6191-3	Beaufort	9/23/2025	2,510.75	119.26	50.22	2680.23
NEFCO	S5634074.008	Beaufort	9/23/2025	197.19	9.37	3.94	210.50
NEFCO	S5634074.009	Beaufort	9/23/2025	996.01	47.31	19.92	1063.24
White Cap	50033191714	Beaufort	9/3/2025	158.90	7.55	3.18	169.63
Cregger	S7608987.002	Pitt	9/30/2025	1,535.51	72.94	34.55	1643.00
Trane	315649285	Wake	9/11/2025	14,738.99	700.10	368.47	15807.57
Trane	315649281	Wake	9/11/2025	14,738.99	700.10	368.47	15807.57
Trane	315661512	Wake	9/17/2025	112,940.45	5364.67	2823.52	121128.64
Trane	315664146	Wake	9/18/2025	225,880.90	10729.34	5647.04	242257.28
White Cap	50033541977	Wake	9/22/2025	1,150.00	54.63	28.75	1233.38
White Cap	50033541976	Wake	9/23/2025	85.00	4.04	2.13	91.16
TOTAL				382939.90	18189.65	7736.33	408865.87

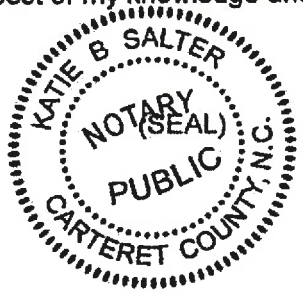
C. Snyder
 Signature

Admin PHONE: 252-504-3201
 Title

I, Crickett Snyder, certify that the foregoing statement of applicable sales tax paid in connection with the referenced contract is true to the best of my knowledge and belief.

Sworn to and Subscribed before me:
 This 13th Day of October 2025

Notary Public Katie B. Salter
 My Commission Expires: February 6, 2029



ADDENDUM 13

2022 ESFRLP Loan Program

B+B

BEAUFORT COUNTY/MEC

ESFRLP 22

REHABILITATION WORK WRITE-UP

GENERAL SPECIFICATIONS SHALL APPLY TO ALL WORK
Follow RRP Rules and use Lead Safe Work Practices

VERIFY ALL MEASUREMENTS

PROPERTY ADDRESS: 141 Pine St., Pantego, NC 27860

OWNER'S NAME: Anthony Peele

PHONE #: 252-947-5064

CASE #: 5

YEAR BUILT: 1970

INSPECTION DATE: February 29, 2024

BID OPENING DATE: March, 17 2025

APPROXIMATE SIZE OF STRUCTURE: 1263 Square Feet

TOTAL ESTIMATED COST: \$124,000

REHABILITATION WORK WRITE-UP

PROPERTY ADDRESS: 141 Pine St., Pantego, NC 27860

OWNER'S NAME: Anthony Peele

SIZE OF STRUCTURE: 1263 Square Feet

CASE #: 5 LOCALITY: Beaufort County/MEC ESFRLP22 INSPECTION DATE: 2/29/2024

CRAWL SPACE:

Remove and properly dispose of all trash and refuse from the crawl space. Scope includes duct work. Spec. 03.D.

\$ 1,500

Install one (1) crawl space access door. Spec. 04.G.

\$ 300

Install 6 mil poly ground cover. All accessible crawlspace area must have 100% continuous 6 mil poly ground cover, wall to wall. Spec. 20.G.

\$ 1,000

Replace eleven (11) existing automatic foundation vents and add three (3) additional automatic foundation vents in locations to create cross ventilation and meet Code. Spec. 04.H.

\$ 1,500

Replace approximately fifty-two (52) linear feet of center girder. Use pressure treated lumber (See floor plan.) Spec. 05.A.

\$ 7,500

Replace approximately twenty (20) linear feet of outside joist band, sill and ledger at left, exterior wall of Bedroom #3. Use pressure treated lumber. (See floor plan). Spec. 05.A.

\$ 3,000

Replace approximately six (6) floor joists including joist bands, sill and ledgers in the Kitchen from front exterior wall to rear exterior wall, full length. Joist are located under the refrigerator. Replace all floor joists, joist bands, ledgers, and sills under the Livingroom, Den, Bathroom, Bedroom #1, Bedroom #2 and Hall. All material to be pressure treated. (See floor plan). Spec. 05.B.

~~\$ 30,000~~

Replace approximately 110 square feet of subfloor in Kitchen where the floor joists are being replaced. Replace complete subfloor in Livingroom, Den, Bedroom #1, Bedroom #2, Bathroom, and Hall. Subflooring to be 4' X 8' X 3/4" OSB. Spec. 05.C.

~~\$ 10,000~~

EXTERIOR:

Replace approximately 150 linear feet of damaged vinyl siding to match existing. Repair and re-nail existing siding where loose. Replace damaged wall sheathing where joist bands are replaced and reinstall siding. Pay special attention to the outside joist band replacement areas and left, gable end. Replace complete aluminum fascia and perforated, vinyl soffits around entire house and porch. Replace wood fascia, where deteriorated, to a condition suitable for aluminum surround installation. Replace complete vinyl porch ceiling. Spec. 06.

\$ 8,500

Replace broken glass in two (2) window sashes (Kitchen windows). Spec. 09.D.

\$ 500

Install 4", molded plastic house numbers (141) near the front entry. Numbers to be visible from the street. Spec. 11.I.

\$ 100

ROOF AND ATTIC:

Add insulation in attic to equal R-38. An insulation certification card shall be furnished by the contractor and posted at a conspicuous location. Spec. 20.A.

~~\$ 2,000~~

FRONT PORCH: 18 FEET WIDE X 8 FEET DEEP

Replace two (2) light fixtures and provide two (2) LED bulbs. Spec. 18.D.

\$ 500

SIDE EXTERIOR DOOR:

Replace wood hand railings on both sides of steps. All wood to be pressure treated. Spec. 07.E.

\$ 600

REAR DECK: 16 FEET WIDE X 12 FEET DEEP

Replace 5/4" X 6" wood flooring complete. Replace two (2) sets of wood steps with hand railings on both sides. Replace complete guard railings around deck to meet code. Existing 4" X 4" railing supports to be cut off flush with joist bands. New guard railings to be attached to outside joist band with hot dipped galvanized bolts to meet code. All wood to be pressure treated. Spec. 07.A.

\$ 3,500

SYSTEMS:

Install proper plumbing vent for the bathroom fixtures. Use penetration through the roof where original vent was located. Spec. 17.

\$ 1,000

Replace batteries in four (4) smoke detectors and install battery-operated carbon monoxide detector in location to meet the National Electrical Code and State Building Code. Spec. 18.H.

\$ 1,000

Install complete 14.3 SEER central heat pump HVAC system including heat, air conditioning, duct work, programmable interior thermostat and electrical. The system shall be sized in accordance with ACCA Manual J specifications and must not exceed the Manual J calculated size by more than .5 ton. Calculations must be provided for HVAC and duct sizing. The delivery system ductwork shall be designed in accordance with ACCA Manual D standards and insulated. A copy of the ductwork design and sizing calculations with drawings shall be supplied to the Rehabilitation Specialist. All seams and joints to be sealed with bucket mastic. Contractor shall provide duct leakages compliance confirmation to Rehabilitation Specialist. Spec. 19.D. and F.

\$ 15,000

Remove two (2) unvented space heaters and cap gas lines. Owner to retain heaters.

\$ 200

KITCHEN: 13.5 FEET WIDE X 18 FEET DEEP

Install luan underlayment, LVP floor covering and painted shoe molding. Spec. 13.A. and B. and 16.

\$ 3,500

Replace two (2) existing electrical outlets beside the sink with G.F.I. electrical outlets. Assure proper grounding. Spec. 18.B.

\$ 600

BATHROOM: 5 FEET WIDE X 9.5 FEET DEEP

Replace complete interior doors to hall and linen closet including jambs, frames, hardware and door stops. Spec. 10.B.

\$ 1,000

Replace tile board walls and matching trim. Trim includes vinyl molding at edges and corners, crown molding, and baseboards. Spec. 12.E.(1).

\$ 1,800

Install gypsum wallboard ceiling over existing. Install crown molding. Spec. 12.F.

\$ 1,000

Install LVP floor covering and shoe molding. Spec. 13.A. and B.

\$ 800

Replace metal medicine cabinet to match existing. Spec. 15.F.

\$ 300

Paint ceiling. Spec. 16.D.(2).

\$ 200

Paint doors and all trim, complete. Spec. 16.E. and F.	\$ <u>250</u>
Replace existing, plastic shower unit with a complete fiberglass four (4) piece shower unit including handheld 2.0 gpm shower head, curtain rod and all plumbing. Faucet to be a Delta or equal with 15-year drip free warranty. Note: window is located in the shower area and will require surround modification and custom trim. Spec. 17.C.	\$ <u>8,500</u>
Caulk around shower to waterproof and seal. Spec. 17.C.(10).	\$ <u>100</u>
Replace complete vanity with sink including 2.0 gpm faucet and all plumbing with 15-year drip free warranty. Faucet to be a Delta or equal. Spec. 17.D.(7).	\$ <u>800</u>
Reinstall water closet including seal, anchor bolts and all necessary plumbing. Spec. 17.E.	\$ <u>250</u>
Install 4-piece, metal bath accessory group. Spec. 17.K.	\$ <u>200</u>
Install shower and water closet handicap grab bars for a total of three (3). Each shall be handicap accessible. Spec. 17.N.	\$ <u>500</u>
Replace failed G.F.I. electrical outlet and assure proper grounding. Spec. 18.B.(5).	\$ <u>500</u>
Replace minimum 80 CFM exhaust fan vented to the outside including light with LED bulb. Spec. 18.F.	\$ <u>1,000</u>

LIVINGROOM: 16 FEET WIDE X 12 FEET DEEP

Replace two (2) prefinished wall panels at front, right corner of room and reinstall crown and corner molding. Spec. 12.D.	\$ <u>800</u>
Install baseboards and shoe molding, complete. Spec. 12.I.	\$ <u>1,100</u>
Install LVP floor covering. Spec. 13.A.	\$ <u>2,000</u>
Paint baseboard and shoe molding. Spec. 16.E. and F.	\$ <u>300</u>

DEN: 17 FEET WIDE X 9.5 FEET DEEP

Replace complete cased opening to Kitchen to match existing. Spec. 10.B.	\$ <u>600</u>
Install LVP floor covering and shoe molding. Spec. 13.A. and B.	\$ <u>2,000</u>
Paint new cased opening and shoe molding. Spec. 16.E. and F.	\$ <u>300</u>

BEDROOM #1 (FRONT, CENTER): 10.5 FEET WIDE X 8 FEET DEEP

Trim bottom of door to hall so it will close properly. Create a 1" gap. Spec. 10.B.	\$ <u>200</u>
Install LVP floor covering and painted shoe molding. Spec. 13.A/B. and 16.	\$ <u>1,500</u>
Install cover plate on wall switch. Spec. 18.E.	\$ <u>300</u>

BEDROOM #2 (FRONT, LEFT): 12 FEET WIDE X 10.5 FEET DEEP

Replace complete interior door to Hall including jamb, frame, hardware and doorstop. Spec. 10.	\$ <u>500</u>
Install LVP floor covering and shoe molding. Spec. 13.A. and B.	\$ <u>2,000</u>
Paint new door complete and shoe molding. Spec. 16.	\$ <u>300</u>

Replace three (3) electrical outlets and leave in good working order. Spec. 18.B.

\$ 600

BEDROOM #3 (REAR, LEFT): 14.5 FEET WIDE X 14.5 FEET DEEP

Repair closet bifold door. Spec. 10.B.

\$ 250

Repair one (1) electrical outlet and leave in good working order. Spec. 18.B.

\$ 300

Replace light fixture including two (2) LED bulbs. Spec. 18.D.

\$ 300

HALL: 3 FEET WIDE X 14 FEET DEEP

Install three (3) door casings where missing. Install base boards and shoe molding, complete.

Install LVP floor covering. Spec. 13.A.

\$ 750

Paint doors and all trim. Spec. 16.E. and F.

\$ 1,000

1,000

Checklist Essential Property Standards		Date of Initial Inspection:	Print INITIAL INSPECTOR name
FRLP Partner and Cycle <u>Beaufort County 2022</u>		<u>10-12-23</u>	<u>Lisa Williams</u>
Address, City, Zip of Property: <u>141 Pine Street</u> <u>Pantego NC 27860</u>		Date of Final Inspection:	Print FINAL INSPECTOR name
Inspection Key: Y = Yes N = No U = Unsure/not exposed/see Notes AW = Approved Waiver X = Repair XX = Replacement B = Both Repair and Replacement for item		Meets Property Standard? (Y/N/U/AW) Repair (X) or Replacement (XX) or BOTH (B)? Work Scope COMPLETE? (Y/AW)	NOTES
Section 1: Site Health and Safety		Section 1 Complete? Rehabilitation Specialist Initials: _____	
Site: General			
The site components, such as fencing and retaining walls, grounds, lighting, mailboxes/project signs, parking lots/driveways, play areas and equipment, refuse disposal, roads, storm drainage and walkways must be free of health and safety hazards and be in good repair. The site must not be subject to material adverse conditions, such as abandoned vehicles, dangerous walks or steps, poor drainage, septic tank back-ups, sewer hazards, excess accumulations of trash, vermin or rodent infestation or fire hazards.			
A. Property Access and Egress			
1. Exterior platforms and/or steps shall be provided to serve exits and shall be maintained in a safe condition.	N	XX	Replace deck flooring + steps add railings.
1.a. Every porch, terrace or entrance platform located at more than thirty (30) inches above the adjacent finished grade shall be equipped with guardrails not less than thirty-six (36) inches high.	N	XX	Side exterior door replace railing both sides
1.b. Exterior stairs, handrails and railings shall be constructed with moisture resistant materials or protected with paint or other approved covering or material to prevent moisture penetration.	N	XX	
B. Infrastructure: Utilities & Storm/Site Drainage			
1. Water Supply. Every dwelling unit shall be connected to an approved public or private water supply and sewage disposal system that is sanitary and free from contamination.	Y		

Section 1, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
B. Infrastructure: Utilities & Storm/Site Drainage, cont'd				
2. Drainage. Every yard shall be properly graded so as to obtain positive drainage and so as to prevent the accumulation of stagnant water in the yard or under the structure. Gutter and downspouts, if installed, shall be provided to properly collect, conduct and discharge the water from the roof and away from the structure.	Y			
C. Fire Safety				
1. Site Address: Address numbers. Buildings shall have approved address numbers, building numbers or approved building identification placed in a position that it is plainly legible and visible from the street or road fronting the property.	N	XX		Add house numbers near front entry
D. Sanitary Conditions				
1. Infestations: The dwelling unit and its equipment must be in sanitary condition: free of vermin and rodent infestation(s).	Y			
E. Hazardous Site Conditions				
1. Site Hazards. The site may not be subject to serious adverse natural or manmade environmental conditions, such as dangerous walks or steps, soil/geologic instability, flooding, poor drainage, septic tank back-ups or sewer hazards, mudslides, excessive accumulations of trash, or fire hazards.	Y			
Additional Notes:				

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		Work Scope COMPLETE? (Y/AW)	NOTES
Section 2: Building Health and Safety		Section 2 Complete? Rehabilitation Specialist Initials: _____	
Dwelling: General			
All areas and components of the housing must be free of health and safety hazards. These include, but are not limited to, air quality, electrical hazards, emergency/ fire exits, flammable materials, garbage and debris, handrail hazards, infestation, and lead-based paint. For example, the buildings must have fire exits that are not blocked and have hand rails that are undamaged and have no other observable deficiencies. The housing must have no evidence of infestation by rats, mice, or other vermin, or of garbage and debris. The housing must have no evidence of electrical hazards, natural hazards, or fire hazards. The dwelling must have proper ventilation and be free of mold, odor (e.g., propane, natural gas, methane gas), or other observable deficiencies. The housing must comply with all requirements related to the evaluation and reduction of lead-based paint hazards and have available proper certifications of such (see 24 CFR part 35).			
A. Dwelling Access, Egress and Security			
1. Access. The dwelling unit must be able to be used and maintained without unauthorized use of other private properties. The building must provide an alternate means of exit in case of fire (such as fire stairs or egress through windows). Access shall be provided to all rooms within a dwelling unit without passing through a public space. Access to toilet and bathing facilities shall be through a weather-tight area without going outside the building.		<u>Y</u>	
Additional Notes:			

Section 2, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
A. Dwelling Access, Egress & Security, contd				
2. Egress. Each dwelling unit must provide two (2) remote exits or if only one (1) exit door is provided, every sleeping room must have at least one (1) operable window approved for emergency egress. The window must be operable from the inside without use of a key or tool. It is preferable that the window sill height does not exceed forty-four (44) inches above the floor and provides a minimum clear opening width of twenty (20) inches and a minimum clear opening height of twenty-two (22) inches. The total net clear opening shall not be less than four (4) square feet. Bars, grills or other obstructions placed over these windows must be releasable or removed from the inside with the use of reasonable force/dexterity and without the use of a key or tool.	Y			
2.a. Each sleeping room must have at least one operable window in proper working order.	Y			
2.b. Stairwells and flights of stairs, attached to or within a dwelling unit, that contain four (4) or more risers shall have handrails. Every rail shall be firmly fastened and maintained in good condition	N	XX		Exterior steps & deck
2.c. Every stair riser on the path of egress from the home's sleeping rooms shall be reasonably uniform and shall not exceed eight and one-fourth (8 ¼) inches in height and shall be securely fastened in position.	Y			
3. Security. The dwelling unit must provide adequate security for the family.	Y			
3.a. The exterior doors of the dwelling unit must be lockable. Exterior doors are doors by which someone can enter or exit the dwelling unit.	Y			

Section 2, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
A. Dwelling Access, Egress & Security, contd				
3.b. Unit windows located on the first floor, at the basement level, on a fire escape, porch, or other outside space that can be reached from the ground and that are designed to be opened must have a locking device. (Windows with sills less than six feet off the ground are considered accessible.) Traditional window locks, those provided by storm/screen combination windows, window pins, and nails are acceptable. Windows leading to a fire escape or required to meet egress or ventilation requirements may not be permanently nailed shut.	Y			
B. Hazardous Interior Conditions				
1. Egress. Safe, continuous and unobstructed exits shall be provided from the interior of the structure to the exterior at street or grade level.	Y			
1.a. There shall be no loose flooring or floor covering.	Y			flooring in kitchen + family room will be removed for joist repair
1.b. There shall be no dirt floors or wood floors on the ground.	Y			
1.c. No flight of stairs settled more than one (1) inch out of its intended position or pulled away from supporting or adjacent structures shall be allowed.	X			
2. Interior Air Health Threats. The dwelling unit must be free of air pollutant levels that threaten the occupants' health, including carbon monoxide, sewer gas, fuel gas, dust, and other harmful pollutants.	N	XX		remove gas wall heaters
C. Fire Safety				
1. Alarms and Detectors: The dwelling unit must include at least one battery-operated or hard-wired smoke detector, in proper operating condition and less than 10 years old, on each level of the unit, including basements, but excluding crawl spaces and unfinished attics.	N	XX		install fire an CO2 detectors

Section 2, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
C. Fire Safety, cont'd				
2. Combustibles and Combustible Materials. The dwelling units must have proper ventilation and be free of odor (e.g., propane, natural gas, methane gas), or other observable combustion deficiencies.	N	XX		remove well maintained gas heaters
2.a. Liquid fuel stored on the premises shall be stored in accordance with the provisions of the North Carolina State Building Code and any other applicable codes.	Y			
2.b. Hearths shall be of noncombustible material and shall extend at least twelve (12) inches beyond the face and six (6) inches beyond each side of the fireplace opening. No combustible materials shall be permitted within seven (7) inches of the top and seven (7) inches on either side of the fireplace opening.	Y			
2.c. No holes shall be permitted in the flue/vent of any fuel-burning equipment or waste pipe except for necessary vent connections and clean-out doors.	Y			
2.d. Existing chimneys shall be tight, safe and capable of maintaining proper draft of combustion by-products to outside air. Thimbles shall be grouted tightly and shall be located high enough to provide proper draft for the heating appliance served thereby.	Y			
2.e. No combustible material shall be located within six (6) inches of the thimble.	Y			
2.f. There shall be no cardboard, newspaper, or other similar highly combustible wall finish.	Y			
D. Sanitary Facilities				
1. General: The dwelling unit must have hot and cold running water, including an adequate source of potable water.	Y			
1.a. Every dwelling unit shall be connected to an approved water supply and sewage disposal system.	Y			

Section 2, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
D. Sanitary Facilities, cont'd				
1.b. Every dwelling unit used or intended for use as human habitation shall have an enclosed bathroom and toilet facilities complete with water closet, tub or shower and lavatory; and shall also have a kitchen sink, all of which shall be connected to approved water and sewer systems with unimpeded flow to each inlet or outlet.	N	XX		replace doors, repair/replace wall, repair ceiling, flooring, replace shower, faucets, repair window
1.c. Water-heating facilities shall be provided which are properly installed, are maintained in safe and good working condition, are properly connected with the hot water line to each tub, shower, lavatory, kitchen sink, washing machine, and/or any other supplied plumbing fixture and are capable of supplying water at a temperature of not less than one hundred twenty (120) degrees Fahrenheit. Such supplied water-heated facilities shall be capable of operating independently of the space-heating equipment.	Y			5
2. Human Hygiene. The dwelling unit's sanitary facility must be in proper operating condition, usable in privacy, and adequate for personal hygiene and the disposal of human waste.				see 1 b
3. Food Preparation. The dwelling unit must have suitable space and equipment to store, prepare, and serve food in a sanitary manner. All required equipment must be in proper operating condition.	Y			
E. Light, Heat and Ventilation				
1. Light. Each room must have adequate natural or artificial illumination to permit normal indoor activities and to support the health and safety of occupants. Every habitable room in a dwelling or dwelling unit shall contain a window or windows facing outside.	Y			
2. Heat. The dwelling unit must be able to provide a thermal environment that is healthy for the human body.	N	XX		replace HVAC & duct work

Section 2, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
E. Light, Heat and Ventilation, cont'd				
3: Ventilation. There must be adequate air circulation in the dwelling unit.	N	XX		Install bathroom vent
3.a. Bathroom areas must have one openable window or other adequate passive or mechanical ventilation.	N	XX		
3.b. Attics shall be properly ventilated.	Y			
3.c. Clothes dryers shall be exhausted in accordance with the manufacturer's instructions. Dryer exhaust systems shall be independent of all other systems and shall convey the moisture and any products of combustion to the outside of the building.	Y			
3.d. The home must have at least one exhaust fan in any bedroom, living room, bathroom or kitchen vented to the outside for every 1800 SF. The exhaust fan must be capable of continuous operation to provide fresh air from a clean source. Additionally, the home shall have an exhaust fan vented to the outside in at least one of the following locations: bathroom or kitchen. If this fan meets the minimum criteria for an exhaust fan (see Section 4) and the home is less than 1800 SF, then a single exhaust fan in the home is acceptable.	N	XX		Install bathroom vent
3.e. A filtered and protected passive or mechanical fresh air intake system is required if the home or occupants meet any of the following criteria: inoperable or no windows in any habitable room; an open fireplace is present; known indoor contaminants are present (for example: lead, asbestos, radon, carbon monoxide, mold, cigarette smoke) and/or a home occupant has a respiratory illness.	Y			
F. Lead, Asbestos, Radon and Other Toxins				
The dwelling unit must be free of lead, asbestos, radon and other toxin hazards that threaten occupants' health.	Unknown			To be tested
Additional Notes:				

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Section 3: Building Space & Structure		Section 3 Complete? Rehabilitation Specialist Initials: _____	
Dwelling Unit: General			
Dwelling Unit. The dwelling unit must be structurally sound, habitable, and in good repair. All areas and aspects of the dwelling unit (for example, the unit's bathroom, ceiling, doors, floors, kitchen, patio/porch/balcony, stairs, walls, and windows) must be free of health and safety hazards, functionally adequate, operable, and in good repair.			
A. Minimum Space Requirements			
1. General. The dwelling unit must provide adequate space for the family.			
2. Habitable Rooms. At a minimum, the dwelling unit must have a living room, a kitchen and a bathroom and at least one sleeping area.			
2.a. No cellar shall be considered a habitable area.			
2.b. No basement shall be used as a habitable room or housing unit unless: the floors and walls are impervious to leakage of underground and surface runoff water and insulated against dampness and condensation and there is at least one means of egress that meets building exit standards.			
3. Sanitary Facilities. The dwelling unit must include sanitary facilities within the unit. The sanitary facilities must be in proper operating condition and adequate for personal cleanliness and disposal of human waste. The sanitary facilities must be usable in privacy.			
3.a. The bathroom must be located in a separate room and have a flush toilet in proper operating condition.			

Section 3, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
A. Minimum Space Requirements, cont'd				
3.b. The unit must have a fixed basin (lavatory) with a sink trap as well as a shower or tub both with hot and cold running water in proper operating condition.	Y			
3.c. All sanitary facilities must utilize an approved public or private sanitary waste disposal system.	Y			
4. Food Preparation. The dwelling unit must have suitable space and equipment to store, prepare, and serve food in a sanitary manner.	Y			
4.a The dwelling unit must have a kitchen sink in proper operating condition, with a sink trap and hot and cold running water. The sink must drain into an approved public or private system.	Y			
5. Sleeping Areas. The dwelling unit must have at least one sleeping area (bedroom or living/sleeping room) for every two persons.	Y			
B. Exterior Surfaces				
1. General. Each building on the site must be structurally sound, secure, habitable, and in good repair. Each building's doors, fire escapes, foundations, lighting, roofs, walls, and windows, where applicable, must be free of health and safety hazards, operable, and in good repair. All exterior surfaces shall be structurally sound.	N	XX		5 decking repairs
1.a. All exterior surface shall be protected with paint or other approved protective covering to prevent deterioration and the entrance or penetration of moisture.	N	XX		5 vinyl siding repairs
2.a. Foundation - The foundation shall be on firm, reasonably dry ground, and there shall be no water standing or running under the building.	Y			5
2.b. Foundation - Homes with a crawl space have unobstructed foundation vents.	N	XX		replace vents and install additional as needed

Section 3, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
B. Exterior Surfaces, cont'd				
3.a. Walls - The exterior wall surface must not have any serious defects such as leaning, buckling, sagging, large holes, or defects that may result in water infiltration or vermin infestation.	N	XX		5 repair vinyl siding replace sheathing as needed
3.b. Walls - There shall be proper flashing at walls and chimney, windows, doors or any other wall penetration. For hidden/non-visible flashing, the presence of no damage assumes proper flashing.	N	XX		5
4. Roof - Roofing shall prevent the entrance of moisture into the dwelling unit.	Y			5
4.a. There shall be a minimum of Class C roof covering.	Y			
4.b. There shall be no roof with more than two (2) roof coverings.	Y			
C. Interior Surfaces				
1. General: Interior finish materials/finish substrates shall be free of serious defects.				
2. Floors: Floors shall be in sound condition and good repair and shall be safe to use and capable of supporting the load which normal use may cause to be placed thereon.	N	XX		5 Suspect girder & joist repair in kitchen area
2.a. After removal of any non-affixed treatment or object including all furniture, floors shall be reasonably smooth, not rotten or worn through, and without visible or excessive cracks/deterioration which permit rodents to penetrate rooms.	N	XX		Soft area in kitchen
2.b. Floors shall be reasonably level.	Y			
2.c. All bathroom, toilet room, laundry and kitchen floors shall be constructed reasonably impervious to water so as to permit such floor to be readily kept in a clean and sanitary condition	N	XX		Soft area between shower and toilet
3. Walls: Walls shall be in sound condition, not seriously out of plumb and structurally sound.	N	XX		bathroom back wall will need repair

Section 3, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
C. Interior Surfaces, cont'd				
3.a. After removal of any non-affixed treatment or object including all furniture, there shall be no visible loose plaster, loose boards or other loose wall materials susceptible to falling.	N	XX		repair bathroom ceiling
3.b. There shall be no exposed/evident/visible seriously rotted, termite-damaged, fire-damaged or broken studs.	N	XX		bathroom shower area
4.a. Ceiling: The ceiling shall be substantially vermin and rodent-proof. After removal of any non-affixed treatment(s) or object(s), there shall be no visible loose plaster, boards, sheetrock or other ceiling finish susceptible to falling.	N	XX		bathroom ceiling above shower
D. Doors				
a. General: Doors shall be provided at all doorways leading to bedrooms, toilet rooms, and bathrooms and all rooms adjoining a public space. Toilet and bath doors shall have an operable privacy lock.	N	XX		trim doors so they close properly
b. Exterior doors shall be water and rodent-proof and lockable from inside and outside.	Y			
c. Doors shall be in sound working condition and good repair.	Y			
E. Windows				
1. General. There must be at least one window in both the living room and each sleeping room.	Y			
2. Function. Window frames and glass shall have no missing, cracked or broken glass.	N	XX		replace broken glass kitchen window
2. a. All operable windows shall be provided with suitable hardware to include operable locks and shall be made to open freely.	Y			

Section 3, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
E. Windows, cont'd				
2.b. All operable and openable windows shall be adequately screened. Screens shall not be permanently fixed to the window frame or sash. The screens on windows and doors may be omitted for dwelling units containing a permanently installed heating and air conditioning system providing the dwelling unit with year round mechanical ventilation. Screens shall be installed in dwellings with window air conditioning units which are not permanently installed.	Y			
F. Structural Support				
1. General. The dwelling unit must be structurally sound. The structure must not present any threat to the health and safety of the occupants and must protect the occupants from the environment. Any structural issue uncovered during the execution of the scope of work must be addressed for the health, safety and protection from the environment of the occupants.	N	XX		5 Suspect floor damage in kitchen & bathroom
2. Foundation. The foundation and exterior wall structure and surface must not have any serious defects such as serious leaning, buckling, sagging, large holes, or defects that may result in air infiltration or vermin infestation.	N			5 replace vents & crawl space door.
2.a. The foundation shall be on firm, reasonably dry ground, and there shall be no water standing or running under the building.	X			
2.b. Broken, overloaded, decayed or excessively sagging sills, beams, girders and joists shall be prohibited.	N	XX		5 Suspect center girder damage
2.c. All elements of the foundation including piers, underpinning and masonry, shall be in good repair. Piers shall be sound. i. There shall be no wood stiff knees piers or other improper piers. ii. No isolated masonry pier shall exceed (10) times the least dimension.	Y			

Section 3, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
F. Structural Support, cont'd				
2.d. Underpinned units shall use an approved material so as to be substantially weatherproof and rodent-proof.	Y			
2.e. Units with a crawl space will have a crawl space access, with cover. Adequate ventilation shall be provided to the foundation area by approved methods.	N	XX		replace access door
3. Roofs, Ceilings & Floors. Roofs shall be in sound condition and capable of supporting the load intended. Floors, attic floors and ceilings shall be in sound condition and good repair and shall be safe to use and capable of supporting the load which normal use may cause to be placed thereon.	Y			
3.a. The roof must be structurally sound and weather-proof.	Y			5
3.b. There shall be no exposed/evident/ visible rotten, broken, sagging, or fire-damaged joists or improperly supported ends.	N	XX		5 Sagging in kitchen area
3.c. Joists and supporting members shall provide sufficient support.	N	XX		5
3.d. Rafters shall be adequately braced.	Y			
3.e. Broken, overloaded, decayed or excessively sagging sills, beams, girders and joists shall be prohibited.	N			5 joist repair will be needed
3.f. There shall be no loose, or visibly rotted or fire-damaged sheathing or roof covering.	Y	XX		5 Kitchen & bathroom floor will need replacement
3.g. All existing hanging masonry chimneys shall be removed or reattached.	Y			
3.h. There shall be no chimneys or parts thereof which are defective, deteriorated or in danger of falling, or in such condition or locations as to constitute a fire hazard.	Y			5

Section 3, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
F. Structural Support, cont'd				
4. Walls. All load-bearing walls, exterior or interior, shall not be substantially bowed or out-of-plumb and shall be structurally sound.	Y			5
4.a. Walls must not have any serious defects such as severe bulging or leaning, large holes, loose surface materials, severe buckling, missing parts, or other serious damage.	Y			5
4.b. The foundation and exterior wall structure must not have any serious defects such as serious leaning, buckling, sagging, or defects that may result in unsafe conditions or vermin infestation.	Y			5
4.c. Studs shall provide sufficient support for sheathing or exterior finish and shall not be visibly rotted or termite damaged.	Y			5
4. d. There shall be no visibly rotted, termite [-damaged], fire-damaged or broken studs.	Y			5
5. Other. 5.a. Porches: Foundation, floor, ceiling and roof shall be equal to standards as set forth above, except sills and joists need not be level if providing drainage of floors; floors need not be weather-tight. Posts and railings shall not be visibly rotted or termite-damaged.	Y			
5.b. Stairs: They shall be safe to use and capable of supporting the load that normal use may cause to be placed thereon. Every rail shall be firmly fastened and maintained in good condition. No rotting, sagging or deteriorated supports shall be allowed.	Y			
Additional Notes:				

Checklist Essential Property Standards		Date of Initial Inspection:	Print INITIAL INSPECTOR name
ESFRIP Partner and Cycle <i>Beaufort County 2022</i>		<i>10-12-23</i>	
Address, City, Zip of Property: <i>141 Pine St. Pantego NC 27860</i>		Date of Final Inspection:	Print FINAL INSPECTOR name
Inspection Key: Y = Yes N = No U = Unsure/not exposed/see Notes AW = Approved Waiver X = Repair XX = Replacement B = Both Repair and Replacement for item		Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?
		Work Scope COMPLETE? (Y/AW)	NOTES
Section 4: Building System Standards		Section 4 Complete? Rehabilitation Specialist Initials: _____	
Building Systems: General			
Building Systems. Each dwelling unit's domestic water, electrical system, HVAC, and sanitary system must be free of health and safety hazards, functionally adequate, and operable. Any electrical, plumbing, heating or other utilities furnished to an accessory structure shall be free of health and safety hazards. Major building systems (e.g. structural support, roofing, cladding and weatherproofing, plumbing, electrical & HVAC) must have a remaining useful life of a minimum of five years.			
A. Plumbing			
1. Supply. Hot and cold water must be available at the kitchen sink, tub, shower, and lavatory taps. The definition of hot water (temperature) required at the lavatory, tub, or shower should be determined from local health standards or applicable local code. All water piping shall be protected from freezing by approved methods.	<i>Y</i>		
2. Waste. The kitchen sink, tub/shower, toilet, and basin/lavatory must have a proper sewer trap, drain, and vents to prevent the escape of sewer gases or severe leakage of water. Drains must not be clogged and the toilet must flush.	<i>Y</i>		
2.a. All existing and necessary plumbing vents shall be properly sized and functioning.	<i>Y</i>		
2.b. Sewer and water lines shall be properly supported with no broken or leaking lines.	<i>Y</i>		

Section 4, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
A. Plumbing, cont'd				
3. Fixtures. All fixtures shall be in proper working condition with no leaks existing.	N	XX		Shower faucet
3.a. The unit must have these minimum fixtures in proper operating condition: a fixed basin (lavatory) with a sink trap and hot and cold running water; a shower or tub with hot and cold running water and a kitchen sink, with a sink trap and hot and cold running water.	N	XX		replace shower
3.b. No fixtures shall be cracked, broken or badly chipped.	N	XX		Shower
3.c. Water closets shall be properly connected to a cold water line; water closets without traps are prohibited.	Y			
B. Heating, Cooling and Ventilation				
General. The dwelling unit must be able to provide a thermal environment that is healthy for the human body.	N	XX		Install HVAC + duct work
1.a. There must be a safe system in proper operating condition for heating (and cooling in US Department of Energy climate zones 3 & 4) the dwelling unit, such as electric baseboard, radiator, or forced air systems. In order to ensure a healthy living environment appropriate for the climate, the system must be able to adequately provide or reduce adequate heat either directly or indirectly to each habitable room.	N			
1.b. The dwelling unit must not contain unvented room heaters or other non-sealed combustion equipment. Electric heaters are acceptable. Existing wood-burning open fireplaces which are supplemental heating are exempt from this requirement but any combustion equipment installed in an open fireplace is not exempt.	N			Remove wall mounted gas heaters
1.c. One carbon monoxide (CO) detector shall be installed outside each bedroom area and to manufacturer specifications in homes that have a combustion appliance(s) or an attached garage (minimum one per floor).	N			install CO2 detectors

Section 4, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
B. Heating, Cooling and Ventilation, cont'd				
2. Heating/Cooling Equipment. Every central or electric heating system including any ductwork, controls, return/delivery grills, etc. shall be properly installed and capable of safely and adequately heating all habitable rooms, bathrooms, and water closet compartments to a temperature of at least sixty-eight (68) degrees Fahrenheit with an outside temperature of 20 degrees Fahrenheit.	N	XX		
2.a. All gas and oil burning equipment existing on the premises shall be of a type approved and installed in accordance with the provisions of the North Carolina State Building Code and any other applicable codes.	N	XX		5
2.b. Fireplace(s) shall be used only for supplemental heat and not for primary heating, and shall have no loose mortar or damaged firebrick.	Y			5
3. Ventilation and Fresh Air. There must be adequate air circulation in the dwelling unit.	N	XX		
3.a. Exhaust fan: A mechanical exhaust fan is one that is rated to exhaust 80 CFM minimum and capable of exhausting at a rate of 50 CFM minimum. Additionally, the fan should be capable of continuous, quiet (by homeowner preference) operation in conjunction with either a passive or mechanical filtered air intake system to provide fresh air. Existing fans in a home meeting this criteria are acceptable.	N	XX		5 Bathroom exhaust fan.
3.b. Vented to the outside: All ventilation/exhaust ducts shall terminate at or beyond the exterior skin of the building. No exhaust air can be delivered to/terminated in the attic, crawl, enclosed/screened porch or other semi-enclosed space.	N	XX		

Section 4, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
B. Heating, Cooling and Ventilation, cont'd				
<p>3.c. Fresh Air: Mechanical and gravity outdoor air intake openings shall be located not less than 10 feet (3048 mm) horizontally from any hazardous or noxious contaminant source, such as vents, chimneys, plumbing vents, sanitary sewer vent, streets, alleys, parking lots and loading docks, except as specified in the current NC Residential Codes. Intakes shall be located not less than 3 feet (914 mm) below contaminant sources where such sources are allowed by the NC Residential Code to be located within 10 feet of the opening. Intake openings on structures in flood hazard areas shall be at or above the 100 year flood plain. No intake air can be sourced from the attic, crawl, enclosed/screened porch or other semi-enclosed space.</p>	N	XX		
<p>3.d. Filters: The washable or throwaway filter for passive fresh air intake shall be designed to keep insects, pollens and dust mites out of the home but allow maximum infiltration (this is equivalent to a MERV rating of 3-4).</p>	N	XX		
<p>3.e. Protection: Fresh air intake openings in residential occupancies shall meet the following minimum and maximum opening sizes in louvers, grilles and screens, measured in any direction: not <1/4" and not >1/2 inch.</p>	N	XX		
C. Electrical				
<p>1. General: The dwelling unit must have sufficient electrical sources so occupants can use essential electrical appliances. The dwelling unit shall be safely wired for existing or required electrical lights, convenience receptacles, central heating (and cooling when present) equipment, the major appliances/equipment and water pumps/septic systems when applicable.</p>	N	XX		<p>replace two GFI outlets in kitchen</p>

Section 4, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
C. Electrical, cont'd				
1.a. Electrical fixtures and wiring must not pose a fire hazard. All electric wiring, devices, appliances and fixtures shall be installed in accordance with the North Carolina State Building Code and none shall be dangerous or hazardous.	Y			
1.b. Hanging light fixtures or outlets from electric wiring, missing cover plates on switches and outlets, badly cracked outlets or cover plates, exposed fuse box connections and, overloaded circuits are unacceptable.	Y			
1.c. All receptacles, ceiling fixtures or other fixtures shall be securely attached. No flexible cords shall be used as a substitute for the fixed wiring of a structure, nor run through holes in walls, ceiling or floors; through doorways, windows or similar openings; attached to building surfaces, or concealed behind building walls, ceilings or floors.	Y			
2. Electrical Supply:				
2.a. Fuses and branch circuits shall be sized and installed properly.	Y			
2.b. The living room and each sleeping space must have at least two electrical outlets in proper operating condition. The kitchen must have at least one electrical outlet in proper operating condition. This outlet must be GFCI if located within 6' of a water supply outlet/faucet.	X			
2.c. Outlet(s) that exist in the bathroom must be GFCI.	Y			Note - Kitchen
3. Electrical Appliances:				
3.a. The dwelling unit must have an oven and a stove or range. A microwave oven may be substituted for an oven and stove or range.	Y			

Section 4, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
C. Electrical, cont'd				
3.b. The dwelling unit must have a refrigerator. The refrigerator must be capable of maintaining a temperature low enough to keep food from spoiling. A counter-top or under-counter type refrigerator is not acceptable as the only refrigerator. The freezer space must be present and working, and the equipment must not present an electrical hazard.	Y			
4. Lighting Fixtures: At least one (1) fixed in place ceiling or wall type electric light fixture shall be provided in every bedroom, laundry room, furnace room, hall, basement or any other area in which artificial light is required for the safety and welfare of the occupants. A switched wall receptacle shall be acceptable in bedroom, living room or den. The kitchen area and the bathroom must have a permanent ceiling or wall-mounted fixture in proper operating condition. Permanent overhead or wall-mounted light fixtures may count as one of the required electrical outlets in the living room and sleeping areas.	Y			5
4.a. All switches and fixtures shall be safely operable or sealed off and disconnected.	Y			
4.b. Lights at entrances and exits are required.	N	XX		porch lighting

Checklist Essential Property Standards		Date of Initial Inspection:	Print INITIAL INSPECTOR name
ESFRLP Partner and Cycle			
Address, City, Zip of Property:		Date of Final Inspection:	Print FINAL INSPECTOR name
Inspection Key: Y = Yes N = No U = Unsure/not exposed/see Notes AW = Approved Waiver X = Repair XX = Replacement B = Both Repair and Replacement for Item		Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?
		Work Scope COMPLETE? (Y/AW)	NOTES
Section 5: Energy Efficiency Standards		Section 5 Complete? Rehabilitation Specialist Initials: _____	
A. Air Tightness			
A. Air Tightness. The dwelling unit shall be weatherproof and capable of being adequately heated. Existing insulation, light/fan fixtures, coverplates, HVAC grills/panels, cabinets, plumbing fixtures are all considered affixed.			
1. Attics/Ceilings: After removal of any non-affixed treatment(s) or object(s), there shall be no visible holes, loose plaster, boards, sheetrock or other ceiling finish susceptible to air infiltration.	Y		
2. Floors: After removal of any non-affixed treatment or object including all furniture, floors shall be without visible holes or excessive cracks which permit air to penetrate the dwelling unit.	Y		
3. Walls: After removal of any non-affixed treatment or object from interior walls including all furniture, there shall be no visible holes, loose plaster, visible cracks that would permit air to penetrate the dwelling unit. All exterior wall surfaces and the foundation shall be waterproof, weatherproof and rodent proof with no visible holes, cracks or rotted boards.	N	XX	Bathroom
4. Doors and Windows: Exterior doors shall be substantially weather-tight with no visible light at the header, jambs or threshold. Window frames and glass shall be reasonably weather-tight.	Y		

Section 5, contd.	Meets Property Standard? (Y/N/U/AW)	Repair (X) or Replacement (XX) or BOTH (B)?	Work Scope COMPLETE? (Y/AW)	NOTES
B. Insulation				
B. Insulation. Insulation shall be installed in ceilings to the insulation manufacturer's specifications with no gaps, voids, compression or wind intrusion. Insulation and the air barrier shall be installed in physical contact with each other. Accessible attics shall be insulated to R-38 or greater.	N	XX		install attic insulation
C. Crawlspace:				
C. Crawlspace: All crawlspaces shall have a 100 percent ground cover of 6 mil thickness or greater.	N	XX		

BEAUFORT COUNTY/MEC

ESFRLP 22

REHABILITATION WORK WRITE-UP

GENERAL SPECIFICATIONS SHALL APPLY TO ALL WORK
Follow RRP Rules and use Lead Safe Work Practices

VERIFY ALL MEASUREMENTS

PROPERTY ADDRESS: 141 Pine St., Pantego, NC 27860

OWNER'S NAME: Anthony Peele

PHONE #: 252-947-5064

CASE #: 5

YEAR BUILT: 1970

INSPECTION DATE: February 29, 2024

BID OPENING DATE: TBD

APPROXIMATE SIZE OF STRUCTURE: 1263 Square Feet

TOTAL ESTIMATED COST: \$ 64,225

REHABILITATION WORK WRITE-UP

PROPERTY ADDRESS: 141 Pine St., Pantego, NC 27860

OWNER'S NAME: Anthony Peele

SIZE OF STRUCTURE: 1263 Square Feet

CASE #: 5

LOCALITY: Beaufort County/MEC **ESFRLP22** **INSPECTION DATE:** 2/29/2024

CRAWL SPACE:

Remove and properly dispose of all trash and refuse from the crawl space. Scope includes duct work. Spec. 03.D. \$ 800

Install one (1) crawl space access door. Spec. 04.G. \$ 250

Install 6 mil poly ground cover. All accessible crawlspace area must have 100% continuous 6 mil poly ground cover, wall to wall. Spec. 20.G. \$ 1265

Replace eleven (11) existing automatic foundation vents and add three (3) additional automatic foundation vents in locations to create cross ventilation and meet Code. Spec. 04.H. \$ 715

Replace approximately fifty-two (52) linear feet of center girder. Use pressure treated lumber (See floor plan.) Spec. 05.A. \$ 1040

Replace approximately twenty (20) linear feet of outside joist band, sill and ledger at left, exterior wall of Bedroom #3. Use pressure treated lumber. (See floor plan). Spec. 05.A. \$ 1800

Replace approximately six (6) floor joists including joist bands, sill and ledgers in the Kitchen from front exterior wall to rear exterior wall, full length. Joist are located under the refrigerator. Replace all floor joists, joist bands, ledgers, and sills under the Livingroom, Den, Bathroom, Bedroom #1, Bedroom #2 and Hall. All material to be pressure treated. (See floor plan). Spec. 05.B. \$ 13800

Replace approximately 110 square feet of subfloor in Kitchen where the floor joists are being replaced. Replace complete subfloor in Livingroom, Den, Bedroom #1, Bedroom #2, Bathroom, and Hall. Subflooring to be 4' X 8' X 3/4" OSB. Spec. 05.C. \$ 5100

EXTERIOR:

Replace approximately 150 linear feet of damaged vinyl siding to match existing. Repair and re-nail existing siding where loose. Replace damaged wall sheathing where joist bands are replaced and reinstall siding. Pay special attention to the outside joist band replacement areas and left, gable end. Replace complete aluminum fascia and perforated, vinyl soffits around entire house and porch. Replace wood fascia, where deteriorated, to a condition suitable for aluminum surround installation. Replace complete vinyl porch ceiling. Spec. 06. \$ 4100

Replace broken glass in two (2) window sashes (Kitchen windows). Spec. 09.D. \$ 300

Install 4", molded plastic house numbers (141) near the front entry. Numbers to be visible from the street. Spec. 11.I. \$ 50

ROOF AND ATTIC:

Add insulation in attic to equal R-38. An insulation certification card shall be furnished by the contractor and posted at a conspicuous location. Spec. 20.A. \$ 1100

FRONT PORCH: 18 FEET WIDE X 8 FEET DEEP

Replace two (2) light fixtures and provide two (2) LED bulbs. Spec. 18.D. \$ 250

SIDE EXTERIOR DOOR:

Replace wood hand railings on both sides of steps. All wood to be pressure treated. Spec. 07.E. \$ 450

REAR DECK: 16 FEET WIDE X 12 FEET DEEP

Replace 5/4" X 6" wood flooring complete. Replace two (2) sets of wood steps with hand railings on both sides. Replace complete guard railings around deck to meet code. Existing 4" X 4" railing supports to be cut off flush with joist bands. New guard railings to be attached to outside joist band with hot dipped galvanized bolts to meet code. All wood to be pressure treated. Spec. 07.A. \$ 1300

SYSTEMS:

Install proper plumbing vent for the bathroom fixtures. Use penetration through the roof where original vent was located. Spec. 17. \$ 200

Replace batteries in four (4) smoke detectors and install battery-operated carbon monoxide detector in location to meet the National Electrical Code and State Building Code. Spec. 18.H. \$ 150

Install complete 14.3 SEER central heat pump HVAC system including heat, air conditioning, duct work, programmable interior thermostat and electrical. The system shall be sized in accordance with ACCA Manual J specifications and must not exceed the Manual J calculated size by more than .5 ton. Calculations must be provided for HVAC and duct sizing. The delivery system ductwork shall be designed in accordance with ACCA Manual D standards and insulated. A copy of the ductwork design and sizing calculations with drawings shall be supplied to the Rehabilitation Specialist. All seams and joints to be sealed with bucket mastic. Contractor shall provide duct leakages compliance confirmation to Rehabilitation Specialist. Spec. 19.D. and F. \$ 15000

Remove two (2) unvented space heaters and cap gas lines. Owner to retain heaters. \$ 200

KITCHEN: 13.5 FEET WIDE X 18 FEET DEEP

Install luan underlayment, LVP floor covering and painted shoe molding. Spec. 13.A. and B. and 16. \$ 1500

Replace two (2) existing electrical outlets beside the sink with G.F.I. electrical outlets. Assure proper grounding. Spec. 18.B. \$ 250

BATHROOM: 5 FEET WIDE X 9.5 FEET DEEP

Replace complete interior doors to hall and linen closet including jambs, frames, hardware and door stops. Spec. 10.B. \$ 400

Replace tile board walls and matching trim. Trim includes vinyl molding at edges and corners, crown molding, and baseboards. Spec. 12.E.(1). \$ 750

Install gypsum wallboard ceiling over existing. Install crown molding. Spec. 12.F. \$ 250

Install LVP floor covering and shoe molding. Spec. 13.A. and B. \$ 650

Replace metal medicine cabinet to match existing. Spec. 15.F. \$ 250

Paint ceiling. Spec. 16.D.(2). \$ 70

Paint doors and all trim, complete. Spec. 16.E. and F.	\$ 200
Replace existing, plastic shower unit with a complete fiberglass four (4) piece shower unit including handheld 2.0 gpm shower head, curtain rod and all plumbing. Faucet to be a Delta or equal with 15-year drip free warranty. Note: window is located in the shower area and will require surround modification and custom trim. Spec. 17.C.	\$ 3200
Caulk around shower to waterproof and seal. Spec. 17.C.(10).	\$ 50
Replace complete vanity with sink including 2.0 gpm faucet and all plumbing with 15-year drip free warranty. Faucet to be a Delta or equal. Spec. 17.D.(7).	\$ 500
Reinstall water closet including seal, anchor bolts and all necessary plumbing. Spec. 17.E.	\$ 100
Install 4-piece, metal bath accessory group. Spec. 17.K.	\$ 200
Install shower and water closet handicap grab bars for a total of three (3). Each shall be handicap accessible. Spec. 17.N.	\$ 375
Replace failed G.F.I. electrical outlet and assure proper grounding. Spec. 18.B.(5).	\$ 125
Replace minimum 80 CFM exhaust fan vented to the outside including light with LED bulb. Spec. 18.F.	\$ 400

LIVINGROOM: 16 FEET WIDE X 12 FEET DEEP

Replace two (2) prefinished wall panels at front, right corner of room and reinstall crown and corner molding. Spec. 12.D.	\$ 300
Install baseboards and shoe molding, complete. Spec. 12.I.	\$ 350
Install LVP floor covering. Spec. 13.A.	\$ 1200
Paint baseboard and shoe molding. Spec. 16.E. and F.	\$ 100

DEN: 17 FEET WIDE X 9.5 FEET DEEP

Replace complete cased opening to Kitchen to match existing. Spec. 10.B.	\$ 175
Install LVP floor covering and shoe molding. Spec. 13.A. and B.	\$ 1100
Paint new cased opening and shoe molding. Spec. 16.E. and F.	\$ 100

BEDROOM #1 (FRONT, CENTER): 10.5 FEET WIDE X 8 FEET DEEP

Trim bottom of door to hall so it will close properly. Create a 1" gap. Spec. 10.B.	\$ 25
Install LVP floor covering and painted shoe molding. Spec. 13.A/B. and 16.	\$ 850
Install cover plate on wall switch. Spec. 18.E.	\$ 10

BEDROOM #2 (FRONT, LEFT): 12 FEET WIDE X 10.5 FEET DEEP

Replace complete interior door to Hall including jamb, frame, hardware and doorstop. Spec. 10.	\$ 200
Install LVP floor covering and shoe molding. Spec. 13.A. and B.	\$ 950
Paint new door complete and shoe molding. Spec. 16.	\$ 100

Replace three (3) electrical outlets and leave in good working order. Spec. 18.B. \$ 150

BEDROOM #3 (REAR, LEFT): 14.5 FEET WIDE X 14.5 FEET DEEP

Repair closet bifold door. Spec. 10.B. \$ 50

Repair one (1) electrical outlet and leave in good working order. Spec. 18.B. \$ 50

Replace light fixture including two (2) LED bulbs. Spec. 18.D. \$ 125

HALL: 3 FEET WIDE X 14 FEET DEEP

Install three (3) door casings where missing. Install base boards and shoe molding, complete. \$ 500

Install LVP floor covering. Spec. 13.A. \$ 400

Paint doors and all trim. Spec. 16.E. and F. \$ 350

WORK WRITE-UP BID SHEET

PROPERTY ADDRESS: 141 Pine St., Pantego, NC 27860

OWNER'S NAME: Anthony Peele

CASE #: 5

BID DATE: TDB

I, the undersigned contractor, have inspected the foregoing listed property and understand the extent and character of the work to be completed as described in the Work Write-Up. I propose to furnish all labor, material and equipment necessary to accomplish the work as indicated above, for the sum of

Dollars, (\$ _____)

<p>_____ Contractor</p> <p>_____ SSN or Fed ID and General Contractor's License Number (if licensed)</p> <p>_____ Address</p> <p>_____ City State Zip Code</p> <p>_____ Phone Number</p> <p>_____ Signature</p> <p>_____ Date</p>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"><p><input type="checkbox"/> W-9</p><p><input type="checkbox"/> Contractor's Registration Form</p><p><input type="checkbox"/> Evidence of Insurance</p></div> <p>It is highly recommended that the documents detailed above be included with your bid to facilitate contract award. If documents are not included with the bid, the documents must be submitted upon request and are a prerequisite to contract award.</p>
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Paul Woodland

BEAUFORT COUNTY/MEC

ESFRLP 22

REHABILITATION WORK WRITE-UP

GENERAL SPECIFICATIONS SHALL APPLY TO ALL WORK
Follow RRP Rules and use Lead Safe Work Practices

VERIFY ALL MEASUREMENTS

PROPERTY ADDRESS: 141 Pine St., Pantego, NC 27860

OWNER'S NAME: Anthony Peele

PHONE #: 252-947-5064

CASE #: 5

YEAR BUILT: 1970

INSPECTION DATE: February 29, 2024

BID OPENING DATE: March, 17 2025

APPROXIMATE SIZE OF STRUCTURE: 1263 Square Feet

TOTAL ESTIMATED COST: \$ 93,292.⁵⁰

REHABILITATION WORK WRITE-UP

PROPERTY ADDRESS: 141 Pine St., Pantego, NC 27860

OWNER'S NAME: Anthony Peele

SIZE OF STRUCTURE: 1263 Square Feet

CASE #: 5 LOCALITY: Beaufort County/MEC ESFRLP22 INSPECTION DATE: 2/29/2024

CRAWL SPACE:

Remove and properly dispose of all trash and refuse from the crawl space. Scope includes duct work. Spec. 03.D.

\$ 1,150

Install one (1) crawl space access door. Spec. 04.G.

\$ 172⁵⁰

Install 6 mil poly ground cover. All accessible crawlspace area must have 100% continuous 6 mil poly ground cover, wall to wall. Spec. 20.G.

\$ 575

Replace eleven (11) existing automatic foundation vents and add three (3) additional automatic foundation vents in locations to create cross ventilation and meet Code. Spec. 04.H.

\$ 1,610

Replace approximately fifty-two (52) linear feet of center girder. Use pressure treated lumber (See floor plan.) Spec. 05.A.

\$ 3,450

Replace approximately twenty (20) linear feet of outside joist band, sill and ledger at left, exterior wall of Bedroom #3. Use pressure treated lumber. (See floor plan). Spec. 05.A.

\$ 2,875

Replace approximately six (6) floor joists including joist bands, sill and ledgers in the Kitchen from front exterior wall to rear exterior wall, full length. Joist are located under the refrigerator. Replace all floor joists, joist bands, ledgers, and sills under the Livingroom, Den, Bathroom, Bedroom #1, Bedroom #2 and Hall. All material to be pressure treated. (See floor plan). Spec. 05.B.

\$ 11,550

Replace approximately 110 square feet of subfloor in Kitchen where the floor joists are being replaced. Replace complete subfloor in Livingroom, Den, Bedroom #1, Bedroom #2, Bathroom, and Hall. Subflooring to be 4' X 8' X 3/4" OSB. Spec. 05.C.

\$ 9,200

EXTERIOR:

Replace approximately 150 linear feet of damaged vinyl siding to match existing. Repair and re-nail existing siding where loose. Replace damaged wall sheathing where joist bands are replaced and reinstall siding. Pay special attention to the outside joist band replacement areas and left, gable end. Replace complete aluminum fascia and perforated, vinyl soffits around entire house and porch. Replace wood fascia, where deteriorated, to a condition suitable for aluminum surround installation. Replace complete vinyl porch ceiling. Spec. 06.

\$ 6,900

Replace broken glass in two (2) window sashes (Kitchen windows). Spec. 09.D.

\$ 1,725

Install 4", molded plastic house numbers (141) near the front entry. Numbers to be visible from the street. Spec. 11.I.

\$ 57⁵⁰

ROOF AND ATTIC:

Add insulation in attic to equal R-38. An insulation certification card shall be furnished by the contractor and posted at a conspicuous location. Spec. 20.A.

\$ 2,047

FRONT PORCH: 18 FEET WIDE X 8 FEET DEEP

Replace two (2) light fixtures and provide two (2) LED bulbs. Spec. 18.D.

\$ 345

SIDE EXTERIOR DOOR:

Replace wood hand railings on both sides of steps. All wood to be pressure treated. Spec. 07.E.

\$ 575

REAR DECK: 16 FEET WIDE X 12 FEET DEEP

Replace 5/4" X 6" wood flooring complete. Replace two (2) sets of wood steps with hand railings on both sides. Replace complete guard railings around deck to meet code. Existing 4" X 4" railing supports to be cut off flush with joist bands. New guard railings to be attached to outside joist band with hot dipped galvanized bolts to meet code. All wood to be pressure treated. Spec. 07.A.

\$ 3,450

SYSTEMS:

Install proper plumbing vent for the bathroom fixtures. Use penetration through the roof where original vent was located. Spec. 17.

\$ 1,725

Replace batteries in four (4) smoke detectors and install battery-operated carbon monoxide detector in location to meet the National Electrical Code and State Building Code. Spec. 18.H.

\$ 287⁵⁰

Install complete 14.3 SEER central heat pump HVAC system including heat, air conditioning, duct work, programmable interior thermostat and electrical. The system shall be sized in accordance with ACCA Manual J specifications and must not exceed the Manual J calculated size by more than .5 ton. Calculations must be provided for HVAC and duct sizing. The delivery system ductwork shall be designed in accordance with ACCA Manual D standards and insulated. A copy of the ductwork design and sizing calculations with drawings shall be supplied to the Rehabilitation Specialist. All seams and joints to be sealed with bucket mastic. Contractor shall provide duct leakages compliance confirmation to Rehabilitation Specialist. Spec. 19.D. and F.

\$ 15,525

Remove two (2) unvented space heaters and cap gas lines. Owner to retain heaters.

\$ 287⁵⁰

KITCHEN: 13.5 FEET WIDE X 18 FEET DEEP

Install luan underlayment, LVP floor covering and painted shoe molding. Spec. 13.A. and B. and 16.

\$ 2,300

Replace two (2) existing electrical outlets beside the sink with G.F.I. electrical outlets. Assure proper grounding. Spec. 18.B.

\$ 402⁵⁰

BATHROOM: 5 FEET WIDE X 9.5 FEET DEEP

Replace complete interior doors to hall and linen closet including jambs, frames, hardware and door stops. Spec. 10.B.

\$ 920

Replace tile board walls and matching trim. Trim includes vinyl molding at edges and corners, crown molding, and baseboards. Spec. 12.E.(1).

\$ 1,150

Install gypsum wallboard ceiling over existing. Install crown molding. Spec. 12.F.

\$ 1,725

Install LVP floor covering and shoe molding. Spec. 13.A. and B.

\$ 575

Replace metal medicine cabinet to match existing. Spec. 15.F.

\$ 575

Paint ceiling. Spec. 16.D.(2).

\$ 575

Paint doors and all trim, complete. Spec. 16.E. and F.

\$ 575

Replace existing, plastic shower unit with a complete fiberglass four (4) piece shower unit including handheld 2.0 gpm shower head, curtain rod and all plumbing. Faucet to be a Delta or equal with 15-year drip free warranty. Note: window is located in the shower area and will require surround modification and custom trim. Spec. 17.C.

\$ 5,750

Caulk around shower to waterproof and seal. Spec. 17.C.(10).

\$ 230

Replace complete vanity with sink including 2.0 gpm faucet and all plumbing with 15-year drip free warranty. Faucet to be a Delta or equal. Spec. 17.D.(7).

\$ 1,150

Reinstall water closet including seal, anchor bolts and all necessary plumbing. Spec. 17.E.

\$ 143⁷⁵

Install 4-piece, metal bath accessory group. Spec. 17.K.

\$ 143⁷⁵

Install shower and water closet handicap grab bars for a total of three (3). Each shall be handicap accessible. Spec. 17.N.

\$ 287⁵⁰

Replace failed G.F.I. electrical outlet and assure proper grounding. Spec. 18.B.(5).

\$ 143⁷⁵

Replace minimum 80 CFM exhaust fan vented to the outside including light with LED bulb. Spec. 18.F.

\$ 575

LIVINGROOM: 16 FEET WIDE X 12 FEET DEEP

Replace two (2) prefinished wall panels at front, right corner of room and reinstall crown and corner molding. Spec. 12.D.

\$ 920

Install baseboards and shoe molding, complete. Spec. 12.I.

\$ 345

Install LVP floor covering. Spec. 13.A.

\$ 1,725

Paint baseboard and shoe molding. Spec. 16.E. and F.

\$ 575

DEN: 17 FEET WIDE X 9.5 FEET DEEP

Replace complete cased opening to Kitchen to match existing. Spec. 10.B.

\$ 575

Install LVP floor covering and shoe molding. Spec. 13.A. and B.

\$ 1,380

Paint new cased opening and shoe molding. Spec. 16.E. and F.

\$ 575

BEDROOM #1 (FRONT, CENTER): 10.5 FEET WIDE X 8 FEET DEEP

Trim bottom of door to hall so it will close properly. Create a 1" gap. Spec. 10.B.

\$ 230

Install LVP floor covering and painted shoe molding. Spec. 13.A/B. and 16.

\$ 920

Install cover plate on wall switch. Spec. 18.E.

\$ 57⁵⁰

BEDROOM #2 (FRONT, LEFT): 12 FEET WIDE X 10.5 FEET DEEP

Replace complete interior door to Hall including jamb, frame, hardware and doorstop. Spec. 10.

\$ 517⁵⁰

Install LVP floor covering and shoe molding. Spec. 13.A. and B.

\$ 1,380

Paint new door complete and shoe molding. Spec. 16.

\$ 575

Replace three (3) electrical outlets and leave in good working order. Spec. 18.B.

\$ 431⁵⁰

BEDROOM #3 (REAR, LEFT): 14.5 FEET WIDE X 14.5 FEET DEEP

Repair closet bifold door. Spec. 10.B.

\$ 402⁵⁰

Repair one (1) electrical outlet and leave in good working order. Spec. 18.B.

\$ 143⁷⁵

Replace light fixture including two (2) LED bulbs. Spec. 18.D.

\$ 143⁷⁵

HALL: 3 FEET WIDE X 14 FEET DEEP

Install three (3) door casings where missing. Install base boards and shoe molding, complete.

\$ 747⁵⁰

Install LVP floor covering. Spec. 13.A.

\$ 575

Paint doors and all trim. Spec. 16.E. and F.

\$ 345

ADDENDUM 14

NCDOT Petition for Road Abandonment

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Beaufort

Road Description: A portion of SR 1938 "Broome Rd" and a portion of SR 1939 "Peedtown Rd"
per the attached map.

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Beaufort requesting that the above described road, the location of which has been indicated in yellow on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Beaufort that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Beaufort at a meeting on the ____ day of _____, 20__.

WITNESS my hand and official seal this the ____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

**North Carolina Department of Transportation
Division of Highways
Abandonment Petition**

North Carolina

County of Beaufort

Petition request for the abandonment of Secondary Road 1938 from the State.

Maintained System

We the under signed, being all of the property owners on Secondary Road 1938
in Beaufort County do hereby request the Division of Highways of the Department of
Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

Name

Address

PCS Phosphate Company, Inc., 500 Lake Cook Road, Suite 150, Deerfield, Illinois 60015

PCS Phosphate Company, Inc.

Michael Dirham

By: Michael Dirham

VP, Operations, Phosphate

**North Carolina Department of Transportation
Division of Highways
Abandonment Petition**

North Carolina

County of Beaufort

Petition request for the abandonment of Secondary Road 1939 from the State.

Maintained System

We the under signed, being all of the property owners on Secondary Road 1939
in Beaufort County do hereby request the Division of Highways of the Department of
Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

Name

Address

PCS Phosphate Company, Inc., 500 Lake Cook Road, Suite 150, Deerfield, Illinois 60015

PCS Phosphate Company, Inc.

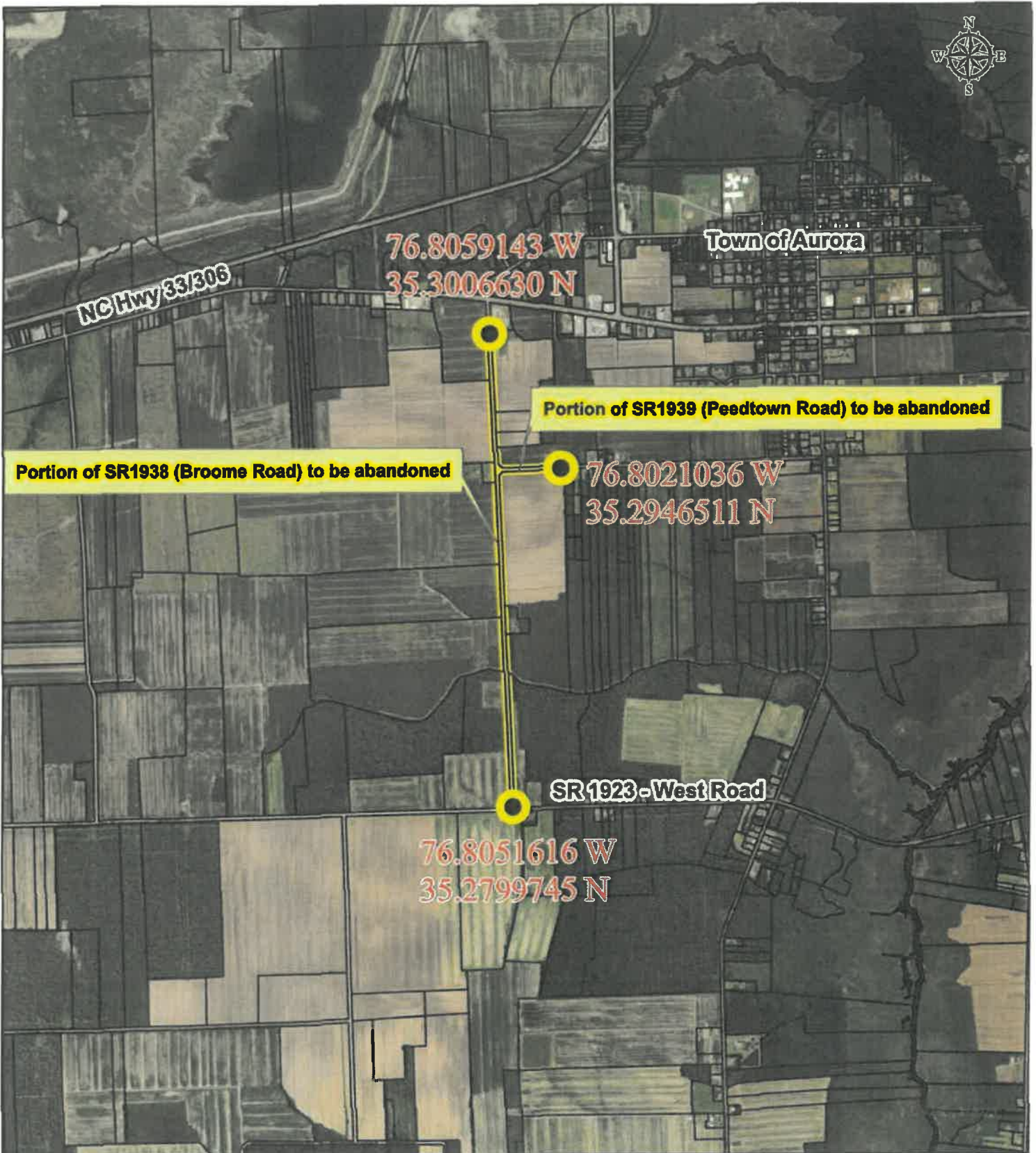
Michael Dirham

By: Michael Dirham

VP, Operations, Phosphate

Road Abandonment Petition Map

Portion of SR1938 (Broome Road) & Portion of SR1939 (Peedtown Road)



Instrument prepared by:
Brief description for index: Waterline Easement
Property:

Mail after recording to: Grantee

**ABANDONMENT OF BROOME ROAD AND PORTION OF PEED TOWN ROAD AND
RELOCATION AGREEMENT AND DEED OF EASEMENT FOR WATERLINE
PURPOSES**

This Abandonment of Broome Road and portion of Peed Town Road and Relocation Agreement and Deed of Easement for Waterline Purposes (this “Waterline Easement”) is made and executed as of _____, 2025 by PCS PHOSPHATE COMPANY, INC., a Delaware corporation (the “Grantor”) and between BEAUFORT COUNTY, a body politic of the State of North Carolina, 121 W. 3rd Street, Washington, North Carolina 27889 (the “Grantee”).

Grantor warrants that it is the owner of the property (the “Property”) described on Exhibit A attached hereto; and

Grantor intends to abandon SR 1938 (Broome Road) from LAT: 35.2006630 N LONG: 76.8059143 W to LAT: 35.294651 1N LONG: 76.8021036 W and a segment of SR 1939 (Peed Town Road) from LAT: 35.2946511 N LONG: 76.8021036 W to LAT: 35.2799745 N LONG: 76.8051616 W at a future point in time; and

Grantee has installed a system of pipelines or mains for public water supply and distribution purposes on or adjacent to the Property within the NC DOT public rights-of-way (the “Existing Facilities”); and

Upon the request of the Grantor, the Grantee has agreed to permit Grantor to remove the Existing Facilities and reinstall one or more pipelines or mains for public water supply and distribution purposes (the “New Waterline”) on the Property in the location more particularly described on Exhibit A attached hereto (the “Easement Area”), subject to Grantee’s review and approval of all plans and specifications prior to commencement of construction activities which such review shall not be unreasonably withheld, conditioned or delayed; and

Grantor has agreed to pay all costs associated with the construction and installation of the New Waterline, including but not limited to, property acquisition, permitting, engineering, and testing;

For valuable consideration, the receipt of which is hereby acknowledged by Grantor and in further consideration of the mutual covenants and terms, conditions and restrictions hereinafter set

forth, the Grantor hereby gives, grants, bargains and conveys unto the Grantee, in perpetuity, the right, privilege and easement, now and hereafter, to access and use the New Waterline (including the right by the Grantee from time to time during construction and after Grantor's completion of the New Waterline to further construct, install, improve, reconstruct, remove, replace, inspect, repair, maintain, and use the New Waterline for public water supply and distribution purposes).

Upon completion of the New Waterline all prior rights, licenses, privileges or easements for the Existing Facilities or otherwise appurtenant thereto shall terminate and expire of record with no further action on the part of the Grantor or Grantee and this Waterline Easement shall supersede in all respects any such prior rights, licenses, privileges or easements and the New Waterline shall be deemed dedicated to the Grantee for public use and maintenance.

TO HAVE AND TO HOLD the terms, conditions, obligations and restrictions imposed herein shall be binding upon the Grantor and Grantee, their successors and assigns, and shall continue as a servitude running with the land in perpetuity. This Waterline Easement shall not divest the Grantor of any rights or interests in its Property not herein mentioned and the Grantor may make such further use of the Property from time to time not inconsistent with the rights granted herein with respect to the New Waterline.

THE FURTHER TERMS AND CONDITIONS of the easement interest herein conveyed are as follows:

The Grantee is authorized hereunder to remove and keep removed from the New Waterline all trees, vegetation, and other obstructions as necessary to maintain, repair or protect the New Waterline. This easement shall not prohibit the Grantor from (i) constructing, maintaining, and using the easement area for paved or unpaved drives and parking areas; and (ii) planting and maintaining shallow-rooted ground cover material within the easement area, all subject to applicable laws and regulations. All risk of damage to such improvements caused by maintenance or repair of the New Waterline shall be with the Grantor. Nothing herein shall be construed to grant to the Grantee any right of access through or over any other property of the Grantee except that lying within the easement herein described and conveyed. The Grantor shall retain fee simple ownership of the Property through and over which this easement passes; provided, however, no use may be made of the Property which unreasonably interferes or is inconsistent with the Grantee's easement rights and full, reasonable use thereof for the New Waterline. During the final connection stage of the New Waterline project, Grantor agrees to give Grantee written notice prior to time such that alternate waterline connections can be made, ensuring that water service is not disrupted. Prior to the final connection stage of the New Waterline project, Grantor shall not disturb or operate any parts of parts of Existing Facilities without expressed written permission from Grantee.

Grantor hereby agrees to protect Grantee's Existing Facilities (until such time as the final connection stage of the New Waterline project) and the New Waterline after its completion from damage resulting from mine development activities by Grantor and Grantor shall repair (inclusive of replacement) any and all Existing Facilities and New Waterline damage resulting from mine development activities during such periods. Upon identification of damage, Grantor shall notify and collaborate with Grantee to determine the best repair method and execution of said repair. If the repair is not made by Grantee, Grantor shall obtain a North Carolina licensed utility contractor to perform work required and complete the required work, time being of the essence. All costs of

the repair and associated outage (laboratory testing, labor, supplemental water source, damages, etc.) shall be paid by the Grantor.

If it is determined by the Grantor that any or all of the New Waterline should be relocated in the future due to the inability of Grantor to protect the New Waterline during mine development activities or mining operations or to provide access as required to the New Waterline, Grantor shall contact Grantee and Grantor and and Grantee shall discuss the issue and determine future action in good faith.

[Signature pages follow this page]

[Grantor Signature Page]

IN WITNESS WHEREOF, Grantor hereby executes this Waterline Easement under seal as of the day and year first above written.

GRANTOR:

_____ (SEAL)

Name: _____

Its: Authorized Representative (Title)

NORTH CAROLINA

_____ COUNTY

I certify that the following person personally appeared before me this day and acknowledged to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____

(Print name of signatory in blank)

Date:

My Commission Expires:

Print Name: _____

[Affix Notary Stamp or Seal]

[Grantee Signature Page]

IN WITNESS WHEREOF, Grantee hereby executes this Waterline Easement under seal as of the day and year first above written.

GRANTEE:

THE COUNTY OF BEAUFORT

By: _____
Name: Brian M. Alligood
County Manager

ATTEST:

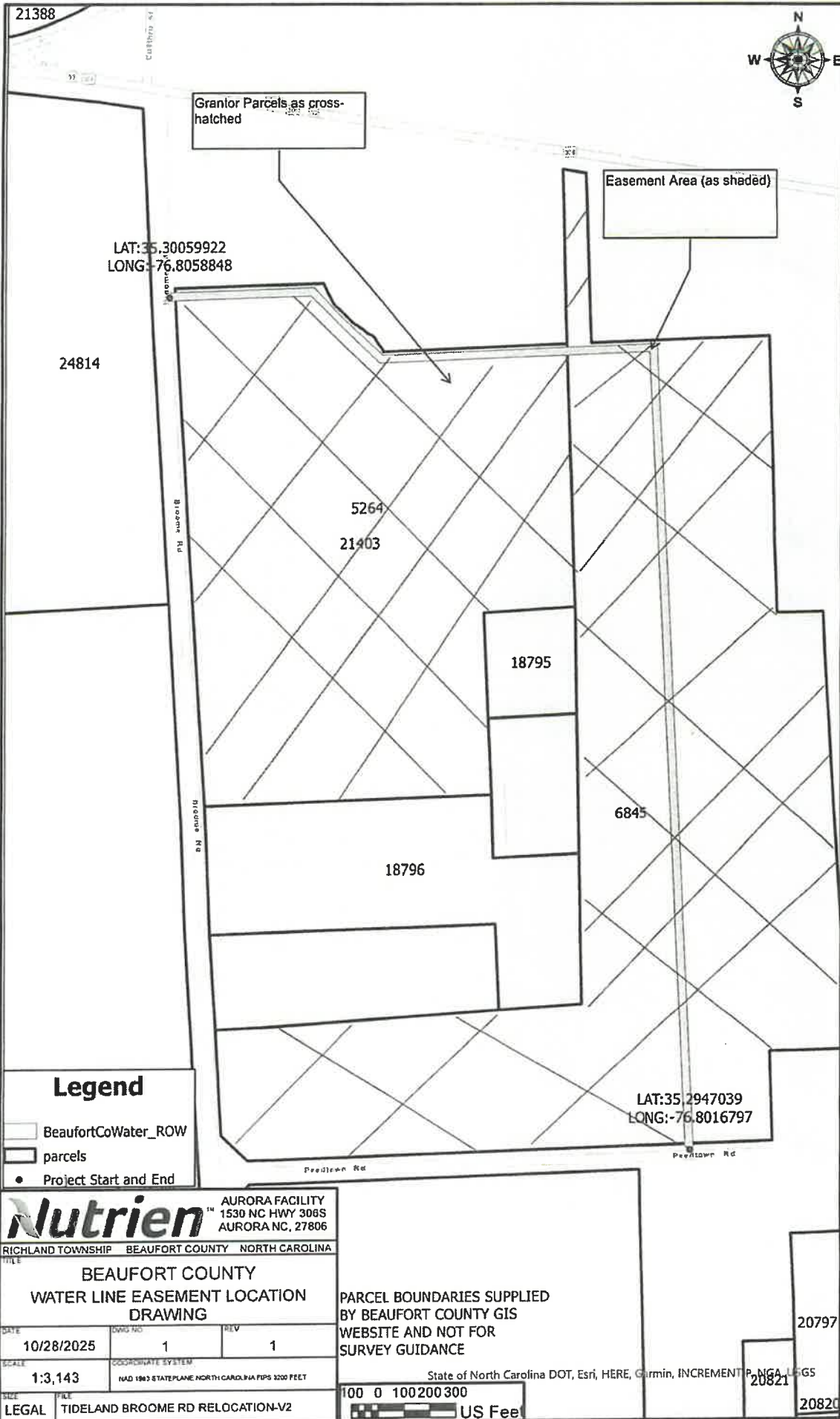
Katies M. Mosher
Clerk

NORTH CAROLINA
COUNTY OF BEAUFORT

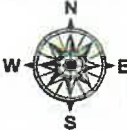
I, _____, a Notary Public in and for the County and State aforesaid, do hereby that KATIE M. MOSHER personally appeared before me this day and acknowledged that she is the Clerk of THE COUNTY OF BEAUFORT, and that by authority duly given and as the act of the body politic, the foregoing instrument was signed in its name by its County Manager, and attested by herself as its Clerk.

Witness my hand and Notarial Seal, this the _____ day of _____,
2024.
NOTARY PUBLIC
(SEAL)

My Commission Expires:



21388



Granlor Parcels, as cross-hatched

Easement Area (as shaded)

LAT: 35.30059922
LONG: -76.8058848

24814

5264
21403

18795

6845

18796

LAT: 35.2947039
LONG: -76.8016797

Legend

- BeaufortCoWater_ROW
- parcels
- Project Start and End

Nutrien™ AURORA FACILITY
1530 NC HWY 306S
AURORA NC, 27806

RICHLAND TOWNSHIP BEAUFORT COUNTY NORTH CAROLINA

BEAUFORT COUNTY
WATER LINE EASEMENT LOCATION
DRAWING

DATE	DWG NO	REV
10/28/2025	1	1

SCALE: 1:3,143

COORDINATE SYSTEM: NAD 1983 STATEPLANE NORTH CAROLINA FIPS 3200 FEET

FILE: LEGAL TIDELAND BROOME RD RELOCATION-V2

PARCEL BOUNDARIES SUPPLIED BY BEAUFORT COUNTY GIS WEBSITE AND NOT FOR SURVEY GUIDANCE

State of North Carolina DOT, Esri, HERE, Garmin, INCREMENT P, NCA LEGS

100 0 100 200 300

US Feet

20797

20821

20820

ADDENDUM 15

Draft Timeline and Job Posting for County Manager Position

Beaufort County Manager Search

Timeline

Deadlines

November 26, 2025	Board Members return Manager Profile Survey
December 1, 2025	Board reviews and adopts manager search timeline and official job posting
December 29, 2025	Position advertised (NCACC, ICMA, Washington Daily News)
January 22, 2026	Application deadline
February 6, 2026	Board members complete individual reviews of resumes and determine their top 5 interview candidates
February 9, 2026	Board meets to select those to be interviewed
February 27, 2026	Board completes interviews
March 13, 2026	Complete second interviews if needed/negotiate employment contact
March 20, 2026	Announce selection of new manager

Beaufort County Manager

Ad

Beaufort County is located on Pamlico Sound in North Carolina's Coastal Plain and has an estimated population of 44,750. It is governed by a Board of Commissioners made up of seven members. The County operates under a board-manager form of government

The County seeks an innovative solutions-oriented professional to join its team as County Manager. This position is appointed by the Board of Commissioners and works collaboratively with the Board to facilitate its vision for the community. The County Manager leads a team to carry out goals, objectives, and policies established by the Board of Commissioners. The position recommends and administers a \$76.7M annual budget, oversees 394 employees, and holds executive-level responsibility for day-to-day management of the organization. The ideal candidate will have significant and successful local government experience and a demonstrated passion for public service that supports the vision and values of Beaufort County.

RESPONSIBILITIES:

- Works to continually improve County services through visioning, strategic planning, policy development, execution, and program evaluation.
- Establishes and maintains effective working relationships with other governmental agencies, civic and community groups, professional associates, supervisors, volunteers, governmental bodies, other community agencies, and the public.
- Represents the County's interests in working with a broad range of collaborative partners to resolve often complex and sensitive issues.
- Maintains community visibility through active participation on boards and committees impactful to Beaufort County government and the local community.
- Directs, coaches, and evaluates Department Directors and other staff, motivating staff to think creatively and ensuring programs align with overarching policy objectives and operate effectively and efficiently.
- Reinforces value of progressive work environment that fosters excellence in public service by deliberately cultivating current knowledge of professional trends and best practices.

QUALIFICATIONS:

A Master's of Public or Business Administration with extensive experience in governmental management as Manager, Deputy Manager or Assistant Manager in a County or City organization is required; or any combination of comparable education, training, and experience which demonstrates the required skills and knowledge to perform the duties of the position.

ADDITIONAL REQUIREMENTS:

- Integrity, high moral standards, respect, professional demeanor, and transparency.
- Must be willing to work collaboratively and maintain effective relationships with the Board of Commissioners.
- Must be willing to advance the vision of the Board of Commissioners.

- Must be willing to work collaboratively and maintain effective relationships with County staff, advisory boards and committees, partner municipalities, state and federal regulatory agencies and institutions, vendors, and consultants.
- Independent and self-directed initiative and drive, along with the appetite to take on new challenges over time.
- Excellent communication skills are a must, including the ability to communicate with a community that encompasses urban and rural interests and represents forward-looking and creative ideas from a well-educated, diverse community.
- Ability to think analytically to prioritize work, make data driven decisions, meet established deadlines, delegate duties, and attend to details as appropriate.
- Demonstrated ability to lead and motivate by example with excellent interpersonal and consensus-building skills, inspiring staff to high performance.
- Exceptional organizational and time management skills, accompanied by a strong capability to prioritize and manage multiple projects and assignments simultaneously.
- Strong creative, analytical, and critical thinking skills.
- Valid driver's license with a safe driving record.
- Willingness to establish residency in Beaufort County within reasonable timeframe after appointment.

SALARY: Commensurate with experience

APPLICATION PROCESS: Direct cover letter and resume to:

ADDENDUM 16

2026 Suggested Meeting Dates

Suggested Meeting Schedule

January 5, 2026
February 2, 2026
March 2, 2026
April 6, 2026
May 4, 2026
June 1, 2026
July 6, 2026
August 3, 2026
September 14, 2026
October 5, 2026
November 2, 2026
December 7, 2026
January 4, 2027

Planning Retreat – All Day

Wednesday, February 11, 2026
Thursday, February 12, 2026

Budget Workshops

May 11, 2026 - Manager's Recommended Budget
May 14, 2026 - General Fund
May 19, 2026 - General Fund and Enterprise fund
May 21, 2026 - Service Expansion - County & Outside Agencies
May 26, 2026 - Finalize the Budget
June 8, 2026 - Special Called Meeting - If needed to vote on finalized budget

Upcoming Conferences

NACo Legislative Goals Conference: February 21-24, 2026 Washington, DC
NACo Annual Conference: July 17-20, 2026 New Orleans, LA



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion or Decision - Economic Development
Presenter: Susan Squires, Economic Development Director
Agenda Title: Budget Amendment Request to Transfer Funds for Equipment Purchase

Summary of Information: Economic Development currently leases office space at 108 Union Drive through March 31, 2026. Prior to the end of the lease term, the department plans to relocate to the vacant, County-owned building located at 117 W. 3rd Street in Washington.

In preparation for this move, Economic Development is requesting approval of a budget amendment to transfer \$11,000 from the Economic Development Special Revenue Fund to the General Fund for the purchase of necessary equipment for the new office location. Approval of this request will ensure the department is adequately equipped and able to maintain operations during the transition.

Submitter Recommendation/Motions: Approve the budget amendment transferring \$11,000 from the Economic Development Special Revenue Fund to the General Fund for the purchase of equipment related to the relocation of the Economic Development office.

Attachments:

1. Budget Amendment - Economic Dev \$11,000

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Economic Development

Date of Request: 1/5/26

FY Budget: 2025/2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
11-0113-499100	Fund Balance Appropriated	11,000	
11-4920-598012	Transfer to General Fund	11,000	
10-4920-540000	Equipment Purchases	11,000	
10-0991-499011	Transfer from Economic Development	11,000	

Department Justification: To transfer fund from Economic Development Special Revenue Fund to General Fund to purchase equipment.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

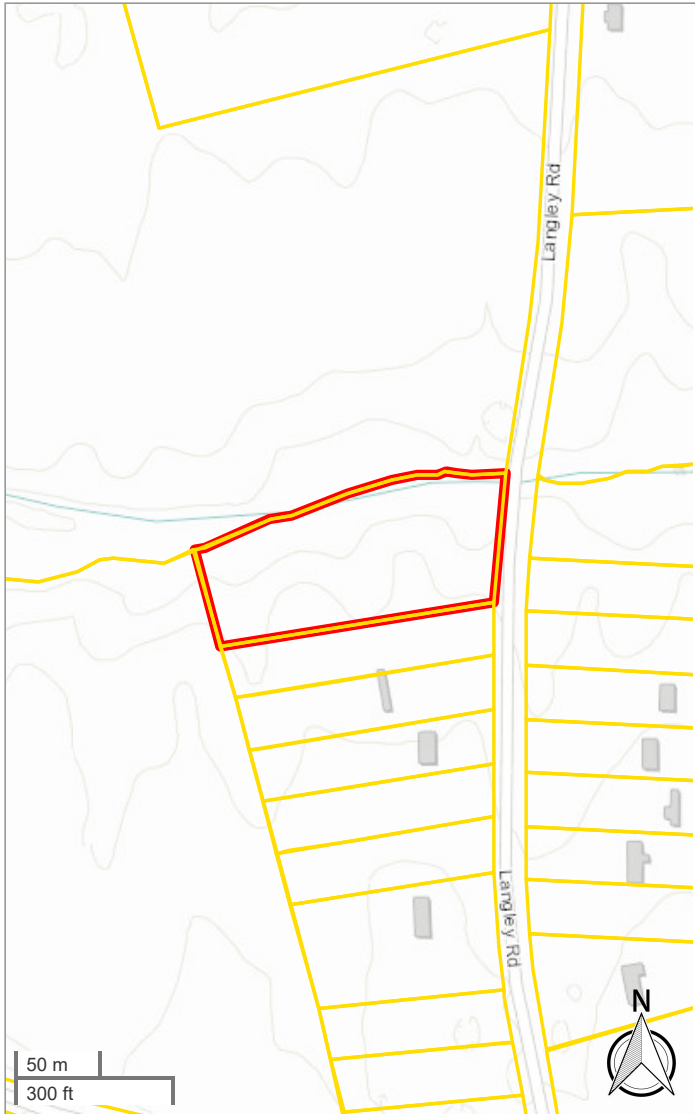
Agenda Section: Tax Office
Presenter: Lloyd Salter, Tax Assessor
Agenda Title: Value Change for Property

Summary of Information: The Assessor's Office is asking the Board to approve the value change on parcel REID #9403 (see attached) as discussed at the Board of Equalization and Review meeting on December 16, 2026.

Submitter Recommendation/Motions: Staff recommends approving the change in value to parcel #

Attachments:

1. Howell - REID 9403



Beaufort County, NC

Disclaimer: Beaufort County online map access is provided as a public service, as is, as available and without warranties, expressed or implied. Content published on this website is for informational purposes only, and is not intended to constitute a legal record nor should it be substituted for the advice or services of a licensed professional. Parcel map information is prepared for the inventory of real property found within County jurisdiction and is compiled from recorded deeds, plats, and other public documents in accordance with N.C. Land Records Technical Specifications for Base, Cadastral and Digital Mapping Systems. Users are hereby notified that the aforementioned public record sources should be consulted for verification of information. With limited exception, data available on this website originates from Beaufort County Land Records GIS and is maintained for the internal use of the County. The County of Beaufort and the Website Provider disclaim all responsibility and legal liability for the content published on this website.



Beaufort County Parcel Viewer
beaufortcountygis.com

Date Printed: 12/29/2025

GPIN:	5663-31-9262
REID1:	9403
NAME1:	HOWELL WAYNE A
NAME2:	
ADDR1:	1457 RIPP HWY
ADDR2:	
CITY:	PLYMOUTH
STATE:	NC
ZIP:	27962
PROP_DESC:	LOT I (2.99 AC) VERNON F AND ELIZABETH A HOWELL
LAND_VAL:	30950
BLDG_VAL:	0
TOT_VAL:	30950
DEFR_VAL:	0
TAXABLE_VAL:	30950
PREV_ASSES:	40518
ACRES:	2.99
PROP_ADDR:	227 LANGLEY RD
TOWNSHIP:	12
MBL:	56630067
DATE:	2021-12-30
DB_PG:	2091/00021
STAMPS:	
SALE_PRICE:	0



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Tax Office
Presenter: Lloyd Salter, Tax Assessor
Agenda Title: Approval of Penalty Refund

Summary of Information: Seamint, LLC, did as advised and paid their total tax bill, including a penalty. During the December 16, 2025, Board of Equalization and Review, the Board of Equalization and Review granted a waiver of penalty on the property. This causes a request for refund in the amount of \$2,447.50.

Submitter Recommendation/Motions: Staff will follow the Board's direction.

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion or Decision - Emergency Services
Presenter: DC Linton
Kevin Amory
Agenda Title: CDBG-NR Application for the Construction of an Emergency Services Complex

Summary of Information: Since the June 2nd, 2025 meeting, the Board of Commissioners has supported initiatives to participate in North Carolina's Department of Commerce Community Development Block Grant (CDBG) program. To date, the Board has demonstrated a commitment to improving our county's low-to-moderate income communities by conducting numerous public hearings to solicit community input and ensure transparency in the planning process as summarized below:

June 2nd, 2025

1. County staff facilitated a Public Hearing to discuss the opportunities and benefits of participating in the FY25 CDBG program. Information on the amount of funding available, the requirements on benefit to low- and moderate-income people, eligible activities, and plans to minimize displacement and provide displacement assistance was shared.
 - This Public Hearing opportunity was advertised on May 21, 2025. No citizen comments were received / provided.

October 6th, 2025

1. County staff facilitated a Public Hearing to discuss the use of \$950,000 in CDBG-Neighborhood Revitalization (CDBG-NR) funds to assist with housing improvements for low to moderate income households residing in the county.
 - This Public Hearing opportunity was advertised on September 20th, 2025. No citizen comments were received / provided.
1. The Board approved a resolution allowing Emergency Services staff to submit a CDBG-NR application to provide housing improvements, with a focus on elevating flood prone low to moderate income homes.

- **December 1st, 2025**

1. County staff facilitated a Public Hearing to discuss the use of \$5,000,000 in CDBG-NR funds for the construction of an Emergency Services Complex within the LMI community of west Washington.

- This Public Hearing opportunity was advertised on November 19th, 2025. No citizen comments were received / provided.

Submitter Recommendation/Motions: The Office of Emergency Services respectfully requests your approval to submit a CDBG-NR application totaling \$5,000,000 for the construction of an Emergency Services Complex by adopting the attached resolution. This adoption affirms the county's intent to continue pursuing FY 25 CDBG funding opportunities.

Attachments:

None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion or Decision - Emergency Services
Presenter: Chris Newkirk, Emergency Services Director
Melanie Sawyer Animal Services
Agenda Title: Fancy's Wish (Norwood & Lee Houston) Spay & Neuter Initiative

Summary of Information: Animal Services recently received a generous donation of \$20,000 from the estate of Norwood and Lee Houston. Mr. & Mrs. Houston were avid animal lovers and requested that their donation be equally applied to spay and / or neuter initiatives for both cats (\$10,000) and dogs (\$10,000). In addition, the family asked that this initiative be named in honor of their favorite family pet, Fancy, their beloved Boston Terrier. (See the attached picture.)

Animal Services staff have facilitated meetings with our local veterinarians to strategize how to accomplish this request in unison with other spay and neuter programs. This work group devised a plan that would allow Beaufort County residents to apply for this fully funded procedure using an electronic link on our county website. This registration process will allow prospective participants to have the procedure completed at either Pamlico Animal Hospital or Chocowinity Veterinary Hospital, both of which have agreed to provide the service at a discounted rate of \$300 per dog. Once submitted, the information is forwarded to the vet of their choice for scheduling. The vet will then bill the procedure back to Animal Services for payment through an established donation account line.

Submitter Recommendation/Motions: The Office of Emergency Services respectfully requests your approval of the attached budget amendment creating an expense line titled "Fancy's Wish" using \$20,000 of donation revenue for the purpose of billing and tracking our new spay and neuter initiative.

Attachments:

1. Fancy - Picture
2. Budget Amendment - \$20k Animal Services Donation for Spray-Neuter



Beaufort County Finance

Budget Amendment Request

Department: Animal Services

Date of Request: 1/5/26

FY Budget: 2025/2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-4380-519900	Spay/Neuter Donated Funds	20,000	
10-0600-484200	Donations – Animal Services	20,000	

Department Justification: To appropriated \$20k donation for spay and neuter of dogs (10k) and cats (10k) in Beaufort County.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion or Decision - Finance
Presenter: Anita Radcliffe, Finance Director
Agenda Title: Reimbursement #12 Washington Elementary School

Summary of Information: The School and County Finance Officers worked together to prepare reimbursement request #12 for the Washington Elementary School Construction Project. The total expenditures are \$440,961.17 with the grant reimbursement amount totaling \$356,164.34 and the County share amount totaling \$84,796.83. A copy of the State Reimbursement Form is included, as well as a summary recap of the expenditures and individual detailed invoices included in the reimbursement.

Submitter Recommendation/Motions: Authorize the Chairman to sign the Reimbursement Request and authorize the County Finance Officer to submit the reimbursement request to the State and pay vendors for services performed totaling \$440,961.17.

Attachments:

1. #12 Recap
2. Reimbursement #12 (2)
3. Reimbursement #12 Invoices

**DISTRIBUTION REQUEST
NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Date of Request: _____

DPI USE ONLY
Approved: _____
Date: _____

County: _____
 Address: _____
 LEA: _____
 Address: _____

Contact Person: _____
 Title: _____
 Phone: _____
 Email: _____

Project Title: _____
 Project Address: _____

The Needs-Based Public School Capital Fund is governed by Article 38B of GS 115C-546. The purpose of the NBPSCF is to assist counties with their critical public school building capital needs. Grant funds may be used for construction of new public school buildings, as well as additions, repairs, and renovations to existing public school buildings. Grant funds cannot be used for real property acquisition, or for capital improvements to administrative buildings. Grant funds may be utilized for a lease agreement per GS 115C-546.13. **Do Not use this Distribution Request Form for lease payments.**

Total Project Costs (per signed agreement)	State Grant		Local Match		Total
Planning / Design	\$ _____	+	\$ _____	=	\$ _____
Construction	\$ _____	+	\$ _____	=	\$ _____
Other	\$ _____	+	\$ _____	=	\$ _____
Total	\$ _____	+	\$ _____	=	\$ _____

Design Firm: _____
 Date of Design Contract: _____ Bid Date (__ actual __ estimated): _____
 General Contractor: _____ Date of Construction Contract: _____
 Construction Start Date (__ actual __ estimated): _____ Completion Date (__ actual __ estimated): _____

Local Matching Fund Requirement: __ 1:1 | __ 1:3 ---- or ---- __ 0% | __ 5% | __ 15% | __ 25% | __ 35%

Source(s) of matching funds: _____

Project Costs (as of date): _____	State Grant		Local Match		Total
Planning / Design	\$ _____	+	\$ _____	=	\$ _____
Construction	\$ _____	+	\$ _____	=	\$ _____
Other	\$ _____	+	\$ _____	=	\$ _____
Total	\$ _____	+	\$ _____	=	\$ _____

Grant Funds Requested	All Prior Requests		This Request		Total
Planning / Design	\$ _____	+	\$ _____	=	\$ _____
Construction	\$ _____	+	\$ _____	=	\$ _____
Other	\$ _____	+	\$ _____	=	\$ _____
Total	\$ _____	+	\$ _____	=	\$ _____

Supporting Documentation: At DPI's request, submit documentation to DPI substantiating project expenditures identified here.

Reporting Requirements

We, the undersigned, agree to submit a report describing the progress of this project, including State and Local amounts expended, as follows: 1) with each distribution request; 2) annually on or before April 1 of each year; and 3) within 90 days following completion of the project (final payment). We certify that the project herein described is within the parameters set forth in Article 38B of GS 115C-546, and that all the required local funding is available and designated as a Local Match for this project. We certify that Local Matching Funds are derived from non-State and non-Federal funds and will be expended along with Needs-Based Grand funds as the project progresses.

 (Signature - Chair, County Commissioners) (Date)

 (Signature - Chair, Board of Education) 307 (Date)

Hite associates

ARCHITECTURE / PLANNING / TECHNOLOGY

2600 Meridian Drive / Greenville, NC 27834 tel (252) 757-0333

STATEMENT / INVOICE No. 2

22324

TO:

BEAUFORT COUNTY SCHOOLS 321 Smaw Road Washington, NC 27889 ATTN: Dr. Matthew Cheeseman, Superintendent
--

RE:

New PreK - 3 Primary School
Washington, NC

SERVICE	% FEE	AMOUNT	% COMP	AMT DUE
Design Narrative / Site Selection	5%	\$139,450.00	100%	\$139,450.00
Schematic Design Phase	10%	\$278,900.00	100%	\$278,900.00
Design Development Phase	15%	\$418,350.00	100%	\$418,350.00
Construction Documents Phase	30%	\$836,700.00	100%	\$836,700.00
Permit / Bidding / Negotiation	5%	\$139,450.00	100%	\$139,450.00
Construction Phase	33%	\$920,370.00	45%	\$414,166.50
Post Construction Services	2%	\$55,780.00	0%	\$0.00
TOTALS	100%	\$2,789,000.00	80%	\$2,227,016.50

Additional Services / Reimbursable Costs	
Project advertising / Printing and Shipping with No. 1	\$5,573.89
Surveying - boundary and topo	\$29,000.00
Surveying - boundary for 4 acres	\$1,531.25
Traffic consulting	\$28,959.00
NCDEQ - E and S control plan review fee	\$3,300.00
City of Washington - Storm water review fee	\$1,500.00
DOT Driveway permit fee	\$50.00
Washington Storm Water Reivew Fee	\$1,087.50
Terracon Seasonal High Water Table test	\$3,000.00
DEMLR Stormwater Program fee	\$120.00
Bolton and Menk traffic consultant	\$2,650.00
NCDEQ	\$1,750.00
Printing and Shipping with No. 2	\$2,515.02
Engineer reimbursables	\$1,727.15
TOTAL Additional Services / Reimbursables	\$82,763.81

PAID
PAID
PAID
PAID
PAID
PAID
PAID
ATTACHED
ATTACHED
ATTACHED
ATTACHED
ATTACHED
ATTACHED

TOTAL SERVICES: \$2,309,780.31

LESS TOTAL PAID TO DATE: \$1,868,819.14

PLEASE PAY THIS AMOUNT: \$440,961.17

BILLING BASIS: Fixed fee of \$ 2,789,000

RECORD OF PAYMENTS

No.	INV DATE	PMT DATE	AMOUNT
1	12/6/2024	2/14/2025	\$1,868,819.14
2	12/2/2025		
3			
4			
5			
PAID TO DATE:			\$1,868,819.14



102 E 2nd St
Washington, NC 27889-4921
Phone: 252-975-9300

INVOICE

Billed To:
RIVERS & ASSOCIATES, INC
BRIAN RUFF
353 E. SIX FORKS RD.
SUITE 230
RALEIGH, NC 27609

DATE: 3/31/2025
INVOICE #: INV09348
DUE DATE: 4/15/2025
TOTAL DUE: 1,087.50

CUSTOMER ACCOUNT # : 800594

ITEM DESCRIPTION	UNITS	PRICE	AMOUNT
STORMWATER PERMIT REVIEW - EASTERN ELEMENTARY	1.00	1,087.50	1,087.50
TOTAL THIS INVOICE			1,087.50

pd 4/17

For questions, contact Billing at 252-359-1074

REMIT TO:

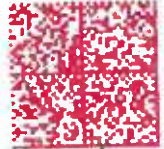
City of Washington
Attn: Customer Service
PO Box 1988
Washington, NC 27889

A copy of this invoice should accompany your check. Thank you!



P.O. Box 1988 - 102 East Second Street • Washington, NC 27689

RALEIGH NC 275
3 APR 2025 PM 4 L



US POSTAGE PINEY BOWES
ZIP 27888 \$ 000.69⁰
02-4W
0000385362 MAR 31 2025

2024-065 Hite - Beaufort
PK3 School

City
SPERMATOR Review Fee

- ADDITIONAL 1087 50
- 1st PMT 1500 00



27609-788255



INVOICE

Winterville, NC
252-353-1600

Project Mgr: Drew Gliniak

Project: Eastern Elementary - SHWT
947 Hudnell Street
Washington, NC

To: Hite Associates, P.C.
Attn: Briana Nunley
2600 Meridian Dr
Greenville, NC 27834-5563

REMIT TO:	
Invoice Number: TN25937	
Terracon Consultants, Inc.	
PO Box 959673	
St Louis, MO 63195-9673	
Federal E.I.N.: 42-1249917	

Project Number:	72245100
Invoice Date:	1/09/2025
For Period:	12/01/2024 to 1/11/2025

Invoice for a Seasonal High Water Table performed for Eastern Elementary in Washington, NC.

Description	Total
Seasonal High Water Table	\$3,000.00

Billing questions? Please call (252) 347-0744.

Invoice Total **\$3,000.00**

Statement of Account	
Contract Amount	\$3,000.00
Amount Previously Billed	\$0.00
Total Due this Invoice	\$3,000.00
Total Billed	\$3,000.00
Payments to Date	\$0.00
Total Due	\$3,000.00

pd 1/15

HITE ASSOCIATES
2600 MERIDIAN DR
GREENVILLE, NC 27834-5563

15-3/540
908
CHECK ARMOR

02/06/2025

PAY TO THE ORDER OF DEMLR Stormwater Program

\$ **120.00

One hundred twenty and 00/100***** DOLLARS

DEMLR Stormwater Program
512 N. Salisbury St.
Archdale 6th floor
1612 Mail Service Center
Raleigh, NC 27699-1612

MEMO

NEW BEAUFORT PK-3 SCHOOL NCC250372

AUTHORIZED SIGNATURE

⑈030338⑈ ⑆054000030⑆ 5342977201⑈

HITE ASSOCIATES

30338

02/06/2025

DEMLR Stormwater Program

NEW BEAUFORT PK-3 SCHOOL NCC250372

120.00

Checking at PNC Bank - Web Con

NEW BEAUFORT PK-3 SCHOOL NCC250372

120.00

HITE ASSOCIATES

30338

02/06/2025

DEMLR Stormwater Program

NEW BEAUFORT PK-3 SCHOOL NCC250372

120.00

Checking at PNC Bank - Web Con

NEW BEAUFORT PK-3 SCHOOL NCC250372

120.00



Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

Hite Associates, PC
 Jimmy Hite, President
 2600 Meridian Drive
 Greenville, NC 27834

January 23, 2025
 Project No: OT4.134165.000
 Invoice No: 0355260
 Client Account: HITEASSO_PR

Hite Assoc/New Beaufort School Traffic

Traffic Impact Study (0000001)

Fee

Total Fee	26,500.00		
Percent Complete	100.00	Total Earned	26,500.00
		Previous Fee Billing	23,850.00
		Current Fee Billing	2,650.00
		Total Fee	2,650.00
		Total this Task	\$2,650.00
		Total this Invoice	\$2,650.00

Handwritten signature and date: jh 2/11

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

HITE ASSOCIATES
2600 MERIDIAN DR
GREENVILLE, NC 27834-5563

15-3/540
908
CHECK ARMOR

01/31/2025

PAY TO THE ORDER OF NCDEQ

\$ **1,750.00

One thousand seven hundred fifty and 00/100***** DOLLARS

NCDEQ
Washington, NC

MEMO
BEAUFORT PK-3 SCHOOL STORM WATER



AUTHORIZED SIGNATURE

⑈030336⑈ ⑆054000030⑆ 5342977201⑈

HITE ASSOCIATES

30336

01/31/2025

NCDEQ

Storm Water plan review - BEAUFORT PK-3 SCHOO

1,750.00

Checking at PNC Bank - Web Con

BEAUFORT PK-3 SCHOOL STORM WATER

1,750.00

HITE ASSOCIATES

30336

01/31/2025

NCDEQ

Storm Water plan review - BEAUFORT PK-3 SCHOO

1,750.00

Checking at PNC Bank - Web Con

BEAUFORT PK-3 SCHOOL STORM WATER

1,750.00



"YOUR LARGE COPY SPECIALISTS"

PO Box 3227 • Greenville, NC 27836 • (252) 758-1616

www.speedyblue.com

Invoice

DATE	INVOICE NO.
5/16/2025	43467

BILL TO
HITE Associates 2600 Meridian Dr Greenville, NC 27834

SHIP TO
City of Washington Attn: Brett Burbage 102 East 2nd Street Washington, NC 27889

P.O. NO.	ORDERED BY	TERMS	SHIP DATE	SHIP VIA
22344 New Beaufort PK-3 S	Briana/05/13/25 4:09pm	Due/Rec	5/16/2025	Delivery
ITEM	DESCRIPTION	QTY	RATE	AMOUNT
30x42/101-599	30 x 42 Bond copies/101-599 One Full Size - Sets 1-3 (110/68/122)	300	1.98	594.00T
Delivery/Out	Delivery/Out of Town	1	50.00	50.00T
	subtotal			644.00
	Sales Tax		7.00%	45.08
	0 • c			
	689.08+			
	16.9+			
	1,791.19+			
	17.85+			
	=			
	2,515.02*			
Total				\$689.08

pd 6/14

Price may reflect vendor increase.

A Veteran Owned Business.

We appreciate your business!

414.69
\$ 1,103.77
TOTAL



Where

Ship From

Hite Associates, PC, James Hite, AIA
2600 Meridian Drive, GREENVILLE, NC 27834
jgh@hiteassoc.com, 252-757-0333

Ship To

Rivers & Associates, Inc, Brian Ruff, PE
353 East Six Forks Road, RALEIGH, NC 27609

What

Package 1 - 1Z2293690392022297

Cubic Size	Dimensions	Reference Numbers
Medium (M)	My Packaging	22344 NCDOT
Service Details - UPS Ground		

Estimated Delivery Monday December 9, 2024 , End of Day

Payment

Bill Shipping Charges To: Shipper - 229369 - Hite

Shipping Total

Shipping Fees

Package 1	
UPS Ground	\$16.90

Transportation Charges: for services listed as guaranteed, refunds apply to transportation charges only. See Terms and Conditions in the Service Guide for details. Certain commodities and high value shipments may require additional transit time for customs clearance.

Subtotals

Shipping Fees	\$16.90
Combined Charges	\$16.90
Contract Rate	\$16.90

Rate includes a fuel Surcharge, but excludes taxes, duties and other charges that may apply to the shipment.

Your invoice may vary from the displayed reference rates

Note: This document is not an invoice.

All shipments are subject to the UPS Tariff/Terms and Conditions of Service ("UPS terms") in effect on the date of shipment, which are available at www.ups.com/terms. Pursuant to the UPS Terms, UPS's maximum liability for loss or damage to each domestic package or international shipment is limited to \$100, unless the shipper declares a greater value in the declared value field of the UPS shipping system used and pays the applicable charge (in which case UPS's maximum liability is the declared value). Special terms apply to some services and articles. Please review the UPS Terms for liability limits, exclusions from liability, maximum declared values, prohibited items, and other important terms of service. The shipper agrees that in the absence of a greater declared value, \$100 value is a reasonable limitation under the circumstances of the transportation. Claims not timely made (generally noticed within sixty days and filed within nine months, but filed within sixty days for international shipments) are deemed waived and will not be paid. See the UPS Terms for details. Under no circumstances will UPS be liable for any special, incidental, or consequential damages.

IN HOUSE LARGE FORMAT PRINTINGPROJECT: **22344 BCS / Beaufort PK-3 School**DATE RANGE: **7/19/2024 - 5/7/2025**

SQ. FT.	B/W COST	TOTAL
3543	\$ 0.50	\$ 1,771.50

SQ. FT.	COLOR COST	TOTAL
19.69	\$ 1.00	\$ 19.69

TOTAL PRINT
\$ 1,791.19



Where

Ship From

Hite Associates, PC, James Hite, AIA
2600 Meridian Drive, GREENVILLE, NC 27834
jgh@hiteassoc.com, 252-757-0333

Ship To

RIVERS & ASSOCIATES, BRIAN RUFF, PE
353 East Six Forks Road, RALEIGH, NC 27609

What

Package 1 - 1Z2293690396038862

Cubic Size	Dimensions	Reference Numbers
Medium (M)	My Packaging	22344

Service Details - UPS Ground

Scheduled Smart Pickup :

Request Number: [GPVF7FM5933](#)

JAMES G HITE ARCHITECT

2600 MERIDIAN DR, GREENVILLE, NC 27834

US

Estimated Delivery Thursday February 13, 2025 , End of Day

Payment

Bill Shipping Charges To: Shipper - 229369 - Hite

Shipping Total

Shipping Fees

Package 1

UPS Ground	\$17.85
------------	---------

Transportation Charges: for services listed as guaranteed, refunds apply to transportation charges only. See Terms and Conditions in the Service Guide for details. Certain commodities and high value shipments may require additional transit time for customs clearance.

Subtotals

Shipping Fees	\$17.85
Combined Charges	\$17.85
Contract Rate	\$17.85

Rate includes a fuel Surcharge, but excludes taxes, duties and other charges that may apply to the shipment.

Your invoice may vary from the displayed reference rates

Note: This document is not an invoice.

All shipments are subject to the UPS Tariff/Terms and Conditions of Service ("UPS terms") in effect on the date of shipment, which are available at www.ups.com/terms. Pursuant to the UPS Terms, UPS's maximum liability for loss or damage to each domestic package or international shipment is limited to \$100, unless the shipper declares a greater value in the declared value field of the UPS shipping system used and pays the applicable charge (in which case UPS's maximum liability is the declared value). Special terms apply to some services and articles. Please review the UPS Terms for liability limits, exclusions from liability, maximum declared values, prohibited items, and other important terms of service. The shipper agrees that in the absence of a greater declared value, \$100 value is a reasonable limitation under the circumstances of the transportation. Claims not timely made (generally noticed within sixty days and filed within nine months, but filed within sixty days for international shipments) are deemed waived and will not be paid. See the UPS Terms for details. Under no circumstances will UPS be liable for any special, incidental, or consequential damages.

22344

Invoice



PO Box 929 (zip 27835)
107 E. Second St.
Greenville, NC 27858
Phone No. (252) 752-4135

ENGINEERS, PLANNERS, SURVEYORS & LANDSCAPE ARCHITECTS

Jimmy Hite
Hite Associates
2600 Meridian C
Greenville, NC

August 29, 2025
Project No: 2024065
Invoice No: 17246

Project 301.7+
Professional Services 30.8+
 in accordance with 33.6+
Professional Services 32.9+
 Phase 160.8+
 Task 57.62+
Professional Personnel 5.0+
 Designer III 75.68+
 Cad Technician 535.5+
 Project Engineer 15.41+
 29.37+
 109.88+
 271.89+
 67.0+
 =
 1,727.15*

Beaufort Co. School PreK-3
Services for new Beaufort County School Pre-K thru 3 in Washington, NC

Hours	Rate	Amount
1.50	120.00	180.00
2.50	75.00	187.50
3.50	150.00	525.00
7.50		892.50
Total this Task		\$892.50

Task
Professional Personnel
 Designer III
 Totals
Total Labor

Hours	Rate	Amount
39.00	120.00	4,680.00
39.00		4,680.00
Total Labor		4,680.00

Reimbursable Expenses
 Mileage Reimb. (DIRECT)
Total Reimbursables

301.70
301.70

Total this Task	\$4,981.70
Total this Phase	\$5,874.20
Total this Invoice	\$5,874.20

Billings to Date

	Current	Prior	Total
Labor	5,572.50	82,967.50	88,540.00
Expense	301.70	1,005.35	1,307.05

pd 9/30

After 15 days, this invoice is assumed to be correct and payable in full. Account now due and payable. A finance charge of 1.5% per month will be applied to balances unpaid for more than 30 days. Please include project no.

Invoice



PO Box 929 (zip 27835)
 107 E. Second St.
 Greenville, NC 27858
 Phone No. (252) 752-4135

ENGINEERS, PLANNERS, SURVEYORS & LANDSCAPE ARCHITECTS

Jimmy Hite
 Hite Associates
 2600 Meridian Dr.
 Greenville, NC 27834

July 9, 2025
 Project No: 2024065
 Invoice No: 16983

Project 2024065 Hite/Beaufort Co. School PreK-3
Professional Services Rendered: Engineering services for new Beaufort County School Pre-K thru 3 in Washington, NC in accordance with Agreement dated May 14, 2024.

Professional Services through June 27, 2025

Phase 06 Construction Observation
 Task 001 Project Administration

Professional Personnel

	Hours	Rate	Amount	
Designer III	4.75	120.00	570.00	
Senior Project Manager II	7.00	200.00	1,400.00	
Totals	11.75		1,970.00	
Total Labor				1,970.00

Reimbursable Expenses

Mileage Reimb. (DIRECT)			30.80	
Total Reimbursables			30.80	30.80

Total this Task \$2,000.80

Task 015 Inspection

Professional Personnel

	Hours	Rate	Amount	
Designer III	6.50	120.00	780.00	
Totals	6.50		780.00	
Total Labor				780.00

Reimbursable Expenses

Mileage Reimb. (DIRECT)			33.60	
Total Reimbursables			33.60	33.60

Total this Task \$813.60

Total this Phase \$2,814.40

Total this Invoice \$2,814.40

pd 7/10/25

After 15 days, this invoice is assumed to be correct and payable in full. Account now due and payable. A finance charge of 1.5% per month will be applied to balances unpaid for more than 30 days. Please include project no.

Invoice



PO Box 929 (zip 27835)
 107 E. Second St.
 Greenville, NC 27858
 Phone No. (252) 752-4135

ENGINEERS, PLANNERS, SURVEYORS & LANDSCAPE ARCHITECTS

Jimmy Hite
 Hite Associates
 2600 Meridian Dr.
 Greenville, NC 27834

July 30, 2025
 Project No: 2024065
 Invoice No: 17118

Project 2024065 Hite/Beaufort Co. School PreK-3

Professional Services Rendered: Engineering services for new Beaufort County School Pre-K thru 3 in Washington, NC in accordance with Agreement dated May 14, 2024.

Professional Services through July 25, 2025

Phase 04 Stormwater Management

Task 014 Meetings

Professional Personnel

	Hours	Rate	Amount
Project Engineer III	2.00	150.00	300.00
Totals	2.00		300.00
Total Labor			300.00
		Total this Task	\$300.00
		Total this Phase	\$300.00

Phase 06 Construction Observation

Task 001 Project Administration

Professional Personnel

	Hours	Rate	Amount
Designer III	2.00	120.00	240.00
Totals	2.00		240.00
Total Labor			240.00
		Total this Task	\$240.00

Task 014 Meetings

Professional Personnel

	Hours	Rate	Amount
Designer III	3.50	120.00	420.00
Totals	3.50		420.00
Total Labor			420.00

Reimbursable Expenses

Mileage Reimb. (DIRECT)		32.90	
Total Reimbursables		32.90	32.90

*K-1
 10-15 with 5/h*

After 15 days, this invoice is assumed to be correct and payable in full. Account now due and payable. A finance charge of 1.5% per month will be applied to balances unpaid for more than 30 days. Please include project no.

Invoice



PO Box 929 (zip 27835)
 107 E. Second St.
 Greenville, NC 27858
 Phone No. (252) 752-4135

ENGINEERS, PLANNERS, SURVEYORS & LANDSCAPE ARCHITECTS

Jimmy Hite
 Hite Associates
 2600 Meridian Dr.
 Greenville, NC 27834

December 30, 2024
 Project No: 2024065
 Invoice No: 16235

Project 2024065 Hite/Beaufort Co. School PreK-3
Professional Services Rendered: Engineering services for new Beaufort County School Pre-K thru 3 in Washington, NC in accordance with Agreement dated May 14, 2024.

Professional Services through December 27, 2024

Phase 03 Erosion Control

Task 001 Project Administration

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager II	8.50	200.00	1,700.00	
Totals	8.50		1,700.00	
Total Labor				1,700.00
		Total this Task		\$1,700.00
		Total this Phase		\$1,700.00

Phase 04 Stormwater Management

Task 009 Permits & Approvals

Professional Personnel

	Hours	Rate	Amount	
Project Engineer III	46.25	150.00	6,937.50	
Administrative Assistant II	1.50	80.00	120.00	
Totals	47.75		7,057.50	
Total Labor				7,057.50

Reimbursable Expenses

Mileage Reimb. (DIRECT)			160.80	
Total Reimbursables			160.80	160.80
		Total this Task		\$7,218.30
		Total this Phase		\$7,218.30

Phase 05 Fire Line

Task 001 Project Administration

After 15 days, this invoice is assumed to be correct and payable in full. Account now due and payable. A finance charge of 1.5% per month will be applied to balances unpaid for more than 30 days. Please include project no.

Professional Personnel

	Hours	Rate	Amount
Design Engineer I	1.00	100.00	100.00
Senior Project Manager II	.50	200.00	100.00
Totals	1.50		200.00
Total Labor			200.00

Reimbursable Expenses

Mileage Reimb. (DIRECT)			57.62
Total Reimbursables			57.62
Total this Task			\$257.62

Task 024 Hydraulic Analysis

Professional Personnel

	Hours	Rate	Amount
Project Engineer III	.75	150.00	112.50
Totals	.75		112.50
Total Labor			112.50

Total this Task \$112.50

Total this Phase \$370.12

Phase 07 Turn Lane

Task 009 Permits & Approvals

Professional Personnel

	Hours	Rate	Amount
Project Engineer III	3.75	150.00	562.50
Totals	3.75		562.50
Total Labor			562.50

Unit Billing

24x36 plan print \$2.50 each

5.00

Total this Task \$567.50

Total this Phase \$567.50

Total this Invoice \$9,855.92

Billings to Date

	Current	Prior	Total
Labor	9,632.50	55,515.00	65,147.50
Expense	218.42	569.23	787.65
Unit	5.00	617.50	622.50
Totals	9,855.92	56,701.73	66,557.65

pd 1/15

Invoice



PO Box 929 (zip 27835)
107 E. Second St.
Greenville, NC 27858
Phone No. (252) 752-4135

ENGINEERS, PLANNERS, SURVEYORS & LANDSCAPE ARCHITECTS

Jimmy Hite
Hite Associates
2600 Meridian Dr.
Greenville, NC 27834

November 29, 2024
Project No: 2024065
Invoice No: 16130

Project 2024065 Hite/Beaufort Co. School PreK-3
Professional Services Rendered: Engineering services for new Beaufort County School Pre-K thru 3 in Washington, NC in accordance with Agreement dated May 14, 2024.

Professional Services through November 29, 2024

Phase 04 Stormwater Management

Task 001 Project Administration

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager II	2.00	190.00	380.00	
Totals	2.00		380.00	
Total Labor				380.00
		Total this Task		\$380.00

Task 009 Permits & Approvals

Professional Personnel

	Hours	Rate	Amount	
Project Engineer III	40.50	150.00	6,075.00	
Administrative Assistant II	.50	75.00	37.50	
Totals	41.00		6,112.50	
Total Labor				6,112.50

Reimbursable Expenses

Misc. Reimb. (DIRECT)			75.68	
Total Reimbursables			75.68	75.68

Unit Billing

24x36 plan print \$2.50 each
Any size color copies \$1.00 each

535.50

Total this Task \$6,723.68

Total this Phase \$7,103.68

Phase 05 Fire Line

Task 001 Project Administration

After 15 days, this invoice is assumed to be correct and payable in full. Account now due and payable. A finance charge of 1.5% per month will be applied to balances unpaid for more than 30 days. Please include project no.

Professional Personnel

	Hours	Rate	Amount	
Design Engineer I	8.75	90.00	787.50	
Totals	8.75		787.50	
Total Labor				787.50
				Total this Task \$787.50

Task 004 Design

Professional Personnel

	Hours	Rate	Amount	
Design Engineer I	3.00	90.00	270.00	
Senior Project Manager II	3.00	190.00	570.00	
Totals	6.00		840.00	
Total Labor				840.00

Reimbursable Expenses

Mileage Reimb. (DIRECT)			15.41	
Total Reimbursables			15.41	15.41
				Total this Task \$855.41

Task 009 Permits & Approvals

Professional Personnel

	Hours	Rate	Amount	
Administrative Assistant II	.75	75.00	56.25	
Totals	.75		56.25	
Total Labor				56.25

Reimbursable Expenses

Misc. Reimb. (DIRECT)			29.37	
Total Reimbursables			29.37	29.37

Unit Billing

Any size color copies \$1.00 each				82.00
				Total this Task \$167.62

Task 024 Hydraulic Analysis

Professional Personnel

	Hours	Rate	Amount	
Designer III	3.00	115.00	345.00	
Project Engineer III	13.75	150.00	2,062.50	
Totals	16.75		2,407.50	
Total Labor				2,407.50

Total this Task \$2,407.50

Total this Phase \$4,218.03

Phase 07 Turn Lane

Task 009 Permits & Approvals

After 15 days, this invoice is assumed to be correct and payable in full. Account now due and payable. A finance charge of 1.5% per month will be applied to balances unpaid for more than 30 days. Please include project no.

Phase 04 Stormwater Management

Task 001 Project Administration

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager II	2.50	190.00	475.00	
Totals	2.50		475.00	
Total Labor				475.00

Reimbursable Expenses

Mileage Reimb. (DIRECT)			109.88	
Total Reimbursables			109.88	109.88

Total this Task \$584.88

Total this Phase \$584.88

Phase 05 Fire Line

Task 001 Project Administration

Professional Personnel

	Hours	Rate	Amount	
Design Engineer I	5.25	90.00	472.50	
Senior Project Manager II	1.00	190.00	190.00	
Totals	6.25		662.50	
Total Labor				662.50

Total this Task \$662.50

Task 004 Design

Professional Personnel

	Hours	Rate	Amount	
Design Engineer I	2.50	90.00	225.00	
Senior Project Manager II	3.00	190.00	570.00	
Totals	5.50		795.00	
Total Labor				795.00

Total this Task \$795.00

Task 009 Permits & Approvals

Professional Personnel

	Hours	Rate	Amount	
Administrative Assistant II	.25	75.00	18.75	
Totals	.25		18.75	
Total Labor				18.75

Total this Task \$18.75

Total this Phase \$1,476.25

Total this Invoice \$22,761.13

pd 11/12

Invoice



PO Box 929 (zip 27835)
107 E. Second St.
Greenville, NC 27858
Phone No. (252) 752-4135

ENGINEERS, PLANNERS, SURVEYORS & LANDSCAPE ARCHITECTS

Jimmy Hite
Hite Associates
2600 Meridian Dr.
Greenville, NC 27834

September 30, 2024
Project No: 2024065
Invoice No: 15887

Project 2024065 Hite/Beaufort Co. School PreK-3
Professional Services Rendered: Engineering services for new Beaufort County School Pre-K thru 3 in Washington, NC in accordance with Agreement dated May 14, 2024.

Professional Services through September 27, 2024

Phase 01 Site Plan & Grading

Task 001 Project Administration

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager II	3.50	190.00	665.00	
Landscape Architect/Project Manager II	1.00	155.00	155.00	
Totals	4.50		820.00	
Total Labor				820.00
		Total this Task		\$820.00

Task 004 Design

Professional Personnel

	Hours	Rate	Amount	
Project Engineer III	34.50	150.00	5,175.00	
Totals	34.50		5,175.00	
Total Labor				5,175.00

Reimbursable Expenses

Mileage Reimb. (DIRECT)			271.89	
Total Reimbursables			271.89	271.89
		Total this Task		\$5,446.89
		Total this Phase		\$6,266.89

Phase 02 Storm Drainage

Task 001 Project Administration

After 15 days, this invoice is assumed to be correct and payable in full. Account now due and payable. A finance charge of 1.5% per month will be applied to balances unpaid for more than 30 days. Please include project no.

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager II	.50	190.00	95.00	
Totals	.50		95.00	
Total Labor				95.00
				Total this Task \$95.00

Task 004 Design

Reimbursable Expenses

Mileage Reimb. (DIRECT)			67.00	
Total Reimbursables			67.00	67.00
				Total this Task \$67.00
				Total this Phase \$162.00

Phase 04 Stormwater Management

Task 001 Project Administration

Professional Personnel

	Hours	Rate	Amount	
Senior Project Manager II	1.50	190.00	285.00	
Totals	1.50		285.00	
Total Labor				285.00
				Total this Task \$285.00
				Total this Phase \$285.00

Phase 05 Fire Line

Task 001 Project Administration

Professional Personnel

	Hours	Rate	Amount	
Design Engineer I	15.50	90.00	1,395.00	
Totals	15.50		1,395.00	
Total Labor				1,395.00
				Total this Task \$1,395.00
				Total this Phase \$1,395.00
				Total this Invoice \$8,108.89

Billings to Date

	Current	Prior	Total
Labor	7,770.00	14,285.00	22,055.00
Expense	338.89	0.00	338.89
Totals	8,108.89	14,285.00	22,393.89

\$8,108.89

pd 10/15



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion or Decision - Finance
Presenter: Anita Radcliffe, Finance Director
Agenda Title: Reimbursement #13 Washington Elementary School

Summary of Information: The School and County Finance Officers worked together to prepare reimbursement request #13 for the Washington Elementary School Construction Project. The total expenditures are \$2,340,106.50 with the grant reimbursement amount totaling \$1,890,104.02 and the County share amount totaling \$450,002.48. A copy of the State Reimbursement Form is included, as well as a summary recap of the expenditures and individual detailed invoices included in the reimbursement.

Submitter Recommendation/Motions: Authorize the Chairman to sign the Reimbursement Request and authorize the County Finance Officer to submit the reimbursement request to the State and pay vendors for services performed totaling \$2,340,106.50.

Attachments:

1. #13 Recap
2. Reimbursement #13

**DISTRIBUTION REQUEST
NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Date of Request: 12/12/25

DPI USE ONLY
Approved:
Date:

County: Beaufort
 Address: 121 W. 3rd St., Washington, NC 27889
 LEA: 070-Beaufort County
 Address: 321 Smaw Road, Washington, NC 27889

Contact Person: Brian Alligood or Anita Radcliffe
 Title: County Manager Finance Director
 Phone: 252-940-6158 or 252-946-0079
 Email: brian.alligood@beaufortcountync.gov

Project Title: Washington Elementary School (PK-3)
 Project Address: 947 Hudnell Street, Washington, NC 27889

The Needs-Based Public School Capital Fund is governed by Article 38B of GS 115C-546. The purpose of the NBPSCF is to assist counties with their critical public school building capital needs. Grant funds may be used for construction of new public school buildings, as well as additions, repairs, and renovations to existing public school buildings. Grant funds cannot be used for real property acquisition, or for capital improvements to administrative buildings. Grant funds may be utilized for a lease agreement per GS 115C-546.13. **Do Not use this Distribution Request Form for lease payments.**

Total Project Costs (per signed agreement)	State Grant		Local Match		Total
Planning / Design	\$ _____	+	\$ _____	=	\$ _____
Construction	\$ _____	+	\$ _____	=	\$ _____
Other	\$ _____	+	\$ _____	=	\$ _____
Total	\$ 42,000,000.00	+	\$ 10,000,000.00	=	\$ 52,000,000.00

Design Firm: Hite Associates
 Date of Design Contract: 7/8/23 Bid Date (actual estimated): 4/28/23
 General Contractor: WIMCO Date of Construction Contract: 11/26/23
 Construction Start Date (actual estimated): Jan 2025 Completion Date (actual estimated): July 2026

Local Matching Fund Requirement: 1:1 | 1:3 ---- or ---- 0% | 5% | 15% | 25% | 35%

Source(s) of matching funds: Local Matching Requirement 19.23%; Source of matching funds - Beaufort County General Fund Cash

Project Costs (as of date): <u>12/12/25</u>	State Grant		Local Match		Total
Planning / Design	\$ 1,798,761.23	+	\$ 428,255.27	=	\$ 2,227,016.50
Construction	\$ 18,488,053.63	+	\$ 4,401,699.52	=	\$ 22,889,753.15
Other	\$ 66,848.33	+	\$ 15,915.48	=	\$ 82,763.81
Total	\$ 20,353,663.19	+	\$ 4,845,870.27	=	\$ 25,199,533.46

Grant Funds Requested	All Prior Requests		This Request		Total
Planning / Design	\$ 1,798,761.23	+	\$ 0.00	=	\$ 1,798,761.23
Construction	\$ 16,597,949.61	+	\$ 1,890,104.02	=	\$ 18,488,053.63
Other	\$ 66,848.33	+	\$ 0.00	=	\$ 66,848.33
Total	\$ 18,463,559.17	+	\$ 1,890,104.02	=	\$ 20,353,663.19

Supporting Documentation: *At DPI's request, submit documentation to DPI substantiating project expenditures identified here.*

Reporting Requirements

We, the undersigned, agree to submit a report describing the progress of this project, including State and Local amounts expended, as follows: 1) with each distribution request; 2) annually on or before April 1 of each year; and 3) within 90 days following completion of the project (final payment). We certify that the project herein described is within the parameters set forth in Article 38B of GS 115C-546, and that all the required local funding is available and designated as a Local Match for this project. We certify that Local Matching Funds are derived from non-State and non-Federal funds and will be expended along with Needs-Based Grand funds as the project progresses.

(Signature - Chair, County Commissioners)

(Date)



12/15/25

(Signature - Chair, Board of Education)

(Date)

Hite associates

ARCHITECTURE / PLANNING / TECHNOLOGY

PAY APPLICATION TRANSMITTAL

December 11, 2025

TO: Beaufort County Board of Education

ATTN: Jamie Stokes, Director of Maintenance

FROM: Robert Edmondson

RE: **New Beaufort Pk-3 School**

Enclosed are Pay Applications approved by this office for:

Contractor	Amount
WIMCO CORP	\$2,340,106.50

End of Transmittal

Hite associates

ARCHITECTURE / PLANNING / TECHNOLOGY

CONSTRUCTION ACCOUNTING SUMMARY

PROJECT: # 22344 New Beaufort PK-3 School
BEAUFORT COUNTY

Type: _____ Gross Sq. Feet New Area (Enclosed): 135,692
Const. Class: _____
Cap: _____

ContractDate: 11/26/2024 CompletionDate: _____ Contract Executed: _____

SINGLE PRIME GENERAL CONTRACT: WIMCO CORP 2533 W 5TH STREET, WASHINGTON, NC 27889

Original Contract Sum:	\$43,120,100.00
CO No. G1	
CO No. G2	
CO No. G3	
CO No. G4	
CO No. G5	
CO No. G6	
CO No. G7	
CO No. G8	
CO No. G9	
Total Change Orders executed to Date:	\$0.00
Total Change Orders pending:	\$0.00
Current Contract Sum:	\$43,120,100.00
Total Payments Approved to Date:	\$22,889,753.15
Balance of Contract Sum:	\$20,230,346.85

Progress Payments Approved	Received	Reviewed	Sent
1 \$1,227,542.50	2/25/25 VIA EMAIL	2/26/2025	2/26/25 VIA EMAIL
2 \$966,552.36	3/27/25 VIA EMAIL	3/27/2025	3/28/25 via email
3 \$1,257,168.25	4/25/25 via email	4/28/2025	4/28/25 via email
4 \$916,037.50	5/29/25 VIA EMAIL	5/30/2025	6/2/25 VIA EMAIL
5 \$1,555,102.50	6/10/25 VIA EMAIL	6/11/2025	6/12/25 via email
6 \$1,355,175.00	7/8/25 VIA EMAIL	7/10/2025	7/10/25 VIA EMAIL
7 \$3,394,480.00	8/12/25 via email	8/13/2025	8/14/25 via email
8 \$2,809,271.68	9/9/25 via email	9/10/2025	9/11/25 via email
9 \$3,506,808.20	10/14/25 via email	10/15/2025	10/15/25 via email
10 \$3,561,508.66	11/19/25 via email	11/19/2025	11/20/25 via email
11 \$2,340,106.50	12/9/25 VIA EMAIL	12/9/2025	12/11/25 via email
12			
13			
14			
15			
16			
17			
TOTAL			\$22,889,753.15

FURNITURE (SUBJECT TO BE ADDED)

Original Contract Sum:	
Co. No. M-1	
CO No. M-2	
CO No. M-3	
CO No. M-4	
CO No. M-5	
Total Change Orders executed to Date:	\$0.00
Total Change Orders Pending:	\$0.00
Current Contract Sum:	\$0.00
Total Payments Approved to Date:	\$0.00
Balance of Contract Sum:	\$0.00

Progress Payment Approved	Received	Reviewed	Sent
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
FINAL			
TOTAL			\$0.00

CONTRACTS SUMMARY

Total Original Contracts:	\$43,120,100.00	
General to Date:	\$43,120,100.00	100.0%
Furniture to Date:	\$0.00	0%
Total Change Orders executed to Date:	\$0.00	0.0%
Current Change Orders pending:	\$0.00	

Total Current Contracts:	\$43,120,100.00	100.0%	\$317.78	Cost Per Sq. Ft.
Total Payments Approved to Date:	\$22,889,753.15	53.1%		
Balance of Contract Sum:	\$20,230,346.85	46.9%		

DOCUMENT SUMMARY SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER/CLIENT:
 AR-Beaufort County Schools
 321 Smaw Road
 Washington, North Carolina 27889

PROJECT:
 Washington Elementary School - Washington, NC
 947 Hudnell Street
 Washington, North Carolina 27889

FROM CONTRACTOR:
 WIMCO Corp
 PO Box 121 2533 West 5th Street
 Washington, North Carolina 27889

CONTRACTOR: WIMCO Corp

CONTRACT FOR: 3592 - Prime Contract

INVOICE NO: 59211

PERIOD: 12/01/25 - 12/31/25

PROJECT NO: 3592

CONTRACT DATE: 11/26/2024

VIA ARCHITECT/ENGINEER:

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: WIMCO Corp

By: Rene C. Pfaff Date: 12/19/25

State of: NORTH CAROLINA
 County of: BEAUFORT
 Subscribed and sworn to before me this 19th day of December 2025
 Notary Public: Rene C. Pfaff
 My commission expires: 10/23/2029



ARCHITECTS/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: JGH \$2,340,106.50

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

[Signature]

By:

Date: 12/11/25

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

MATH & TAX CORRECT
 BMN Dec. 09, 2025

1. Original Contract Sum	\$43,120,100.00
2. Net change by allowance adjustment	\$0.00
3. Contract Sum to date (Line 1 ± 2)	\$43,120,100.00
4. Total completed and stored to date (Column G on detail sheet)	\$24,094,477.04
5. Retainage:	
a. 5.00% of completed work	\$1,204,723.89
b. 0.00% of stored material	\$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$1,204,723.89
6. Total earned less retainage (Line 4 less Line 5 Total)	\$22,889,753.15
7. Less previous certificates for payment (Line 6 from prior certificate)	\$20,549,646.65
8. Current payment due:	\$2,340,106.50
9. Balance to finish, including retainage (Line 3 less Line 6)	\$20,230,346.85

ALLOWANCE ADJUSTMENT SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by allowance adjustment:	\$0.00	\$0.00

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

INVOICE NUMBER: 59211
 APPLICATION DATE: 12/25/2025
 PROJECT NO: 3592

Use Column I on Contracts where variable retainage for line items apply.

PERIOD: 12/01/25 - 12/31/25

Contract Lines

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
1	* GENERAL CONDITIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
2	SALES TAX	\$229,579.00	\$134,500.00	\$12,000.00	\$12,000.00	\$0.00	\$146,500.00	63.81%	\$83,079.00	\$7,325.00
3	LABOR TAXES & INS	\$105,160.00	\$63,000.00	\$8,000.00	\$8,000.00	\$0.00	\$71,000.00	67.52%	\$34,160.00	\$3,550.00
4	BUILDERS RISK INS	\$195,000.00	\$195,000.00	\$0.00	\$0.00	\$0.00	\$195,000.00	100.00%	\$0.00	\$9,750.00
5	BOND	\$326,248.00	\$326,248.00	\$0.00	\$0.00	\$0.00	\$326,248.00	100.00%	\$0.00	\$16,312.40
6	SUPERVISION	\$560,527.00	\$286,052.00	\$35,000.00	\$35,000.00	\$0.00	\$321,052.00	57.28%	\$239,475.00	\$16,052.60
7	TEMP FACILITIES	\$174,691.00	\$111,000.00	\$3,500.00	\$3,500.00	\$0.00	\$114,500.00	65.54%	\$60,191.00	\$5,725.00
8	CLEANUP	\$202,963.00	\$15,200.00	\$6,500.00	\$6,500.00	\$0.00	\$21,700.00	10.69%	\$181,263.00	\$1,085.00
9	EQUIPMENT RENTAL	\$172,966.00	\$78,500.00	\$8,000.00	\$8,000.00	\$0.00	\$86,500.00	50.01%	\$85,466.00	\$4,325.00
10	SAFETY	\$29,027.00	\$18,200.00	\$0.00	\$0.00	\$0.00	\$18,200.00	62.70%	\$10,827.00	\$910.00
11	SURVEYING	\$62,200.00	\$41,900.00	\$0.00	\$0.00	\$0.00	\$41,900.00	67.36%	\$20,300.00	\$2,095.00
12	ALLOW: CASH	\$1,599,243.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,599,243.00	\$0.00
13	ALLOW: MASS UNDERCUT	\$74,999.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$74,999.00	\$0.00
14	ALLOW: FOUNDATION UNDERCUT	\$26,791.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$26,791.00	\$0.00
15	* SITEWORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
16	MOBILIZATION	\$150,876.00	\$150,876.00	\$0.00	\$0.00	\$0.00	\$150,876.00	100.00%	\$0.00	\$7,543.80
17	DEMO	\$346,706.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	72.11%	\$96,706.00	\$12,500.00
18	GRADING	\$2,293,194.00	\$2,168,500.00	\$0.00	\$0.00	\$0.00	\$2,168,500.00	94.56%	\$124,694.00	\$108,425.00
19	EROSION CTL-MATERIAL	\$193,110.00	\$193,110.00	\$0.00	\$0.00	\$0.00	\$193,110.00	100.00%	\$0.00	\$9,655.50
20	EROSION CTL-LABOR	\$88,475.00	\$88,475.00	\$0.00	\$0.00	\$0.00	\$88,475.00	100.00%	\$0.00	\$4,423.75
21	WATER/SEWER-MATERIAL	\$546,015.00	\$537,250.00	\$8,765.00	\$8,765.00	\$0.00	\$546,015.00	100.00%	\$0.00	\$27,300.75
22	WATER/SEWER-LABOR	\$329,005.00	\$318,500.00	\$10,505.00	\$10,505.00	\$0.00	\$329,005.00	100.00%	\$0.00	\$16,450.25
23	STORM DRAIN-MATERIAL	\$972,975.00	\$972,975.00	\$0.00	\$0.00	\$0.00	\$972,975.00	100.00%	\$0.00	\$48,648.75
24	STORM DRAIN-LABOR	\$466,275.00	\$466,275.00	\$0.00	\$0.00	\$0.00	\$466,275.00	100.00%	\$0.00	\$23,313.75
25	ASPHALT-MATERIAL	\$689,596.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$689,596.00	\$0.00
26	ASPHALT-LABOR	\$295,541.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$295,541.00	\$0.00
27	SITE CONCRETE-MATERIAL	\$484,394.00	\$196,000.00	\$0.00	\$0.00	\$0.00	\$196,000.00	40.46%	\$288,394.00	\$9,800.00
28	SITE CONCRETE-LABOR	\$164,739.00	\$68,500.00	\$0.00	\$0.00	\$0.00	\$68,500.00	41.58%	\$96,239.00	\$3,425.00
29	FENCING-MATERIAL	\$189,908.00	\$115,000.00	\$0.00	\$0.00	\$0.00	\$115,000.00	60.56%	\$74,908.00	\$5,750.00
30	FENCING-LABOR	\$81,388.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00	63.89%	\$29,388.00	\$2,600.00
31	LANDSCAPING-MATERIAL	\$182,366.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	9.05%	\$165,866.00	\$625.00
32	LANDSCAPING-LABOR	\$78,156.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	5.76%	\$73,656.00	\$225.00
33	* CONCRETE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	THIS PERIOD	% (G / C)					
34	FOOTINGS	\$847,117.00	\$847,117.00	\$0.00	\$0.00	\$0.00	\$847,117.00	100.00%	\$0.00	\$42,355.85	
35	SLAB ON GRADE	\$1,219,088.00	\$1,157,550.00	\$45,000.00	\$45,000.00	\$0.00	\$1,202,550.00	98.64%	\$16,538.00	\$60,127.50	
36	SLAB ON DECK	\$252,005.00	\$90,000.00	\$75,500.00	\$75,500.00	\$0.00	\$165,500.00	65.67%	\$86,506.00	\$8,275.00	
37	* MASONRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
38	BRICK-MATERIALS	\$794,946.00	\$400,000.00	\$78,000.00	\$78,000.00	\$0.00	\$478,000.00	60.13%	\$316,946.00	\$23,900.00	
39	BRICK-LABOR	\$447,833.00	\$59,500.00	\$75,000.00	\$75,000.00	\$0.00	\$134,500.00	30.03%	\$313,333.00	\$6,725.00	
40	BLOCK-MATERIALS	\$1,963,724.00	\$1,963,724.00	\$0.00	\$0.00	\$0.00	\$1,963,724.00	100.00%	\$0.00	\$98,186.20	
41	BLOCK-LABOR	\$923,024.00	\$837,000.00	\$43,000.00	\$43,000.00	\$0.00	\$880,000.00	95.34%	\$43,024.00	\$44,000.00	
42	* METALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
43	STEEL ERECTOR	\$1,019,071.00	\$771,750.00	\$110,000.00	\$110,000.00	\$0.00	\$881,750.00	86.52%	\$137,321.00	\$44,087.50	
44	STRUCTURAL STEEL	\$2,924,016.00	\$2,497,000.00	\$155,000.00	\$155,000.00	\$0.00	\$2,652,000.00	90.70%	\$272,016.00	\$132,600.00	
45	MISC. METALS	\$34,850.00	\$7,500.00	\$3,500.00	\$3,500.00	\$0.00	\$11,000.00	31.56%	\$23,850.00	\$550.00	
46	* CARPENTRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
47	CARPENTRY-MATERIAL	\$63,989.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$63,989.00	\$0.00	
48	CARPENTRY-LABOR	\$27,423.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	16.41%	\$22,923.00	\$225.00	
49	CASEWORK-MATERIAL	\$374,665.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$374,665.00	\$0.00	
50	CASEWORK-LABOR	\$186,285.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$186,285.00	\$0.00	
51	* THERMAL/MOISTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
52	ROOFING-MATERIAL	\$2,106,281.00	\$976,500.00	\$182,000.00	\$182,000.00	\$0.00	\$1,158,500.00	55.00%	\$947,781.00	\$57,925.00	
53	ROOFING-LABOR	\$925,548.00	\$351,000.00	\$65,500.00	\$65,500.00	\$0.00	\$416,500.00	45.00%	\$509,048.00	\$20,825.00	
54	INSULATIONS-MATERIAL	\$142,780.00	\$22,000.00	\$10,000.00	\$10,000.00	\$0.00	\$32,000.00	22.41%	\$110,780.00	\$1,600.00	
55	INSULATIONS-LABOR	\$61,190.00	\$8,500.00	\$5,500.00	\$5,500.00	\$0.00	\$14,000.00	22.88%	\$47,190.00	\$700.00	
56	CAULKING-MATERIAL	\$64,557.00	\$23,000.00	\$15,500.00	\$15,500.00	\$0.00	\$38,500.00	59.64%	\$26,057.00	\$1,925.00	
57	CAULKING-LABOR	\$24,809.00	\$7,700.00	\$6,500.00	\$6,500.00	\$0.00	\$14,200.00	57.24%	\$10,609.00	\$710.00	
58	* OPENINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
59	DOORS/FRAMES HWYRE-MATERIAL	\$461,844.00	\$212,000.00	\$0.00	\$0.00	\$0.00	\$212,000.00	45.90%	\$249,844.00	\$10,600.00	
60	DOORS/FRAMES HWYRE-LABOR	\$192,932.00	\$48,500.00	\$0.00	\$0.00	\$0.00	\$48,500.00	25.14%	\$144,432.00	\$2,425.00	
61	STOREFRONT-MATERIAL	\$676,159.00	\$0.00	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	5.92%	\$636,159.00	\$2,000.00	
62	STOREFRONT-LABOR	\$285,496.00	\$0.00	\$15,500.00	\$15,500.00	\$0.00	\$15,500.00	5.43%	\$269,996.00	\$775.00	
63	OVERHEAD DOORS	\$35,294.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,294.00	\$0.00	
64	* FINISHES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00	
65	GWB FRAMING/DRYWALL-MATERIALS	\$648,399.00	\$194,750.00	\$64,500.00	\$64,500.00	\$0.00	\$259,250.00	39.98%	\$389,149.00	\$12,952.50	
66	GWB FRAMING/DRYWALL-LABOR	\$293,313.00	\$88,000.00	\$25,500.00	\$25,500.00	\$0.00	\$113,500.00	38.70%	\$179,813.00	\$5,675.00	
67	HARD TILE-MATERIAL	\$146,446.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$146,446.00	\$0.00	
68	HARD TILE-LABOR	\$67,047.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$67,047.00	\$0.00	
69	TERRAZZO-MATERIAL	\$329,614.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$329,614.00	\$0.00	
70	TERRAZZO-LABOR	\$134,119.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$134,119.00	\$0.00	
71	ACOUSTICAL CEILING-MATERIAL	\$152,193.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	3.61%	\$146,693.00	\$275.00	

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
72	ACOUSTICAL CEILING-LABOR	\$92,368.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	3.64%	\$79,368.00	\$150.00
73	RESILIENT FLOORING-MATERIAL	\$207,984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$207,984.00	\$0.00
74	RESILIENT FLOORING-LABOR	\$121,278.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$121,278.00	\$0.00
75	PAINTS & COATINGS-MATERIAL	\$193,034.00	\$12,500.00	\$15,000.00	\$15,000.00	\$0.00	\$27,500.00	14.25%	\$165,534.00	\$1,375.00
76	PAINTS & COATINGS-LABOR	\$84,157.00	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00	\$11,000.00	13.07%	\$73,157.00	\$550.00
77	SPECIALTY FLOORING	\$84,496.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$84,496.00	\$0.00
78	* SPECIALTIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
79	VISUAL DISPLAY BD-MATERIAL	\$48,576.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$48,576.00	\$0.00
80	VISUAL DISPLAY BD-LABOR	\$20,389.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,389.00	\$0.00
81	TOILET PARTITIONS-MATERIAL	\$27,128.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$27,128.00	\$0.00
82	TOILET PARTITIONS-LABOR	\$13,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$13,769.00	\$0.00
83	FIRE EXTINGUISHERS	\$14,734.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,734.00	\$0.00
84	TOILET ACCESSORIES	\$33,504.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$33,504.00	\$0.00
85	LOCKERS	\$5,114.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,114.00	\$0.00
86	FOLDING PARTITIONS	\$92,522.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$92,522.00	\$0.00
87	FLAGPOLES	\$4,557.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,557.00	\$0.00
88	CANOPIES	\$454,092.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$454,092.00	\$0.00
89	ARCHITECTURAL LOUVERS	\$48,194.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$48,194.00	\$0.00
90	* EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
91	KITCHEN EQUIPMENT	\$411,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$411,359.00	\$0.00
92	STAGE CURTAINS	\$17,858.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,858.00	\$0.00
93	PROJECTION SCREENS	\$9,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,400.00	\$0.00
94	SPORTS EQUIPMENT	\$21,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,590.00	\$0.00
95	* MECHANICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
96	FIRE PROTECTION-MATERIAL	\$336,025.00	\$3,000.00	\$185,000.00	\$185,000.00	\$0.00	\$188,000.00	55.95%	\$148,025.00	\$9,400.00
97	FIRE PROTECTION-LABOR	\$165,438.00	\$2,000.00	\$83,000.00	\$83,000.00	\$0.00	\$85,000.00	51.38%	\$80,438.00	\$4,250.00
98	PLUMBING-MATERIAL	\$1,093,166.00	\$567,500.00	\$95,000.00	\$95,000.00	\$0.00	\$662,500.00	60.60%	\$430,666.00	\$33,125.00
99	PLUMBING-LABOR	\$431,356.00	\$195,550.00	\$55,000.00	\$55,000.00	\$0.00	\$250,550.00	58.08%	\$180,806.00	\$12,527.50
100	HVAC SYSTEM-MATERIAL	\$3,480,931.00	\$1,133,897.54	\$385,000.00	\$385,000.00	\$0.00	\$1,518,897.54	43.63%	\$1,962,033.46	\$75,944.88
101	HVAC SYSTEM-LABOR	\$1,420,398.00	\$420,500.00	\$155,000.00	\$155,000.00	\$0.00	\$575,500.00	40.52%	\$844,898.00	\$28,775.00
102	* ELECTRICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
103	ELECTRICAL-MATERIAL	\$3,564,959.00	\$1,212,650.00	\$250,000.00	\$250,000.00	\$0.00	\$1,462,650.00	41.03%	\$2,102,309.00	\$73,132.50
104	ELECTRICAL-LABOR	\$1,493,553.00	\$471,050.00	\$127,000.00	\$127,000.00	\$0.00	\$598,050.00	40.04%	\$895,503.00	\$29,902.50
		TOTALS:	\$43,120,100.00	\$21,468,299.64	\$2,463,270.00	\$0.00	\$23,931,669.64	65.50%	\$19,188,530.46	\$1,196,578.48

DOCUMENT DETAIL SHEET

CONTINUATION SHEET

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)						
Allowance Adjustment									
105	PCCO#001								
105.1	PCO#001								
105.1.1	777-000001.S Turnkey Privacy Fence Fence Demo	\$4,100.00	\$4,100.00	\$0.00	\$0.00	\$0.00	\$4,100.00	\$0.00	\$205.00
105.1.2	777-000001.S Turnkey Privacy Fence Fence Install	\$54,848.00	\$54,848.00	\$0.00	\$0.00	\$0.00	\$54,848.00	\$0.00	\$2,742.40
105.1.3	997-999900.O FEE:Other GC FEE (7.0)%	\$4,126.36	\$4,126.36	\$0.00	\$0.00	\$0.00	\$4,126.36	\$0.00	\$206.32
105.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$946.12	\$946.12	\$0.00	\$0.00	\$0.00	\$946.12	\$0.00	\$47.31
106	PCCO#004								
106.1	PCO#004								
106.1.1	777-000004.S Septic Tank Removal Sitemork	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$75.00
106.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$105.00	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$5.25
106.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$24.08	\$24.08	\$0.00	\$0.00	\$0.00	\$24.08	\$0.00	\$1.20
107	PCCO#005								
107.1	PCO#006								
107.1.1	000-010047.A ALLOW. GEN. COND. Allowance PCCO #001 - Privacy Fence Replacement	\$(64,020.48)	\$(64,020.48)	\$0.00	\$0.00	\$0.00	\$(64,020.48)	\$0.00	\$(3,201.02)
107.1.2	000-010047.A ALLOW. GEN. COND. Allowance PCCO #004 - Septic Tank Removal	\$(1,629.08)	\$(1,629.08)	\$0.00	\$0.00	\$0.00	\$(1,629.08)	\$0.00	\$(81.45)
107.1.3	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	PCCO#002								
108.1	PCOR#002								
108.1.1	777-000002.S Bus Parking Access Gate per RFI #6 Pamlico Fence	\$6,492.00	\$6,492.00	\$0.00	\$0.00	\$0.00	\$6,492.00	\$0.00	\$324.60
108.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$454.44	\$454.44	\$0.00	\$0.00	\$0.00	\$454.44	\$0.00	\$22.72
108.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$104.20	\$104.20	\$0.00	\$0.00	\$0.00	\$104.20	\$0.00	\$5.21
109	PCCO#005								
109.1	PCO#005								
109.1.1	777-000005.S Add Door 608A at Storage 608 Doors & Hardware	\$2,310.08	\$2,310.08	\$0.00	\$0.00	\$0.00	\$2,310.08	\$0.00	\$115.50
109.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$161.71	\$161.71	\$0.00	\$0.00	\$0.00	\$161.71	\$0.00	\$8.09
109.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$37.08	\$37.08	\$0.00	\$0.00	\$0.00	\$37.08	\$0.00	\$1.85

DOCUMENT DETAIL SHEET

CONTINUATION SHEET

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			FROM PREVIOUS APPLICATION (D + E)				% (G / C)			
110	PCCO#003									
110.1	PCO#003									
110.1.1	777-000003.S Maintenance Pole Relocation Guy wire relocation	\$6,372.94	\$6,372.94	\$0.00	\$0.00	\$0.00	\$6,372.94	100.00%	\$0.00	\$318.65
110.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$446.11	\$446.11	\$0.00	\$0.00	\$0.00	\$446.11	100.00%	\$0.00	\$22.31
110.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$102.29	\$102.29	\$0.00	\$0.00	\$0.00	\$102.29	100.00%	\$0.00	\$5.11
111	PCCO#009									
111.1	PCO#009									
111.1.1	777-000009.S Additional Tree Removal Additional Tree Removal	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	100.00%	\$0.00	\$425.00
111.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$595.00	\$595.00	\$0.00	\$0.00	\$0.00	\$595.00	100.00%	\$0.00	\$29.75
111.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$136.43	\$136.43	\$0.00	\$0.00	\$0.00	\$136.43	100.00%	\$0.00	\$6.82
112	PCCO#010									
112.1	PCO#011									
112.1.1	000-010047.A ALLOW. GEN. COND. Allowance	\$7,050.64	\$7,050.64	\$0.00	\$0.00	\$0.00	\$7,050.64	100.00%	\$0.00	\$(352.53)
112.1.2	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
112.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
113	PCCO#011									
113.1	PCO#012									
113.1.1	000-010047.A ALLOW. GEN. COND. Allowance PCCO #003 - Guy Wire Relocation	\$(6,921.34)	\$(6,921.34)	\$0.00	\$0.00	\$0.00	\$(6,921.34)	100.00%	\$0.00	\$(346.07)
113.1.2	000-010047.A ALLOW. GEN. COND. Allowance PCCO #005 - Added Opening 608A	\$(2,508.87)	\$(2,508.87)	\$0.00	\$0.00	\$0.00	\$(2,508.87)	100.00%	\$0.00	\$(125.44)
113.1.3	000-010047.A ALLOW. GEN. COND. Allowance PCCO #009 - Additional Tree Removal	\$(9,231.43)	\$(9,231.43)	\$0.00	\$0.00	\$0.00	\$(9,231.43)	100.00%	\$0.00	\$(461.57)
113.1.4	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
113.1.5	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
114	PCCO#010									
114.1	PCO#010									
114.1.1	777-000010.S 600 Building Gym Repair Repaint Existing 600 Gym	\$11,750.00	\$11,750.00	\$0.00	\$0.00	\$0.00	\$11,750.00	100.00%	\$0.00	\$587.50
114.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$822.50	\$822.50	\$0.00	\$0.00	\$0.00	\$822.50	100.00%	\$0.00	\$41.13
114.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$188.59	\$188.59	\$0.00	\$0.00	\$0.00	\$188.59	100.00%	\$0.00	\$9.43
115	PCCO#016									

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)						
115.1	PCO#017								
115.1.1	000-010047.A.ALLOW. GEN. COND. Allowance PCCO #010 - 600 Building - Gym Paint	\$(12,761.09)	\$(12,761.09)	\$0.00	\$0.00	\$0.00	\$(12,761.09)	\$0.00	\$(638.05)
115.1.2	997-999900.O.FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
115.1.3	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
116	PCCO#016								
116.1	PCO#016								
116.1.1	777-000016.S.Access Controls & Security Drwgs Access Control Added scope	\$11,323.33	\$11,323.33	\$0.00	\$0.00	\$0.00	\$11,323.33	\$0.00	\$566.17
116.1.2	777-000016.S.Access Controls & Security Drwgs GC FEE (7.0)%	\$(4,781.42)	\$(4,781.42)	\$0.00	\$0.00	\$0.00	\$(4,781.42)	\$0.00	\$(239.07)
116.1.3	997-999900.O.FEE.Other GC FEE (7.0)%	\$457.93	\$457.93	\$0.00	\$0.00	\$0.00	\$457.93	\$0.00	\$22.90
116.1.4	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$105.00	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$5.25
117	PCCO#007								
117.1	PCO#007								
117.1.1	777-000007.S.Tile to Epoxy Swap Tile Credit	\$(71,360.51)	\$(71,360.51)	\$0.00	\$0.00	\$0.00	\$(71,360.51)	\$0.00	\$(3,568.03)
117.1.2	777-000007.S.Tile to Epoxy Swap Epoxy Add	\$115,750.00	\$115,750.00	\$0.00	\$0.00	\$0.00	\$115,750.00	\$0.00	\$5,787.50
117.1.3	997-999900.O.FEE.Other GC FEE (7.0)%	\$3,107.26	\$3,107.26	\$0.00	\$0.00	\$0.00	\$3,107.26	\$0.00	\$155.36
117.1.4	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$712.45	\$712.45	\$0.00	\$0.00	\$0.00	\$712.45	\$0.00	\$35.62
118	PCCO#008								
118.1	PCO#008								
118.1.1	777-000008.S.Wall packs to soft lighting swap Electrical	\$6,193.00	\$6,193.00	\$0.00	\$0.00	\$0.00	\$6,193.00	\$0.00	\$309.65
118.1.2	997-999900.O.FEE.Other GC FEE (7.0)%	\$433.51	\$433.51	\$0.00	\$0.00	\$0.00	\$433.51	\$0.00	\$21.68
118.1.3	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$99.40	\$99.40	\$0.00	\$0.00	\$0.00	\$99.40	\$0.00	\$4.97
119	PCCO#014								
119.1	PCO#014								
119.1.1	777-000012.S.Expedited Schedule Costs install-re-installation of FA panel	\$8,083.00	\$8,083.00	\$0.00	\$0.00	\$0.00	\$8,083.00	\$0.00	\$404.15
119.1.2	997-999900.O.FEE.Other GC FEE (7.0)%	\$565.81	\$565.81	\$0.00	\$0.00	\$0.00	\$565.81	\$0.00	\$28.29
119.1.3	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$129.73	\$129.73	\$0.00	\$0.00	\$0.00	\$129.73	\$0.00	\$6.49
120	PCCO#015								
120.1	PCO#015								

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
120.1.1	777-000013.S Added Gym Switches	\$2,575.00	\$2,575.00	\$0.00	\$0.00	\$0.00	\$2,575.00	100.00%	\$0.00	\$128.75
120.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$180.25	\$180.25	\$0.00	\$0.00	\$0.00	\$180.25	100.00%	\$0.00	\$9.01
120.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$41.33	\$41.33	\$0.00	\$0.00	\$0.00	\$41.33	100.00%	\$0.00	\$2.07
121	PCCO#019									
121.1	PCO#019									
121.1.1	777-000019.S Expedited Steel Scope Steel Erector (T & M)	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$500.00
121.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	100.00%	\$0.00	\$35.00
121.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$160.50	\$160.50	\$0.00	\$0.00	\$0.00	\$160.50	100.00%	\$0.00	\$8.03
122	PCCO#020									
122.1	PCO#022									
122.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #07 - Tile to Epoxy Swap	\$ (48,209.20)	\$ (48,209.20)	\$0.00	\$0.00	\$0.00	\$ (48,209.20)	100.00%	\$0.00	\$ (2,410.46)
122.1.2	000-010047.A ALLOW: GEN. COND..Allowance PCCO #08 - Wall Pack/Soffit Light Swap	\$ (6,725.91)	\$ (6,725.91)	\$0.00	\$0.00	\$0.00	\$ (6,725.91)	100.00%	\$0.00	\$ (336.30)
122.1.3	000-010047.A ALLOW: GEN. COND..Allowance PCCO #014 - Fire Alarm Panel Re-installation Costs	\$ (8,778.54)	\$ (8,778.54)	\$0.00	\$0.00	\$0.00	\$ (8,778.54)	100.00%	\$0.00	\$ (438.93)
122.1.4	000-010047.A ALLOW: GEN. COND..Allowance PCCO #015 - Added Switches in 600 Building	\$ (2,796.58)	\$ (2,796.58)	\$0.00	\$0.00	\$0.00	\$ (2,796.58)	100.00%	\$0.00	\$ (139.83)
122.1.5	000-010047.A ALLOW: GEN. COND..Allowance PCCO #019 - Expedited Steel Scope	\$ (10,860.50)	\$ (10,860.50)	\$0.00	\$0.00	\$0.00	\$ (10,860.50)	100.00%	\$0.00	\$ (543.03)
122.1.6	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
122.1.7	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
123	PCCO#021									
123.1	PCO#023									
123.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #016 - Access Controls and Door Hardware Changes	\$ (7,104.84)	\$ (7,104.84)	\$0.00	\$0.00	\$0.00	\$ (7,104.84)	100.00%	\$0.00	\$ (355.24)
123.1.2	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
123.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
124	PCCO#022									
124.1	PCO#018									
124.1.1	777-000018.S Add Drinking Fountain at 301A Classroom Place Slab Back	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$125.00
124.1.2	777-000018.S Add Drinking Fountain at 301A Classroom Demo	\$3,800.00	\$3,800.00	\$0.00	\$0.00	\$0.00	\$3,800.00	100.00%	\$0.00	\$190.00
124.1.3	777-000018.S Add Drinking Fountain at 301A Classroom Plumbing	\$11,613.71	\$11,613.71	\$0.00	\$0.00	\$0.00	\$11,613.71	100.00%	\$0.00	\$580.69

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)						
124.1.4	777-00018.S Add Drinking Fountain at 301A Classroom Wood Blocking - Allowance	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$25.00
124.1.5	997-99900.O FEE.Other GC FEE (7.0)%	\$1,288.96	\$1,288.96	\$0.00	\$0.00	\$0.00	\$1,288.96	\$0.00	\$64.45
124.1.6	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$295.54	\$295.54	\$0.00	\$0.00	\$0.00	\$295.54	\$0.00	\$14.78
125	PCCO#023								
125.1	PCO#022								
125.1.1	777-00022.S Playground Equipment Deduct Playground equipment scope removal	\$(150,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(150,000.00)	\$0.00
125.1.2	997-99900.O FEE.Other GC FEE (7.0)%	\$(10,500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(10,500.00)	\$0.00
125.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$(2,407.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(2,407.50)	\$0.00
126	PCCO#024								
126.1	PCO#024								
126.1.1	777-00024.S Art Room & Maker Space Sinks P101-P106 Plumbing	\$3,648.06	\$3,648.06	\$0.00	\$0.00	\$0.00	\$3,648.06	\$0.00	\$182.40
126.1.2	997-99900.O FEE.Other GC FEE (7.0)%	\$255.36	\$255.36	\$0.00	\$0.00	\$0.00	\$255.36	\$0.00	\$12.77
126.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$58.55	\$58.55	\$0.00	\$0.00	\$0.00	\$58.55	\$0.00	\$2.93
127	PCCO#025								
127.1	PCO#025								
127.1.1	000-010047.A ALLOW; GEN. COND..Allowance PCCO #018 - Additional Drinking Fountains	\$(19,998.21)	\$(19,998.21)	\$0.00	\$0.00	\$0.00	\$(19,998.21)	\$0.00	\$(999.91)
127.1.2	000-010047.A ALLOW; GEN. COND..Allowance PCCO #024 - Art Room & Maker Space Sinks P101-P106	\$(3,961.97)	\$(3,961.97)	\$0.00	\$0.00	\$0.00	\$(3,961.97)	\$0.00	\$(198.10)
127.1.3	997-99900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
127.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128	PCCO#026								
128.1	PCO#027								
128.1.1	000-010047.A ALLOW; GEN. COND..Allowance PCCO #023 - Playground Equipment Deduct	\$162,907.50	\$162,907.50	\$0.00	\$0.00	\$0.00	\$162,907.50	\$0.00	\$8,145.38
128.1.2	997-99900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTALS:	\$0.00	\$162,907.50	\$0.00	\$0.00	\$162,907.50	0.00%	\$8,145.41

Grand Totals										
A	B	C	D	E		F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
	GRAND TOTALS:	\$43,120,100.00	\$21,631,207.04	\$2,463,270.00	\$0.00	\$24,094,477.04	55.88%	\$19,025,622.96	\$1,204,733.89	



AIA Document G706[®]A – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> 3592 - Beaufort County PK-3 Elementary School - Washington, NC 947 Hudnell Street Washington, NC 27889	ARCHITECT'S PROJECT NUMBER: Hite Associates, PC	OWNER: <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i> Beaufort County Schools Board of Education 321 Smaw Road Washington, NC 27889	CONTRACT FOR: General Construction	ARCHITECT: <input checked="" type="checkbox"/>
	CONTRACT DATED: November 26, 2024	CONTRACTOR: <input type="checkbox"/>
		SURETY: <input type="checkbox"/>
		OTHER: <input type="checkbox"/>

STATE OF: North Carolina
COUNTY OF: Beaufort

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

This partial release of liens certifies payment to WIMCO Corp in the amount of \$22,889,753.15 of which \$2,340,106.50 is currently due, as well as \$3,561,508.66 due from invoice #59210.

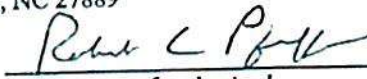
SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

WIMCO Corp
PO Box 121
Washington, NC 27889

BY:



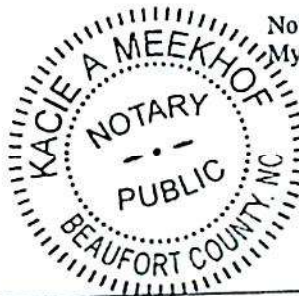
(Signature of authorized representative)
Robert C. Pfeiffer, VP of Risk
Management

(Printed name and title)

Subscribed and sworn to before me on this date: 12/9/25

Notary Public:

My Commission Expires: 10/23/2029



Company Name: WIMCO Corp

Project: 3592 - Beaufort County PK-3

Location: Washington, NC

Period: 11.12.25-12.08.25

Certified Sales Tax Report

Paid to (Vendor/Organization)	Invoice #	County Name	Taxable \$	STATE Tax	COUNTY Tax	INVOICE Total
SRM Concrete	1200062301	Beaufort	1,048.00	49.78	20.96	1,118.74
SRM Concrete	1200062304	Beaufort	440.00	20.90	8.80	469.70
SRM Concrete	1200062697	Beaufort	2,768.00	131.48	55.36	2,954.84
SRM Concrete	1200062851	Beaufort	3,480.00	165.30	69.60	3,714.90
SRM Concrete	1200062860	Beaufort	1,910.00	90.73	38.20	2,038.93
SRM Concrete	1200063104	Beaufort	1,384.00	65.74	27.68	1,477.42
EastWest Products, LLC	2409267-00	Beaufort	3,560.40	169.12	71.21	3,800.73
EastWest Products, LLC	2409270-00	Beaufort	2,682.80	127.43	53.66	2,863.89
EastWest Products, LLC	2409360-00	Beaufort	3,560.40	169.12	71.21	3,800.73
EastWest Products, LLC	2409362-00	Beaufort	1,824.50	86.66	36.49	1,947.65
EastWest Products, LLC	2409326-00	Beaufort	2,242.00	106.50	44.84	2,393.34
SRM Concrete	1200063103	Beaufort	5,200.00	247.00	104.00	5,551.00
SRM Concrete	1200062703	Beaufort	1,384.00	65.74	27.68	1,477.42
SRM Concrete	1200063106	Beaufort	2,432.00	115.52	48.64	2,596.16
SRM Concrete	1200063044	Beaufort	11,260.00	534.85	225.20	12,020.05
SRM Concrete	1200063105	Beaufort	3,580.00	170.05	71.60	3,821.65
SRM Concrete	1200063043	Beaufort	9,645.00	458.14	192.90	10,296.04
SRM Concrete	1200063107	Beaufort	2,768.00	131.48	55.36	2,954.84
SRM Concrete	1200063428	Beaufort	691.25	32.83	13.83	737.91
EastWest Products, LLC	2409299-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409300-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409301-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409190-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409186-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409187-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409188-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409189-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409215-00	Beaufort	4,962.10	235.70	99.24	5,297.04
EastWest Products, LLC	2409219-00	Beaufort	1,680.00	79.80	33.60	1,793.40
EastWest Products, LLC	2409247-00	Beaufort	5,291.35	251.34	105.83	5,648.52
EastWest Products, LLC	2409262-00	Beaufort	3,569.40	169.55	71.39	3,810.33
SRM Concrete	1200062305	Beaufort	8,320.00	395.20	166.40	8,881.60
SRM Concrete	1200063761	Beaufort	1,384.00	65.74	27.68	1,477.42
SRM Concrete	1200063513	Beaufort	1,384.00	65.74	27.68	1,477.42
SRM Concrete	1200063511	Beaufort	440.00	20.90	8.80	469.70
SRM Concrete	1200063512	Beaufort	2,768.00	131.48	55.36	2,954.84
EastWest Products, LLC	2409432-00	Beaufort	300.00	14.25	6.00	320.25
SRM Concrete	1200063476	Beaufort	8,320.00	395.20	166.40	8,881.60
EastWest Products, LLC	2409395-00	Beaufort	2,732.50	129.79	54.65	2,916.94
EastWest Products, LLC	2409470-00	Beaufort	579.87	27.54	11.60	619.01
EastWest Products, LLC	2409452-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409451-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409456-00	Beaufort	840.00	39.90	16.80	896.70
EastWest Products, LLC	2409453-00	Beaufort	1,680.00	79.80	33.60	1,793.40
SRM Concrete	1200063688	Beaufort	4,160.00	197.60	83.20	4,440.80
EastWest Products, LLC	2409510-00	Beaufort	1,034.68	49.15	20.69	1,104.52
EastWest Products, LLC	2409516-00	Beaufort	9,068.15	430.74	181.36	9,680.25
EastWest Products, LLC	2409517-00	Beaufort	9,068.15	430.74	181.36	9,680.25
SRM Concrete	1200057604	Beaufort	1,111.00	52.77	22.22	1,185.99
TOTAL			221,235.05	10,508.66	4,424.70	236,168.42

I, Robert C. Pfeiffer, VP of Risk Management, certify that the above listed vendors were paid sales tax upon purchases of building materials during the period covered by this construction estimate, and the property upon which such taxes were paid was or will be used on the performance of this contract. No tax on purchases or rental of tools and/or equipment is included in the above list. All of the materials above became a part of or were affixed to the building or structure being erected, altered, or repaired.

Robert C Pfeiffer
 Sworn to and subscribed before me this 9th day of December, 2025.
 Notary Public: Kacie A Meekehoff
 My commission expires: 10/28/2029




STATE OF NORTH CAROLINA
 COUNTY SALES AND USE TAX REPORT
 SUMMARY TOTALS AND CERTIFICATION

SUBCONTRACTOR: GlassTech PROJECT: Beaufort County PK-3 Elementary School FOR PERIOD: 11/30/2025


	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR STATE OF:	TOTAL ALL COUNTIES And STATE
SUBCONTRACTOR(S)*	Pitt	Beaufort		NC	
COUNTY TOTAL	\$119.68	\$345.26		\$1,072.66	\$1,537.60

* Attach subcontractor(s) report(s)
 **Must balance with Detail Sheet(s)

I certify that the above figures do not include any tax paid on supplies, tools and equipment which were used to perform this contract and only includes those building materials, supplies, fixtures and equipment which actually became a part of or annexed to the building or structure. I certify that, to the best of my knowledge, the information provided here is true, correct, and complete.

Sworn to and subscribed before me,
 This the 17 day of November 2025

 Notary Public
 My Commission Expires 12-Jul-30




 Signed
 Charles W. Hughes, III
 Print or Type Name Above

NOTE:
 This certified statement may be subject to audit.

STATE OF NORTH CAROLINA
 COUNTY SALES AND USE TAX REPORT
 SUMMARY TOTALS AND CERTIFICATION

SUBCONTRACTOR: GlassTech
 PROJECT: Beaufort County PK-3 Elementary School FOR PERIOD: 12/31/2025

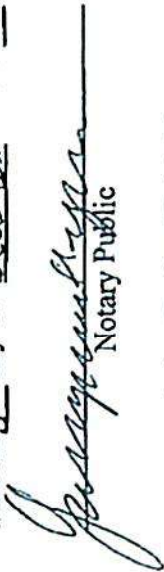
NO TAX TO REPORT THIS PERIOD

	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR STATE OF:	TOTAL ALL COUNTIES And STATE
SUBCONTRACTOR(S)*	Pitt	Beaufort		NC	
COUNTY TOTAL					\$0.00


* Attach subcontractor(s) report(s)

**Must balance with Detail Sheet(s)

I certify that the above figures do not include any tax paid on supplies, tools and equipment which were used to perform this contract and only includes those building materials, supplies, fixtures and equipment which actually became a part of or annexed to the building or structure. I certify that, to the best of my knowledge, the information provided here is true, correct, and complete.

Sworn to and subscribed before me,
 This the 5th day of October 2025

 Notary Public
 My Commission Expires: 12-Jul-30




 Signed
 Charles W. Hughes, III
 Print or Type Name Above
 NOTE:
 This certified statement may be subject to audit.

State of North Carolina
 County Sales and Use Tax Report
 Summary Totals & Certification

ATTACHMENT I SUMMARY

Contractor/Subcontractor:
 Project:

For Period:

	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for all Counties**	Total for State**
Contractor	Beaufort									
Subcontractor(s)*	Wim CO.									
County Total	Blizzard Falls									
	Wata. 81									

* Attach subcontractor(s) report(s)
 ** Must balance with Detail Sheet(s)

I certify that the above figures do not include any tax on supplies, tools and equipment which were used to perform this contract and only includes those building materials, supplies, fixtures and equipment which actually became part of or annexed to the building or structure. I certify that, to the best of my knowledge, the information provided here is true, correct and complete.

Sworn to and subscribed before me.

This the 14 day of November, 2025

Ashley R.S.
 Notary Public

[Handwritten Signature]
 Signed

My Commission Expires: 2/17/28

Sandi Blizzard
 Print or Type Name of Above



Note:
 This certified statement may be subject to audit.

STATE AND COUNTY SALES/USE TAX STATEMENT AND CERTIFICATION

Company: Baker Mechanical, Inc. For Sales Taxes submitted From: 10/20/25 TO 11/20/25
 Project Name: BEAUFORT K-3 ES Payment Application Number: _____

DATE	SUBCONTRACTOR / SUPPLIER/VENDOR	COUNTY	INVOICE NUMBER	INVOICE AMOUNT BEFORE TAX	NC Tax	COUNTY TAX	TOTAL TAX	INVOICE TOTAL
10/20/2025	HUBBARD	WAKE	54052518.001	\$193.84	\$9.21	\$4.85	\$14.06	\$207.90
10/24/2025	FERGUSON	WILSON	6487712	\$859.18	\$40.82	\$17.18	\$58.00	\$917.18
10/13/2025	WILKINSON	WILSON	4537423	\$170.88	\$8.11	\$3.42	\$11.53	\$182.41
10/13/2025	WILKINSON	WILSON	4537706	\$321.45	\$15.27	\$6.43	\$21.70	\$343.15
10/14/2025	WILKINSON	WILSON	4537866	\$87.66	\$4.17	\$1.75	\$5.92	\$93.58
10/8/2025	WILKINSON	WILSON	4536368	\$205.00	\$9.74	\$4.10	\$13.84	\$218.84
10/8/2025	WILKINSON	WILSON	4522309	\$3,321.92	\$157.79	\$66.44	\$224.23	\$3,546.15
10/28/2025	REECE	DURHAM	5121860568.001	\$234.75	\$11.15	\$6.46	\$17.61	\$252.36
10/8/2025	REECE	DURHAM	5121860568.002	\$1,015.20	\$48.22	\$27.92	\$76.14	\$1,091.34
9/24/2025	WILKINSON	WILSON	4532496	\$558.00	\$26.51	\$11.16	\$37.67	\$595.67
10/22/2025	FERGUSON	PITT	6478995	\$122.06	\$5.79	\$2.75	\$8.54	\$130.60
10/15/2025	FERGUSON	PITT	6460327	\$296.10	\$14.07	\$6.66	\$20.73	\$316.83
10/1/2025	HUBBARD	WILSON	54038441.002	\$650.26	\$30.89	\$13.01	\$43.90	\$694.16
				\$8,036.30	\$381.74	\$172.13	\$553.87	\$8,590.17

I CERTIFY THAT THE ABOVE LISTED VENDORS WERE PAID SALES TAX UPON PURCHASES OF BUILDING MATERIALS DURING THE PERIOD COVERED BY THE CONSTRUCTION ESTIMATE AND THE PROPERTY UPON WHICH SUCH TAXES WERE PAID WAS OR WILL BE USED IN THE PERFORMANCE OF THE CONTRACT NO TAX ON PURCHASE OR RENTALS OF TOOLS AND/OR EQUIPMENT IS INCLUDED IN THE ABOVE LIST. ALL OF THE MATERIALS ABOVE BECAME A PART OR IS ANNEXED TO THE BUILDING OR STRUCTURE BEING ERECTED. ALL SEPTIC TANKS REPAIRED.

SWORN AND SUBSCRIBED BEFORE ME THIS 19th DAY OF November 2021
 NOTARY PUBLIC Rebecca J. Deane, Title: Vice President
 MY COMMISSIO 04113/2030



SALES TAX AFFIDAVIT PER PAY APPLICATION

Sales Tax Paid on Material used for:

Contractor:
 Subcontractor: Mechworks Mechanical
 Address: P.O.Box 1168
Morehead City, NC 28557

Project Name: Beaufort County PK-3 Elementary
 Address:
 For Period: 10/1/2025
 to: 10/31/2025

VENDOR	INVOICE NUMBER	NAME OF COUNTY	DATE	BEFORE TAX	4.75%		INVOICE TOTAL
				INVOICE AMOUNT	N.C. TAX	COUNTY TAX	
Capital Electric	S080159339.002	Beaufort	10/14/2025	21,142.02	1004.25	422.84	22569.11
Capital Electric	S060126585.001	Beaufort	10/20/2025	4,151.92	197.22	83.04	4432.17
Capital Electric	S060159339.004	Beaufort	10/28/2025	6,250.76	296.91	125.02	6672.69
Cregger	S7633089.001	Beaufort	10/9/2025	847.23	40.24	16.94	904.41
Cregger	S7116853.004	Beaufort	10/8/2025	121.41	5.77	2.43	129.61
Hoffman & Hoffman	755883	Beaufort	10/6/2025	114,408.00	5434.38	2288.16	122130.54
Hoffman & Hoffman	757557	Beaufort	10/21/2025	40,709.00	1933.68	814.18	43456.86
Hoffman Hydronics	105753	Beaufort	10/13/2025	56,495.00	2683.51	1129.90	60308.41
MKT Metal	6191-4	Beaufort	10/13/2025	26,279.00	1248.25	525.58	28052.83
MKT Metal	7083-1	Beaufort	10/20/2025	12,175.00	578.31	243.50	12996.81
MKT Metal	6191-5	Beaufort	10/29/2025	4,131.32	196.24	82.63	4410.18
MKT Metal	6191-6	Beaufort	10/31/2025	22,497.69	1068.64	449.95	24016.28
NEFCO	S5791533.002	Beaufort	10/29/2025	460.41	21.87	9.21	491.49
NEFCO	S5791533.001	Beaufort	10/30/2025	1,841.65	87.48	36.83	1965.96
Richard K Hunter & Co	12290	Beaufort	10/2/2025	113,000.00	5367.50	2260.00	120627.50
White Cap	50033855929	Beaufort	10/15/2025	229.35	10.89	4.60	244.84
White Cap	50034084843	Beaufort	10/30/2025	988.00	46.93	19.76	1054.69
NEFCO	S5740043.001	Wake	10/2/2025	69.49	3.30	1.74	74.53
NEFCO	S5740043.002	Wake	10/9/2025	97.81	4.65	2.45	104.91
NEFCO	S5743843.001	Wake	10/30/2025	30.00	1.43	0.75	32.18
Reece	S121449289.001	Wake	10/3/2025	3,916.32	186.03	97.91	4200.26
Reece	S121771984.001	Wake	10/9/2025	814.46	38.69	20.36	873.51
White Cap	50034030697	Wake	10/28/2025	951.04	45.17	23.78	1019.99
TOTAL				311510.41	14796.74	6230.20	332537.36



 Signature

Admin PHONE: 252-504-3201

 Title

I, Crickett Snyder, certify that the foregoing statement of applicable sales tax paid in connection with the referenced contract is true to the best of my knowledge and belief.

Sworn to and Subscribed before me:
 This 12th Day of November 2025

Notary Public Katie B. Salter
 My Commission Expires: February 6, 2029





Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion - Manager's Office
Presenter: Brian Alligood, County Manager
Agenda Title: ABC Board Working Capital Request

Summary of Information: Attached is a letter from the ABC Board General Manager requesting that the Board of Commissioners approve the ABC Board retaining additional excess working capital in the amount of \$73,981.68 for two specific capital projects. The projects are detailed in the letter and the budget request is included as an attachment.

Also attached is a copy of NCGS 18B-805 detailing the distribution of ABC revenues.

Submitter Recommendation/Motions: Approve the ABC Board's request to retain additional excess working capital in the amount of \$73,981.68 for two specific capital projects.

Attachments:

1. ABC Board Letter
2. NCGS 18B-805

DONALD SADLER
Chairman of Board
Washington, N.C.

SHANNON RUSSELL
General Manager
Washington, N.C.

BEAUFORT COUNTY
Alcoholic Beverage Control Board

770 Carolina Avenue, P.O. Box 2552

Washington, N.C. 27889

November 26, 2025

Beaufort County Board of Commissioners
Attn: Mr. Brian Alligood, County Manager
121 West Third Street
Washington, NC 27889

Subject: Request to Retain Excess Working Capital for Renovations and Repair Projects

Dear Chairman and Commissioners,

On behalf of the Beaufort County ABC Board, I respectfully request your approval to retain excess working capital to support two (2) essential facility projects necessary to protect Board assets, maintain regulatory compliance, and promote long-term operational efficiency.

The first project involved renovations at the **750 Carolina Avenue retail store** and primary inventory warehouse, originally included within the **FY 2024–2025 budget**. Due to an unforeseen **asbestos abatement issue discovered** during the renovation demolition, additional change orders were required, leading to the project extending into **FY 2025–2026**, with final project completion in **November 2025**. The **original project cost was \$148,080.00**, and the final cost totaled **\$164,151.68**, resulting in **\$16,071.68** in excess expenditures.

The second request is to retain working capital to fund necessary renovation and repair work at **821 John Small Avenue retail store**, following felony burglary-related damage that occurred in early **FY 2025–2026**. This project is estimated at **\$57,910.00** and will include not only repair of damages, but also replacement of existing building materials now found to be out of compliance with current building standards. This work is scheduled to begin in **January 2026**, strategically planned to avoid disruption during our peak holiday sales period.

A full cost breakdown for both projects is included in the attached summary titled "**Attachment A – Capital Costs & Excess Working Capital Request**".

As you are aware, the Beaufort County ABC Board has continued to serve as a dependable financial contributor to the County, most recently providing approximately **\$370,000 in distributions** to the Board of Commissioners during FY 2024-2025. We believe that allowing the retention of excess working capital to complete these projects will help safeguard facility

longevity, customer safety, and service efficiency—thus supporting our ability to maintain and potentially increase future distributions.

We respectfully request approval to retain the necessary excess working capital for completion of the projects described and as detailed in Attachment A. Any additional documentation, financial analysis, or clarification needed will be provided promptly upon request.

Thank you for your continued partnership and support.

Sincerely,
Shannon Russell
General Manager
Beaufort County ABC Board



Attachment A – Capital Costs & Excess Working Capital Request

Project Location	Original Budget	Final/Projected Cost	Amount Exceeding Budget	Project Timeline
750 Carolina Ave. Retail Store & Warehouse	\$148,080.00	\$164,151.68	\$16,071.68	Completed Nov. 2025
821 John Small Ave. Retail Store	N/A (Unplanned)	\$57,910.00	\$57,910.00	Planned Jan. 2026
Total Funding Requested:			\$73,981.68	

§ 18B-805. Distribution of revenue.

(a) Gross Receipts. – As used in this section, "gross receipts" means all revenue of a local board, including proceeds from the sale of alcoholic beverages, investments, interest on deposits, and any other source.

(b) Primary Distribution. – Before making any other distribution, a local board shall first pay the following from its gross receipts:

- (1) The board shall pay the expenses, including salaries, of operating the local ABC system.
- (2) Each month the local board shall pay to the Department of Revenue the taxes due the Department. In addition to the taxes levied under Chapter 105 of the General Statutes, the local board shall pay to the Department one-half of both the mixed beverages surcharge required by G.S. 18B-804(b)(8) and the guest room cabinet surcharge required by G.S. 18B-804(b)(9).
- (3) Each month the local board shall pay to the Department of Health and Human Services five percent (5%) of both the mixed beverages surcharge required by G.S. 18B-804(b)(8) and the guest room cabinet surcharge required by G.S. 18B-804(b)(9). The Department of Health and Human Services shall spend those funds for the treatment of alcoholism or substance abuse, or for research or education on alcohol or substance abuse.
- (4) Each month the local board shall pay to the county commissioners of the county where the charge is collected the proceeds from the charge required by G.S. 18B-804(b)(6), to be spent by the county commissioners for the purposes stated in subsection (h) of this section.

(c) Other Statutory Distributions. – After making the distributions required by subsection (b), a local board shall make the following quarterly distributions from the remaining gross receipts.

- (1) Before making any other distribution under this subsection, the local board shall set aside the clear proceeds of the three and one-half percent (3 ½%) markup provided for in G.S. 18B-804(b)(5) and the charge provided for in G.S. 18B-804(b)(6b), to be distributed as part of the remaining gross receipts under subsection (e) of this section.
- (2) The local board shall spend for law enforcement an amount set by the board which shall be at least five percent (5%) of the gross receipts remaining after the distribution required by subdivision (1). The local board may contract with the ALE Division to provide the law enforcement required by this subdivision. Notwithstanding the provisions of any local act, this provision shall apply to all local boards.
- (3) The local board shall spend, or pay to the county commissioners to spend, for the purposes stated in subsection (h), an amount set by the board which shall be at least seven percent (7%) of the gross receipts remaining after the distribution required by subdivision (1). This provision shall not be applicable to a local board which is subject to a local act setting a different distribution.

(d) Working Capital. – After making the distributions provided for in subsections (b) and (c), the local board may set aside a portion of the remaining gross receipts, within the limits set by the rules of the Commission, as cash to operate the ABC system. With the approval of the appointing authority for the board, the local board may also set aside a portion of the remaining gross receipts as a fund for specific capital improvements.

(e) Other Distributions. – After making the distributions provided in subsections (b), (c), and (d), the local board shall pay each quarter the remaining gross receipts to the general fund of the city or county for which the board is established, unless some other distribution or some other

schedule is provided for by law. If the governing body of each city and county receiving revenue from an ABC system agrees, those governing bodies may alter at any time the distribution to be made under this subsection or under any local act. Copies of the governing body resolutions agreeing to a new distribution formula and a copy of the approved new distribution formula shall be submitted to the Commission for review and audit purposes. If any one of the governing bodies later withdraws its consent to the change in distribution, profits shall be distributed according to the original formula, beginning with the next quarter.

(f) **Surcharge Profit Shared.** – When, pursuant to G.S. 18B-603(d1), spirituous liquor is bought at a city ABC store by a mixed beverages permittee for premises located outside the city, the local board operating the store at which the sale is made shall retain seventy-five percent (75%) of the local share of both the mixed beverages surcharge required by G.S. 18B-804(b)(8) and the guest room cabinet surcharge required by G.S. 18B-804(b)(9) and the remaining twenty-five percent (25%) shall be divided equally among the local ABC boards for all other cities in the county that have authorized the sale of mixed beverages.

When, pursuant to G.S. 18B-603(e), spirituous liquor is bought at a city ABC store by a mixed beverages permittee for premises located at an airport outside the city, the local share of both the mixed beverages surcharge required by G.S. 18B-804(b)(8) and the guest room cabinet surcharge required by G.S. 18B-804(b)(9) shall be divided equally among the local ABC boards for all cities in the county that have authorized the sale of mixed beverages.

(g) **Quarterly Distributions.** – When this section requires a distribution to be made quarterly, at least ninety percent (90%) of the estimated distribution shall be paid to the recipient by the local board within 30 days of the end of that quarter. Adjustments in the amount to be distributed resulting from the closing of the books and from audit shall be made with the next quarterly payment.

(h) **Expenditure of Alcoholism Funds.** – Funds distributed under subdivisions (b)(4) and (c)(3) of this section shall be spent for the treatment of alcoholism or substance abuse, or for research or education on alcohol or substance abuse. The minutes of the board of county commissioners or local board spending funds allocated under this subsection shall describe the activity for which the funds are to be spent. Any agency or person receiving funds from the county commissioners or local board under this subsection shall submit an annual report to the board of county commissioners or local board from which funds were received, describing how the funds were spent.

(i) **Calculation of Statutory Distributions When Liquor Sold at Less Than Uniform Price.** – If a local board sells liquor at less than the uniform State price, distributions required by subsections (b) and (c) shall be calculated as though the liquor was sold at the uniform price. (1981, c. 412, s. 2; c. 747, s. 52; 1983, c. 713, ss. 102-104; 1985 (Reg. Sess., 1986), c. 1014, s. 116; 1991, c. 459, s. 3; c. 689, s. 306; 1991 (Reg. Sess., 1992), c. 920, s. 4; 1993, c. 415, s. 27; 1997-443, s. 11A.118(a); 1999-462, s. 8; 2011-145, s. 19.1(q); 2014-100, s. 17.1(xxx); 2019-203, s. 9(a); 2021-150, s. 27.4.)



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion - Manager's Office
Presenter: Brian Alligood, County Manager
Agenda Title: 2027 Essential Single Family Rehabilitation Loan Pool

Summary of Information: The County has been awarded \$182,000 from the North Carolina Housing Finance Agency for the 2027 Essential Single Family Rehabilitation Loan Pool Program. This project provides interest-free, deferred forgiven loans to program eligible homeowners to pay for certain rehabilitation costs of the homeowner's house. McDavid and Associates will be administering the grant and will be paid with program funds. No county dollars are being used for this project.

Submitter Recommendation/Motions: Accept the grant award from NCHFA for the 2027 ESFRLP in the amount of \$182,000, adopt the attached program policies, Project Ordinance and the contract with McDavid and Associates.

Attachments:

1. Grant Agreement
2. Assistance Policy_Beaufort ESFR27
3. P D Policy_Beaufort SFR27
4. Beaufort Co 2027 ESFRLP Project Budget Ordinance
5. McDavid Contract



3508 Bush Street
Raleigh, NC 27609
919-877-5700
www.HousingBuildsNC.com

December 18, 2025

Brian Alligood, County Manager
Beaufort County
121 West 3rd Street
Washington, NC 27889

Dear Mr. Alligood:

I am pleased to inform you that the Post Approval Documentation (PAD) for your 2027 Essential Single-Family Rehabilitation Loan Pool (ESFRLP27) to serve Beaufort County has been reviewed and approved. To assist your organization in being successful in achieving the ESFRLP Program goals, an Agency officer is assigned to work with each recipient organization as its single point of contact for all matters pertaining to a particular project. This person is the "case manager" for your organization; I am pleased to fulfill this role for Beaufort County as you execute your ESFRLP27 project.

Enclosed is the ESFRLP27 Written Funding Agreement which has been signed by Michael Handley, Manager of Home Ownership Rehabilitation and Compliance. The ESFRLP27 Written Funding Agreement is now being signed electronically using the DocuSign process. Please electronically sign the Written Funding Agreement prior to beginning your project. An electronic copy of the final documents with all signatures will be shared via email once all signatures are completed. Please keep a copy for your records as no other copy will be distributed.

I am always here to assist you as needed; please do not hesitate to contact me any time you have questions, concerns or comments. My telephone number is 919-578-3580 and my email is sdzinn@nchfa.com. All ESFRLP27-related correspondence should normally be addressed to my attention; when corresponding with another NCHFA staff member, please copy me on the correspondence.

I look forward to working with you on the successful completion of your ESFRLP27 project.

Sincerely,

Sarah Zinn
Senior Housing Rehabilitation Officer

cc: Mr. Mike Barnette, Jr., PE, Program Manager, McDavid Associates, Inc.

NORTH CAROLINA HOUSING FINANCE AGENCY

**ESSENTIAL SINGLE-FAMILY
REHABILITATION LOAN POOL
(ESFRLP27)**

FUNDING and WRITTEN AGREEMENT for SUBRECIPIENTS

Member: Beaufort County

Funding Agreement Number: ESFRLP2703

Service Area: Beaufort

NORTH CAROLINA HOUSING FINANCE AGENCY
2027 ESSENTIAL SINGLE-FAMILY REHABILITATION LOAN POOL
(ESFRLP27)
FUNDING AGREEMENT

This is a subaward of a federal grant.

This Agreement is entered into this the 1st of January 2026 by and between the North Carolina Housing Finance Agency (“Agency”) and Beaufort County (“Subrecipient” or “Member”) for the performance of the services listed below. The Agency and the Subrecipient are sometimes referred to as the “Parties”.

This Agreement is partially funded by a federal grant from the HOME Investment Partnerships Program from the U.S. Department of Housing and Urban Development to the North Carolina Housing Finance Agency (“Federal Award”). The federal funds awarded under this Agreement must be used for the purposes for which they are intended.

This Agreement is subject to the requirements in 2 CFR Part 200. The Agency is considered a “Pass Through Entity,” as defined in 2 CFR Part 200. Subrecipient is required to comply with those sections specifically related to subawards to subrecipients therein.

Part I. Federal Award Identification:

Federal Award Identification: HOME Investment Partnerships Agreement	Subrecipient Name (UEI registered name in SAM): Beaufort County	Subrecipient’s UEI number: Q14JUM5NZQ43
Federal Award Identification Number (FAIN): M19-SG370100	Federal Award Date (Date signed by Federal awarding Agency Official): August 27, 2019	Subaward Period of Performance: Start Date: January 1, 2026 End Date: December 31, 2027
Amount of Federal Funds Obligated by this Action: \$182,000	Total Amount of Federal Funds Obligated to the Subrecipient: \$182,000	Total Amount of Federal Award to Agency: \$182,000
Federal Award Project Description (as required by FFATA): HOME Investment CPD	Name of Federal Awarding Agency: U.S. Department of Housing and Urban Development	Pass Through Entity: North Carolina Housing Finance Agency (referred to as “Agency” or “PTE”)
Contact Information for Awarding Official: Michael Handley, Manager of Home Ownership Rehabilitation NCHFA 3508 Bush Street Raleigh, NC 27609 Phone: (919) 877-5627	CFDA Number and Name: 14.239 HOME Investment Partnerships Program	Is Award R&D: No
Subrecipient Indirect Cost Rate: Not to exceed 10% of the final hard and soft costs or \$7,000 per unit, whichever is less	Audit Verified: Yes	Subrecipient’s Cumulative Federal Awards >\$750,000: Yes

Part II. Agreement Documents.

This Agreement includes the following, all of which are identified by name as follows:

1. This Agreement;
2. Certifications and Assurances (Attachment 1); and,
3. ESFRLP Program Guidelines (Attachment 2).

These attachments are incorporated herein by reference, constitute the entire agreement between the Parties, and supersede all prior oral or written statements or agreements and are hereinafter referred to as the “Agreement Documents”.

Part III. Definitions

1. **Agency.** The North Carolina State Housing Finance Agency, an instrumentality and public agency of the State of North Carolina.
2. **Agreement.** Refers to this Subaward Agreement and all attachments.
3. **Application.** The application submitted by the Subrecipient for Program funds.
4. **De-obligate or De-obligation of Funds.** Refers to the Agency’s right to rescind its obligation to disburse funds awarded to Subrecipient based on a variety of factors, including but not limited to under performance, non-compliance, end of subaward period, breach of this Agreement, violation of state, federal, and/or local law, fraudulent or willful misconduct, or change in eligibility status.
5. **ESFRLP.** The Agency’s Essential Single-Family Rehabilitation Loan Pool Program.
6. **ESFRLP Administrative Funds.** A portion of the Agency’s HOME Administration Funds, as defined in 24 C.F.R. Part 92, that may be used for Recipient’s necessary and documented administrative costs, as described in the Program Guidelines, Section 2.2.4.
7. **ESFRLP Funds or ESFRLP Pool.** The HOME funds awarded to Subrecipient under this Agreement.
8. **ESFRLP Program Guidelines.** The Agency’s program guidelines for administering the Program applicable to the 2027 cycle which Member must adhere to in order to received funds under this Agreement (the “ESFRLP Administrator’s Manual (Program Guidelines)”, “Program Guidelines” or “PG”), and can be found online at www.nchfa.com.
9. **Federal Award.** Federal Award is the award identified in Part I of this Agreement.
10. **Funds.** The funds awarded to the Member under this Agreement
11. **HOME.** The HOME Investment Partnerships Program found at 24 C.F.R. Part 92.
12. **HUD.** The United States Department of Housing and Urban Development.

13. **Member.** The organization identified in Part I of this Agreement to which the Agency is making a subaward, and which is accountable to the Agency for the use of the funds provided.
14. **Program.** The Agency's Essential Single-Family Rehabilitation Loan Pool Program.
15. **Recapture.** Recapture means when the Agency takes back money awarded under this Agreement and already disbursed to Subrecipient based on such factors as, but not limited to, underperformance, non-compliance, end of subaward period, and/or fraud.
16. **Services.** The eligible activities described in this Agreement.
17. **Subaward.** Subaward means the funds awarded to the Subrecipient under this Agreement. The Subaward consists solely of federal funds.
18. **Subrecipient.** Subrecipient the organization identified in Part I of this Agreement to which the Agency is making a subaward, and which is accountable to the Agency for the use of the funds provided.
19. **Supercircular.** Supercircular means 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Also referred to as Uniform Guidance.

Part IV. Purpose

The Agency has received a grant of federal HOME funds from HUD which the Agency uses, in part, to fund its Essential Single-Family Rehabilitation Loan Pool Program. The ESFRLP provides an interest free, deferred-forgiven loan to Program-eligible homeowners to pay for certain rehabilitation costs of a homeowner's house. The Agency provides subawards to local organizations to utilize them in assisting in the administration of the ESFRLP. The Agency has advertised the availability of funding under the ESFRLP and the application of the Member was received, evaluated, and approved by the Agency. The Agency and the Member now wish to enter into this Agreement to provide a subaward to Member under the ESFRLP.

Part V. SubAward

The Agency hereby makes this Subaward, as described above, to Subrecipient subject to the provisions of this Agreement and any attachments hereto. The Agency shall pay the Subrecipient in the manner and in the amounts specified in the Agreement Documents. The total amount paid by the Agency to the Subrecipient under this Agreement will not exceed \$182,000 and consists of federal funds and Agency funds. Although the Agency has approved a set-aside for a specific amount to the Member, the Member also has the opportunity to modify their award and access additional funds from the ESFRLP pool (depending upon fund availability) once they have met the requirements outlined in ESFRLP Program Guideline 3.2.2.

Part VI. Subrecipient Duties (Scope of Work)

The Subrecipient will provide the services as described in this Agreement in accordance with the terms and

conditions of the Agreement Documents. The Subrecipient will be responsible for all activities and responsibilities as defined by the ESFRLP Program Guidelines.

Part VII. Time of Performance

- (a) The Member shall begin performance of this Agreement no later than the 1st day of January 2026 and shall complete performance no later than December 31, 2027.
- (b) The Agency has approved a set-aside of up to \$182,000 of ESFRLP funds for the Member. The Member may reserve funds from this set-aside on a unit-by-unit basis in accordance with Program Guidelines (PG) 3.2.2 & 3.2.3, until December 31, 2026. Any funds from this set-aside not reserved by that date shall be de-obligated.
- (c) If Subrecipient has met the requirements in PG 3.2.2, funds for additional units, if available, may be reserved from the ESFRLP pool on a unit-by-unit, first come, first served basis in accordance with PG 3.2 until December 31, 2026. Any funds, not committed under contract (pursuant to Section 3.12 of the Program Guidelines) to a unit as of June 30, 2027, must be withdrawn from deposit and returned to the Agency; or, de-obligated from the Member's IDIS master account unless with Agency permission. All units must be completed and closed out by December 31, 2027.
- (d) De-obligation of Funds. Upon expiration of the agreement on December 31, 2027, the Member must transfer to the Agency any HOME funds not under contract for a specific unit and any accounts receivable attributable to the use of HOME funds.

Part VIII. Program Funding; Management of Funds

Section 1: Subaward

The Agency has made a Subaward to the Member in the amount identified in Part V of this Agreement.

Section 2: Use of Funds

- (a) ESFRLP funds shall be used to provide assistance to low-income homeowners for: the repair and rehabilitation of their principal residence; the installation of energy-efficiency measures to decrease energy use in the unit; temporary relocation of households to standard housing, at reasonable cost, if in accordance with an Agency-approved written relocation policy; and lead-based paint/radon evaluation and remediation. ESFRLP funds shall pay for eligible hard and soft costs associated with housing rehabilitation of single-family owner-occupied dwelling units; making the units safe, decent and sanitary. ESFRLP assistance shall be in the form of a loan to the homeowner, which covers the eligible hard costs associated with the rehabilitation of the unit. ESFRLP assistance used to pay eligible soft costs associated with the rehabilitation of the unit shall be in the form of a grant to the homeowner. In order to ensure each Member is conveying certain HOME Program requirements to the eligible homeowners, the Member must use the Agency-provided loan documents listed in the ESFRLP Program Guidelines. Failure to do so shall constitute a material breach of this Agreement.
- (b) The Member must identify eligible units in accordance with the ESFRLP Program Guidelines. The budget for each unit assisted can be found on the Settlement Data Sheet which is referenced at PG 2.3.2 and is a part of the ESFRLP Partner Portal.
- (c) The Member must repay the Agency for any costs deemed ineligible by the Agency in the Agency's sole discretion. The Member must also repay the Agency for any expended funds for units that do not meet the ownership and property requirements as stated in PG 4.1.3 & 4.1.4 (24CFR 92.254(b)),

“Qualification as affordable housing: homeownership”). Any funds repaid to the Agency shall be subject to imputed interest.

- (d) ESFRLP Administrative Funds are limited to ten percent (10%) of the total amount of Program funds allocated to rehabilitation hard costs plus soft costs on each completed rehabilitated housing unit, up to a maximum of \$7,000, as stated in PG 2.2.4.3. For example, if sixty thousand dollars (\$60,000) in programs funds is used for a unit’s rehabilitation hard costs and twelve thousand dollars (\$12,000) of Program funds are used for necessary and verifiable soft costs, then up to \$7,000 may be used for administrative project costs. These administrative funds may be used for necessary and documented administrative costs, which include:
 - i) general management, oversight and coordination;
 - ii) travel and mileage expenses;
 - iii) project monitoring;
 - iv) indirect costs, overhead costs related to administration of ESFRLP activities; and,
 - v) project related outreach and intake, advertising and public information.

Section 3: Disbursement of Funding

- (a) The Member cannot request disbursement of ESFRLP funds until funds are needed for actual payment of eligible costs as defined in the ESFRLP Program Guidelines (PG 2.2.4). The amount of the request must be limited to the actual amount needed. Any interest earned on ESFRLP funds held by the Member must be spent prior to using any other ESFRLP funds.
- (b) ESFRLP Administrative Funds will be held by NCHFA and made available as follows:
 - (1) Upon completion and return of all loan documents, up to 50% of the eligible administrative funds, based on the total of the hard and soft cost budget at the time of loan closure will be made available to the Member for eligible expenses and
 - (2) The balance of eligible administrative funds, not to exceed \$7,000, will be made available for disbursement once all required documentation specific to, and necessary for, close out of the unit, has been accurately completed and received by NCHFA.
- (c) ESFRLP funds and ESFRLP Administrative Funds will be disbursed to the Member through electronic payments from the Agency and in accordance with PG 3.2.
- (d) The Member is eligible to request Program funds from the Agency only after the Agency has received this executed Agreement and a completed *Signatory Certification and Project Access Authorization Form* (“Signatory form”).
- (e) The Member must complete all work under this Agreement and disburse all ESFRLP funds in accordance with the Program Guidelines, specifically Sections 3.3 and 3.4.

Section 4: Deposit of Funds

- (a) The Member shall establish a master account in an FDIC-insured banking institution to hold all Program funds. All interest earned on ESFRLP funds shall be utilized in accordance with this Agreement.
- (b) All Program funds must be expended for eligible costs within twelve days of receipt. Any interest earned within the twelve-day period shall be retained as Program funds. Any interest earned on Program funds not expended for eligible costs within twelve days must be returned to the Agency.
- (c) The Agency reserves the right to require that all deposits made in the master account be available for

withdrawal by the Member and the Agency. If the Agency chooses to exercise this option, an agreement for custodial accounts will be provided by the Agency.

Section 5: Establishment and Maintenance of Accounting Records

- (a) The Member agrees to establish an account in its own general ledger for funds received under this Agreement, and ESFRLP funds, including interest earned, shall be accounted for separately from all other monies.
- (b) The Member's financial management system shall provide for:
 - (1) Accurate, current and complete disclosure of the financial results of the Program in accordance with the reporting requirements.
 - (2) Records that identify adequately the source and application of funds for activities supported by the Program.
 - (3) Effective control over and accountability for all funds received under this Agreement.
 - (4) Comparison of actual outlays with budgeted amounts for the Program.
 - (5) Accounting records that are supported by source documentation.
 - (6) Systematic methods to assure timely and appropriate resolution of audit findings and recommendations.
- (c) The Member agrees that its records, as they relate to this agreement, shall be accessible to HUD and the Agency and their respective agents or representatives, including the North Carolina State Auditor's Office in accordance with N.C.G.S. §147.64.7(4).

Section 6: Procurement Procedures

The Member will have written procurement procedures that reflect the procurement standards found at 2 C.F.R. §200.318- §200.326. The Member will use written contracts with all firms providing services for rehabilitation work or professional services under the Program.

Section 7: Recapture of Funds.

The Agency reserves the right to recapture the Subaward from the Subrecipient. Events of recapture include, but are not limited to, Subrecipient's failure to comply with the terms and conditions of this Agreement and the Agreement Documents or if the Agency deems, in its sole discretion, that Subaward funds were misused or misapplied by the Subrecipient.

PART IX. Program Management

Section 1: Program Guidelines

The terms of the Agreement are subject, in all respects, to the ESFRLP Program Guidelines, and all defined terms used in this Agreement shall have the same meanings as used in the ESFRLP27 Program Guidelines.

The Agency shall have the right from time to time, in its sole discretion, to amend all or any portion of the Program Guidelines for the purpose of providing for any and all modifications, updates, changes, amendments or supplements to applicable laws, regulations or Program changes. The Agency shall give the Member notice of such amendment not less than 30 days before the effective date of such amendment unless the Agency is obligated by law or regulation to implement such amendment in a shorter time period.

In the event the Program Guidelines are revised, the Agency will forward such revisions to the Member and, thereby, make them a part of this Agreement. Failure of the Member to comply with the terms and conditions of the ESFRLP Program Guidelines, as supplemented or amended shall be an event of default by the Member under this Agreement.

Section 2: Program Documents

Members must use loans to finance eligible repairs for participants. Each ESFRLP loan shall be evidenced by a promissory note. In order to secure the note, the Member shall require the execution and recordation of a lien (i.e. Deed of Trust) against a property being improved. The Agency shall provide prepared-standard deeds of trust and promissory notes and other ancillary loan documents to the Member. The Member is required to facilitate the loan closing, record the Deeds of Trust and submit the documents to the Agency in accordance with PG 4.5 & 4.6.

Additionally, Members must use grants to fund the soft costs (work write-ups, cost estimates, lead-based paint inspections, energy audits, pre-rehab unit inspections, etc.) associated with housing rehabilitation. The Member is responsible for facilitating the execution of the Agency-prepared Grant Agreement.

Section 3: Member Responsibility

- (a) Members are responsible for Project Financial Administration as outlined in Section 3 of the ESFRLP Program Guidelines and for compliance with the Loan Processing Requirements in Section 4 of the ESFRLP Program Guidelines. The Agency expects the Member to be active in the management and monitoring of the activity funded with the ESFRLP funds including ensuring Program eligibility of homeowners, facilitating loan closings, and inspecting work performed and training and supervising its staff adequately. The Agency has received and reviewed information that describes the Member's operating plan for staffing and administering its Project. The Agency has relied on the information provided by the Member in the Member's original ESFRLP Application for Funding in making its decision to approve the grant and execute this Agreement. The Member must notify the Agency about any material changes in its operating plan, any events that may have a significant impact on the Project, or any other changes to information provided in the Members original ESFRLP Application for Funding.
- (b) The Member shall execute a Written Agreement (the "Homeowner Written Agreement") with each Homeowner to be assisted, prior to disbursing any funds for the unit. The Written Agreement is provided by the Agency and complies with 24 CFR 92.504(5) (ii). The Agency will enforce the terms of the Written Agreement through a deed of trust recorded against the property using any legal remedy available, including possible foreclosure of the project, and/or any other remedy specified for breach in the loan documents.
- (c) If the Member is monitored by the Agency or an authorized representative and if a lack of proper financial or project controls is observed, the Agency reserves the right to consider this agreement breached and may hold disbursement requests from the Member until such issues are resolved.

Section 4: Right to Inspect

The Agency, HUD and the Comptroller General of the United States, or their authorized representatives or agent, shall have the right to inspect the housing rehabilitation work performed with ESFRLP funds provided under this Agreement for the purpose of determining if work is being carried out in accordance with the ESFRLP Program Guidelines and the HOME regulations. All dwelling units rehabilitated under

ESFRLP must meet the Essential Rehabilitation Criteria in accordance with PG 2.6.

Part X. Reporting and Audit Requirements

Section 1: State Requirements.

- (a) If the Member is a non-profit organization or otherwise meets the definition of a “Subgrantee” in N.C.G.S. §143C-6-23(a)(4) then it is subject to the State reporting requirements mandated by N.C.G.S. § 143C-6-23, as may be amended from time to time. Therefore, the Member is required to file annual electronic reports with the Agency. A “Subgrantee” that receives, uses, or expends State funds and in the amount greater than five hundred thousand dollars (\$500,000) within its fiscal year (from any source) must have an audit in accordance with 09 NCAC 03M .0205. The amounts and requirements listed in the statute may change from time to time and it is the Member’s responsibility to periodically check the statutes for any amendments or changes thereto.
- (b) If the Member is a unit of local government then it must comply with N.C.G.S. § 159-34, as may be amended from time to time, as referenced in the ESFRLP Program Guidelines, Section 3.8 *Financial Audit Requirements*.

Section 2: Audit

The Subaward is funded with federal funds and as such any requirements applicable to recipients of federal funds will be required of Subrecipient.

- (a) Subrecipient must permit the Agency’s auditors to have access to the Subrecipient’s records and financial statements as necessary, in the discretion of the Agency, to meet the requirements of 2 CFR §200.300 Statutory and national policy requirements through 200.309 Period of performance, and 2 CFR 200 Subpart F – Audit Requirements.
- (b) The Subrecipient will comply with 2 CFR 200 Subpart F – Audit Requirements, as may be amended from time to time, which states, in part:
 - i) A Subrecipient that expends \$750,000 or more in federal awards during its fiscal year from any source, including federal funds passed through the State or other grantors, must obtain a single audit or program-specific audit conducted for that year in accordance with 2 CFR 200 Subpart F- Audit Requirements. (§200.501 (a))
 - ii) A Subrecipient that expends \$750,000 or more during its fiscal year in Federal awards must have a single audit conducted in accordance with 2 CFR 200.514 Scope of audit expect when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section. (2 CFR §200.501 (b))
 - iii) An auditee that expends Federal awards under only one Federal program (excluding R&D) and the Federal program’s statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with 2 CFR §200.507 Program-specific audits. (2 CFR §200.501(c))
 - iv) A Subrecipient that expends less than \$750,000 during its fiscal year in Federal awards is exempt from Federal Audit requirements for that year, except as noted in 2 CFR §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal Agency, Pass Through Entity, and Government Accountability Office. (2 CFR 200.501(d)).

- v) The Subrecipient is required to submit the audit to the Agency within nine months of the end of its fiscal year.

Section 3: Reports

- (a) The Member shall submit to the Agency Unit Completion Reports in accordance with PG 3.10.2
- (b) The Member shall submit a Certification of Completion and Final Cost form to the Agency not later than December 31, 2027.
- (c) The final certification shall contain a summary of the use of funds provided under this Agreement.
- (d) The Member shall submit to the Agency such revisions and updates of reports as may be necessary as a result of project audits or reporting errors.
- (e) All reports and audit confirmations shall be sent to:
 - North Carolina Housing Finance Agency
 - Attention: Heather Lawrence, Accounting Specialist
 - 3508 Bush Street
 - Raleigh, NC 27609
 - or
 - Email Address: hnlawrence@nchfa.com

Section 4: Close Out:

- (a) The Member must initiate close-out procedures when the Date of Completion identified in the Funding Agreement is reached.
- (b) No new rehabilitation contracts obligating any ESFRLP funds may be executed after the Date of Completion. Contracts executed prior to the Date of Completion may be amended after that date by no more than ten percent (10%) of the original contract amount in order to accommodate necessary changes to the scope of work.
- (c) Members will be required to submit the Certification of Completion and Final Cost form (CCFC) to the Agency no later than 6 months following the Date of Completion. The Member will also be required to submit revisions and updates of the Certification that may be necessary as a result of audits or reporting errors.
- (d) All ESFRLP funds not disbursed for eligible costs associated with rehabilitation contracts executed prior to the Date of Completion, including all net Program income/interest earned, must be remitted to the Agency with the CCFC.
- (e) Members are required to submit a minimum of one (1) human interest story, with photographic documentation of before and after rehabilitation, focusing on one of the households assisted under ESFRLP.
- (f) ESFRLP Administrative Funds for each completed unit will be held by NCHFA until all required documentation specific to, and necessary for, close out of the unit, has been accurately completed and received by NCHFA.

PART XI: Representations, Warranties and Covenants

The Member hereby warrants, represents and covenants that:

- (a) It is a unit of local government that reports to the Local Government Commission or it is a non-profit entity duly organized and in good standing in the State of North Carolina.
- (b) All Subaward funds must be used for purposes and activities described in this Agreement.
- (c) Housing assisted with HOME funds is subject to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), the Residential Lead Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851 – 4856), and the implementing regulations at 24CFR35, subparts A, B, J, K, M and R.
- (d) If the Member is a governmental body, it will comply with OMB Circular A-87 as amended or superseded by 2 C.F.R. 200, related to certain principles and standards for determining costs for Federal awards carried out through grants, cost reimbursement contracts and other agreements with State and local governments.
- (e) It will comply with the sections regarding financial management and procurement standards for the HOME program found at 24 C.F.R. §§ 85.6, 85.12, 85.20, 85.22, 85.26, 85.32-85.34, 85.36, 85.44, 85.51 and 85.52, as may be amended from time to time. If the Member is a not-for-profit organization it will comply with OMB Circular A-122, as amended or superseded by 2 C.F.R. 200, which established principles for determining costs of grants, contracts and other agreements with non-profit organizations as well as the following sections regarding standards for financial management and procurement standards: 24 C.F.R. §§84: 84.2, 84.5, 84.13 - 84.16, 84.21, 84.22, 84.26 - 84.28, 84.30, 84.31, 84.34 – 84.37, 84.40 – 84.48, 84.51, 84.60 – 84.62, 84.72 and 84.73.
- (f) The Member must comply with 24 C.F.R. §92.351 with regards to actions taken to assure MBE/WBE are utilized when possible in the procurement of goods and services.
- (g) The Member must maintain sufficient records of affirmative marketing and MBE/WBE activity in accordance with 24 C.F.R.9§2.508 (7) (ii).
- (h) Debarred, suspended or ineligible contractors and/or participants cannot be involved in the activities of the Member for which funds are provided under this agreement.
- (i) The Member will make a good-faith effort to, on a continuing basis, maintain a drug-free workplace per the requirements of 24 C.F.R. §21 (B).
- (j) The Member and its activities must comply with all of the following Federal laws, executive orders and regulations pertaining to fair housing and equal opportunity. They are: Title VI of the Civil Rights Act of 1964, As Amended (42 U.S.C. 2000d et seq.), found in 24CFR Part 1; The Fair Housing Act (42 U.S.C. 3601-3620), found in 24CFR Part 100-115; Equal Opportunity in Housing (Executive Order 11063, as amended by Executive Order 12259), found in 24CFR Part 107; Age Discrimination Act of 1975, As Amended (42 U.S.C. 6101), found in 24CFR Part 146. The Member must describe the actions it will take in the areas of enforcement, education, and removal of barriers and impediments to affirmatively further fair housing according to applicable state and federal law. The Member certifies that it will affirmatively further fair housing, including the following: conducting an analysis to identify the effects of any impediments identified through that analysis and maintaining records reflecting the analysis and actions in this regard.
- (k) In order to assure that each Member is conveying certain HOME Program requirements to the eligible homeowners, the Member must comply with the following Program Guidelines: PG 4.1.4.2 (Homeownership Affordability). PG 2.6.1 Property Standards; and Section 15(a) of this Agreement.
- (l) It will provide a written statement completed by the Member's board of directors or other governing body stating that the Subrecipient does not have any overdue tax debts, as defined by N.C.G.S. §105-243.1, at the federal, State or local level. The written statement shall be made under oath and returned to the Agency in order for program disbursements to be made (Certification example included in Attachment 1, unless already submitted and approved).

- (m) It will sign and provide the Certification and Assurances document attached here to as Attachment 2.
- (n) It will comply with N.C. E-Verify which means the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law. If Subrecipient employs 25 or more employees in the State of North Carolina, then Subrecipient must comply with the provisions of N.C. Gen. Stat. §64-26 including verifying the work authorization of its employees through E-Verify and retaining the records of verification for a period of at least one year. All subcontractors engaged by or to be engaged by Subrecipient have or will have likewise complied with the provisions of N.C. Gen. Stat. §64-26.
- (o) None of the funds provided under this Agreement shall be used in the performance of this Agreement for any partisan political activity (24 C.F.R. §91.225), or to further the election or defeat of any candidate for public office per the requirement of 24 C.F.R. §87.
- (p) There will be no religious activities conducted in connection with the performance of this Agreement or the use of ESFRLP funds.
- (q) The Member will not discriminate against any person employed in the performance of this Agreement, or against any applicant for assistance under this Agreement because of race, sex, age, creed, color, physical handicap or national origin. The Member will ensure that applicants for ESFRLP assistance are processed, and that employees are treated during employment, without regard to race, sex, age, creed, color, physical handicap or national origin.
- (r) No employee, officer or agent of the Member shall participate in the selection, or in the award or administration of a contract funded by this Agreement if a conflict of interest, real or apparent, would be involved.
- (s) Before ESFRLP funds may be disbursed, any Member that is a non-profit organization must be in compliance with General Statute 143C-6-23(b). This statute requires that the Member submit to the Agency a notarized copy of the Member's policy addressing conflicts of interest that may arise involving any Member's management staff, board of directors or other governing body. The policy shall address situations where any of these individuals may directly or indirectly benefit, except in their official capacity, from the disbursement of State funds, and shall include actions to be taken to avoid conflicts of interest or the appearance of impropriety.
- (t) Before ESFRLP funds are disbursed, any entity of local government will adopt, by resolution of its board of directors, or other governing body, a notarized copy of the Member's Conflict of Interest Policy. The policy must address situations that may arise involving any Member's employees, management staff, board of directors, or other government body, where any of these individuals may directly or indirectly benefit, except in their official capacity, from the disbursement of Subaward funds, and shall include actions to be taken to avoid conflicts of interest or the appearance of impropriety.
- (u) No person providing consulting services in an employer-employee type relationship shall receive more than reasonable compensation for personal services paid with ESFRLP funds. In no event, however, shall such compensation exceed the limits in effect under the provisions of any applicable statute. Such services shall be evidenced by written agreements between the parties which detail the responsibilities, standards and compensation.
- (v) The Member is prohibited from charging servicing, origination, processing, inspection, or other fees for administering the ESFRLP, HOME-funded program, except as permitted by §92.214(b)(1).

Part XII. Termination

Should Member breach or fail to comply with any or part of the provisions or terms of this Agreement, continue as a going concern, become insolvent, defunct, or commence bankruptcy proceedings, or should any employee, agent, director officer or senior manager of Subrecipient engage in fraud, misconduct or negligence or misappropriate any Funds, the Agency may terminate this Agreement, and all of its obligations hereunder, immediately upon written notice, and the remaining Program Funds shall revert immediately to the Agency. This applies to all terms and conditions of the Agreement at the time the Agreement is signed and at any subsequent point if the status of the Subrecipient changes, including but not limited to, the provisions that Subrecipients receiving these Funds shall not have been indicted or employ those that have been indicted for a violation under Federal Law relating to an election for Federal office.

- A. The Subrecipient hereby agrees to remain fully informed of all laws and regulations that apply to the Subrecipient, and will give the Agency prompt notice of any action or event that may be cause for suspension or termination of this Agreement and recapture Funds and/or rescind its obligation to awarded Funds to Subrecipient in the event of Subrecipient's non-compliance with the terms and conditions of the grant, as outlined in the Agreement and the Agreement Documents.
- B. The Agency may terminate, in its sole discretion, this Agreement and all of its obligations hereunder immediately upon written notice to Subrecipient, and recapture Program Funds from Subrecipient and/or rescind its obligation to disburse Funds to Subrecipient in the event Subrecipient is not in compliance with the terms and conditions of this Agreement.
- C. Either the Member or the Agency may terminate this Agreement at any time for any reason by providing 30 days prior written notice to the other party. In the event of said termination by the Member, the Agency will require the return of any disbursed, but unused funds and may require completion of any current units being rehabilitated at the time of the notice.
- D. Upon termination of this Agreement all of the Subrecipients work product, including files pertaining to this Agreement, shall become the property of the Agency if requested.
- E. In the event of termination, the Member shall not be relieved of liability to the Agency for damages sustained by the Agency by virtue of any breach of the Agreement by the Member. The Agency may withhold any reimbursement to the Member for the purpose of a set-off until such time as the exact amount of damages due the Agency from the Member is determined.
- F. In the event of a termination of this Agreement, Subrecipient must continue to comply with record retention requirements and provisions regarding confidentiality and indemnification.

Part XIII. Default, Remedy, Suspension and Termination of Subaward

- A. Each of the following may be deemed an Event of Default under this Agreement:
 1. Any material failure by Subrecipient to comply with the terms and conditions of this Agreement whether stated in this Agreement, a federal statute or regulation, North

Carolina statute or regulation, the Agreement Documents or any warranty or assurance by Subrecipient.

2. Subrecipient fails to expend Funds in accordance with Program requirements.
3. Subrecipient fails to return Funds, subject to recapture, to the Agency within the requested time frame.
4. Subrecipient becomes the subject of a federal, state, or local investigation related to the use of federal or state funds.
5. Subrecipient fails to continue as a going concern; becomes insolvent, defunct, or commences bankruptcy proceedings; or should any director, officer, or senior manager of Subrecipient engage in fraud, willful misconduct, and gross negligence or misappropriate any Funds.
6. Subrecipient's acts or omissions, in the sole determination of the Agency, may cause significant reputational harm to the Agency or the Program.
7. Any Subrecipient misrepresentation in its application or supporting material which, if known by the Agency, would have resulted in the Subaward not being made.

B. Discovery of Events

The Agency may become aware of Events of Default in any number of ways, including but not limited to:

1. Third party compliance reviews;
2. Random file reviews;
3. Reports of noncompliance by third parties such as media, government agencies, Subrecipient's clients, and/or whistle blowers; or
4. Reviews of audited financial statements and other Uniform Guidance audits.

C. Notice of Events of Default. If the Agency becomes aware of an Event or Events of Default, the Agency will give Subrecipient written notice of the occurrence and a reasonable opportunity to respond to notification or take corrective action as appropriate, if, in the discretion of the Agency the default is capable of being cured. The Agency reserves the right to send notification to Subrecipient's Board of Directors, the State of North Carolina and HUD.

D. Failure to Remedy an Event of Default. In the event of default or non-compliance with this Agreement, the Agency may exercise the remedies for noncompliance in accordance with 2 CFR 200.338 (a-f). If Subrecipient is unable to cure the Event of Default to the satisfaction of the Agency, then the Agency may

1. Recover misspent or unspent Funds;
2. De-obligate awarded but undisbursed Funds;
3. Terminate the Agreement for cause. Upon termination of the Agreement, all unspent Funds (as determined by the Agency) shall revert immediately to the Agency, in either the form of recapture or de-obligation;
4. Use information learned in the process of consideration of future funding actions;
5. Recapture Funds; or
6. Take other legally available remedies.

Part XIV. General Terms and Conditions

Section 1: Publicity

The Member may publicize its participation in the Program and the conduct of activities under this Agreement without prior review by the Agency, provided that all communications contain the following language: *"This program was sponsored by Beaufort County, with funds provided by the N.C. Housing Finance Agency."* Copies of publications or news releases shall be furnished to the Agency.

Section 2: Records Retention Policies

1. The Subrecipient shall establish and comply with a records retention policy. This policy shall be made available to the Agency at its request.
2. Financial records, supporting documentation, statistical records, and all records pertinent to the subaward shall be retained for a period of five (5) years from the date of the project close out letter (PG 3.6.1). The only exceptions are as follows:
 - a. If any litigation, claim or audit is started before expiration of the five (5) year period, the records shall be retained until the litigation, claims or audit findings involving the records have been resolved and final action taken.
 - b. Records for real property and equipment acquired with grant Funds shall be retained for three (3) years after final disposition.
 - c. When the Subrecipient is notified in writing by the Federal awarding agency, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or the Agency to extend the retention period.
 - d. If Subrecipient must report program income after the period of performance then it must comply with 2 C.F.R. §200.333(e).
 - e. Subrecipient will comply with 2 C.F.R. §200.333 (f) as it relates to retention of records for indirect cost rate proposals and cost allocations plans. Under this section the following types of documents and their supporting records shall be retained: indirect cost rate computations or proposals, cost allocation plans, and any similarly accounting computations of the rate at which a particular group of costs is chargeable: 1) if submitted for negotiation see 2 CFR §200.333(f)(1); if not submitted for negotiation see 2 CFR §200.333(f)(2).
3. Notwithstanding the foregoing retention policy, or any other provision of this Agreement, the Agency, the Federal Awarding Agency, and their authorized representatives, agents' and third-party contractors' will have access and a right to inspect Subrecipient's site, documents, records and personnel access for evaluation purposes for as long as records are retained.

Section 3: Confidentiality

The Member must maintain the confidentiality and security of records in compliance with the North Carolina Identity Theft Protection Act, the Gramm-Leach-Bliley Act and other federal and state privacy laws (“Applicable Laws”). The Applicable Laws pertain to the security and privacy of personal and financial information along with identifying information such as social security numbers. The Member is responsible for compliance with the Applicable Laws. In the course of providing services hereunder, the Member may have access to an individual’s confidential information. Confidential Information includes, but is not limited to, names, personal addresses, credit reports, social security numbers and other personal identifying information. Confidential Information shall be used by the Member only in conjunction with the provision of services hereunder and shall not be disclosed to any third party. The Member agrees to hold harmless and indemnify the Agency for any cost, legal actions, or disputes of any nature whatsoever incurred if the Member violates this provision or any Applicable Law. The Member shall keep all Confidential Information secure, including without limitation, implementing physical and electronic security measures and operating procedures.

Section 4: Mandatory Disclosures

The Member must disclose to the Agency, in a timely manner, in writing, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Subaward of the Federal Award. Failure to make required disclosures can result in any of the remedies for noncompliance listed in 2 C.F.R. §200.338 including suspension or debarment (See also 2 C.F.R. part 180).

Section 5: Laws and Regulations

The Member agrees to remain fully informed of all laws and regulations that apply to the Subrecipient, and will give Agency prompt notice of any action or event that may be cause for suspension or termination of this Agreement. Failure to provide such notice will constitute a breach of this Agreement. Any and all information regarding this Subaward should be forwarded to your auditors when organizing your annual audit.

Section 6: Notices

All legal notices, reports, requests, demands and other communications under this Agreement shall be in writing and referred to each party’s point of contact as listed below. All such notices under this Agreement sent to the other party shall be considered received: (a) when personally delivered; (b) when delivered by commercial overnight courier with verification receipt; or (c) three (3) days after having been sent, postage prepaid, via certified mail, return receipt requested.

To the Agency: North Carolina Housing Finance Agency
Attn: Michael Handley, Manager of Home Ownership Rehabilitation
3508 Bush Street
Raleigh, NC 27609

To the Subrecipient: Beaufort County
Attn: Brian Alligood, County Manager
121 West 3rd Street
Washington, NC 27889

Section 7: Agreement Changes

Any proposed changes in this Agreement shall be in writing, submitted to and approved and executed by the Agency before the performance of any work involved in the proposed change.

Section 8: Assignment

This Agreement cannot be assigned.

Section 9: Indemnification

The Member agrees to hold harmless and indemnify the Agency from any and all claims, loss, cost or expense, including reasonable attorney's fees, for any injury or damage, whatsoever, which may arise in connection with work performed under this Agreement or pursuant to the Member's activity, errors or omissions in connection with this Agreement.

Section 10: Inconsistencies; No Waiver

In case any provision of this Agreement is held to be invalid, then such provision shall be amended by the parties only to the extent necessary to be enforceable consistent with the parties' intent, and the remainder of the provisions shall remain in full force and effect. No waiver by either party of any breach or failure of compliance with respect to any provision of this Agreement shall be deemed a continuing waiver, nor shall any delay or omission by either party to exercise any right hereunder impair in any manner the exercise of any such right.

Section 11: Governing Law

This Agreement shall be governed by, construed and enforced in accordance with the substantive laws of the State of North Carolina. Each party expressly consents to the jurisdiction of the State of North Carolina.

Section 12: Entire Agreement

This Agreement and all Attachments and/or Exhibits, specifically including the ESFRLP Program Guidelines, constitutes the entire Agreement between the Agency and the Member.

Part XV. Authorization of Signature

By signing this Agreement, the Member certifies that all representations made in its ESFRLP application are true, and in the event of any misrepresentations, the Agency has the option to rescind any obligations to Member regarding the Funds or recapture any Funds awarded or intended to be awarded to the Subrecipient. The person signing this Agreement further certifies that he/she is authorized to execute this agreement on behalf of the Subrecipient, and to the best of his/her knowledge and belief:

Section 1: Certification Regarding Lobbying

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Member, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, or an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Member will complete and submit a Standard Form –LLL, “Disclosure Form to Report Lobbying”, to the Agency.
- 3) The Member will require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, or cooperative agreements) and that all subgrantees will certify and disclose accordingly.
- 4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Section 2: Debarment, Suspension, and Other Responsibility Matters

The Member certifies by signing below that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Section 3: Audit and Access to Records

The Member certifies by signing below that it complies with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R 200), will provide notice of the completion of required audits and any adverse findings which impact this subaward as required by parts 200.501-200.521, and will provide access to records as required by parts 200.336, 200.337, and 200.201 as applicable.

Section 4: English Language 2 CFR §200.111

The Member certifies by signing below that it will comply with 2 CFR §200.111 which states, in part, that all Federal financial assistance announcements and Federal award information must be in the English language and must be in the terms of U.S. Dollars. The Subrecipient may translate the Federal award and other documents into another language. In the event of inconsistency between any terms and conditions of the Federal award and any translation into another language, the English language meaning will control. Where a significant portion of the Subrecipient’s employees who are working on the Federal award/Subaward are not fluent in English, the Subrecipient must provide the Federal award/Subaward in English and the languages with which the employees are more familiar.

Section 5: Conflict of Interest 2 CFR §200.112

The Member certifies by signing below that it will disclose in writing to the Agency any potential conflicts of interest in accordance with applicable Federal Awarding Agency policy or Agency policy.

Section 6: Mandatory Disclosures 2 CFR §200.113

The Member certifies by signing below that it agrees to comply with 2 CFR §200.113 which states that the Subrecipient must disclose, in a timely manner, in writing to the Agency all violations of Federal

criminal law involving fraud, bribery, or gratuity violations, potentially affecting the Federal Award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338 Remedies for noncompliance, including suspension or debarment.

Section 7: Electronic Signatures

Each party agrees that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures.

Electronic signature means any electronic symbol or process attached to or logically associated with a document and executed and adopted by a party with the intent to sign such document.

Beaufort County

_____ By: _____ Date: _____
Attest Its: County Manager

North Carolina Housing Finance Agency

_____ By: _____ Date: _____
Attest Its: Manager of Home Ownership
Rehabilitation

Beaufort County
Assistance Policy
For the 2027 Cycle of the
Essential Single-Family Rehabilitation Loan Pool

What is the Essential Single-Family Rehabilitation Loan Pool?

Beaufort County (the County) has been awarded Membership by the North Carolina Housing Finance Agency (“NCHFA”) under the 2027 Cycle of the Essential Single-Family Rehabilitation Loan Pool (“ESFRLP”). This program provides Members with funds via a “loan pool” to assist with the rehabilitation of moderately deteriorated homes that are owned and occupied by lower-income, special need households. ESFRLP assists eligible households by facilitating aging in place, meeting minimum housing code requirements, promoting long-term affordability, lowering operating costs, and stabilizing pre-1978 homes that include children aged 6 or under whose health is threatened by the presence of lead hazards.

Beaufort County has been allocated an initial set-aside of \$182,000 which it plans to apply toward the rehabilitation of two houses in Beaufort County. The County may access additional funds, when available, on a unit-by-unit basis from the ESFRLP loan pool to rehabilitate additional houses.

This Assistance Policy describes who is eligible for assistance under ESFRLP, how applications for assistance will be ranked, what the terms of assistance are, and how the rehabilitation process will be managed. Beaufort County has designed the ESFRLP project to be fair, open, and consistent with its approved application for funding and with ESFRLP Program Guidelines.

The funds provided by NCHFA come from the US Department of Housing and Urban Development’s (HUD) Federal HOME Investment Partnerships Program. Assistance for construction-related costs (hard costs) will be provided as no interest, no payment loans which are forgiven at the rate of \$14,000 per year. Non-construction-related costs (soft costs including lead/asbestos inspections/clearances, radon testing and environmental reviews) will be provided in the form of a grant.

Who is Eligible to Apply?

There are three major requirements to be eligible for ESFRLP assistance:

- 1) The housing unit to be rehabilitated with ESFRLP funds must be in Beaufort County and must be owner-occupied. The household occupying the unit must have elderly or, disabled or, veteran (see definitions), fulltime household member or a child aged 6 or under threatened by lead hazards in the home;
- 2) The gross annual household income must not exceed 80% of the Area Median Income for the County (see income limit table on the following page) and;
- 3) The cost of rehabilitation cannot exceed the ESFRLP Program limit of \$70,000 and must include all Essential Rehabilitation Criteria as described in the ESFRLP Administrator’s Manual for the 2027 Cycle (available online at www.NCHFA.com).

Unfortunately, not all homes can be rehabilitated to meet the Essential Rehabilitation Criteria with the limited funding available. Some otherwise-eligible households may be deemed ineligible for assistance because their homes fail this test.

What Types of Houses are Eligible?

Properties are eligible only if they meet all the following requirements:

- 1) The property must require at least \$5,000 of improvements to meet the ESFRLP Property Standards or, if a local code requirement is more stringent than a specific ESFRLP Property Standard, the more stringent local minimum housing code requirement(s) will be used.
- 2) Site-built and modular units listed as real property are eligible for assistance. Manufactured housing listed as real property is eligible for assistance if the foundation and utility hookups are permanently affixed including removal of all transporting equipment (e.g. wheels, axles, tongue) and installation of masonry piers and tie-downs.
- 3) No more than fifty percent (50%) of the total area of the unit may be used for an office or business (e.g. day care, hair salon, room rental, etc.). Program funds may only be used to improve the residential exterior, interior and systems portion of mixed-use buildings.
- 4) The property must be free of environmental hazards and other nuisances as defined by all applicable codes or regulations, or any such hazards or nuisances must be corrected as part of the rehabilitation of the home. Beaufort County's Rehabilitation Specialist will determine the presence of any known environmental hazards/nuisances on the site and if they can be removed through rehabilitation.
- 5) Properties cannot be in the right-of-way of any impending or planned public improvements. Beaufort County staff will assist in making this determination.
- 6) The property cannot be located on a site that is endangered by mudslides, landslides or other natural or environmental hazards. If needed, the Rehabilitation Specialist will work with the homeowner to make this determination.
- 7) The property can be in the 100-year floodplain if the lowest finished floor level (verified by an elevation certificate provided by the homeowner) is above the base flood elevation and the property will be covered by flood insurance. The property must comply with Beaufort County's floodplain ordinance. All things considered equal, properties located outside the 100-year floodplain will be given priority over properties located in the 100-year floodplain. Beaufort County will verify whether the home is in the floodplain.
- 8) The property must be free of any back taxes or liens in default at the time of application submission unless a payment plan has been established and payments are current. If the applicant is unsure, they should call the Beaufort County Tax Office prior to submitting the application. (Taxes will be checked for both Beaufort County and the municipality in which the applicant resides).
- 9) Properties that have a known infestation of bed bugs, fleas, mites or any other ectoparasites will not be evaluated until the infestation has been eliminated.

- 10) The applicant must have a “Clear Title”. Clear Title is defined as - The applicant must be readily able to present supporting documents identifying the property owners, and all owners are willing to sign the loan documents.
- 11) If any ESFRLP Program representative for the County suspects that the home is being used for criminal activity or the homeowners are engaging in criminal activity, the household will not be served. Properties that have been approved will be removed from the program if criminal activity is suspected. Homeowners that disagree with this decision must employ the complaint process outlined in the Assistance Policy.
- 12) The property cannot have been repaired or rehabilitated with public funding of \$30,000 or more within the past 10 years without NCHFA approval.

**2025 Income Limits* for Beaufort County’s
Essential Single-Family Rehabilitation Loan Pool**

Number in Household	30% of Median Income	50% of Median Income	80% of Median Income
1	\$16,450	\$27,400	\$43,800
2	\$18,800	\$31,300	\$50,050
3	\$21,150	\$35,200	\$56,300
4	\$23,450	\$39,100	\$62,550
5	\$25,350	\$42,250	\$67,600
6	\$27,250	\$45,400	\$72,600
7	\$29,100	\$48,500	\$77,600
8	\$31,000	\$51,650	\$82,600

Income limits are subject to change based on annually published HUD HOME Income Limits. This update will not require a re-approval by the governing authority.

How are applications ranked?

There are many more ESFRLP-eligible households (with eligible houses) than can be assisted with the available funds. Therefore, Beaufort County has devised the following priority system to rank eligible applicants, determine which of them will be selected for assistance and in what order. Under this system applicants will receive points for falling into certain categories. Applications will be ranked according to which receive the most points. If there are more eligible applicants with eligible houses than can be treated with existing funding, Beaufort County may be able to treat additional houses with unrestricted pool funds. Pool applicants will come from the original applicant list and be considered according to which household received the most points. If alternate pool applicants are not identified on the original applicant list and must be solicited, the solicited, eligible, pool applicants will be selected on a first come, first to qualify, first served basis.

**Priority Ranking System for Beaufort County's
2027 Essential Single-Family Rehabilitation Loan Pool**

Eligibility Criteria (All applicants must meet these criteria to be considered for assistance)

Owner occupied.
 Home is classified as Real Property per NCHFA definition.
 Owner/Occupant 62 years of age or older, or disabled, or Veteran full-time household member, or a child under the age of six whose health is threatened by presence of lead hazards.
 Household income under at or below 80% Area Median Income.
 Non-historic (as determined by SHPO).
 Estimated cost of repairs excluding LBP, Asbestos, and Septic is less than \$70,000.
 Home is not located in the 100-year flood plain or be able to provide an elevation certificate showing lowest finished floors are above base flood elevation along with having flood insurance.
 No overdue taxes at the time of application evaluation (unless on an established payment plan).
 Clear title.
 Clear from suspected criminal activity.
 No prior assistance of \$30,000 or more, of state or federal funds, within the past 10-yrs without approval.
 Application must be complete.

<i>Age, Disability, Lead Hazards, & Veteran</i>	<i>Points</i>
0-61 and disabled.	30
62+ and disabled.	50
62+ and not disabled.	40
Household with a child age 6 or under with a reference level of 5 mg per deciliter or higher.	18
Household with a child age 6 or under with lead hazards in the home.	15
Veteran full-time household member.	15
<i>Income</i>	
0% – 30%	12
31% – 50%	10
51% – 80%	8
<i>Bonus Points</i>	
Property is built after 1979.	5

Definitions under ESFRLP are:

- **Child with lead hazards in the home:** a child below the age of six living or visiting weekly in the applicant house which contains lead hazards.
- **Elderly:** An individual aged 62 or older.
- **Disabled:** A person who has a physical, mental, or developmental disability that greatly limits one or more major life activities, has a document of such impairment, or is regarded as having such an impairment.
- **Head of Household:** The person or persons who own(s) the house.
- **Household Member:** Any individual who is an occupant (defined below) of the unit to be rehabilitated shall be considered a “household member” (the number of

household members will be used to determine household size and all household members are subject to income verification).

- **Occupant**: An occupant is defined as any immediate family member (mother, father, spouse, son/daughter of the head of household, regardless of the time of occupancy); or non-immediate family member who has resided in the dwelling unit for at least 3 months prior to the submission of the family's application.
- **Veteran**: A person who is a military veteran, is defined as one who served in the active military, naval, or air service (i.e. Army, Navy, Air Force, Marine Corps, and Coast Guard; as a commissioned officer of the Public Health Service; or as a commissioned officer of the National Oceanic and Atmospheric Administration or its predecessors), and who was discharged or released therefrom under conditions other than dishonorable. Provide DD-214 form to demonstrate.

Recipients of assistance under ESFRLP will be chosen by the above criteria without regard to race, color, national origin, religion, sex (including gender identity and orientation), familial status, disability, and limited English proficiency.

What are the Terms of Assistance Under ESFRLP?

The form of ESFRLP assistance is a 0% interest, secured, forgivable loan covering the hard costs associated with the rehabilitation of the home and a grant for the soft costs. These will be two separate documents or sets of documents.

The Loan: NCHFA will create loan documents for the homeowner(s) including a Promissory Note and Deed of Trust covering hard costs for the rehabilitation in an amount not to exceed \$70,000. This loan covering the hard costs remains 0% interest and forgivable at \$14,000 per year for as long as the owner resides in the home or until the balance is reduced to \$0. The term of the loan is dependent upon the loan amount and the number of years it takes to bring the balance of the loan to \$0 when forgiven at \$14,000 per year. For example, if the amount of the loan is \$37,452, then the term is 5 years (\$28,000 forgiven over the first 2 years and \$9,452 forgiven at the end of the 3rd year). The maximum term of the typical loan will be five years.

As long as the borrower lives in the home, no payments on the loan will be required. If the recipient prefers, the loan can be paid off at any time to NCHFA, either in installments or as a lump sum payment. Furthermore, under certain circumstances NCHFA may allow assumption or refinancing of the loan. Should an heir inherit the property and choose to live in the house as their permanent residence, they may assume the loan without being income eligible. However, the lien remains on the property as per the original loan terms. A buyer who may wish to buy the property to live in may assume the loan so long as they can document that they are income-eligible ($\leq 80\%$ AMI). Default can occur if the property is sold or transferred to another person and/or if the borrower fails to use the home as a principal residence, without prior written approval of the North Carolina Housing Finance Agency.

The Grant: To pay for soft costs including application outreach/intake/management, environmental reviews/inspections/testing and project assessment/documentation/

estimating/bidding, NCHFA will create a Grant Agreement not to exceed \$14,000. The grant has no repayment or recovery terms.

What Kinds of Work will be Done?

Each house selected for assistance must be rehabilitated to meet ESFRLP Rehabilitation Criteria. That means every house must, upon completion of the rehabilitation:

- 1) meet the more stringent requirements of either NCHFA's Essential Property Standard or Beaufort County's Minimum Housing Code. These are "habitability standards" which set minimum standards for decent, safe, and sanitary living conditions. Additionally, the home must meet applicable Lead-Based Paint regulations 27 CFR part 35.
- 2) retain no "imminent threats" to the health and safety of the home's occupants or to the home's "structural integrity". (An example of an imminent threat to occupants as well as to the home's structural integrity is an infestation of insects or a crawlspace that is too damp).

These requirements are spelled out in full in the ESFRLP Administrator's Manual which you may view, at reasonable times, upon request, at the Community Development office of Beaufort County or anytime online at www.NCHFA.com.

In addition to the above items that must be done to satisfy NCHFA requirements, the scope of work may include approved items meant to reduce future maintenance and operational costs or to further protect homes from natural disasters and/or home modifications designed to enable greater accessibility for household members to function more independently as they age.

Once the rehabilitation is complete, major systems in the home that, with reasonable maintenance and normal use, should be capable of lasting another 5 years include: structural support, roofing, cladding, and weatherproofing, plumbing, electrical and heating/cooling systems.

Of course, contractors performing work funded under ESFRLP are responsible for meeting all local requirements for permits and inspections. All work done under the program must be performed to meet NC State Residential Building Code standards. (This does not mean, however, that the whole house must be brought up to current Building Code Standards.) Upon the date of approval by Beaufort County of the contractor's request for final payment, a one-year warranty on all materials and workmanship will begin.

What About Lead-based Paint?

Until it was discovered to be a health hazard, lead was used for centuries to make house paints. Now we know that lead exposure is a serious problem for everyone and especially small children. Selling lead paint was outlawed in 1978, but many older buildings still contain lead paint and children are still being poisoned.

Under ESFRLP, a lead hazard evaluation must be performed on every home selected for rehabilitation that was built before 1978. The specific type of evaluation and the appropriate lead hazard reduction work performed will depend on the total amount of Federal funds used to rehabilitate the home, as per 27 CFR part 35. If

required, lead-based paint hazard reduction and/or abatement will be performed by contractors who are trained and certified to perform such work.

It may be necessary for the household to relocate during the construction process for protection against lead poisoning. If relocation is required, it shall be the responsibility of the homeowner to pay for the relocation.

What About Radon?

According to the North Carolina Department of Health and Human Services [North Carolina Radon Program](#), “radon is a colorless, odorless, tasteless and chemically inert gas formed by natural radioactive decay of uranium in rock, soil and water.”

Additionally, they state that “radon is the leading cause of lung cancer among non-smokers.” HUD published guidance for addressing radon on January 11, 2024. The ESFR program requires that every unit receive, at minimum, a short-term radon test to determine if further action is required.

Who will do the Work on the Homes?

Beaufort County is obligated under ESFRLP to ensure that quality work is done at reasonable prices and that all work is contracted through a fair, open and competitive process.

To meet the requirements, Beaufort County will conduct a bid process which will allow all vendors qualified (using the Beaufort County vendor process) to provide quotes, bids or proposals for the product or services needed on each home. For additional information about procurement and disbursement procedures, please refer to the Beaufort County ESFRLP Procurement and Disbursement Policy for the 2027 Cycle

- 1) At least three eligible contractors on the County’s Approved Contractor Registry will be invited to bid on each home and the lowest responsive and responsible bidder will be selected for the contract.
- 2) All contractors working on pre-1978 units must be Renovation, Repair and Painting Rule (RR&P) Certified Renovators working for Certified Renovation firms.
- 3) Homeowners who know of quality rehabilitation contractors that are not on the approved vendors list are welcome to invite them to apply.

What are the Steps in the Process, From Application to Completion?

You now have information about how to apply for the Essential Single-Family Rehabilitation Loan Pool (ESFRLP) and what type of work can be done through the Program. Let’s go through the steps for getting the work done:

- 1) **Completing a pre-application form:** Homeowners who wish to apply for assistance must do so by the Key Dates section of this Assistance Policy. Proof of ownership, income, tax payment plan if needed, and special needs will be required. Household income will be verified for program purposes only (information will be kept confidential). Those who have applied for housing assistance from Beaufort County in the past will not automatically be reconsidered and must complete a new pre-application form.

- 2) **Preliminary inspection:** Beaufort County's Rehabilitation Specialist will visit the homes of eligible households to determine the need and feasibility of the home for rehabilitation. Homeowners must inform staff of any known pest infestations prior to the visit. Homeowners must allow the Rehabilitation Specialist to access all part of their home. If the home cannot be thoroughly inspected the home will become ineligible for assistance. The County staff has the right to deny an application based on health and safety concerns that may put their staff and/or contractors at risk.
- 3) **Screening of applicants:** Applications will be ranked by Beaufort County based on the priority system outlined on page 4. The applications will be numerically ranked by the priority system and approved by the County. NCHFA will verify ownership of the property by conducting a title search. Beaufort County will submit to NCHFA an ESFRLP Loan Application and Reservation Request for each potential borrower for approval. All applicants will be notified in writing of their eligibility status after the selection of units.
- 4) **Written agreement:** A HOME Owner Agreement, between the homeowner and Beaufort County, will be executed as part of the Loan Application and Reservation Request procedure (that formally commits funds to a dwelling unit). This agreement will certify that the property is the principal residence of the owner, that the post-rehab value of the property will not exceed 95% of the 203(b) limits established by HUD and defines the ESFRLP maximum amount and form of assistance being provided to the homeowner, the scope of work to be performed, the date of completion and the rehabilitation criteria and standards to be met.
- 5) **Pre-rehab inspection & unit evaluation:** Beaufort County's Rehabilitation Specialist will visit the home again for a more thorough inspection. All parts of the home must be made accessible for inspection, including the attic and crawlspace. The owner should report any known problems such as electrical short circuits, blinking lights, roof leaks, etc. All approved homes will be tested for radon and asbestos.
- 6) **Work Write-up:** The Rehabilitation Specialist will prepare complete and detailed work specifications (known as the "work write-up"). A final cost estimate will also be prepared by the Rehabilitation Specialist and held in confidence until bids are received from contractors.
- 7) **Lead and other testing:** Beaufort County will arrange for a certified firm to inspect all pre-1978 constructed homes for potential lead hazards (required) and asbestos hazards (as deemed necessary by the Rehabilitation Specialist in all homes built during, before and after 1978). The owner will receive information covering the results of the tests and any corrective actions that will be needed as part of the rehabilitation.
- 8) **Bidding:** The work write-up and bid documents will be conveyed to at least three contractors from the Approved Contractors Registry. Contractors will be given no less than seven days in which to inspect the property and prepare bid proposals. Each contractor will need access to all parts of the house in order to prepare a

bid. A bid opening will be conducted in the Conference Room of the Beaufort County Financial Services Center located at 132 W 2nd Street, Washington, at a specified date and time, with all bidders invited to attend in-person. Other bid opening attendance options may be arranged with Beaufort County staff.

- 9) **Contractor selection:** Within ten days of the bid opening, the winning bidders will be selected. All bidders and the homeowner will be notified of 1) the selection of the winning bid, 2) the amount of the winning bid, and 3) the specific reasons for the selection, if other than the lowest bidder was selected.
- 10) **Loan closing and contract execution:** Loan documents (Promissory Note and Deed of Trust) will be prepared by NCHFA as the lender and executed by the homeowner. *By law, homeowners have the right to hire legal representation of their choosing at the loan closing.* If a homeowner does not have “representation” at the closing, the borrower must sign a NCHFA “Legal Advice Disclosure”. Rehabilitation contract documents will be executed by the homeowner and contractor with Beaufort County signing on as an interested third party prior to the commencement of any construction. Beaufort County will facilitate the loan closing and recordation of these documents and forward the recorded documents to NCHFA.
- 11) **Pre-construction conference:** A pre-construction conference will be held at the selected applicant’s home. At this time, the homeowner, contractor and ESFRLP Beaufort County program representatives will discuss the details of the work to be completed. Starting and ending dates will be finalized, along with any special arrangements such as weekend or evening work hours and disposition of items to be removed from the home. Beaufort County will issue a “proceed order” formally instructing the contractor to commence work by the agreed-upon date.
- 12) **Construction:** The contractor is responsible for obtaining and posting all permits for the project before beginning work. Beaufort County ESFRLP Program staff will closely monitor the contractor during the construction period and local Code Enforcement Officials will inspect the work when applicable. To protect personal property, the homeowner will be responsible for working with the contractor toward clearing work areas of personal property as needed as much as practicable. The contractor will be responsible for all clearing and cleaning activities necessary due to construction activities.
- 13) **Change Orders:** All changes to the scope of work must be approved by the owner, the contractor, Beaufort County’s Rehabilitation Specialist, and the Beaufort County Community Development Project Manager and reduced in writing as a contract amendment (“change order”). The owner, contractor and two Beaufort County personnel must execute any change order agreements to the construction contract.
- 14) **Progress payments:** The Contractor is entitled to request partial payments and a final payment. The partial payments may be requested when a specified work line item is complete with a total of 5 payments including the final payment. The final payment may be requested once Contractor has verified all the work line

items to be complete. A final payment will be invoiced once the Contractor has satisfactorily completed all work line items, provided approved permits (if applicable), and a release of liens.

- 15) **Closeout:** When the Rehabilitation Specialist and the Homeowner are satisfied that the contract has been fulfilled, the Homeowner, Project Administrator and Rehabilitation Specialist will sign off on the work. All material and workmanship will be guaranteed by the contractor for a period of one-year from the date of completion of the work as established by Beaufort County's approval date of the final pay requisition. Beaufort County will notify the homeowner in writing of this date.
- 16) **Post-construction conference:** Following construction, the contractor and the Rehabilitation Specialist will sit down with the Homeowner one last time. At this conference the contractor will hand over all owner's manuals and warranties on equipment and materials to the homeowner. The contractor and Rehabilitation Specialist will go over operating and maintenance requirements for the new equipment, materials and appliances and discuss general maintenance of the home with the Homeowner. The Homeowner will have the opportunity to ask any final questions about the work.
- 17) **Final loan amount determination:** If, upon completion of all rehabilitation work, the contract price has changed due to the effect of change orders and there is a need to modify the loan, NCHFA will prepare an estoppel for a loan reduction or modification agreement for a loan increase as necessary at the time of closeout of the unit. The loan will remain the property of NCHFA, with original documents remaining there for storage and "servicing". Please note that it is the responsibility of the homeowner to record an estoppel if they wish this to be reflected in the Deed of Trust.
- 18) **The warranty period:** It is extremely important that any problems with the work that was performed be reported by the homeowner to the Beaufort County Rehabilitation Specialist or other representative, as soon as possible in writing. All bona fide defects in materials and workmanship reported within one year of completion of construction will be corrected free of charge by the Contractor.

What are the key dates?

If, after reading this document, you feel that you qualify for this program and wish to apply, please keep the following dates in mind:

- **Primary Intake:**
 - Applications will be made available to the public starting January 5, 2026.
 - Applications must be turned into Beaufort County by 5:00 PM on January 16, 2026.
 - Selection of units will be made on February 6, 2026.
 - All rehabilitation work must be under contract by June 30, 2027.
 - All rehabilitation work must be completed by December 31, 2027.

How do I request an application?

Contact:

Katie Mosher, Clerk to the Board
Beaufort County
121 West 3rd Street
Washington, NC 27889
Phone: (252) 946-0079
Email: katie.mosher@beaufortcountync.gov

Or: Have an application mailed to you by contacting Tim Andrews at (252) 753-2139 and by email: twam@mcdavid-inc.com

Is there a procedure for dealing with complaints, disputes, and appeals?

Although the application process and rehabilitation guidelines are meant to be as fair as possible, Beaufort County realizes that there is still a chance that some applicants or participants may dispute decisions, work completed or other issues. The following procedures are designed to provide an avenue for resolution of complaints and appeals.

During the application process:

1. If an applicant feels that his/her application was not fairly reviewed or rated and would like to appeal the decision made about it, he/she should contact Katie Mosher, Clerk to the Board at (252) 946-0079, within five business days of the initial decision and voice their concern.
2. If the applicant remains dissatisfied with the decision, the detailed complaint should be put into writing. A written appeal must be made within 15 business days of the initial decision on an application.
3. Beaufort County will respond in writing to any complaints or appeals within 15 business days of receiving written comments.

During the rehabilitation process:

1. If the homeowner feels that construction is not being completed according to the contract, he/she must inform the contractor and the Rehabilitation Specialist preferably in writing.
2. The Rehabilitation Specialist will inspect the work in question. If he finds that the work is not being completed according to the contract, the Rehabilitation Specialist will review the contract with the contractor and ask the contractor to correct the problem.
3. If the Rehabilitation Specialist finds that the work is being completed according to contract, the complaint will be added to the applicant's file. The Rehabilitation Specialist and the homeowner will discuss the concern and the reason for the Rehabilitation Specialist's decision.

4. If problems persist, the homeowner must put the concern in writing and a mediation conference between the homeowner and the contractor may be convened by the Rehabilitation Specialist and facilitated by Beaufort County's Program Manager.
5. Should the mediation conference fail to resolve the dispute, the County Manager will render a written final decision.

Final Appeal:

After following the above procedures, any applicant or homeowner who remains dissatisfied with Beaufort County's final decision may appeal in writing to Michael Handley, NCHFA, PO Box 28066, Raleigh, NC 27611-8066, (919) 877-5627.

Will the personal information provided remain confidential? Yes. All information in applicant files will remain confidential. Access to the information will be provided only to Beaufort County employees who are directly involved in the program, the North Carolina Housing Finance Agency, the US Department of Housing and Urban Development (HUD) and auditors.

What about conflicts of interest? No employee or board member of Beaufort County, or entity contracting with Beaufort County, who exercises any functions or responsibilities with respect to the ESFRLP project shall have any interest, direct or indirect, in any contract or subcontract for work to be performed with project funding, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter. Relatives of Beaufort County employees or of Beaufort County board members and others closely identified with Beaufort County, may be approved for rehabilitation assistance only upon public disclosure before the Beaufort County Board of Commissioners and with written permission from NCHFA.

What about favoritism? All activities under ESFRLP, including rating and ranking applications, inviting bids, selecting contractors, and resolving complaints, will be conducted in a fair, open, and non-discriminatory manner, entirely without regard to race, color, national origin, religion, sex (including gender identity and orientation), familial status, disability, and limited English proficiency.

Outreach Efforts of the ESFRLP Program

The County makes citizens aware of the ESFRLP program and other housing rehabilitation opportunities through various service providers and specific outreach efforts. At minimum, the County will advertise or publish an article about the Essential Single-Family Rehabilitation Loan Pool Program via the following media/venues: the Daily News, at the senior center, and on the County's website.

Who can I contact about the ESFRLP program? Any questions regarding any part of this application or program should be addressed to:

Katie Mosher
Clerk to the Board
Beaufort County
121 West 3rd Street
Washington, NC 27889
Phone: (252) 946-0079

Jordan Kearney or Tim Andrews
Housing Specialists
McDavid Associates, Inc.
3714 N. Main Street
P.O. Drawer 49
Farmville, NC 27828
Phone: (252) 753-2139

The County Manager is authorized to amend this Assistance Policy as needed for effective program execution.

This Assistance Policy is adopted this ____ day of _____ 2025.

Frankie Waters, Chairman
Beaufort County Board of Commissioners

Attest:

Katie Mosher
Clerk to the Board

Beaufort County
Procurement and Disbursement Policy
For the 2027 Cycle of the
ESSENTIAL SINGLE-FAMILY REHABILITATION LOAN POOL

PROCUREMENT POLICY

1. To the maximum extent practical, Beaufort County (the County) promotes a fair, open, and competitive procurement process as required under the North Carolina Housing Finance Agency's (NCHFA) Essential Single-Family Rehabilitation Loan Pool (ESFRLP). Bids are invited from Contractors who are part of the County's Approved Contractor Registry. Any contractor listed with and approved by the County and in good standing (i.e. no unresolved past performance issues and not listed on the federal or state debarred list) will receive automatic approval status on the Approved Contractor Registry.
2. To be listed in the County's Approved Contractor Registry, a contractor must complete an application, have their recent work inspected, reviewed, and approved by the County's Rehabilitation Specialist and submit proof of insurance.
3. At least three eligible contractors on the County's Approved Contractor Registry shall be invited to bid on each job and the lowest responsive and responsible bidder shall be selected for the contract. "Responsive and responsible" means (a) the contractor is deemed able to complete the work in a timely fashion, (b) the bid is within 15%, in either direction, of the County's cost estimate, (c) the contractor has not been suspended or debarred and (d) there is no conflict of interest (real or apparent).
4. All contractors working on pre-1978 units must be Renovation, Repair and Painting Rule (RR&P) Certified Renovators working for Certified Renovation firms; only those contractors with both firm certificate and the qualified renovator's letter on file will be invited to bid on pre-1978 homes. For units where abatement is required or with more than \$25,000 of construction costs not attributed to Lead-Based Paint (LBP) stabilization/removal, projects must use a certified lead abatement firm as required by North Carolina's Lead Hazard Management Program for Abatement Activities (LHMP). Both firm types are listed at this website: <https://schs.dph.ncdhhs.gov/lead/accredited.cfm>.
5. Although bid packages may be bundled for multiple job sites, the bids for multiple job sites shall be considered separate and apart when awarded and shall be awarded to the lowest responsive and responsible bidder(s) for each job site.
6. Bid packages shall consist of an invitation to bid, work write up(s) and bid sheet(s) for each job, including instructions for distribution and receipt of bids. Contractors will be given no less than seven days in which to inspect the property and prepare bid proposals. Each contractor will need access to all parts of the house in order to prepare a bid. A bid opening will be conducted in the Conference Room of the Beaufort County Financial Services Center located at 132 W 2nd Street in Washington.

7. Bids must include a cost-per-item breakdown with line item totals equaling the submitted bid price. Discrepancies must be reconciled prior to a contract being awarded. If the amount of the bid exceeds the amount that is available for the unit, the same item(s) will be removed from the cost-per-item breakdown from every bid package submitted. No negotiations will take place with the chosen contractor.
8. The County reserves the right to reject any or all bids at any time during the procurement process.
9. In the event of a true emergency situation, the County reserves the right to waive normal procurement procedures in favor of more expedient methods, which may include seeking telephone quotes, electronic bids and the like. Should such methods ever become necessary the transaction will be fully documented. In the event phone bids are used, Beaufort County will call the first three responsive contractors on the Approved Contractor Registry who have indicated a desire to be on the telephone call list. The County will track who has been called, and was responsive, and will rotate through the full list before beginning the rotation again.
10. All sealed bids will be opened publicly at a time to be announced in the bid invitation. All bid openings will take place in the Conference Room of the Beaufort County Financial Services Center located at 132 W 2nd Street in Washington. All bidders are welcome to attend. Within ten days of the bid opening, after review of bid breakdowns and construction schedules, the winning bidders will be selected. All bidders and the homeowner will be notified of 1) the selection of the winning bid, 2) the amount of the winning bid, 3) the specific reasons for the selection and 4) the amount of the County's cost estimate, if other than the lowest bidder was selected.
11. The contractor is responsible for obtaining a building permit for the project before beginning work if supported by the local jurisdiction. The permit must be posted at the house during the entire period of construction. If applicable, the contractor will obtain a permit for lead hazard related activities. Beaufort County ESFRLP staff will closely monitor the contractor during the construction period to make sure that the work is being completed according to the work write-up (which is made a part of the rehabilitation contract by reference) and in a timely fashion. Local Code Enforcement Officials will inspect the work for compliance with the NC State Building Code and the local minimum housing code, when applicable. To protect personal property the homeowner will be responsible for working with the contractor toward clearing work areas of personal property as needed as much as practicable. The contractor will be responsible for all clearing and cleaning activities necessary due to construction activities.
12. Any change to the original scope of work must be reduced to writing in the form of a change order to be agreed upon and signed by all parties to the original contract including at minimum, the homeowner, the contractor and two representatives of the County. The change order must also detail any changes to the original contract price and completion date.

13. No work may begin prior to a contract being awarded and executed and a written order to proceed provided to the contractor. In addition, a pre-construction conference and “walk thru” shall be held at the work site prior to commencement of repair work. At this time, the homeowner, contractor and ESFRLP Beaufort County program representatives will discuss the details of the work to be completed. Starting and ending dates will be finalized, along with any special arrangements such as weekend or evening work hours and disposition of items to be removed from the home. Within 24 hours of the pre-construction conference, Beaufort County will issue a "proceed order" formally instructing the contractor to commence work by the agreed-upon date.
14. Beaufort County is an equal opportunity employer, implements non-discriminatory practices in its procurement/disbursement and will make special outreach efforts to include M/WBE (Minority/Women Business Enterprise) businesses within its contractor and subcontractor pool. Contractors will be chosen by the above criteria without regard to race, color, religion, national origin, age, sex, familial status and/or disability.

DISBURSEMENT POLICY

1. All repair work must be inspected by (a) the County’s Rehabilitation Specialist, (b) the local building or minimum housing code inspector when applicable and (c) the homeowner prior to any payments to contractors. If all work is deemed satisfactory and all other factors and written agreements are in order, payment shall be issued upon presentation of an original invoice from the contractor. Contractor should allow 21 business days for processing the invoice for payment.
2. The Contractor is entitled to request partial payments and a final payment. The partial payments may be requested when a specified work line item is complete with a total of 5 payments including the final payment. When a partial payment is requested, the Rehabilitation Specialist will inspect the work and determine if the work line item is eligible for payment based on 90% of the total work completed. The final payment may be requested once Contractor has verified all the work line items to be complete. When the final payment is requested, the Rehabilitation Specialist will perform a punch list inspection. A final payment will be invoiced once the Contractor has satisfactorily completed all work line items, provided approved permits (if applicable), and a release of liens. The County will disperse any “drawn down” funds within 12-business days.
3. Following construction, the contractor and the Rehabilitation Specialist will meet with the Homeowner in a post-construction conference. At this conference the contractor will hand over all owner's manuals and warranties on equipment and products to the homeowner and be available to answer homeowner questions.
4. Project Closeout: When the contractor declares the work complete, the Rehabilitation Specialist will thoroughly inspect the work. If any of the work is deemed unsatisfactory,

it must be corrected prior to authorization of final payment. If the contractor fails to correct the work to the satisfaction of the County’s Rehabilitation Specialist, payment may be withheld until the work is deemed satisfactory. (Contractors may follow the County’s Essential Single-Family Rehabilitation Loan Pool Assistance Policy if a dispute occurs; however, contractors shall abide by the final decision as stated in the policy). The Homeowner, Project Administrator and Rehabilitation Specialist will sign off on the work. After receipt of the contractor's final invoice, inspections, certificate of completion and lien releases, the final payment will be ordered. All material and workmanship will be guaranteed by the contractor for a period of one-year, using the date the Rehabilitation Specialist declares all work complete and approves the final invoice for payment; the homeowner will be provided with the one-year warranty date in writing.

5. The County assures, through this policy, that adequate funds shall be available to pay the contractor for satisfactory work.
6. All contractors, sub-contractors and suppliers must sign a lien waiver prior to disbursement of funds.

The County Manager is authorized to amend this Policy as needed.

The Procurement and Disbursement Policies are adopted this the _____ day of _____ 2025.

Frankie Waters, Chairman
Beaufort County Board of Commissioners

Attest:

Katie Mosher
Clerk to the Board

CONTRACTORS STATEMENT:

I have read and understand the attached Beaufort County Procurement and Disbursement Policy.

BY: _____

COMPANY NAME: _____

WITNESS: _____

**AN ORDINANCE TO ESTABLISH 2027 ESFRLP GRANT PROJECT FUND
BEAUFORT COUNTY, N.C.
FOR FISCAL YEAR 2025-2026**

Be it ordained by the Board of Commissioners of Beaufort County, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Program Budget is hereby adopted:

Section 1. The Program authorized is the Essential Single Family Rehabilitation Loan Pool Program (ESFRLP) described in the work statement contained in the grant agreement between this unit and the North Carolina Housing Finance Agency. This project is more familiarly known as the 2027 ESFRLP Program.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the NC Housing Finance Agency and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

307-3534 426120	NC Housing Finance Agency 2027 ESFRLP	\$182,000.00
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Section 4. The following amounts are appropriated for the project:

307-4969-569322	Hard Costs	\$140,000.00
307-5969-569324	Soft Costs	28,000.00
307-4969-569326	Administration	<u>14,000.00</u>
Total		\$182,000.00

Section 5. The Finance Officer is hereby directed to maintain within the Grant Program Fund sufficient detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and federal and state regulations.

Section 6. The Finance Officer is authorized to revise the existing budget as needed to make needed changes between and above listed line items within the ESFRLP revenues available.

Section 7. The Board recognizes the County may receive additional revenues from the ESFRLP Loan Pool to do additional units and authorizes the Finance Officer to make appropriate changes as needed to this budget to accommodate for these additional revenues and expenditures.

Section 8. Funds may be advanced from the General Funds for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 9. Copies of this grant project ordinance shall be made available to the budget officer and the Finance Officer for direction in carrying out this Program.

Adopted this ____ day of _____, 2026

Frankie Waters, Chairman
Beaufort County Board of Commissioners

ATTEST:

Kate Mosher
Clerk to the Board

2027 ESFRLP REHABILITATION SOFT COST SERVICES

BETWEEN

BEAUFORT COUNTY

AND

McDAVID ASSOCIATES, INC.

THIS AGREEMENT, made 18th day of November, 2025, by and between Beaufort County for itself and its successors and assigns, hereinafter referred to as the OWNER, and McDavid Associates, Inc. of Farmville, North Carolina for itself and its successors and assigns, hereinafter referred to as the CONSULTANT.

WHEREAS, the OWNER has been funded under the North Carolina 2027 Essentials Single Family Rehabilitation Loan Pool (ESFRLP) Program; and

WHEREAS, the OWNER desires services of the CONSULTANT to provide Program approved Soft Cost Services and Administrative Services; and

WHEREAS, the ESFRLP program has soft cost fees and administrative cost fees outlined by NCHFA Program Guidelines; and

WHEREAS, the OWNER wishes to enter into this Agreement with the CONSULTANT to provide soft cost services and administrative services for the 2027 ESFRLP Program.

NOW, THEREFORE, the OWNER and the CONSULTANT in consideration of mutual covenants hereinafter set forth, agree as follows:

SECTION A – PROGRAM DESCRIPTION

The proposed activities of the 2027 ESFRLP Program which are contained in the approved application and are included in this Agreement by reference are summarized as follows:

1. Housing Rehabilitation – 2 units
2. Housing Rehabilitation – additional units as approved as a part of the Loan Pool Process

SECTION B – ADMINISTRATIVE SERVICES & SOFT COST SERVICES

1. **Administrative Services** – The CONSULTANT agrees to furnish personnel and facilities necessary to accomplish project Administrative Services for the above named work. Administrative Services may include, but are not necessarily limited to, the following:
 - a. General Management, Oversight & Coordination;
 - b. Travel and mileage expenses;
 - c. Project monitoring;
 - d. Indirect costs, overhead costs related to administration of ESFRLP activities;
 - e. Project related outreach and intake, advertising and public information.
 - f. Preparation and appearances before OWNER boards for hearings related to the project.

2. **Housing Soft Cost Services** – The CONSULTANT agrees to furnish personnel and facilities necessary to accomplish project Housing Soft Cost Services for the above named work. Services may include, but are not necessarily limited to, the following:
 - a. Program Outreach – activities to publicize availability of the program not to include advertising cost.
 - b. Environmental Review – activities to complete routine requirements of Environmental Review.
 - c. Testing Coordination – coordination of asbestos, radon, lead-based paint testing by firms not part of this Agreement.
 - d. Loan processing – coordination of loan processing as needed, not to include legal fees.
 - e. Pre-rehabilitation inspection, scope of work and work write-up.
 - f. Cost estimate – complete a cost estimate for completion of the work.
 - g. Construction Management – activities needed for management and completion of construction activities to include procurement, contracting, contractor coordination, inspection, contract management and contract closeout.
 - h. Post-rehab value certification – complete the NCHFA form to address this program requirement.

3. **Additional Services**
 - a. Any additional services which are desired and not included in the NCHFA soft cost list may be authorized by the County Manager and shall be as per the existing corporate rate schedule at the time of service.
 - b. Preparation for or appearances before courts on matters of litigation or hearings related to the project, unless CONSULTANT is at fault.
 - c. All survey and related services.
 - d. Subsurface soil investigations, soil borings, special geological investigations; hydraulic investigations; laboratory test; similar special investigation, testing and reports.
 - e. Special permits.

4. Conflict of Interest

- a. The CONSULTANT shall investigate conflict-of-interest situations for the following groups of individuals:
 - 1) Employees of the CONSULTANT.
 - 2) Property owners of direct benefit units. Property owners shall be determined by the NCHFA legal staff.
 - 3) Occupants which are not property owners of direct benefit units.
 - 4) Contractors recommended by the CONSULTANT.
- b. Coordination with the OWNER'S staff of any potential conflict-of-interest situations discovered through the disclosure form process and how to deal with each particular situation.
- c. The CONSULTANT shall not be held responsible for information not revealed through the disclosure form process, for information not disclosed by involved parties, or for any other information not readily available through a reasonable process of discovery as outlined above.

SECTION C – OWNER’S RESPONSIBILITY

1. The OWNER shall furnish the CONSULTANT in a timely manner with copies of pertinent correspondence relating to the project.
2. The OWNER shall provide full information as to requirements for work performed by the CONSULTANT.
3. The OWNER shall give prompt consideration to recommendation and work submitted by the CONSULTANT.
4. The OWNER shall be responsible for all legal fees, real estate appraisal fees, newspaper advertisement fees, audit fees, permit fees, encroachment fees, and other similar fees not directly associated with performance of the CONSULTANT responsibilities defined by this Agreement.
5. The OWNER will bear all costs incident to compliance with the requirements of this section.
6. The OWNER will give prompt notice to the CONSULTANT whenever OWNER observes or otherwise becomes aware of any defect on the project or changed circumstances.
7. The OWNER will guarantee access to and make provisions for the CONSULTANT to enter upon private property as required for the CONSULTANT to perform his services.
8. The OWNER shall investigate conflict of interest situations for the following individuals:
 - a. Current elected officials.
 - b. Elected officials which have been out of office for less than one year.
 - c. Any employee of the OWNER which performs any function of the grant, no matter how remote.
 - d. Any employee of the OWNER which performs any function of the grant, no matter how remote which has left the employment of the OWNER within the past year.
9. Provide additional compensation to the CONSULTANT if additional funds are utilized for this program in accordance with Section B.3.
10. The OWNER shall provide the CONSULTANT with prompt notice of any potential CONFLICTS OF INTEREST as described in Section E.6. of this Agreement. Failure to notify the CONSULTANT shall relieve the Consultant of any and all liability associated with the expenditure of funds where a conflict of interest is determined to exist.

SECTION D – COMPENSATION

1. The Owner shall compensate the CONSULTANT for Soft Cost Services. Soft costs will be paid on a unit by-unit basis in accordance with the ESFRLP Member's Agency-approved ESFRLP Budget for Soft Costs as contained in the Settlement Data Sheet. Eligible Soft Costs include:
 - a. Outreach
 - b. Environmental Review Preparation
 - c. Radon Testing
 - d. LBP Inspection/Risk Assessment (If applicable)
 - e. Pre-rehab Inspection including scope of work
 - f. Work Write-ups
 - g. Cost Estimate
 - h. Construction Management
 - i. Post-rehab Value Certification

2. The Owner shall compensate the CONSULTANT for Soft Cost Services for any of the total unexpended amounts after adjustments of the following line items through increases in the set line items listed above. Soft Cost amounts are capped at \$14,000.
 - a. Asbestos testing / clearance
 - b. LBP inspection / risk assessment
 - c. LBP clearance
 - d. Flood insurance (*first year premium*)

3. The Owner shall compensate the CONSULTANT ESFRLP Administrative funds. These funds are limited to ten percent (10%) of the total amount of Program funds allocated to rehabilitation hard costs plus soft costs on each completed rehabilitated housing unit, up to a maximum of \$7,000. For example, if forty thousand dollars (\$40,000) in Program funds is used for a unit's rehabilitation hard costs and fourteen thousand dollars (\$14,000) of Program funds are used for necessary and verifiable soft costs, then up to \$5,400 may be used for administrative project costs.

4. The Owner shall compensate the CONSULTANT for Soft Cost Services and Administrative Services on a per unit basis as additional units are added into the program through Funding Agreement Modifications.

SECTION E – GENERAL CONDITIONS

1. Executive order 11246 – Equal Employment Opportunity. The CONSULTANT shall comply with all applicable provisions of Executive Order 11246, entitled “Equal Employment Opportunity” as amended by Executive Order 11375, and as supplemented in Department of Labor Regulations (41 CFR, Part 60). During the performance of this Agreement, the CONSULTANT agrees as follows
 - a. The CONSULTANT will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
 - b. The CONSULTANT will, in all solicitations or advertisements for employees placed on or on behalf of the CONSULTANT, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
 - c. The CONSULTANT will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers’ representative of the CONSULTANT commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places, available to employees and applicants for employment.
 - d. The CONSULTANT will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
 - e. The CONSULTANT will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

- f. In the event of the CONSULTANT noncompliance with the nondiscrimination clauses of this Agreement or with any of such rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- g. The CONSULTANT will include the provisions of Paragraphs (a) through (g) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The CONSULTANT will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance; Provided, however, that in the event the CONSULTANT becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the CONSULTANT may request the United State to enter into such litigation to protect the interest of the Unites States.
2. Nondiscrimination on the Basis of Handicap – Section 504 of the Rehabilitation Act of 1973 as Amended.
No qualified handicapped person shall, on the basis of handicap be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from Federal financial assistance.
3. Access to Records & Record Retainage.
The North Carolina Division of Community Assistance, the North Carolina Department of the Treasurer, U.S. Department of Housing and Urban Development, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Administering Agency which are pertinent to the execution of this Agreement, for the purpose of making audits, examinations, excerpts and transcriptions for a period of three years following project closeout in compliance with 15 NCAC 13L Rule .0911, Recordkeeping.
4. Termination Provision – Legal Remedies Provision.
The CONSULTANT and OWNER mutually agree as follows:
- a. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this agreement through no fault of the terminating party: Provided, that such termination may be affected unless the other party is given (1) not less than ten (10) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate and (2) an opportunity for consultation with the terminating party prior to termination.
- b. This Agreement may be terminated in whole or in part in writing by the OWNER for its convenience, provided, that such termination is for good cause (such as for legal or financial reasons, major changes in

the work of program requirements, initiation of a new Step, change in Project Manager) and that the CONSULTANT is given (1) not less than ten (10) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate and (2) an opportunity for consultation with the terminating party prior to termination.

- c. If termination for default is affected by the OWNER, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment to the CONSULTANT at the time of termination may be adjusted to the extent of any additional costs occasioned to the OWNER by reason of the CONSULTANT default. If termination for default is affected by the CONSULTANT or if termination for convenience is affected by the OWNER, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for any termination shall provide for payment to the CONSULTANT for services rendered and expense incurred, prior to the termination, in addition to termination settlement cost reasonably incurred by the CONSULTANT, relating to commitments which had become firm prior to the termination.
- d. Upon receipt of a termination action pursuant to Paragraphs (a) or (b) above, the CONSULTANT shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) deliver or otherwise make available to the Owner all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the CONSULTANT in performing this Agreement, whether completed or in process.

5. Nondiscrimination Clause – Civil Rights Act of 1964, Title VI.

No person in the United States shall on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity which receives federal funds.

6. Conflict of Interest – Interest of Members, Officers, or Employees of the Recipient, Members of Local Governing Body, or Other Public Officials.

No member, officer, or employee of the recipient, or its agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercise any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any financial interest, either direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this agreement. Immediate family members, officers, employees, and officials are similarly barred from having any financial interest in the program. The recipient shall incorporate, or cause to be incorporated, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.

CONSULTANT agrees to as follows:

7. Lobbying As Required by Section 1352, U.S. Code.

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative, agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
8. The OWNER and the CONSULTANT each binds themselves, their successors, legal representatives and assigns to the other party to the Agreement and to the successors, legal representatives and assigns of such other party in respect to all covenants of this Agreement. Except as above, neither the Owner or the CONSULTANT shall assign or transfer his interest in this Agreement without written consent of the other.

THE OWNER AND THE CONSULTANT hereby agree to the full performance of the covenants contained herein.

IN WITNESS WHEREOF they have executed this Agreement – the date and year first above written.

ATTEST: BEAUFORT COUNTY
OWNER

By _____

By _____

Typed Name Kate Mosher

Typed Name Brian Alligood

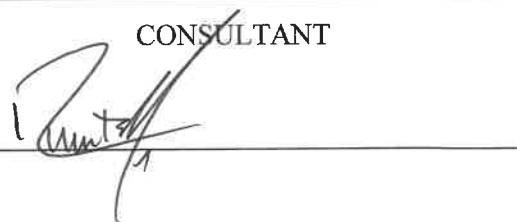
Title Clerk to the Board

Title County Manager

(SEAL)

ATTEST: McDavid Associates, Inc.
CONSULTANT

By 

By 

Typed Name Joseph W. McKemey

Typed Name Richard B. Moore

Title Secretary

Title President

(SEAL)



“This instrument has been pre-audited in the manner requested by the Local Government Budget and Fiscal Control Act”

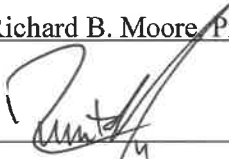
Anita Radcliffe, Finance Officer

CONTRACTORS CERTIFICATION OF ELIGIBILITY

By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of 29 CFR 5.12(a)(1) or to participate in HUD programs pursuant to 24 CFR Part 24 or, if applicable, by virtue of Section 3(a) of the Davis-Bacon Act.

No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of 29 CFR 5.12(a)(1) or to participate in HUD programs pursuant to 24 CFR Part 24 or, if applicable, by virtue of Section 3(a) of the Davis-Bacon Act.

The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001 and 18 U.S.C. 1010.

Name of Firm: McDavid Associates, Inc.
Address of Firm: PO Drawer 49, Farmville, NC 27828
Name and Title of Signatory: Richard B. Moore, President
Signature: 
Federal ID Number: 56-1012114

The Federal System for Award Management (www.SAM.gov) and the State of North Carolina Debarred Vendors List (www.doa.state.nc.us) have been checked and the above contractor or subcontractor has been determined to be eligible to participate in a ESFRLP assistance project. (Printout from the websites must be attached to this document.)

Signature of Verifying Officer: _____

Name and Title of Verifying Officer: _____



MCDAVID ASSOCIATES, INC.

Unique Entity ID HQC3W7TF6CC3	CAGE / NCAGE ODPAO	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Feb 3, 2026	
Physical Address 3714 N Main ST Farmville, North Carolina 27828-1499 United States	Mailing Address PO Drawer 49 Farmville, North Carolina 27828-0049 United States	

Business information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District North Carolina 01	State / Country of Incorporation North Carolina / United States	URL (blank)

Registration Dates

Activation Date Feb 5, 2025	Submission Date Feb 3, 2025	Initial Registration Date Apr 12, 2017
---------------------------------------	---------------------------------------	--

Entity Dates

Entity Start Date Aug 1, 1972	Fiscal Year End Close Date Dec 31
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USApending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors (blank)
Profit Structure For Profit Organization		

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments No	Debt Subject To Offset No
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EFT Indicator 0000	CAGE Code ODPA0
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Points of Contact

Electronic Business

Richard B Moore, President	3714 N Main ST Farmville, North Carolina 27828 United States
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Government Business

Richard B Moore, President	3714 N Main ST Farmville, North Carolina 27828 United States
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Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	541330	Engineering Services
	236220	Commercial And Institutional Building Construction
	541370	Surveying And Mapping (Except Geophysical) Services
	541620	Environmental Consulting Services
	541714	Research And Development In Biotechnology (Except Nanobiotechnology)
	541715	Research And Development In The Physical, Engineering, And Life Sciences (Except Nanotechnology And Biotechnology)

Disaster Response

This entity does not appear in the disaster response registry.



North Carolina
Department of Administration
Division of Purchase & Contract

Vendor Name	City, State	Effective Date	Debarment Reason
1800Bunkbed	Kernersville, NC	9/14/2016	NC E-Procurement Fee Default
A&R Vending	Durham, NC	1/7/2010	NC E-Procurement Fee Default
AC/DC Industries, NC.	Houston, TX	5/19/2011	Contract Default
Access Controls of NC LLC	Hertford, NC	9/28/2018	NC E-Procurement Fee Default
Acme Distributors Inc.	Brooklyn, NY	11/18/2004	Contract Default
Acme Textile Company	Wyncote, PA	11/18/1998	Contract Default
Advanced Distributing	Brooklyn, NY	8/29/2002	Contract Default
Advanced Video Security	Morehead City, NC	9/14/2016	NC E-Procurement Fee Default
Aeich Holdings	Lawrenceville, GA	7/23/2008	NC E-Procurement Fee Default
Alamance Outdoor Equipment	Burlington, NC	12/10/2018	NC E-Procurement Fee Default
Alfa Medical Equipment	Westbury, NY	9/14/2016	NC E-Procurement Fee Default
All American Roofing	Salem, NC	12/16/2011	NC E-Procurement Fee Default
All South Liquidators	Woodstock, GA	8/21/2003	Contract Default
American Family Farms	Elkader, IA	3/23/2006	NC E-Procurement Fee Default
American Sales Co.,	Cleveland, OH	1/11/2007	Contract Default
American Textiles	Spartanburg, SC	7/13/1996	Contract Default
American Transparency	Hickory, NC	2/15/1996	Contract Default
Amerisource	Detroit, MI	7/29/2010	Contract Default
AMTEX	Scottsdale, AZ	10/28/2010	NC E-Procurement Fee Default
Ashland Distribution	Greensboro, NC	9/24/2009	NC E-Procurement Fee Default
Atlantic Petroleum Equipment			
Lighting Bolt Serv Unl"	Greenville NC	1/12/2012	NC E-Procurement Fee Default
August International	Hickory, NC	8/20/1998	Contract Default
Avanti Enterprises, Inc.	Oak Brook, IL	7/24/2009	NC E-Procurement Fee Default
AV Simply Done	Winston-Salem, NC	12/10/2018	NC E-Procurement Fee Default
Baker Group International	Cocoa Beach, FL	5/27/2010	NC E-Procurement Fee Default
Barrios Distributing	San Diego, CA	9/2/1999	Contract Default
Basic Services, Inc.	Norcross, GA	11/18/1999	Contract Default
Battlecat Productions, Inc.	Wilmington, NC	6/18/2009	Contract Default
Becker Parkin	New York, NY	6/29/2006	NC E-Procurement Fee Default
Big Rock Industries Inc.	Morehead City, NC	12/10/2018	NC E-Procurement Fee Default

6/1/2021

State of North Carolina | Purchase & Contract

1305 Mail Service Center | 116 West Jones Street | Raleigh, NC 27699-1305

919 807 4500 T

Vendor Name	City, State	Effective Date	Debarment Reason
Industrial Solutions Unlimited	Cincinnati, OH	8/19/2010	NC E-Procurement Fee Default
Interactive Media Group, Inc.	----	3/1/2005	Other
Irvington Beauty Supply	Irvington, NJ	9/18/2008	NC E-Procurement Fee Default
J & L Foods, Inc.	Temple Terrace, FL	9/17/2009	Contract Default
J. B. Battle Uniform Company	Oklahoma City, OK	5/20/2005	NC E-Procurement Fee Default
J. Dorn & Associates, Inc.	Woodstock, GA	9/14/2016	NC E-Procurement Fee Default
JLE Management Group	Cordele GA	7/21/2011	Contract Default
Jordan Lumber Company	Kingfield, ME	2/5/2010	NC E-Procurement Fee Default
K&K Associates LLC of Indiana	Chicago Heights, IL	9/14/2016	NC E-Procurement Fee Default
Kemical-Lubricants, Inc.	Richmond, VA	9/14/2016	NC E-Procurement Fee Default
Knight Bros.,	Salt Lake City, UT	3/18/2010	"NC E-Procurement Fee Default
Contract Default"			
Laine Communications	Knoxville, TX	6/21/2007	NC E-Procurement Fee Default
LET US PRODUCE	Norfolk, VA	8/26/2010	NC E-Procurement Fee Default
Lifestyle Landscaping	Hickory, NC	9/14/2016	NC E-Procurement Fee Default
Lincoln Provisions	----	9/24/2012	NC E-Procurement Fee Default
Linton Company	----	11/17/2011	NC Sales and Use Tax Default
Lofts Budd Seed Co.	Winston-Salem, NC	1/11/2007	NC E-Procurement Fee Default
Logisys Corporation	----	6/19/1997	Contract Default
Lord International	Poway, CA	6/12/1997	Contract Default
Lyons Music Products	----	5/18/2007	Other
Mammatech Corporation	----	10/3/2008	Other
Medina LLC	Leicester, NC	9/14/2016	NC E-Procurement Fee Default
Memex Software	Vancouver, BC	10/31/1996	Other
Micro World	Torrance, CA	9/4/1997	Contract Default
Midas Investments, Inc.	Tyler, TX	3/28/2006	NC E-Procurement Fee Default
Midway Carpet Dist. Inc	Newton, NC	7/17/2018	NC E-Procurement Fee Default
Midwest Hardware and Supply, Inc.	Cleveland, OH	10/21/1999	Contract Default
Mizell and Associates, Inc.	----	7/26/2001	Contract Default
Mountain West Trading Post	Lander, WY	10/28/2004	Contract Default
MPX, Inc.	Aldie, VA	4/6/1995	Contract Default
Multigraphs LLC	----	3/1/2005	Other

6/1/2021

State of North Carolina | Purchase & Contract

1305 Mail Service Center | 116 West Jones Street | Raleigh, NC 27699-1305

919 807 4500 T



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion - Commissioner
Presenter: Commissioner Tandy Dunn
Agenda Title: Occupancy Tax Discussion

Summary of Information: Commissioner Dunn would like to hold further discussion relating to establishing an Occupancy Tax in Beaufort County.

Submitter Recommendation/Motions: N/A

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion - Commissioner
Presenter: Commissioner Hood Richardson
Agenda Title: Joy McRoy Fraud Case

Summary of Information: Commissioner Richardson would like an update on the Chocowinity fraud case and request a resolution for the County Attorney to report on the status of these cases.

Submitter Recommendation/Motions: Staff will follow the boards direction.

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion - Commissioner
Presenter: Commissioner Hood Richardson
Agenda Title: Resolution of Support to Increase Penalties for Those Who Sell Illegal Drugs

Summary of Information: Commissioner Richardson would like the Board to consider approving the attached resolution entitled "Resolution of Support to Increase Penalties for the Sale of Illegal Drugs".

Submitter Recommendation/Motions: Staff will follow the Boards direction.

Attachments:

1. Resolution of Support to Increase Drug Dealer Penalties

RESOLUTION OF SUPPORT TO INCREASE PENALTIES FOR THE SALE OF ILLEGAL DRUGS

WHEREAS: The illegal use of drugs is becoming ubiquitous across all age and ethnic groups in the United States,

WHEREAS: The illegal use of drugs has caused great harm in the form of physical and mental health to individuals, families and governments,

WHEREAS: The financial cost to the operation of government programs to serve illegal drug users is substantial and is growing,

WHEREAS: This cost includes more than half the expense of operating the criminal and civil justice systems, this includes jails and welfare systems dedicated to the protection of the public at large,

WHEREAS: Efforts, consisting of current laws and regulations, have been marginally effective in reducing the sale and illegal use of drugs;

THEREFORE: Be it resolved the Beaufort County Board of Commissioners request the Legislature to pass laws targeting those who sell or take compensation for providing drugs for illegal use to include; (1) A minimum guaranteed incarceration of ten years for those who receive compensation for providing drugs for illegal use in any amount, sentencing may be reduced a maximum of 20 percent of the maximum penalty for providing information leading to the arrest and conviction of drug dealers, (2) A maximum security prison be constructed for the exclusive purpose of housing those convicted of selling drugs, (3) Persons sentenced shall not be eligible for early release under any condition.

Frankie Waters, Chairman
Beaufort County Board of Commissioner

Kathleen Mosher, CMC, NCCCC
Clerk to the Board

This resolution is to be provided to all members of the North Carolina House and Senate and to the 99 other Boards o commissioners in the State of North Carolina.



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion - Commissioner
Presenter: Commissioner Richardson
Agenda Title: LGBTQ+ Information Content in the Upcoming School Year

Summary of Information: Commissioner Richardson would like a discussion on the information content in the upcoming school and community college budget regarding LGBTQ+ and does the Board support it?

Submitter Recommendation/Motions: N/A

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion - Commissioner
Presenter: Commissioner Hood Richardson
Agenda Title: Guaranteed Minimum Income - BHM Library

Summary of Information: Commissioner Richardson would like to discuss the guaranteed minimum income program at BHM Library.

Submitter Recommendation/Motions: N/A

Attachments:

None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Items for Discussion - Commissioner
Presenter: Commissioner Hood Richardson
Agenda Title: New Manager Hiring Process Update

Summary of Information: Commissioner Richardson would like an update on the status of hiring a new manager.

Submitter Recommendation/Motions: N/A

Attachments:

None



Beaufort County
Agenda Abstract

Meeting Date: 1/5/2026

Agenda Section: Commissioner Comments
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Commissioner Comments

Summary of Information: During the June 7, 2021 Board of Commissioners meeting it was agreed that each Commissioner would be allowed two (2) minutes to speak at the end of each meeting.

Submitter Recommendation/Motions: N/A

Attachments:
None